

ADMINISTRATIVE MEMORANDUM

Meeting Place:

Education Services Centre
2121 Lonsdale Avenue
Mountain View Room – Fifth Floor
North Vancouver, British Columbia

Format and Date:

PUBLIC BOARD MEETING
Tuesday, November 17, 2015 at
7:00 pm

			Estimated Completion Time
A.	Call to Order		
A.1.	Chair Gerlach's opening remarks	(no schedule)	7:00 pm
A.2.	Approval of Agenda (that the agenda, as recommended in the Administrative Memorandum, be adopted.)	(no schedule)	7:00 pm
A.3.	Public Comment Period		7:10 pm
A.4.	Approval of Minutes (that the minutes of the Public Meeting of October 20, 2015 be approved as circulated)	(no schedule)	7:15 pm
B.	Action Items		
B.1.	Election of a Board Chair		7:25 pm
B.2.	Election of a Board Vice-Chair		7:35 pm
B.3.	Routine Capital 2015/16 – Project No. 126953		7:40 pm
C.	Information and Proposals		
C.1.	North Shore Safe Routes Advocates		7:50 pm
C.2.	North Vancouver Teachers' Association (NVTa) Pro D Report 2014/15		8:10 pm
C.3.	Artists for Kids 2014/15 Annual Report		8:30 pm
C.4.	Organization of Classes Report – 2015/16		8:50 pm
C.5.	School Calendar Adjustment: Curriculum Support Days		9:05 pm

Please note that this meeting may be video and/or audio recorded as per the motion passed on December 9, 2014 and with Board Chair authorization.

**Meeting Place:**

Education Services Centre
2121 Lonsdale Avenue
Mountain View Room – Fifth Floor
North Vancouver, British Columbia

Format and Date:

PUBLIC BOARD MEETING
Tuesday, November 17, 2015 at
7:00 pm

(continued)		Estimated Completion Time
C.6.	Land, Learning and Livability Community Engagement - Update	9:20 pm
C.7.	Tuesday, November 3, 2015 Standing Committee Meeting	9:25 pm
C.8.	Out of Country Field Trips - Secondary	9:30 pm
C.9.	Superintendent's Report	9:35 pm
C.10.	Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA)	9:40 pm
C.11.	Trustees' Reports	9:50 pm
D.	Future Meetings	9:50 pm
E.	Public Question & Comment Period	10:10 pm
F.	Adjournment	(no schedule) 10:10 pm

Note: The completion times on this agenda are estimates intended to assist the Board in its pacing.

Georgia Allison
Secretary Treasurer

Schedule A.3.....
of the
Administrative Memorandum

Meeting Date: November 17, 2015 ☒ Board ☐ Board, in camera

Topic (as per the Memorandum): **Public Comment Period**

Narration:

In accordance with Board Policy 104: Board of Education – Meetings (May 26, 2015 revision), the Board provides a ten (10) minute public comment period as the first item of business after the adoption of the agenda. Speakers will be allocated a maximum of two (2) minutes each. The ten-minute comment period is intended to be restricted to items on the evening's Board Agenda and the Board will not respond to comments made during comment period. Members of the public wishing to discuss their concerns with Trustees should contact them after the meeting, by telephone or e-mail.

Speakers are requested to place their name on a signup sheet in order to speak during the Public Comment Period. The signup sheet will be available in the Board Room from 6:50 – 7:00 pm prior to the meeting's commencement. The Chair will invite those wishing to speak in the order that their name appears on the signup sheet.

When appearing before the Board, speakers are requested to state their name and address for the record.

During the Public Comment Period, as well as the Public Question and Comment Period at the end of the meeting, speakers may not speak disrespectfully of any Board Member, staff member, or any other person and must not use offensive words or gestures.

Speakers may speak only once at the Public Comment Period.

School District No. 44 (North Vancouver)

Minutes of the Public Meeting of the Board of Education, School District No. 44 (North Vancouver) held in the Mountain View Room of the Education Services Centre at 2121 Lonsdale Avenue in North Vancouver, British Columbia, on Tuesday, October 20, 2015.

PRESENT: C. Gerlach, Chair
M. Higgins, Vice-Chair
B. Forward
C. Sacré
S. Skinner
F. Stratton

ABSENT: J. Stanley

A. Call to Order

Chair Cyndi Gerlach called the meeting to order at 7:00 pm and welcomed those in attendance.

Chair Gerlach provided clarification relating to the recruitment for the Superintendent of Schools: the North Vancouver School District will be recruiting for a Superintendent as opposed to a Deputy Superintendent as previously stated. The search will commence in January 2016 with a start date of July 1, 2016.

A.2. Approval of Agenda

Moved by F. Stratton

that the agenda, as recommended in the Administrative Memorandum, be adopted.

Seconded by C. Sacré

Carried

A.3. Public Comment Period

The ten minute comment period is intended to be restricted to items on the evening's Board Agenda. The Chair requested that those wishing to speak should sign on the Public Comment Sign-Up Sheet.

No one wished to speak.

A.4. Approval of Minutes

Moved by F. Stratton

that the minutes of the public meeting of September 15, 2015 be approved as circulated.

Seconded by B. Forward

Carried

A.5. Student Recognition - Canadian Living Free the Children Award

Chair Gerlach introduced Vicky Milner, teacher at Brooksbank Elementary School and Nikayla Allen, Faith Grant, Nicole Helgason, and Adam Yahav, students at Brooksbank Elementary School. The Board Chair informed the Trustees that Nikayla Allen had recently received a *Canadian Living* Me to We Award, which shines a spotlight on Canadians who are making a difference in their communities. The students, with the help of teacher sponsor Ms. Milner, founded Brooksbank's "Do Good" committee to fundraise for worthy causes and helped initiate the school's community garden.

A.5. Student Recognition - Canadian Living Free the Children Award (continued)

Nikayla received a \$1,000 donation to a registered Canadian charity, a commemorative award, coverage in the October issue of Canadian Living magazine, a Me to We Volunteer Trip and was invited to and attended Toronto's We Day. Brooksbank Elementary School hosted its own Mini We Day on October 14, 2015 with inspirational speeches, singers and special guest, City of North Vancouver's Mayor Darrell Mussatto.

A.6. Presentation – District Student Leadership Council Introduction

Superintendent of Schools John Lewis welcomed members of the District Student Leadership Council (DSLSC) to the table. DSLSC Coordinator Brenda Bell, Principal, Cove Cliff Elementary School shared that she has been working with this group of inspiring students, with Coordinators: Greg Hockley, Vice-Principal, Argyle Secondary School; Cary Hungle, Principal, Queensbury Elementary School; and Justin Wong, Vice-Principal, Handsworth Secondary School.

DSLSC members Kelly Tang (Argyle), David Wilson, Communications (Argyle) and Stella Yoo, President (Handsworth) introduced themselves and thanked the Board for an opportunity to share their ideas and plans for the 2015/16 school year. DSLSC member Nika Najafi (Argyle) was also in attendance.

The DSLSC representatives shared that the date of their annual District Wide Student Forum would be April 6, 2016, and invited Trustees to upcoming general meetings. Responding to Trustees' questions, the student council shared that they hope to promote student voice, share ideas and continue the communication between students, staff and Trustees.

On behalf of the Board, the Chair thanked the students for their involvement and leadership.

B.1. Five-Year Capital Plan 2015/2016 (for Approval)

In introducing this agenda item, Superintendent John Lewis noted that each year, boards of education are required to submit a five-year capital plan to the Ministry providing details on high priority projects needed for their school districts. It was noted that there was no Capital Plan last year. The deadline for the adoption of a Capital Plan is November 2, 2015.

The Board of Education's Capital Planning Committee is comprised of representatives from the Board, Partner groups, the City and District of North Vancouver, and the Recreation and Culture Commission, and was established in the spring of 2015 to facilitate the development of the 2015/16 Capital Plan. The Capital Planning Committee worked with Matrix Planning to revise the School District Facilities Plan (SDFP), which incorporates consideration of demographic changes, enrolment patterns, residential developments planned in the community, facility condition, and capacity utilization. The SDFP is required by the Ministry to support the Capital Plan.

Superintendent Lewis highlighted the instructions issued by the Ministry of Education to identify priorities, which included: addressing high risk safety deficiencies; ensuring existing school assets are maintained at or better than the Facilities Condition Index provincial average of 0.43; ensuring the school is a critical part of the district infrastructure for the investment return period; ensuring school districts are managing the schools within their districts to optimal utilization; and, supporting areas of rapid growth linked to major economic development. In addition, the Ministry introduced a new category of projects titled 'Routine Capital' Projects with the Capital Plan instructions, indicating total provincial funding in the amount of \$20 million. Superintendent Lewis shared that, with the help of Mark Thomson, Capital Project Manager, Facilities and Planning Department, the North Vancouver School District submitted routine capital projects totalling \$6.7 Million.

Superintendent Lewis reviewed the plan and highlighted requests in year one, which were to replace Seymour Heights Elementary, Queensbury Elementary and Larson Elementary; requests in year two included, replacing Lynnmour Elementary and a new school in the Lower Lonsdale

B.1. Five-Year Capital Plan 2015/2016 (for Approval) (continued)

area. These projects are supported by changes to the Official Community Plans of the District and the City of North Vancouver.

Responding to Trustees' questions, Superintendent Lewis clarified that Project Identification Reports are required for projects that involve school replacement or a change in capacity; other community functions, such as daycares, would have to be moved if the District needs to reclaim classroom space; and, that the Ministry of Education asks for projects that are ten years out to be documented on the Capital Plan.

Moved by F. Stratton

that the Board, approve the 2015/2016 Five-Year Capital Plan as presented in Schedule B.1. of October 20, 2015; and,

that the Board direct staff to meet with the Planning Department of the District of North Vancouver at the earliest opportunity to commence discussions regarding the proposed replacement of Lynnmour Elementary, to identify options available for the location of the school, giving consideration to potential co-location of community amenities and services, including, but not limited to child care; and,

that the Board direct staff to meet with the Planning Department of the City of North Vancouver to discuss the proposed new elementary school in the Lower Lonsdale area to identify options available for the location of the school, giving consideration to potential co-location of community amenities and services, including, but not limited to child care; and,

that the Board arrange a meeting with the Ministry of Education, District of North Vancouver and City of North Vancouver to discuss the priorities set out in the 2015/2016 Capital Plan.

Seconded by S. Skinner

Carried

B.2. REPEAL Policy 410: School Planning Councils

Superintendent of Schools John Lewis introduced this agenda item, advising that due to the Province of British Columbia enacting *Bill 11 – 2015: Education Statutes Amendment Act, 2015*, and the subsequent changes to the *School Act*, Board Policy 410: School Planning Councils became invalid effective July 1, 2015.

Moved by B. Forward

that the Board of Education repeal *Policy 410: School Planning Councils* effective October 21, 2015.

Seconded by C. Sacré

Carried

C.1. North Vancouver Parent Advisory Council Annual Report 2014/15

To provide highlights of the North Vancouver Parent Advisory Council's activities in the 2014/15 year, Superintendent Lewis welcomed Jane Lagden Hoborne, NVPAC past Chair, to the table.

Ms. Lagden Holborne thanked the Board for its continued support both financially and also for the provision of meeting space for the NVPAC's general meetings and special events held at the Education Services Centre, noting that in her seven years and Chair, there has never been a need to fundraise due to the Board's support. In her report, Ms. Lagden Holborne highlighted the 2014/15 Year at a Glance, specifically speaking to the two special events that NVPAC hosted: the School Trustee all-candidates meeting at Sutherland in November, and a parent education event, "The Problem with Discipline" featuring Christopher Burt, at Argyle in March.

C.1. North Vancouver Parent Advisory Council Annual Report 2014/15 (continued)

In response to Trustees' questions, Ms. Lagden Holborne noted that the data from the Annual Parent Perspectives Survey is being compiled and could be shared with the Board at a later date and, agreed that there is difficulty to encourage PAC's to become members of BC Confederation of Parent Advisory Councils due to the time commitment.

Trustees thanked Ms. Lagden Holborne for her report and all the time that she has put in to the NVPAC as Chair.

C.2. Summer Learning Program Update

Chair Gerlach welcomed Director of Instruction Dr. Joanne Robertson to the table to provide a summary and review of the *Supporting Student Learning Summer School Program Pilot* for Grade 4 students that took place July 6-9 and August 24-September 2, 2015.

Dr. Robertson acknowledged the expertise and dedication of the teaching staff, Ms. Nicky Paiuk (Learning Assistance at Capilano) and Kammi Clark (intermediate teacher at Westview), and provided the Board with a summary and review of the program which ran over 12 morning sessions. Challenges and recommendations were also noted in the presentation.

Responding to Trustees' questions, Dr. Robertson clarified that it was important to have a clear criteria for student attendees, which included a Ministry of Education designation, and that the teaching tools used in the program would be shared through professional development in the District. In conclusion, Dr. Robertson shared that a working group would be proposing new programs to the Board in early 2016.

