

Carson Graham Secondary School

Provincial EXAMINATION RULES

READ OUT – verbatim- PRIOR TO THE START OF EACH EXAM

1. Leave any items not authorized for the examination (notes, cell phones, electronic devices, backpacks, books, hats) on the floor at the back of the room. Students are not allowed to have any unauthorized equipment, paper or language dictionaries. This includes ESL and International students **DO NOT BRING VALUABLES - THEFTS HAVE OCCURRED**
2. No extra paper will be given to the students: either for rough work or final work
3. No food or drinks are permitted.
4. Multiple-choice sheets must be completed in pencil only. Written response must be completed in pen.
5. For exams requiring a calculator, students must bring their own, subject to the calculator policy (www.bced.gov.bc.ca/exams/calculators). See your Math teacher for clarification.
6. Ensure your name is on the answer sheet.
7. Circle which exam booklet form you are writing (a,b,c,d,e,f, etc) on both your answer sheet / response booklet and the signature sheet. You must indicate the exam booklet form being written in order to receive a mark for your exam
8. The exam rules and instructions on the front of the examination booklet will be read aloud immediately before the examination begins. Students must not turn to the next page of the examination booklet until the examination has formally begun.. Students must not turn to the next page of the examination booklet until the examination has formally begun and the official time limit is in effect
9. No students will be permitted to leave the examination room during the first hour of the exam. **DURING THE LAST 15 MINUTES OF THE EXAM, NO STUDENT WILL BE ALLOWED TO LEAVE THE EXAM ROOM.**
10. The order to “stop writing” must be obeyed immediately.

11. The supervisors will not answer questions about the exam content.
12. Students are not permitted to communicate to each other in any way. Should any breach of this regulation be discovered, the Supervisor will confiscate the examination paper immediately.
13. Invigilators will come around with signature sheets. Exam forms must be circled on the signature sheets as well
14. You have 3 hours to write the exam. You cannot leave until the first hour is up
15. Collection procedures:
 - a. When you are finished leave your exam on the desk.
 - b. Inside the exam place your exam answer sheet
 - c. They will be collected in alphabetical order at the end of the exam