

North Vancouver School District is pleased to offer parents the ability to pay for student fees directly online, both by direct withdrawal from your bank account or by credit card.

If you have already created an account, please go to the *School Cash Online* home page <u>https://sd44.schoolcashonline.com/</u> and select *"Sign In"*.

You only need one account per family - refer to step 4 to add another student to your parent account.

### Step 1: Register

a) If you have not registered, please go to the *School Cash Online* home page <a href="https://sd44.schoolcashonline.com/">https://sd44.schoolcashonline.com/</a>

and select the *"Register"* option. Please use *your name*, <u>not</u> the student name, when creating the account. The student is added in Step 3.

b) Complete the required User Registration fields
 \*For Security Reasons your password, requires *8 characters*, including one *uppercase* letter, one *lowercase* letter and a *number*.
 \*Select "yes" from the drop-down to receive email notifications

## Step 2: Confirmation Email

- a) A registration confirmation email will be automatically sent to the email address you provided during registration. Log in to your email account and click on the link provided inside the email to confirm your email and complete your School Cash Online account registration.
- b) The confirmation link will open the School Cash Online site prompting you to sign into your account. Use your email address and password just created with your account.

### Step 3: Find Student

This step will connect your children to your account.

- a) Select the School Name from the drop down menu. This is the school in which your child is currently enrolled.
- b) Enter your Child's student number
- c) Enter Your Child's Legal Last Name & Birth Date
- d) Select Confirm
- e) On the next page, confirm that you are related to the child, check in the Agree box, select relationship to student from drop down menu & select *Continue*
- f) Your child has been added to your account

# Step 4: View Items or Add Another Student

- a) If you have more children, select "Add Another Student" option and repeat the steps above. Up to 5 children can be added to one parent account.
- b) If you do not wish to add additional children, select "View Items For Students" option. A listing of available items for purchase will be displayed.
- c) Additional students can be added at a later date by selecting "My Account" and then "Add Another Student".

#### Problems accessing the site?

If you are unable to access the site, please check your browser version. This site is supported by IE 10, Firefox 27, Safari 7, Chrome 22 and Android 5. If you have updated the browser and still continue to have issues connecting to the site, please contact KEV's helpdesk at 1-866-961-1803.

School Cash Online	
Paying for school items ju Sign up to get started too	ust got easier! lay.
What is School Cash Online? School out office is an easy to use and sufficient out of the set of th	
Register	Sign In

Subject: School Cash Online: Confirm Your Email Address

Hello Parent,

Please click the link below to confirm your email address.

https://sd44.schoolcashonline.com/Registration/ConfirmConfirmationEmail/00988bae-9e03-49da-b5b8-163df4426358

If the link doesn't work, copy the link and paste it into your web browser.

Thank you

Your School Cash Online Support Team

Add Student

1. Type in the School Board name and select one from the	list
North Vancouver School District #44	

Select school		~
<ol> <li>Enter student infor</li> </ol>	mation	
Student Number		•
.ast Name	1	•
Birth Date	MM/DD/YYYY	*
	Date format: mm/dd/yyyy	
Confirm	I don't want to add a student	