C.3. Preliminary Enrolment Update

John Lewis, Superintendent of Schools, introduced this agenda item and provided an update regarding the School District's enrolment for the 2015/16 school year and highlighted comparisons between the projected and actual enrolments for September 2015.

A total of 15,277 students have been enrolled at this time for the year, compared to the projected total of 15,010. The School District is on track towards total enrolment of 15,407 for the year, an increase from the final enrolment of 15,227 for 2014/15. Enrolment in the supplemental funding categories is higher than expected, notably with English Language Learners reaching 999, which is 99 greater than forecast.

Superintendent Lewis advised that a further enrolment update will be provided at the November 17, 2015 Public Board Meeting.

C.4. Learning Improvement Fund – Consultation Update

Superintendent of Schools John Lewis introduced this agenda item, noting that the *Learning Improvement Fund (Bill 22-2012: Education Improvement Act)* was implemented to help school districts address complex classroom composition issues. The negotiated settlement between BCTF and BCPSEA now includes the *Learning Improvement Fund (LIF)* within the collective agreement, thereby providing increased certainty of funding. The total funds of the LIF fund increase from a total of \$94M in 2014/15 to \$100M for the following three years and to \$106M for the 2018/19 school year. The portion of the fund available to the North Vancouver School District for the 2015/16 school year is \$2,620,747.

Superintendent Lewis reported that the allocation of LIF funds requires the dedication of 80% of the fund to teaching positions and this portion of the fund is referred to as the *Education Fund*. The *Education Fund* amount for the North Vancouver School District is \$2,096,598 and will

C.4. Learning Improvement Fund – Consultation Update (continued)

generate approximately 21.3 full time equivalent (FTE) additional teaching positions in the 2015/16 school year.

The remaining 20%, considered the *Support Staff Fund*, will be allocated to support staff positions. Through a consultative process between the Superintendent and the President of Canadian Union of Public Employees (CUPE) Local 389, an agreement was reached to provide additional paid hours to special education support staff. The 2015/16 *Support Staff Fund* for the North Vancouver School District is \$524,129 with a minimum of \$249,258 dedicated to an adjustment in assigned hours for CUPE positions supporting students with special needs.

Superintendent Lewis provided highlights of the consultative process that has already taken place, initially at the school level with the Principal, Vice-Principal and staff, and then at the District level with the Superintendent and the North Vancouver Teachers' Association (NVTa) President and Vice-Presidents.

C.5. Land, Learning & Livability Community Engagement – Update

John Lewis, Superintendent of Schools, introduced this agenda item and provided a brief update on Ridgeway Annex, the Argyle replacement project, and the Braemar parcel. The proposed redevelopment of Ridgeway Annex received second and third readings at the City Council Meeting of October 5, 2015. Fourth and final reading is expected to be on October 26, 2015. The final Project Definition Report for the replacement of Argyle has been provided to the Ministry and the School District should have a response by the end of the calendar year. Wedgewood continues with the redevelopment proposal for the surplus parcel of land at Braemar.

Superintendent Lewis also provided a high level update on each of the eleven properties identified in 2012 as surplus to long-term public education needs.

C.6. Tuesday, September 22, 2015 Standing Committee Meeting

Trustee Christie Sacré reported on the meeting that highlighted the Ministry of Education's initiatives in the areas of curriculum and assessment, thanking everyone who attended for their input and dialogue.

C.7. Tuesday, October 13, 2015 Standing Committee Meeting

Trustee Susan Skinner reported on the meeting that focused on the Aboriginal Education Enhancement Agreement, specifically how the North Vancouver School District is Indigenizing the Curriculum. The District's Draft Five-Year Capital Plan 2015/16 was also discussed.

C.8. Out of Country Field Trips – Secondary

Provided for their information, Trustees received in their agenda packages an overview of out of country field trips that are being planned for secondary students as follows:

- Windsor Secondary School – field trip to Honolulu, Hawaii, USA (December 15-23, 2015)
- Seycove Secondary School – field trip to the southern states of Georgia, Alabama, Mississippi and Tennessee, USA (January 27-February 8, 2016)

C.9. Superintendent's Report

Superintendent Lewis noted that the following items are included in the Superintendent's Blog (<http://blog44.ca/superintendent>):

- Cops for Cancer
- Orange Shirt Day – September 30, 2015
- World Teachers' Day – October 5
- Seymour Heights' New Outdoor Classroom
- World Mental Health Day – October 10
- Smith Foundation Generously Supports Artists for Kids Program
- Great BC ShakeOut – October 15, 2015
- Election Day – Student Vote

C.10. Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA)

Trustee Skinner shared that she would be attending BCSTA's Provincial Council this weekend. It was also noted that the North Vancouver School District had put forth a motion to advocate for Exempt and Management Compensation.

C.11. Trustees' Reports

Trustees submitted their reports on their activities on behalf of the Board as follows:

1. Meetings attended by Trustees included:
 - Public Board Meeting
 - Standing Committee Meetings
 - Squamish Nation and Board of Education Dinner Meeting
 - Presidents' Council Meeting
 - Trustee Seminars
 - NVSD Capital Planning Committee Meeting
 - Policy Committee Meeting
 - Table Matters Meeting
 - Integrated Transportation Committee Meeting
 - North Shore Safety Council Meeting
2. Events attended by Trustees included:
 - AfK 25th Anniversary
 - Hidden Journals Book Donation Event
 - Norgate Orange Shirt Day
 - Curriculum Implementation Day
 - Canyon Heights Elementary Thanksgiving Assembly
 - Westview Elementary Thanksgiving Lunch
 - "Walk and Wheel" to school

D. Future Meetings

Date and Time	Event	Location
Tuesday, November 3, 2015 at 7:00 pm	Standing Committee Public Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, November 17, 2015 at 7:00 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, December 8, 2015 at 7:00 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Thursday, January 14, 2015 at 7:00 pm	Transitions 7/8 Programs Evening	Sutherland Secondary School 1860 Sutherland Ave, N Vancouver

E. Public Question & Comment Period

The Chair called for questions and/or comments from the public noting that in accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.

Martin Stuible, Vice-President of the North Vancouver Teachers' Association, asked the Board to recognize that even with the support of the Education Fund, there are still classrooms in the District that are too large. Mr. Stuible advocated for part of the year-end surplus to be used to enhance services for Kindergarten to Grade 12.

F. Adjournment

The established agenda being completed, the Chair adjourned the meeting at 9:54 pm and thanked those who attended.

Certified Correct:

Georgia Allison
Secretary Treasurer

Cyndi Gerlach
Chair, Board of Education

Date

Date

Schedule B.1.....
of the
Administrative Memorandum

Meeting Date: November 17, 2015 ☒ Board ☐ Board, in camera

Topic (as per the
Memorandum): **Election of a Board Chair**

Narration:

The Board is required by its [*Policy 104: Board of Education - Meetings*](#) to elect one of its members to be Chair of the Board. Under the authority of [*Policy 101: Board of Education - Role and Function*](#) and Section 67 (4) of the *School Act*, the election of a Chair shall generally adhere to the following standard format:

- (i) call for nominations for the position of Chair of the Board for the term commencing December 1, 2015 and ending November 30, 2016;
- (ii) declare the Chair elected if there is only one nomination;
- (iii) if there is more than one nomination, appoint two scrutineers and conduct an election by ballot;
- (iv) announce the successful candidate; and,
- (v) if necessary, call for a Board resolution authorizing the destruction of the ballots.

Secretary Treasurer Georgia Allison will call for nominations for the position of Chair of the Board.

Schedule B.2.....
of the
Administrative Memorandum

Meeting Date: November 17, 2015 ☒ Board ☐ Board, in camera

Topic (as per the
Memorandum): **Election of a Board Vice-Chair**

Narration:

In keeping with Section 67 (4) of the *School Act* and as required by Board [Policy 101: Board of Education - Role and Function](#), the Chair will conduct the election for a Vice-Chair for the term commencing December 1, 2015 and ending November 30, 2016. The Chair will adhere to the format used to elect the Chair.

Schedule B.3.....
of the
Administrative Memorandum

Meeting Date: November 17, 2015 ☒ Board ☐ Board, in camera

Topic (as per the
Memorandum): **Routine Capital 2015/16 – Project No. 126953**

Narration:

On July 8, 2015, the Ministry of Education announced the 2015/16 Capital Plan Instructions. Within the 2015/16 Capital Plan, a new category called “Routine Capital” was introduced. The Ministry indicated that it may have the potential to support some Routine Capital providing the expenditure can be actualized within the Provincial fiscal 2015/16 budget. As such, submissions for Routine Capital were due September 15, 2015 (in addition to inclusion in the complete Capital Plan due November 2, 2015).

For the 2015/16 fiscal year, the Ministry allocated \$20 million to fund the new Routine Capital program. Additional funding will also be made available for 2016/17 and 2017/18. The primary goal of this new program is to fund projects over \$100,000 that will improve the health and safety, building condition, and energy efficiency of schools. This type of maintenance work would typically be covered by Annual Facilities Grant (AFG) funding, however, this new program will not have an impact on the regular allocation of AFG funding to districts.

Types of projects that are considered for Routine Capital funding are mechanical upgrades, electrical upgrades, roofing, energy management, as well as health and safety. School districts may identify three types of projects, which are distinguished by the timeline for their design and completion:

- Projects that can be designed/completed by March 31, 2016
- Projects that will be designed/completed by March 31, 2017
- Projects that will be designed/completed in phases over multiple fiscal years

The Routine Capital program is designed to acknowledge that school districts will be constrained by weather conditions and instructional scheduling when undertaking some types of routine capital projects. Therefore, the Ministry provides support to projects that may be designed in a capital year and then completed in the following year, and include the pre-purchase of required materials to be installed in that following capital year.

The North Vancouver School District’s Facilities & Planning department identified over \$6 million in projects for Routine Capital submission. The Ministry of Education received over \$200 million in project requests from school districts across the province, which indicates the pent up need for this type of funding.

The Ministry of Education has approved \$286,600 in Routine Capital funding for the Cleveland Elementary exterior window renewal Project No. 126953. These funds must be spent by March 31, 2016. In order to receive a Certificate of Approval (COA) and the access to these funds, the Board of Education must adopt Capital Project Bylaw No. 126953.

Attachments:

SD No. 44 Routine Capital Project Bylaw No. 126953
Ministry of Education – Capital Management, Planning and Major Projects Division letter

Schedule B.3. (continued)

Narration (continued):

RECOMMENDED MOTION:

that School District No. 44 (North Vancouver) Capital Project Bylaw No. 126953 be read a first time;

that School District No. 44 (North Vancouver) Capital Project Bylaw No. 126953 be read a second time;

that School District No. 44 (North Vancouver) Capital Project Bylaw No. 126953 be read a third time, passed and adopted.

Procedural Note:

(per section 68(4) of the *School Act*) the Board may not give a bylaw more than two readings at any one meeting unless the members of the Board who are present at the meeting unanimously agree to give the bylaw all three readings at that meeting.

School District No. 44 (North Vancouver)

CAPITAL BYLAW NO. 126953

ROUTINE CAPITAL PROJECT

A BYLAW by the Board of Education of School District No. 44 (North Vancouver) (hereinafter called the "Board") to adopt a Capital Project of the Board pursuant to Sections 143 (2) and 144 (1) of the *School Act*, R.S.B.C. 1996, c. 412 as amended from time to time (called the "*Act*").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 126953.

NOW THEREFORE the Board agrees to the following:

- (a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the Project substantially as directed by the Minister;
- (b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board approved by the Minister and specifying a maximum expenditure of \$286,600 for Project No. 126953 is hereby adopted.
2. This Bylaw may be cited as School District No 44 (North Vancouver) Capital Bylaw No. 126953.

READ A FIRST TIME THE 17TH DAY OF NOVEMBER, 2015;

READ A SECOND TIME THE 17TH DAY OF NOVEMBER, 2015;

READ A THIRD TIME, PASSED AND ADOPTED THE ____ DAY OF _____, 2015.

(Corporate Seal)

Cyndi Gerlach, Board Chair

Georgia Allison, Secretary Treasurer

I HEREBY CERTIFY this to be a true and original School District No.44 (North Vancouver) Capital Bylaw No. 126953 adopted by the Board the ____ day of _____, 2015.

Georgia Allison, Secretary Treasurer



October 29, 2015

Ref: 184570

Georgia Allison
Secretary-Treasurer
School District No. 44 (North Vancouver)
2121 Lonsdale Ave
North Vancouver, BC, V7M 2K6
Email: gallison@sd44.ca

Dear Georgia Allison:

Re: Routine Capital 2015/16 (Project No. 126953)

I am pleased to confirm that capital funding of up to \$286,600 has been approved for the following Routine Capital project(s): Exterior window renewal for Cleveland Elementary Project No. 126953. These funds will contribute to extending the life of your facilities and school-based assets and help support healthy, efficient schools for students, teachers and staff.

