

## Facility Rentals Application

Name of Organization: \_\_\_\_\_

For the Purpose of: \_\_\_\_\_

School Requested: \_\_\_\_\_

Approximate Number in Group: \_\_\_\_\_ Number of Students: \_\_\_\_\_ Number of Adults: \_\_\_\_\_

Day(s) of the Week:

Monday  Tuesday  Wednesday  Thursday  Friday  Saturday  Sunday

Hours: From: \_\_\_\_\_  a.m.  p.m. To: \_\_\_\_\_  a.m.  p.m.

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

### Facility Requested:

- Elementary Gymnasium  Cafeteria  Parking Lot  Small Gym (High School)  
 Large Gym (High School)  Classroom  Activity Room  Library  
 Other \_\_\_\_\_

Name of Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Fax: Day: \_\_\_\_\_ Night: \_\_\_\_\_

Email: \_\_\_\_\_

Alternate Days: \_\_\_\_\_

Alternate Hours: \_\_\_\_\_

Alternate Schools: \_\_\_\_\_

### Other Information:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_