

Volunteer Application Form

HUMAN RESOURCES

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In order to help secure the safest possible environment for students, it is the policy of North Vancouver School Board that all volunteers complete a copy of the Volunteer's Application

School: _____

Volunteer for (Staff Name): _____

Name: _____
Last Name First Name Initial

Address (Street, City, Postal Code): _____

Birth Date: _____

Telephone: _____ Email: _____

Do you have children in the school? Yes No

If yes above, please provide the name(s) of children in the school:

1. Have you ever been convicted of a criminal offence? Yes No
2. Are there currently any outstanding criminal charges against you? (Note: A criminal charge or conviction will not automatically exclude you from volunteer opportunities. The nature of the volunteer activities and the circumstance related to the charge or conviction will be considered.) Yes No
3. Do you know of any reason why you should not participate as a volunteer where you will be in contact with children? Yes No
4. Do you have any communicable or infectious disease? (Note: A communicable or infectious disease will not automatically exclude you from volunteer opportunities. The nature of the volunteer activities and the nature of the communicable or infectious disease will be considered.) Yes No

If any of the above questions 1, 2, 3 or 4 are answered YES, please provide details in the space provided below. Confidentiality will be respected. Include at least one authority (name, position, and telephone number) with whom we may discuss matters and confirm details.

Provide the names and telephone numbers of two references, who are not related to you in any way.

1. Name: _____ Phone Number: _____
2. Name: _____ Phone Number: _____

I have read and understand all of the following policies:

Policy 404: Volunteers In Schools -

[https://www.sd44.ca/Board/PoliciesProcedures/Series400/Policy404/Pages/default.aspx#/=](https://www.sd44.ca/Board/PoliciesProcedures/Series400/Policy404/Pages/default.aspx#/)

Policy 607: Transportation of Students -

[https://www.sd44.ca/Board/PoliciesProcedures/Series600/Policy607/Pages/default.aspx#/=](https://www.sd44.ca/Board/PoliciesProcedures/Series600/Policy607/Pages/default.aspx#/)

Policy 611: Privacy -

[https://www.sd44.ca/Board/PoliciesProcedures/Series600/Policy611/Pages/default.aspx#/=](https://www.sd44.ca/Board/PoliciesProcedures/Series600/Policy611/Pages/default.aspx#/)

I certify that the information given in this form is true and correct and agree that falsification or omission of information called for may result in my removal as a volunteer. To ensure the safety and well-being of children, permission is hereby granted to conduct any investigation including a criminal record search, that may be deemed desirable regarding the information contained in this form.

Signature: _____

Date: _____

Braemar Elementary Volunteer Code

- I agree to abide by all instructions and direction given to me by the supervising teacher while volunteering.
- I have read the Braemar Elementary Code of Conduct and will follow its guidelines respectfully and responsibly while volunteering.
- I have spoken with my supervising teacher about student behavior and expectations and understand my role in responding to students.
- I have reviewed with the supervising teacher the emergency and fire drill procedures in place at the school.
- I am aware of the confidential nature of teacher records, student records, student individual programs, and student progress and agree to refrain from discussing or making comments of a personal nature regarding students, staff, and individual programs or individual student progress.
- If I am a volunteer driver, I understand that I must complete the volunteer driver's check in the school office prior to driving students.
- I understand that North Vancouver School District Policy 404: Volunteers in Schools may result in the principal requiring additional information from me prior to certain specific types of volunteer activity.

Signature: _____

Printed Name: _____

Date: _____

Home Telephone: _____

The active involvement of parents in a volunteer role has the potential to provide considerable benefit to the intellectual and social development of students. In addition, the participation of volunteers increases communication and positive relationship between the school, parents, and the community. Consequently, the Board supports and encourages the use of volunteers to support the work of employees. (Excerpt from NVSD Policy 404: Volunteers in Schools.)

Thank you for your valuable and welcome support as a

Braemar Elementary

School volunteer!