Prior to establishing a Certificate of Approval (COA) to access funding for this project, a capital project bylaw must be adopted by the School District No. 44 (North Vancouver) Board of Education. The Board should therefore adopt Capital Project Bylaw No. 126953 specifying a total maximum allocation of \$286,600. The original bylaw must then be forwarded to the attention of Jennifer Coward, Finance and Administration Officer, Business Operations Branch.

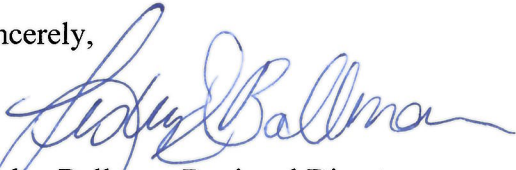
Following registration of the above bylaw and the receipt of two (2) copies of the duly executed Routine Capital Funding Agreement (copies attached for your signature) the Branch will issue a COA enabling the School District to draw capital funds for the Routine Capital project.

If you have any questions regarding the Routine Capital funding, please feel free to contact your Planning Officer, Carlo Vijandre at: Carlo.vijandre@gov.bc.ca.

.../2

I wish you every success with this project for Cleveland Elementary and look forward to its completion before March 31, 2016.

Sincerely,



Lesley Ballman, Regional Director
Capital Management Branch

Attachment: Project Funding Agreement

pc: Renee Mounteney, Executive Director, Capital Delivery
Carlo Vijandre, Planning Officer, Capital Management Branch
Jennifer Coward, Finance and Administration Officer, Business Operations Branch

Schedule C.1.....
of the
Administrative Memorandum

Meeting Date: November 17, 2015 ☒ Board ☐ Board, in camera

Topic (as per the
Memorandum): **North Shore Safe Routes Advocates**

Narration:

The Safe Routes Advocates (SRA) was established in 2013 by a group of seven parents in the Handsworth Secondary Family of Schools, who came together because of a mutual concern over traffic congestion and safety around schools. Since being established, the SRA has worked in partnership with other likeminded groups, such as the Heart and Stroke Foundation, Hub for Active School Travel BC (HASTe BC), Insurance Corporation of BC (ICBC), and the North Shore Safety Council, to expand efforts to promote active transportation (walking and biking) to school and increase traffic safety.

Partnering with the City and District of North Vancouver and the District of West Vancouver has allowed for a change in infrastructure, making walking and biking to school safer for children. The SRA works with Principals in a number of schools in all three local municipalities to put together travel plans to reduce congestion around schools and promote active transportation.

John Lewis, Superintendent of Schools, will introduce SRA's Community Outreach Coordinator, Carol Sartor, who will share objectives and ideas with the Board of Education.

Schedule C.2.
of the
Administrative Memorandum

Meeting Date: November 17, 2015 ☒ Board ☐ Board, in camera

Topic (as per the Memorandum): **North Vancouver Teachers' Association (NVTa) Pro D Report 2014/15**

Narration:

Carolyn Pena, President of the North Vancouver Teachers' Association (NVTa), and Mary Aiello, the Association's Professional Development Chair, will present to the Board of Education the NVTa's Professional Development Report 2014/15.

The Board of Education provides an annual grant of \$94,500 to the Association for the purpose of providing programs, services, and courses that promote and foster the professional development of teachers in the School District. The Professional Development Fund is administered and controlled by the North Vancouver Teachers' Association. The NVTa submits to the Board an annual financial report.

Attachment:

North Vancouver Teachers' Association *Professional Development Report to the Board 2014/15*



North Vancouver
Teachers' Association

Professional Development

Report to the Board

2014-2015

Mary Aiello
Professional Development Chairperson
Carolyn Pena
President



North Vancouver
Teachers' Association

Professional Development

Report to the Board

2014-2015

Mary Aiello
Professional Development Chairperson
Carolyn Pena
President

NVTA Professional Development Report to the Board 2014-2015

1. Introduction

The North Vancouver Teachers' Association is pleased to present its annual Report to the Board on Professional Development for the 2014-2015 school year.

The NVTA is very appreciative of the support from the Board of Education in providing funding for teachers to undertake Professional Development activities. The NVTA also contributes substantial time and resources in support of its members' ongoing Professional Development.

We believe it is part of a teacher's professional responsibility to be a self-directed, reflective practitioner, committed to ongoing, career-long Professional Development.

Professional Development is a process of ongoing growth, through involvement in programs, services and activities designed to enable teachers, both individually and collectively, to enhance professional practice. The BCTF and the NVTA advocate for individual ownership and professional autonomy by professional teachers.

-NVTA Professional Development Policy and Guidelines

2. Professional Development Funding

Each year, the North Vancouver School District and the North Vancouver Teachers' Association contribute resources toward Professional Development for the district's teachers. Through the auspices of the Collective Agreement, the Board of Education contributes a grant of \$94,500 annually to the NVTA Professional Development Fund. The current amount was negotiated in 1996 and has not changed since then.

In 2014-2015, the North Vancouver Teachers' Association budgeted an additional \$41,600 for its Professional Development program.

School Board:	Professional Development Fund	\$ 94,500
	"Inspire" Conference Support	\$ 1,000
NVTA PD Budget:		\$ 41,600
	✓ 0.4 FTE PD Chairperson	
	✓ PD School Contact Training	
Total PD Budget		\$ <u>137,100</u>

The \$94,500 provided by the Board to the NVTa funds teachers' Professional Development. From this funding, schools were allocated \$105 per FTE. Each school's PD committee then decided how to allocate the funds and planned Professional Development activities for the year. While teachers were able to access funding to help cover the costs of an activity, in some cases, money from out-of-pocket must be paid as well. Many conferences and workshops can cost between \$100-\$250.

North Vancouver teachers participated in hundreds of Professional Development activities last year.

These Professional Development activities included:

- memberships in Provincial Specialist Associations (PSAs);
- registration fees for teachers to attend conferences and workshops;
- partial support for travel and accommodation expenses for conferences;
- purchasing professional journals;
- summer workshops;
- fees for workshop presenters at school PD days.

Funding was also allocated to Teachers Teaching on Call, District Teachers on Call and to the NVTa PD Conference, which is held every 2 years. To provide opportunities for teachers to participate in larger, more expensive Professional Development activities, \$6000 was allocated to fund several Special Grants. These Special Grants allow teachers to apply for funds for activities that are particularly costly. Some of the special grants funded to North Vancouver School District teachers included:

- **“Summit for Early Literacy Leaders: When Vulnerable Readers Thrive, Dreams Come True” Seattle, Washington**
- **Learning and the Brain Conference, “Making Lasting Memories: Using Brain Science to Boost Memory, Thinking and Learning” in San Francisco, California**
- **British Columbia Language Coordination Association “New Directions in Language Learning” Conference in Victoria, British Columbia**
- **American Coral Directors Association National Conference in Salt Lake City, Utah**

The NVTa provided the funds to support the salary and benefits of the Professional Development Chairperson in a 0.4 FTE position, as well as funding for supplies, equipment, and committee and meeting expenses.

In addition, we provide, with BCTF support, a day of training each year for School PD Contacts. The training provides these volunteer teachers with the skills they need to provide leadership to their colleagues in Professional Development.

3. Professional Development in the NVTa

The Professional Development program of the NVTa is organized through key people in district-wide and school-based roles: our PD Chairperson, our NVTa PD Committee, a PD Contact person in each school, and School PD Committees.

a. PD Chairperson

Our Professional Development Chairperson is elected annually at our Annual General Meeting of the membership. Charged with overseeing all aspects of Professional Development, the Chairperson is responsible for a myriad of tasks, including, but not limited to:

- preparing a Professional Development budget each year and providing each school with a PD budget based on their FTE staffing numbers;
- monitoring and approving funds requested by individuals through the PD Contact in their school and ensuring that cheques are prepared and sent out;
- organizing PD Contact training at the beginning of every year;
- hosting regular meetings for PD Contacts throughout the year;
- chairing the PD Committee that approves Special Grant requests;
- sending out regular bulletins to the PD Contacts;
- advertising PD opportunities to district teachers;
- recruiting and meeting regularly with the district-wide Conference Committee;
- assisting staffs and individuals with PD planning by helping them access presenters and workshops;
- coordinating the planning of the NVTa district-wide Professional Day Conference;
- co-chairing the JEPIC Steering Committee which meets several times throughout the year;
- helping plan and presenting at the JEPIC School Representative meetings;
- liaising with the NVTa Executive regarding PD issues and recommendations;
- attending NVTa meetings when appropriate;
- attending BCTF PD leadership seminars and meetings.

b. NVTa PD Committee

The NVTa Professional Development Committee is elected annually by the PD Contacts from each school. The PD Committee consists of the PD Chairperson, elementary teacher representatives and secondary teacher representatives.

Members of the NVTa PD Committee:

- attend regular PD Contact meetings;
- make recommendations concerning policy;
- help implement PD policy;
- meet to approve Special Grant requests.

c. PD School Contacts

Each school's Staff Committee elects a Professional Development contact person each year. These volunteer teachers play an important role in communicating PD opportunities to their colleagues, helping teachers access PD funding, and organizing Professional Development days at the school level.

Among their duties, the PD School Contacts:

- attend PD Contact training each year;
- attend PD Contacts' meetings;
- liaise between their staff members and the PD Chairperson;
- ensure that proper forms are used and filled out correctly when staff members are requesting PD funds;
- process request forms and send them to the PD Chairperson for approval;
- receive and distribute PD cheques to individual staff members;
- monitor their school's PD budget;
- prepare their school's PD Policy and Guidelines and have them approved by Staff Committee on an annual basis;
- ensure that their school's PD policy is sent to the PD Chairperson each year;
- chair their school's Professional Development Committee.

d. School PD Committees

School-based Professional Development Committees usually consist of a school administrator and several volunteer teachers, including the PD Contact.

Each school-based Committee:

- obtains feedback from teachers on their Professional Development needs;
- liaises with the NVTa PD Chairperson when necessary to obtain ideas for presenters and for funding support;
- presents Professional Development plans to Staff Committee for approval.

4. Professional Development Days

There are 5 non-instructional days in the school calendar devoted to Professional Development. Three dates for Professional Development days are common for all district schools. These dates are set by the NVTa Executive Committee on the recommendation of the school PD Contacts and the NVTa PD Committee. The other two dates are set by the Staff Committee in each school, in consultation with the school principal.

Professional Development days take one of three forms: the BCTF PSA day, school-based days, and district-wide days.

a. BCTF PSA Professional Development Day

The BCTF PSA Professional Development Day is a common professional day for schools in almost every school district in British Columbia. It is held on the third or fourth Friday in October each year.

BCTF Provincial Specialist Associations (PSAs) consist of teachers from all over the province who share a common subject area or grade level interest. For example, there is a Primary Teachers' Association, a Math Teachers' Association and an Association for Peace and Global Education. Most PSAs hold their major conferences and workshops on this PD day in October.

The PSA day gives teachers opportunities to attend conferences within their subject or grade level, and to engage with new methodologies along with colleagues from all across the province. Many teachers take advantage of these quality workshops as the cost of a teacher on call is not needed on a PD day, and the registration fees in many cases are not prohibitive.

Some teachers also use this day to plan school-based activities related to a program or a curricular area that they are pursuing as a staff or as a teaching team.

b. School-based Professional Development Days

On school-based Professional Development days, many staffs plan activities on areas of common interest or common need as identified by their schools' PD Committee that allow teachers to explore a curricular area or a school-wide program. Staffs can access their PD funds to bring in a facilitator or speaker, or staff members with expertise in a particular area can plan and present workshops for their colleagues.

Individual teachers may also choose to use this day to attend a workshop, seek out resources for a new curriculum, research a field trip or do professional reading. Staffs also often use school-based PD days to attend staff retreats, where they may bring in speakers, plan school-wide programs, work together to implement new curriculum ideas, and/or mentor new teachers.

As school-based Professional Development days can vary from school to school, this also provides teachers a unique opportunity to visit a colleague at another school and observe teaching methods and practices in action.

c. District-wide Professional Development Days

District-wide Professional Development days offer other opportunities for teachers to meet and collaborate with colleagues from other schools who may teach the same grade or subject area. Outside of organized conferences, less structured times can allow an opportunity for teachers to share resources, compare or explore new practices, share new technology for classrooms or many other possible topics.

This year, a very special district conference was organized by the NVTa Conference Committee and coordinated by the PD Chairperson. Over 900 teachers, support staff and administrators attended the "Inspire" Conference held at Carson Graham Secondary School.

The conference opened with a Keynote Address by Dr. Spencer Kagan, a renowned author in the field of education and psychology. In his interactive keynote address, Dr. Kagan spoke about his new book “Brain-friendly Teaching: Tools, Tips and Structures”, where he has translated hard findings of cognitive neuroscience into six easy to understand and easy to implement principals that can optimize brain function and be applied immediately to improve teaching and learning. Teachers were so inspired by his presentation that all copies of his book available for sale at the conference sold out, with many more orders placed.

Dr. Kagan also delivered a break out session entitled “Releasing the Power of Positive Emotions”. In this session, participants were able to examine what happens in the brain when we elicit positive emotions, then sample a variety of ways they can release the power of positive emotions.

