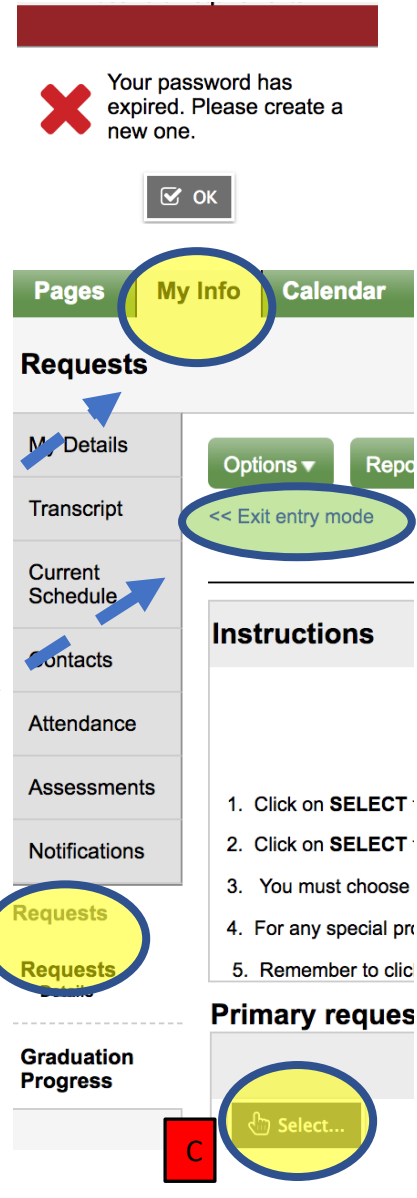


Selecting Courses In MyEd (by student)

1. Login to MyEd www.myeducation.gov.bc.ca/aspden
2. Enter your user ID (pupil number followed by nv ie. '123564nv')
3. If you have not yet activated your MyEd account, enter the **temporary, one-time use password: 'Feb\$2022'**
 - a. You will immediately get a **"Password has Expired"** pop-up; click **OK**
 - b. Re-enter your temporary password and then your own password
 - i. Passwords must have 8 characters, 1 upper case letter, 1 numeral and a symbol
 - ii. A good example of a password is: Summer#1
 - c. You may be prompted to enter an 'Email' for password recovery
 - d. You may be prompted to choose a security question and enter a response (choose something you will remember)



Now you are in! Yeah!

- A. Click on the **"My Info"** tab along the top of the screen
- B. Click on the **"Requests"** side tab; check you are in Entry Mode
- C. Read the general instructions then click on the first **"Select"** button
- D. Use your sheet to choose the correct courses
- E. When you are done selecting courses
 - o Enter any comments for your counsellor as needed
 - o Click on **"Post"**
- F. **Log out!!!!**

Notes for counsellor

E

Post

Last posted time: Approved time:

NOTE: **if you can't seem to see a course**, but it should be there to choose, **CLICK THE 'NEXT' ARROW** to see more items on the list of courses.

Select	CourseNumber	CourseDescription	Academic level	Credit	Pr
<input type="checkbox"/>	MMU--09BCB	MUSIC 9 BEGINNERS CONCERT BAND	Regular	0.0	
<input type="checkbox"/>	MMU--09-CB	MUSIC 9 CONCERT BAND	Regular	0.0	
<input type="checkbox"/>	MMU--09-CC	MUSIC 9 CONCERT CHOIR	Regular	0.0	