Participants were able to attend many other interesting and engaging workshops by presenters from out of district like Adrienne Gear, Colleen Politano, Stephenie Gold, Klara Sedlacek, Sue Hall, Shelley Harrison Rae, Ingrid Sulston and Lindy Pfeil.

In addition to these experts from out of district, participants were treated to a variety of workshop offerings from our own homegrown talent. Workshops provided by North Vancouver teachers included:

- Assessment For Learning
- Elemental Music
- Games and Activities to Build Core Math Skills and Have Fun!
- The Anatomy of a Thinking Classroom
- Art for Early Learners
- Transition from Elementary to Secondary Math
- There’s a Picture Book for That!
- Creating a Culture of Acceptance in Gender Variant Children
- Success for Kids with Hearing Loss in Your Classroom
- Puzzles and Games for Senior Mathematics Students

The success of the conference was due largely to the many volunteer hours put in by the members of the conference committee composed of both elementary and secondary teachers, representatives from CUPE and an elementary vice principal. We would also like to acknowledge and thank the district for the extra support provided for the conference, which included some extra financial support, rental of extra tables and chairs, the use of school facilities, and extra CUPE staff to help with set up and cleanup.

6. Summary

In conclusion, thank you very much for your continued financial support of the NVTa’s Professional Development program. The strength and success of the program lies in the expertise, dedication and hard work of teachers across the whole district. By examining and strengthening our professional practice, we can better meet the needs of our students, and we can maintain the high quality of education that we are proud to offer in our North Vancouver public schools.

Schedule C.3.
of the
Administrative Memorandum

Meeting Date: November 17, 2015 ☒ Board ☐ Board, in camera

Topic (as per the Memorandum): **Artists for Kids 2014/15 Annual Report**

Narration:

In accordance with reporting requirements set out in [Policy 105: Artists for Kids](#), the Management Committee is required to submit its Annual Report to the Board of Education in the fall of each year.

The *Artists for Kids 2014/15 Annual Report* covers the preceding financial year (July 1, 2014 to June 30, 2015) and includes:

1. Summary of programs and services provided to students and the community 2014/15
2. Statement of Financial Position as of June 30, 2015
3. Statement of Operations for the year ended June 30, 2015
4. Curatorial activities; acquisitions and editions published
5. Sales, marketing and promotion activities
6. 2014/15 development activities

Yolande Martinello, Director of the Artists for Kids and District Principal of Fine Arts, will introduce and summarize the *Annual Report* and respond to questions from Trustees.

Attachment:
Artists for Kids 2014/15 Annual Report



2014 ~ 2015 ANNUAL REPORT

twenty five years
and growing

October 2015

2014 ~ 2015 Annual Report Contents

Introduction	Yolande Martinello
section one	Program Statistics
section two	Budget Summary
section three	Statement of Operations
section four	Curatorial Activities
section five	Sales, Marketing and Promotion Activities
section six	2015 ~ 2016 Development Activities
Appendix 'A'	annual print sales report



Bringing Art to Life

2015 marks the silver anniversary of Artists for Kids and we couldn't be prouder of the people who have gotten us here.

Artists for Kids is a unique, self-sustaining art education venture operated by the North Vancouver School District in British Columbia. Our innovative partnership with more than 50 of Canada's most prominent artists, art educators and the community at large, provides inspiring, highly relevant educational experiences for thousands of young people annually. We have enhanced art education in schools, encouraged students to pursue their own artistic abilities, helped more people discover great Canadian art, acquired a sizeable community art collection from our artist-patrons, nurtured an art collecting public and most recently, established Canada's first public art museum for young audiences. As a visual arts catalyst in the community, we contribute to the development of a rich cultural aesthetic.

The continued growth and development of our acclaimed program in North Vancouver during the past 25 years also provides substantial documentation that quality art education in schools taught by art specialist educators, can significantly transform young lives, shape programs in schools and ultimately shape a community in ways once thought unimaginable. It also clearly shows what can be accomplished in public education with commitment, understanding and engaged community support.

Yolande Martinello
Director

In their own words:

It was a really amazing experience and I would love to do it again. Thank you. ♥ I made a lot of new friends and learned so much new!
— Sara

One of the best days of my life.
— Noah

I really liked the gallery and the paintings and carvings. Some of them must have put some effort into them.
— Miles

I think the art for kid program was fantastic program for grade 4. I also think it is a good place to make new friends!
— Keita

I like drawing from my hart.
— Jenna

1. Programs Statistics and Budget Summary

21st Annual Paradise Valley Summer School of Visual Art

July 2014

- artists David Wilson, Nicolla Tibbetts, George Rammel and Greg Murdock inspired all with their contributions
- instruction involved elementary and secondary teacher teams from North Vancouver
- 12 bursaries to students from needy families and 6 scholarships were awarded

We also hosted our first Summer Day camp for primary aged students enrolling 12 young artists aged 5 – 7

- total enrolment: 103 students



In their own words:

I loved drawing & had a ton 'o'fun learning about art! Had a blast.

— Sebastian

I was told that I was an artist and I feel like one now that I came.

— Lilly

I did this thing and I liked it. It was fun today. I liked the art gallery.

I really liked the pictures Ross Penhall did because they were really cool.

— Brad

I loved this art class. It was awesome.

I loves seeing soo many Canadian artists.

— Anna

AfK Academy

September 2014 ~ June 2015

- 27 Grade 10, 11 & 12 qualified students from all North Vancouver secondary schools and one private school were enrolled in the "Board Authorized" academy course. The course is housed at Carson Graham Secondary and taught by Daylen Luchsinger
- field trips to art galleries and artist studios, master classes with local artists and a year-end exhibition in the Gordon Smith Gallery were value added components of the program



Windows to Canadian Art ~ Gallery Program

October 2014 ~ April 2015

- 40 groups of North Vancouver Grade 5 classes and 9 groups of West Vancouver public and private schools participated in full day programs
- a new component was added to our gallery program offering one hour tours to classes*
- model art lesson instruction was provided to 49 teachers in this unique hands-on gallery experience
- total enrolment: 1,440 students

Outreach Programs

October 2014 ~ May 2015

- 48 classes participated in our Outreach Program, bringing art into schools. These two-hour hands on workshops offered students unique opportunities to explore a variety of materials and techniques. Our AfK art teachers bring learning to the classroom and share the lesson with staff at lunch-time so that all teachers can benefit from the program

Young Artist of the Week

July 2014 ~ June 2015

- 33 students from North Shore public and private schools were profiled in the popular North Shore News feature which illuminates their wonderful skills and abilities

After•School•Art

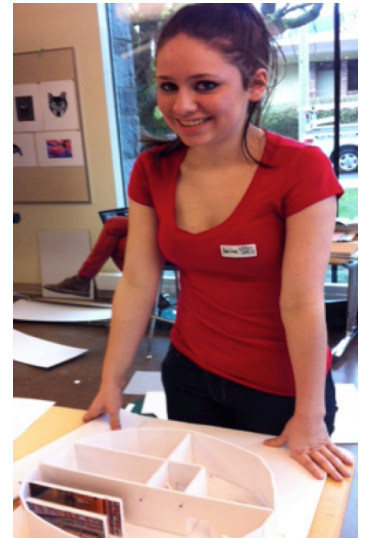
October 2014 ~ June 2015

- 39 courses operated in North Vancouver schools and the Artists for Kids Studios, which included four adult classes
- provided *Teaching Assistant* work experience for a team of over 30 secondary students
- 16 bursaries were awarded to students from needy families
- each student's work was exhibited in a celebration in the AfK Gallery
- total enrolment: 457 students

Specialty Enrichment

January 2015 ~ May 2015

- 41 elementary and secondary students from North and West Vancouver schools explored Architecture with Vancouver Architects Bo Heliwell, Raphael Santa Rosa and a team of AfK teachers
- 48 Grade 3 students participated in an advanced painting and ceramics enrichment workshop with Bobby Burgers exploring florals
- 16 senior students worked with Peter Kiss developing sculptures over a three-day period beginning with small maquettes and ending with amazing sculptures embodying the artist's concept of self
- 13 senior students learned the art of drum making during a one day workshop with Squamish artists
- 21 students participated in a five-day fashion photography program, which included a critique with the North Shore News and an opportunity to publish photos in the North Shore News paper
- work was exhibited in a celebration in the AfK Gallery
- total enrolment: 139 students



It is said it takes
a whole
community to
raise a child. The
wonderful people
that work with
these young folks
are awesome and
therefore they
need our support.

— Xwalactun



Teacher Professional Learning

November 2014 ~ May 2015

- a series of five workshops were offered to teachers covering a range of media which engaged 20 North Vancouver School District staff
- hundreds of teachers provided with support through AfK Outreach

Collaboration with Wild New Territories & Ron den Daas

April 2015 ~ June 2015

- Artists for Kids helped facilitate the Wild New Territories Project, 2015
- hundreds of North Shore elementary school students participated in a collaborative community art project that resulted in exciting banners celebrating the Annual Coho Festival
- total enrolment: 10 schools - 264 students

Direct Classroom Support

September 2014 ~ June 2015

- AfK program facilitator Daylen Luchsinger worked with many teachers providing model lessons and instruction in their classrooms to assist them in offering quality art education to their students
- resources provided to teachers at multiple sites to support their classroom programming

Scholarships

June 2015

- four of the School District's finest Visual and Performing Arts graduates are honoured each year with \$1,000
- a private funder offered two \$400 scholarships to young recipients for our Paradise Valley Summer School of Visual Arts
- six partial scholarships were awarded to talented young artists to support their participation in Paradise Valley Summer School of Visual Arts. Scholarships were provided by the Beech Foundation, the Quan Family, the North Vancouver Rotary Club and Idea Partners



Thank you so much for the Jack Shadbolt Scholarship. This Scholarship will be of great assistance in helping my family pay for my tuition at NYU Tisch School of the Arts. Thank you for helping me make my dreams come true.

— Lyndsey Bawne

The kids walk away with the realization that you can come to a project not having a set plan, and create something that you didn't expect, by being inspired as you work.

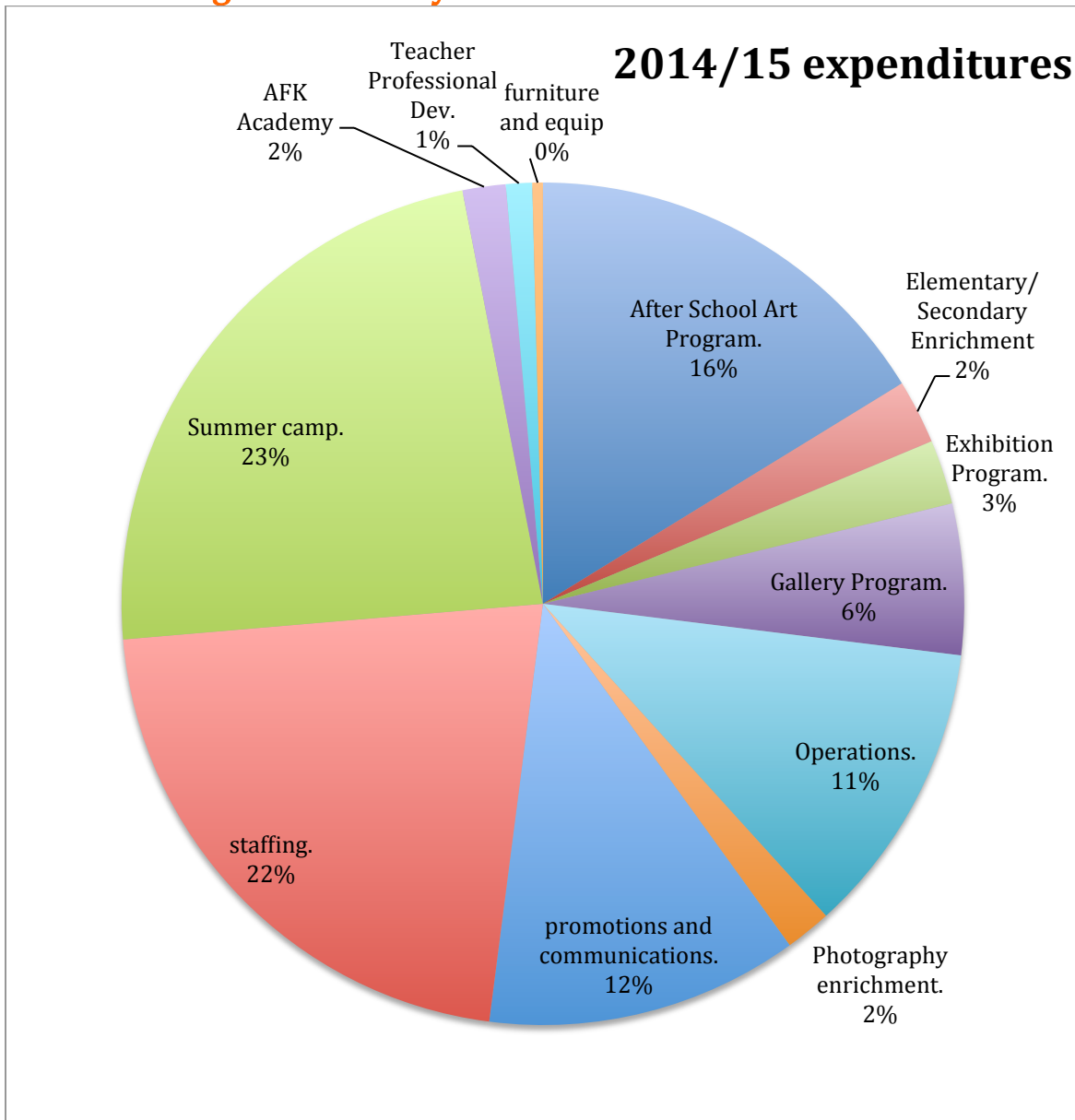
— George Rammel

Art From 44 Student Art Exhibition

May 16 ~ 30, 2015

- 38 schools (570 students) participated in last springs annual School District Art Show in Capilano Mall. This show provides a colourful window to classrooms for the community at large
- AfK also invited schools to display outstanding work in the Education Services Centre Lobby with six schools sharing their work for a month each, making our lobby an extension of the Gordon Smith Gallery

2. Budget Summary



3. Financial Statements

Artists for Kids, as a program, falls within the North Vancouver School District's responsibility and therefore the financials are reported as part of the School District's operating budget and financial reports.

4. Curatorial Activities

Acquisitions for the Gordon Smith Teaching Collection of Canadian Art

Editions Published

Robert Davidson, Sea Anemone
Serigraph 15" x 20"
Edition of 100 released May 2015 (edition value \$110,000)

Ross Penhall, Landscape in Varied Colours I,II,III,IV
2 colour etching 12" x 9"
Four unique editions of 25 released March 2015 (edition value \$80,000)

Roz Marshall, Dreaming Lascaux Woman
Mixed media 14" x 20"
Edition of 35 released January 2015, (edition value \$21,000)

Robert Young, Bepop
Etching, 19" x 14"
Edition of 40 released October 2014 (edition value \$40,000)

5. Sales, Marketing and Promotion Activities

AfK 25: 25 years in personal stories

The development of a coffee table publication celebrating the Artists for Kids Collection in preparation for 25th anniversary

Gross Print Sales: \$190,830

- see Appendix 'A' for a monthly sales activity report

Artists for Kids is the largest producer of fine art prints in the country. Their collection has grown to be a true chronicle of art and artists in Canada.

— Greg
Murdock,
Artist



Sponsorships

- Smith Foundation
- RBC Foundation
- TD Bank
- Polygon Homes
- Kinder Morgan Foundation
- Lynn Valley Lions
- Rotary Club of Lions Gate
- Art Starts In Schools
- Christopher Foundation
- Beech Foundation
- Summerhill Management
- The City of North Vancouver
- CUPE Local 389
- The District of North Vancouver

Partnerships

- West Vancouver School District
- North Shore News
- City of North Vancouver
- The Idea Partner Marketing Firm
- University Women's Club
- Opus Framing and Art
- Wild New Territories
- Planet X films

Media

- CBC Radio One
- North Shore News
- The Province
- The Outlook
- Canadian Art Magazine
- Vancouver Sun
- Preview Magazine

6. 2015 ~ 2016 Development Activities

Honours

- continue scholarship awards for Paradise Valley Summer School of Visual Arts
- continue to highlight North Shore students as "Young Artists of the Week"
- continue the scholarship program for graduating North Vancouver School District students
- increase number of scholarship opportunities by two additional scholarships

Programs

- continue to develop a Secondary Gallery /Outreach program to connect with the secondary art curriculum
- enhance the Studio Art Academy program at Carson Graham Secondary School with added opportunities to engage with the local art community
- increase professional development activities for teachers, explore opportunities to align AfK / Art Education with other District programs as per District plans
- support talented elementary and secondary students with enrichment opportunities
- increase *K-12 After School Art* course offerings on the North Shore
- develop digitally accessible curriculum resources to raise the profile of artist patrons in North Vancouver schools
- continue the successful Paradise Valley Summer School of Visual Art and the new day camps. Increase accessibility by providing before and after care for day program
- continue an outreach program to bring our collection to schools and reach more students
- develop a sustainability plan for AfK programs

Marketing

- increase on site programming
- develop curated AfK exhibitions for potential loan and travel throughout BC in collaboration with the Smith Foundation
- aggressively promote the sale of prints in school communities and to the community at large
- enhance features for the web site to profile more regular news of events and activities
- plan program brochure celebrating 25 years of "Bringing Art to Life" for the 2015/16 year and incorporate new gallery programming and other offerings
- increase media presence for the program regionally, provincially and nationally

Revenue

- continue to expand the inventory of original prints for future releases
- continue to provide leadership and support to the Gordon and Marion Smith Foundation
- pursue grants and donations from new corporate and community partners through collaboration with Smith Foundation Director of Development and development of case for support briefs
- actively seek donations of art for the Permanent Collection and the new facility
- seek new high profile artist patrons to support the program
- actively seek new donors and enhance contribution of current donors

Art Gallery Development

- develop collateral related to the teaching collection
- continue to profile the Permanent Collection as a community resource and source of pride
- work with Smith Foundation to develop collaborative programming for the gallery

New Print Publications

Pre production	Graham Gilmore	Etching
Pre production	Tim Pitsiulak	Etching

**Submitted to the North Vancouver Board of Education
November 2015
on behalf of the Artists for Kids Management Committee**

Chair

John Lewis

Director

Yolande Martinello

Secretary

Georgia Allison

Management Committee Members

Elizabeth Bell

Wing Chow

Ken James

Paul Killeen

Daylen Luchsinger

Bill MacDonald

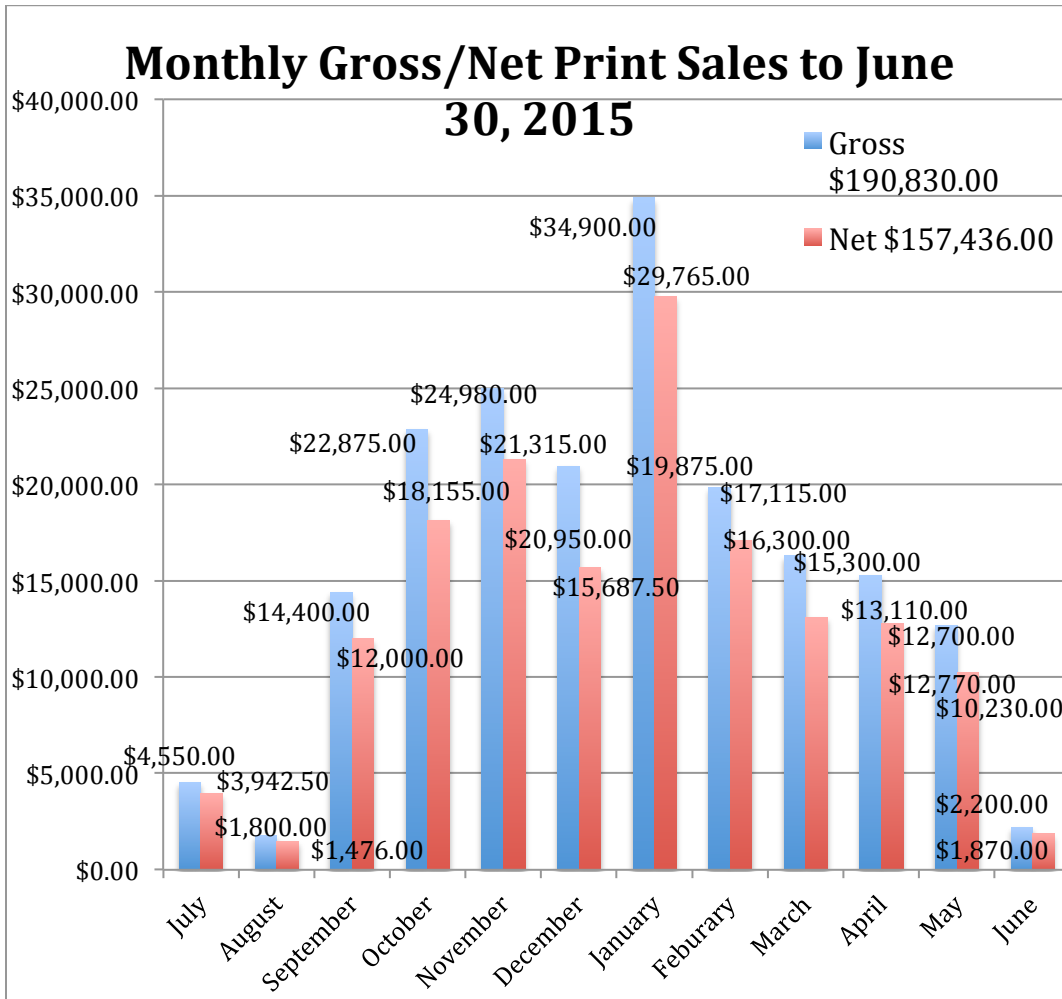
Anami Nath

Richard Savage

Mary Shaughnessy

Franci Stratton

Appendix "A"



Schedule C.4.
of the
Administrative Memorandum

Meeting Date: November 17, 2015 ☒ Board ☐ Board, in camera

Topic (as per the Memorandum): **Organization of Classes Report – 2015/16**

Narration:

In May 2006, the Province of British Columbia passed the *Education (Learning Enhancement) Statutes Amendment Act* (Bill 33). The *Act* defined class size parameters, processes, and guidelines within the Province of BC. In compliance with the *School Act* (76.1 through 76.8), the Superintendent of Schools prepared an annual report of the *Organization of Classes* each September, and submitted it to the Board of Education and the North Vancouver Parent Advisory Council for review. The report was presented at a Public Board Meeting, made available to the public, and submitted to the Minister of Education.

The Education Improvement Act (Bill 22) in the spring of 2012 was introduced to provide for the continuation of education services that had been impacted by teacher job action. The Education Improvement Act (Bill 22) resulted in significant changes to the *School Act* (Sections 76), and the introduction of new legislation regarding Class Size and Compensation and the Learning Improvement Fund.

Although the requirement for the reporting of the Organization of Classes is no longer required by legislation, the information contained within this report has been useful for the consideration of the allocation of the Learning Improvement Fund in consultation with the North Vancouver Teachers' Association. Changes experienced from year to year in class size are also important indicators for the consideration of the Board when developing budget priorities.

The Organization of Classes Report 2015/16 will be presented by John Lewis, Superintendent of Schools.

Attachment:

Organization of Classes Report 2015/16

Organization of Classes Report

2015/2016

Public Board Meeting
November 17, 2015

North Vancouver School District the natural place to learn



School Act requirements significantly changed in 2011

- Class size maximums retained
- District averages repealed
- No public reporting required
- Class size reports posted to the Ministry website

Staffing levels achieved in 2015/16

- Maintained staffing levels at 'add back' budget levels
- Variability arising from K increase and INTL (Secondary)
- Education Fund support to class size composition
- Elementary (12.75 FTE) Secondary (6.84 FTE)
- District (1.7 FTE) = Total (21.29 FTE)

Considerations for 2016/17 budget development

North Vancouver School District the natural place to learn



Organization of Classes Report

2015/2016

Public Board Meeting
November 17, 2015

North Vancouver School District the natural place to learn



School Act requirements significantly changed in 2011

- Class size maximums retained
- District averages repealed
- No public reporting required
- Class size reports posted to the Ministry website

Staffing levels achieved in 2015/16

- Maintained staffing levels at 'add back' budget levels
- Variability arising from K increase and INTL (Secondary)
- Education Fund support to class size composition
- Elementary (12.75 FTE) Secondary (6.84 FTE)
- District (1.7 FTE) = Total (21.29 FTE)

Considerations for 2016/17 budget development

North Vancouver School District the natural place to learn



Elementary Classes

Kindergarten: including K/1 combined classes

Primary: Grades 1 to 3, including 3/4 combined classes

Intermediate: Grades 4 to 7

Class size maximums remain for Kindergarten and K/Gr. 1 combined classes (22), Primary and Gr. 3/4 combined classes (24). District averages are no longer in effect. These were (Kindergarten; < 19, Primary Grade 1 to 3; < 21, Grades 4 to 7; < 28, Grades 8 to 12; < 30.

Averages for these grade groupings have been provided for comparative purposes.

Grade(s)	2015/16	2014/15	Variance
Kindergarten (K & 1)	20.0	19.2	+ 0.8
Primary: Gr. 1 to 3 (3 & 4)	21.9	22.3	- 0.4
Intermediate: Gr. 4 to 7	27.3	27.1	+ 0.2



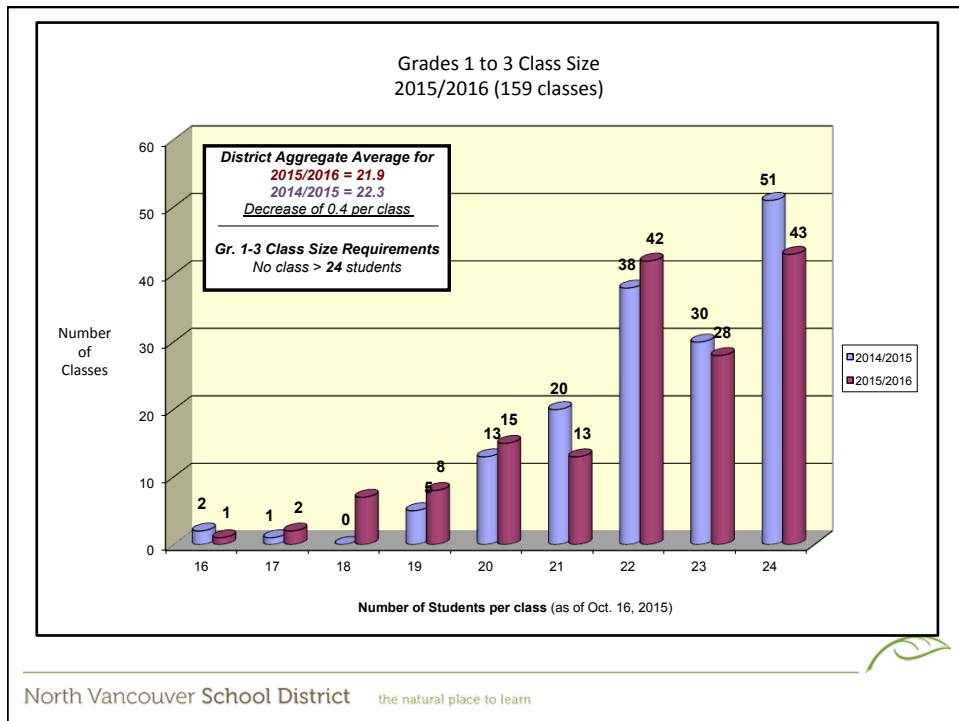
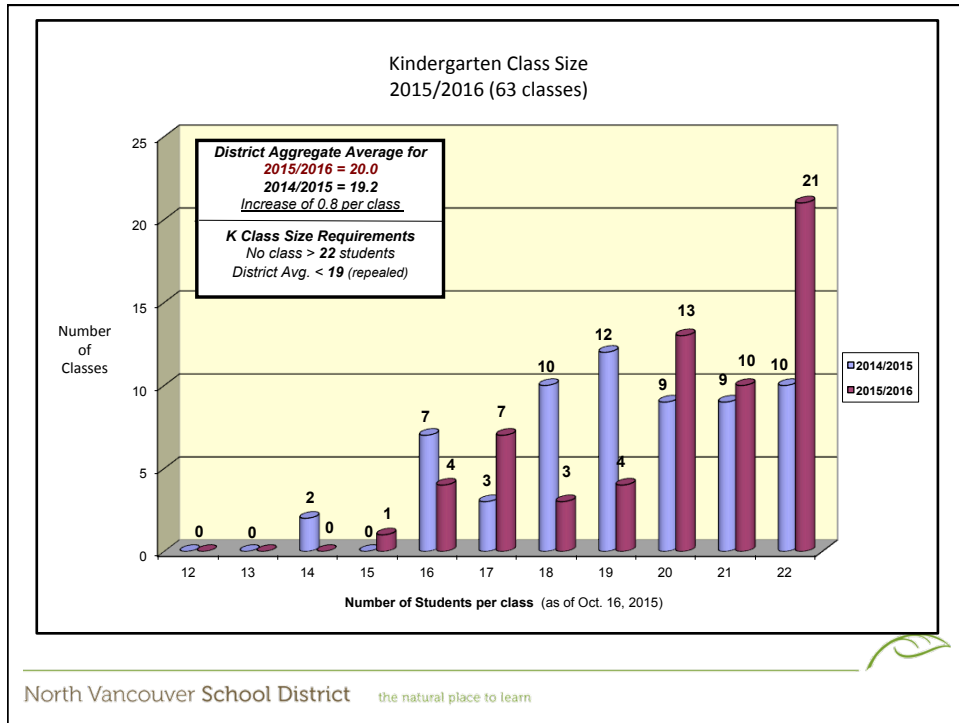
Organization of Classes Report

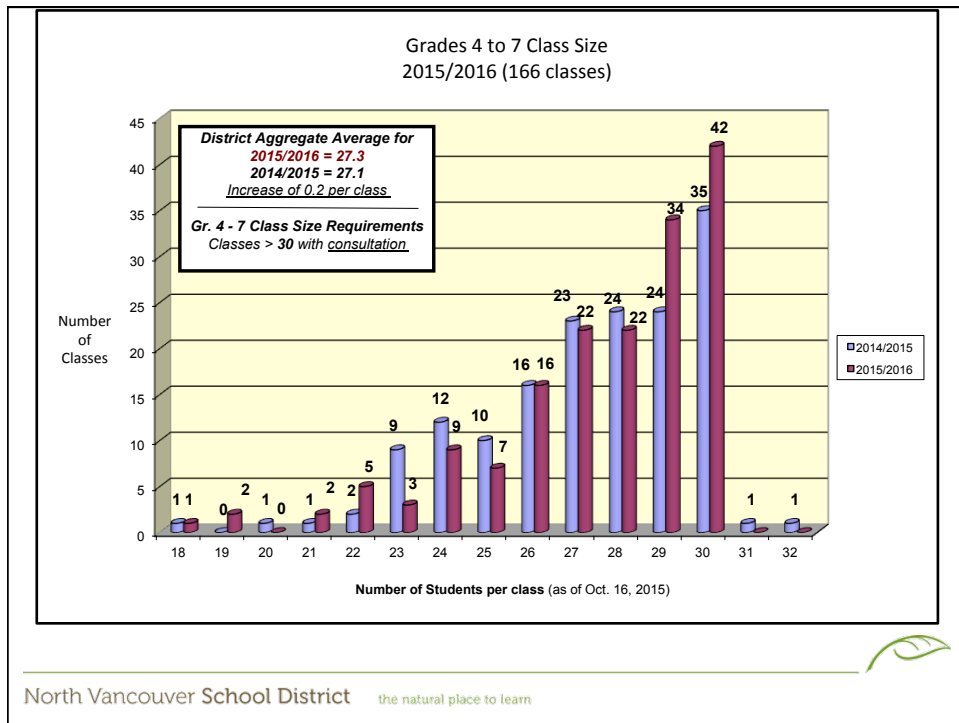
Elementary Classes > 30

No regular classes (divisions) in elementary schools exceed 30 students (two divisions in 2014/2015).

A total of seven band (6) and strings (1) classes in six different schools exceed 30 students. Four in 2014/15







Secondary Classes

- Increase in number of classes with more than 30 students, and in number of classes with 22 and fewer students compared to 2014/15
- Blocks added through the Education Fund in advance of class organization – limited impact on class sizes, helped with balance
- Little change in average class sizes

24.4 in 2015/16, 24.3 in '14/15 - 24.5 in '13/14, 25.1 in '12/13

Secondary Classes > 30 - Compared to prior years

Classes eligible for compensation

Secondary classes < 22, 22 - Compared to prior years

Secondary classes < 22, 22 compared to classes > 30
and compared to prior years

Secondary Classes > 30

SCHOOL	Classes > 30 (of 2,010 total classes)								
	2011/ 2012	2012/ 2013	2013/ 2014	2014/ 2015	2015/ 2016	Variance Yr. to Yr.	14/15 Eligible for Compensation	15/16 Eligible for Compensation	Variance Yr. to Yr.
Argyle	77	11	13	7	8	1	0	2	2
Carson Graham	113	14	14	28	33	5	25	26	1
Handsworth	54	24	14	9	21	12	3	15	12
Seycove	32	29	18	25	26	1	16	21	5
Sutherland	9	7	0	13	23	10	11	20	9
Windsor	52	19	2	5	11	6	2	1	-1
	337	104	61	87	122	35	57	85	28

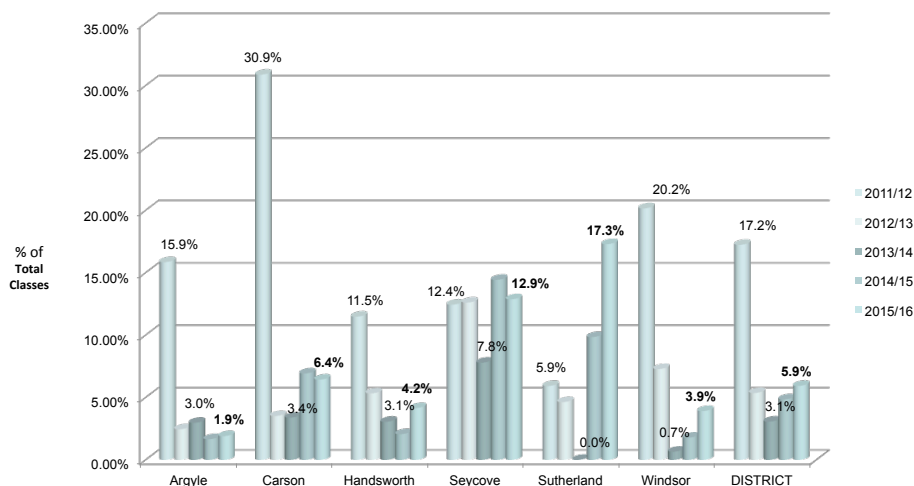
Classes that are ineligible for class size compensation include: a) adult or continuing education, b) distributed learning, c) alternate program, d) work study, or work experience, e) specialty academies, f) music classes including band, choir, instrumental music and orchestra, g) performing arts classes, including drama and dance, h) Planning 10, i) Board authorized leadership course.

North Vancouver School District the natural place to learn

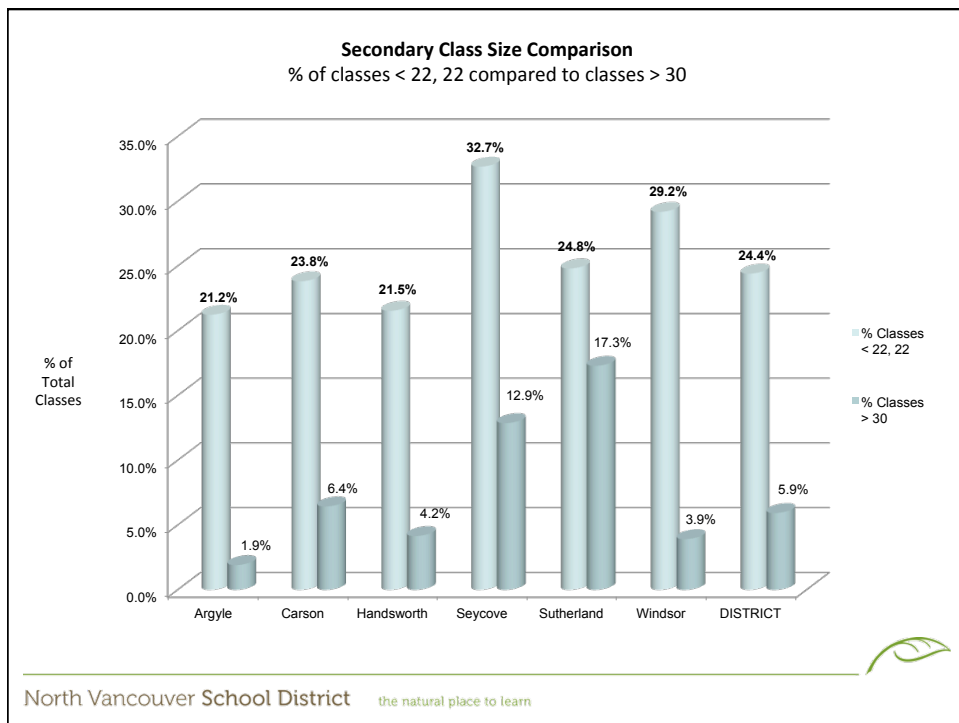
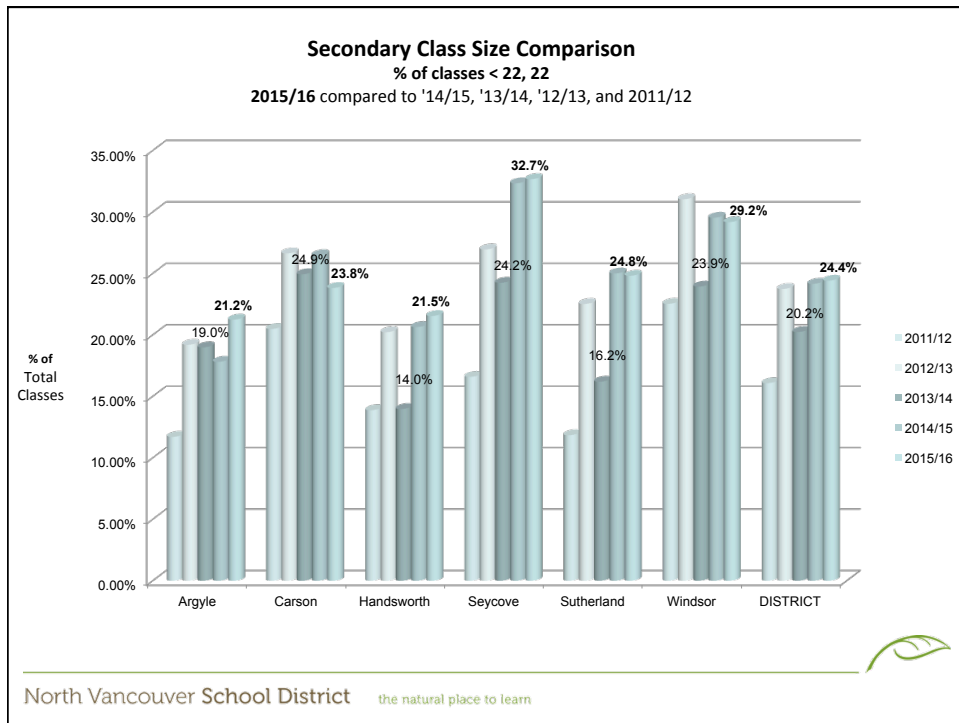
Secondary Class Size Comparison

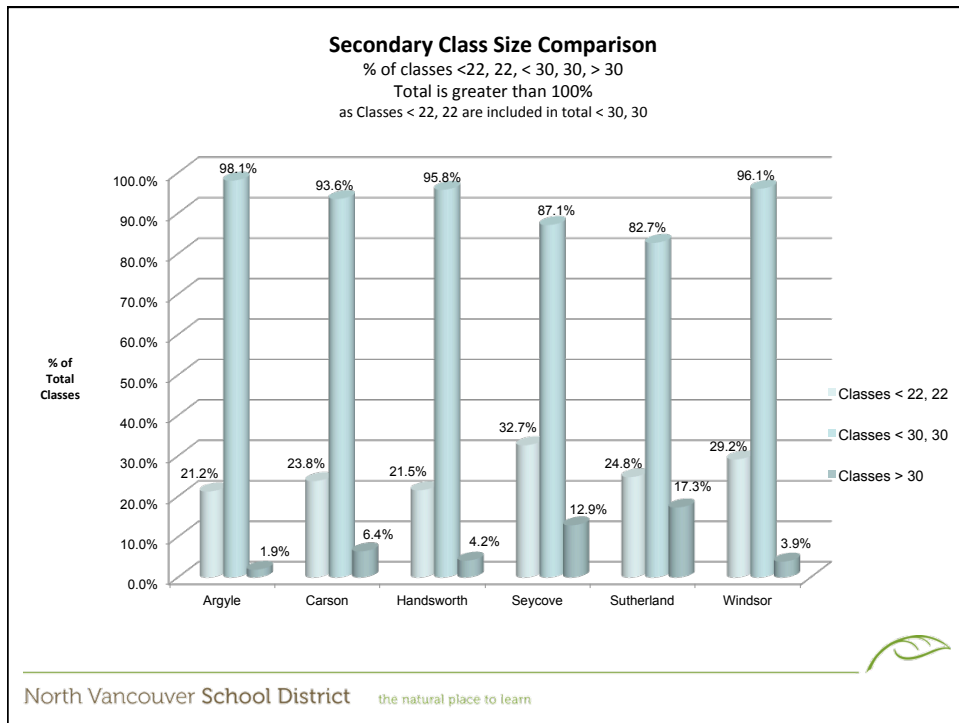
% of classes > 30

2015/16 compared to '14/15, '13/14, '12/13, and 2011/12



North Vancouver School District the natural place to learn





School Act requirements significantly changed in 2011

- Class size maximums retained
- District averages repealed
- No public reporting required
- Class size reports posted to the Ministry website

Staffing levels achieved in 2015/16

- Maintained staffing levels at 'add back' budget levels
- Variability arising from K increase and INTL (Secondary)
- Education Fund support to class size composition
- Elementary (12.75 FTE) Secondary (6.84 FTE)
- District (1.7 FTE) = Total (21.29 FTE)

Considerations for 2016/17 budget development

Schedule C.5.
of the
Administrative Memorandum

Meeting Date: November 17, 2015 ☒ Board ☐ Board, in camera

Topic (as per the Memorandum): **School Calendar Adjustment: Curriculum Support Days**

Narration:

The North Vancouver School District Board of Education approved the School Calendar for the current 2015/16 school year on March 24, 2015.

On September 28, 2015, the Ministry of Education [announced a plan](#) to support the new BC K-12 curriculum, which is currently being phased in over the next three years. The support plan requires that all BC school districts schedule 10 (ten) additional hours of teacher training time within the existing 2015/16 school year. To permit this to occur without further extension to the school year, the Ministry of Education has amended School Calendar Regulation 314/12, reducing the minimum number of student instructional hours required for this year by 10 hours.

The training time for teachers is specifically to address the effective implementation of the new curriculum. The Ministry of Education will provide materials and a framework to assist local planning teams to develop and deliver the training. The Ministry will also provide financial support to cover costs to release those teachers named to the local planning team to enable planning meetings to occur.

The Ministry of Education has directed that the selection of specific dates and formats for the training be determined and jointly agreed upon by the superintendent of schools and the local Teachers' Association president. The amendments to the School Calendar Regulation remove, for the 2015/16 school year, the requirement to make the proposed amendments publicly available at least one month prior to implementing the amendment.

Superintendent of Schools John Lewis and Carolyn Pena, president of the North Vancouver Teachers' Association, have agreed to schedule the training time as two (2) full days (five hours each day). As a part of the discussions, the parties reviewed and considered the input and feedback received from parents and partner groups during past school calendar discussions and the work of the School District's Calendar Committee.

The dates selected for the two (2) non-instructional teacher-training days are:

Monday, February 29, 2016: Students do **not** attend school on this day.

Friday, May 20, 2016: Students do **not** attend school on this day.

Correspondence regarding the calendar adjustment will be sent to all NVSD staff and families following the November 17, 2015 Public Board Meeting to provide as much notification time as possible. This information will also be provided to the North Vancouver Recreation and Culture Commission to facilitate potential program offerings during these days.

Schedule C.5. (continued)

Narration (continued):

The information in this Administrative Memorandum is provided for the Board's information only as the new non-instructional dates have been set in accordance with Ministry direction. Assistant Superintendent Mark Pearmain will speak to the calendar changes and the curriculum support plan.

Attachment:

[Revised School Calendar 2015/16](#)

REVISED 2015-16 SCHOOL CALENDAR

Amended to include 2 days Teacher New Curriculum Training as introduced by the Provincial Government Sept 2015

AUGUST 2015						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER 2015						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8*	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2015						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER 2015						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER 2015						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JANUARY 2016						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY 2016						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

MARCH 2016						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL 2016						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2016						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE 2016						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29★	30		

8*	1ST DAY OF SCHOOL (PARTIAL DAY)
	STAT/WINTER/SPRING HOLIDAY
	NVSD CURRIC IMPL DAY (1)
	DISTRICT (NVTA) PRO D DAY (3)
	SCHOOL-BASED PRO D DAY (2) ¹
	STAFF COLLABORATION (7) shortened day for students
	TEACHER CURRICULUM TRAINING
	ADMINISTRATIVE DAY
29★	LAST DAY FOR STUDENTS IS JUNE 29

REVISED: November 10, 2015

¹ Highlighted school-based ProD dates are example dates only - actual dates vary by school. Please see your school for more detail.

Schedule C.6.
of the
Administrative Memorandum

Meeting Date: November 17, 2015 ☒ Board ☐ Board, in camera

Topic (as per the Memorandum): **Land, Learning and Livability Community Engagement - Update**

Narration:

Updates on the Board's Land, Learning and Livability Community Engagement process have been provided at each of the monthly Public Board Meetings.

John Lewis, Superintendent of Schools, will present the attached *Land, Learning, Livability Community Consultation Update* (October 2015) that highlights the community engagement process and progress related to each of the eleven properties identified as surplus to long-term public education needs.

Updates will also be provided related to the Board's request for the approved seismic upgrade project at Argyle Secondary to be converted to a full replacement project.

Attachments:

Land, Learning and Livability Community Consultation Engagement UPDATE – November 2015

Land, Learning and Livability Community Consultation UPDATE – October 2015

(Link: [Land, Learning and Livability Community Consultation UPDATE – October 2015](#))

Land, Learning and Livability Community surplus site summary (sites identified in 2012)

Land, Learning and Livability Community Engagement Update 151117

Ridgeway Annex

The proposed redevelopment of the Ridgeway Annex site by Anthem Properties received fourth and final reading with the adoption of the OCP amendment and rezoning bylaws at the City Council Meeting of October 26. We are now working with Anthem to achieve final completion of the purchase agreement and the receipt of funds by the School District in the coming week. With these proceeds now confirmed, we have retired the debt, due December 31, 2015, related to the replacement projects of Sutherland and Westview.

The retirement of this debt is a key condition established by the Ministry in response to the Board's request to convert the approved Argyle seismic upgrade project to a full replacement project. The Ministry's second key condition is for the Board to have the finances in place to address the cost difference between the seismic upgrade and the full replacement project.

Argyle replacement project request

The full replacement project request is being considered by the Treasury Board as a "Major Capital Project." This request will be reviewed by Treasury, Finance and the Capital Branch in determining the response to our request to proceed to a Project Agreement.

The final Project Definition Report submitted to the Ministry incorporates the premium cost between the seismic upgrade and the base full replacement at approximately \$7.9M. The preferred alternative replacement options that incorporate additional space for the multi-purpose / performing arts areas (+1000 sq. m.) and additional classroom capacity and recreation support space (+766 sq. m.) have cost estimates of \$10.7M and \$13.7M respectively.

The combined proceeds of \$11.38M from the sales of the former Keith Lynn and Monteray sites enable the Board to meet the condition established by the Ministry; to finance the difference between the seismic upgrade and full replacement project. At this time, the \$11.38M held in reserve exceeds the estimated base replacement cost at \$7.9M, but remains approximately \$2.32M less than the estimated preferred option cost at \$13.7M.

We look forward to discussing the details and requirements of a Project Agreement with the Ministry of Education at the earliest opportunity.

Braemar parcel

The Wedgewood redevelopment proposal for the surplus parcel of land at the Braemar School site is now expected to proceed with the Municipal process and Town Hall Meeting in January 2016. The anticipated proceeds from the Braemar parcel have been identified towards the Argyle replacement project at the preferred option. For more information on the proposed development, go to: www.wedgewoodventures.com/drawing-board

Land, Learning, Livability Update (October 2015)

The annual update on the status of all surplus sites identified in 2012 has been communicated to the Ministry of Education and posted to the School District website. A copy of the Land, Learning, and Livability update (October 2015) is attached to this report, along with a summary table.

A link to the Update is provided here for reference:

<http://www.sd44.ca/Board/LandLearningLivability/Documents/LandLearningLivabilityUpdate20151029.pdf>

Ministry correspondence

The Board of Education has provided a response to the Ministry's Capital Branch request for an update on plans for surplus properties, including the detailed *Land, Learning, Livability Update (October 2015)*. This correspondence is posted to our website under *Board Advocacy*.

A link to the Board Advocacy is provided here for reference:

<http://www.sd44.ca/Board/Advocacy/Pages/default.aspx>



North Vancouver
School District
the natural place to learn®



Land, Learning and Livability
Community Consultation
UPDATE

October 2015

Land, Learning and Livability - October UPDATE

Introduction

In the Spring of 2012 the North Vancouver Board of Education embarked upon a long-term, multi-channel initiative to facilitate public involvement and awareness of North Vancouver School District land management initiatives and the future possibilities for 11 properties identified as surplus to long-term public education needs.

Guiding Principles

The Board of Education approved its revised *Guiding Principles – Surplus Land Retention and Disposition Strategy*, at its Public Board Meeting of September 18, 2012. These seven principles, which recognize that future decisions regarding surplus properties should incorporate broad-based community consultation to realize the maximum social and financial value, are provided below.

The North Vancouver Board of Education will consider the following guiding principles in the management of its land assets:

1. Recognizing that all School District properties are valued community assets, we will consult with the community as part of our process to realize the maximum social and financial value of these assets.
2. Balancing current and future School District needs by aligning our decision making with our Strategic Plan and implementing options ranging from short, medium and long-term leases. Retaining properties and limiting outright sales will provide flexibility to accommodate potential future enrolment growth.
3. Obtaining maximum financial returns while pursuing creative, holistic solutions for broad-based community objectives of affordable housing, recreation, green space, childcare and other emerging community needs. We will do this with consideration of the Official Community Plans of the respective municipality.
4. Repurposing School District lands through the strategic use of long term land leases to address evolving community needs such as affordable housing, recreation, green space, and childcare.
5. Giving preference to proposals that support the Board of Education's strategic goals and priorities, where all other criteria have been met, for the lease/sale of properties.
6. Managing proceeds from land leases and sales to further enhance the student learning experience. We will do this, in part, by directing proceeds to support a significant endowment fund for the School District.
7. Directing proceeds and endowment funds, where necessary, to adequately fund capital projects that are not eligible for government funding.

Priority educational needs

On September 24, 2012, the President's Council, representing the North Vancouver Board of Education, North Vancouver Teachers' Association, North Vancouver Parent Advisory Council, North Vancouver Administrators and Canadian Union of Public Employees (Local 389) met to discuss the School District's priority educational needs and how they might potentially be addressed through land management strategies that include facilities rentals, short and long term leases and surplus land sales.

Further to this meeting, partners were invited to submit formal summaries of their priority educational needs. In December, the Board received a summary of the main priorities identified by each partner and their perspectives on how land management proceeds might best address the School District's most pressing financial challenges.

A range of perspectives emerged between the various partner groups. Among the needs identified for enhanced funding were:

- Replacement schools (especially Argyle and Handsworth)
- Facilities upgrades to improve operational, health and safety standards
- Collaboration time for administrators and teachers
- Teaching resources and supplies
- Equity funding, particularly for technology
- Technology to support parental engagement and communications
- Staff professional development to support students
- Class size and composition
- Administrative release time
- Supports for students with special needs
- Literacy initiatives

The partner groups also expressed their preference for particular approaches to land management including:

- Ensuring that proceeds/investments remain available to address future, and long-term needs
- Requiring measurable results to illustrate return on investment
- Prioritizing initiatives for funding that support student engagement and learning
- Preferring long-term leases or land swaps vs. land sales
- Preferring proponents who are addressing local needs (i.e., daycares, seniors, affordable housing)

Summary of Community Engagement Initiatives

Year I of the "Land, Learning and Livability" process (January to June 2012) introduced the properties under consideration to the community and invited dialogue and input through public surveys, an open house, municipal leaders' workshop, community conversation on land management ideas and solutions and a public forum lead by the Board of Education. The community engagement framework developed by the Board was complemented with the "Land, Learning and Livability" listserve, and regular updates provided to the greater public through the NVSD land management blog.

Year II of the “Land, Learning and Livability” process (July 2012 to June 2013) featured: community engagement activities, public meetings, input opportunities and actions related to the Requests for Proposals (RFP), issued in July, and received by September 2012, regarding Monteray Elementary, Ridgeway Annex, Keith Lynn and Plymouth Elementary.

A conditional Purchase and Sales Agreement, valued at \$5.1 million was reached with Anthem Properties for the proposed residential redevelopment of the Ridgeway Annex site. Following the withdrawal of a purchase offer from the lead proponent for Keith Lynn, the School District engaged the District of North Vancouver in discussions regarding their interest in acquiring the site. The Tsleil-Waututh Nation was identified as the lead proponent for the proposed re-use and lease of Plymouth for a trades training centre.

In May 2013, the Board also announced that it would open a public input and community engagement process for the Cloverley School and Lucas Centre/LMCC properties in late 2013 and early 2014. The initial proposals received for Monteray were not acceptable to the Board and a subsequent RFP was prepared for issue in July 2013, at the direction of the Board for residential redevelopment of the site.

Year III of the “Land, Learning and Livability” process (July 2013 – June 2014) featured: progress with the Request for Proposals for the residential redevelopment of the Monteray site, the conclusion of negotiations for the lease of Plymouth School, negotiations with the District of North Vancouver for the acquisition of Keith Lynn, and an engaging community consultation process, facilitated by Dialog Design, related to the potential future uses for the Cloverley and Lucas/LMCC sites.

A Request for Proposals for the residential redevelopment of the Monteray school site resulted in the selection of Morningstar Development Ltd., and the subsequent negotiation of a conditional Purchase and Sales Agreement, valued at \$6.38 million. Two consecutive RFP processes for Plymouth concluded with the successful negotiation of a longer-term with Lions Gate Christian Academy for use of the facility as an independent school.

DIALOG’s report to the Board of Education at its June 2014 Public Board Meeting concluded the School District’s initial community engagement process for the Lucas and Cloverley sites. The report provided by DIALOG summarized the opportunities for input provided through the community engagement process, with the identification of two options for each site. The Board received the DIALOG report in June 2014, differing further action on these sites and for future consultation.

Year IV of the “Land, Learning and Livability” process (July 2014 – October 2015) featured: the completion of a Purchase and Sales Agreement with the District of North Vancouver for the acquisition of the Keith Lynn site at a value of \$5M, and the completion of a Purchase and Sales Agreement with Morningstar Development Ltd. for the acquisition of the Monteray site at a value of \$6.38M. Proceeds from both of these sites are targeted towards the conversion of the Argyle Seismic Upgrade project to a full replacement project. The conditional Purchase and Sales Agreement of Ridgeway Annex with Anthem Properties continued to make progress through the municipal process. The proceeds of \$5.1M from the sale of Ridgeway Annex will enable the retirement of the Board of Education’s debt of \$6.2M incurred for the replacement projects of Sutherland Secondary and Westview Elementary, completed in 2007.

Surplus properties retained under long-term leases

Long-term lease agreements are in place for five of the eleven properties initially identified, as surplus to long-term educational needs in 2012. North Vancouver School District surplus properties including Fromme, Maplewood, Plymouth, Westover and Lonsdale Creek Annex are currently leased for 10-Year (less a day) terms ending between 2020 and 2024.

The retention of these properties through longer-term leases provides revenue to the School District and offers protection to address potential future capacity needs, as determined by student enrolment. A number of factors influence whether or not a property is suitable for rental or long-term lease, including the condition of the building, the purpose of the rental/lease, the availability of other facilities to meet the intended use, and the potential for enrolment growth in proximity to the site.

Returns from leases, while significant, are generally not sufficient to support financing of major capital initiatives, such as school replacement projects. Where appropriate, the School District will consider the potential sale or long-term lease of a site to achieve the funding necessary to reinvest in major capital initiatives. At the same time, the School District will continue to consider longer-term lease options that provide the opportunity to generate significant operating revenue, while continuing to retain ownership of the site.

Argyle Replacement Project Request

In May 2013, the Board announced its intent to pursue a full replacement for Argyle Secondary, rather than the approved seismic upgrade project. The Board acknowledged a funding gap of \$8.9 million between the costs of the approved seismic upgrade project and the requested replacement school, including Neighbourhood Learning Centre (NLC) space. The Presidents' Council, through a Joint Advocacy letter to the Minister of Education, supported the Board's request for a full replacement school for Argyle Secondary.

The Board arranged a meeting in October 2013 with Minister Fassbender, local MLAs, elected Municipal officials, and respective staff to discuss the Board's Land Management Strategy and its relationship to the replacement request for Argyle Secondary.

Subsequently, a business case was submitted to the Ministry in support of the Board's request for borrowing authority to enable the project to proceed as a full replacement school. In consultation with the school community and the municipality, the Board identified the priority enhancements desired in the replacement school, areas associated with the NLC, and potential partnership opportunities. The District of North Vancouver provided a letter of support for the Board's property dispositions that would be most impactful, namely Monteray School and Keith Lynn.

In June, 2014, the Board of Education and Mayor and Council of the District of North Vancouver indicated interest in meeting with the Minister and appropriate Ministry staff to address any remaining concerns or remaining conditions that needs to be addressed to enable this project to move forward as a full replacement project at the earliest opportunity.

Ongoing correspondence and meetings with Ministry staff in 2014 and 2015 have continued to advance the Board's request for a full replacement project at Argyle, rather than the approved Seismic Upgrade project.

The Project Definition Report (PDR) completed in 2013 and revised in 2015 meets the requirements of the Ministry of Education, incorporates additional information related to site and environmental conditions, and includes current cost estimates. The revised PDR provides revised cost estimates related to the base replacement project, as well as the preferred option including the 'NLC' space. The revised cost estimates place the basic replacement option at a cost of \$7.9M above the seismic upgrade costs, with the preferred option, incorporating the identified project enhancements, at \$13.7M.

The request for a full replacement project at Argyle, rather than the approved seismic upgrade is under review by the Capital Branch of the Ministry of Education, the Ministry of Finance and the Treasury Board. The Board of Education remains hopeful that a Project Agreement will be reached for the full replacement of Argyle Secondary prior to the end of the 2015 calendar year.

The Ministry Real Estate Asset Generation (RAEG) program

In November 2012, the provincial government announced the Release of Assets for Economic Generation (RAEG) program, which was developed to facilitate the disposition of provincial assets that are surplus to BC public sector capital needs. The RAEG program is intended to allow the province to realize revenue for its upcoming fiscal years, as well as generate increased economic activity by using sales proceeds for development and new business opportunities in communities throughout BC.

In the case of surplus school district property sales, all proceeds will continue to be retained by boards of education for capital reinvestment in their school districts.

The Ministry of Education has provided disposition authority for the sale of the Keith Lynn, Ridgeway Annex and Monterey properties in association with the RAEG program. The proceeds of sales will continue to be retained by the Board of Education to support capital reinvestment within the School District, with the approval of the Ministry of Education.

The Ministry of Education has continued to maintain close liaison with the School District regarding the School District's land management strategy and is monitoring the progress related to community engagement and property disposition. The Ministry has clearly communicated its expectation that the Board will conclude its debt retirement by December 2015 and conclude land sales required to fund the school district portion of the full replacement Argyle Secondary Project requested.

Status Update for each property

A current status report (as of October 26, 2015) for each of the identified properties in the Land, Learning, Livability Community Engagement process follows in the main body of this report.

Blueridge Elementary

Address: 2650 Bronte Drive, District of North Vancouver

Years of Operation: Opened in 1968, Blueridge will continue to remain open and operate as a school until Seymour Heights Elementary is replaced with a larger school. The Board passed a closure bylaw in 2010, with the closure contingent upon Ministry approval of a replacement school for Seymour Heights. A larger Seymour Heights school facility is required to enable the future consolidation of Blueridge with Seymour Heights.

Current Status: Operational. Replacement of Seymour Heights is identified as Priority #1 in the 2015/16 Capital Plan at an estimated cost of \$14.9M.

Alternative Uses: Continued use as an operational school

Capacity: 350 FTE students with 1 kindergarten classroom

Facility Condition: Poor (FCI index 0.79)

Site Size: 2.80 hectares

Site Zoning: Public Assembly – uses include church, school, community recreation, childcare, and government offices.

Official Community Plan Designation: The site is designated Institutional and surrounding neighbourhood is Residential Level 2: detached residential.

Future Public School Potential: Assuming the future consolidation of Blueridge and Seymour Heights schools at the Seymour Heights location, the need for an enrolling school on the Blueridge site in the future is low.

Community Consultation: School closure consultation process of 2010. Towards the future for Schools community consultation process, and Land, Learning and Livability general consultation. Area of study related to the replacement request for Lynnmour.

Aerial View:



Cloverley School

Address: 440 Hendry Avenue, City of North Vancouver

Years of Operation: Opened 1962; closed 1982 as a public school, Windsor House district program location until 2004.

Current Status: Vacant since January 2013 following the completion of heritage restoration projects at Ridgeway and Queen Mary.

Alternative Uses: A portion of the site is currently leased to the City of North Vancouver for park. The building was previously leased to YMCA, the Francophone Education Authority (Andre Piolat), and to Pro Arte Dance.

Capacity: 225 FTE students and 1 kindergarten classroom

Facility Condition: Poor

Site Size: 3.01 hectares

Site Zoning: Public Use and Assembly

Official Community Plan Designation: The site is designated School and Institutional, and lands surrounding the site are R1: Low Density Single Family.

Future Public School Potential: This site, as well as others in this area of the City, should be given consideration for its potential to serve population expected from the residential developments planned for Lower Lonsdale and Moodyville.

Community Consultation: Site subject of Land Management Planning and community engagement process facilitated by Dialog Design. Report received by the Board in June 2014. Further action was deferred by the Board of Education in February 2015. Further consultation with the City of North Vancouver is anticipated.

Aerial View:



Fromme Elementary

Address: 3657 Fromme Road, District of North Vancouver

Years of Operation: Opened 1964 as a public school; closed in 2010.

Current Status: Leased to Ecole Francaise Internationale de Vancouver (EFIV) until July 31, 2021 for an average annual rate of \$350,000.

Alternative Uses: Leased to an independent school (EFIV) until July 31, 2021.

Capacity: 225 FTE students and 1 kindergarten classroom

Facility Condition: Deficient

Site Size: 2.45 hectares

Site Zoning: Public Assembly – uses include church, school, community recreation, childcare, and government offices.

Official Community Plan Designation: Surrounding neighbourhood is residential. Lands to the north, west and south are designated RS3 and transitions to RS4 to the east and southeast.

Future Public School Potential: Site size is adequate. Probability of need for an enrolling school at this site in the future is low to moderate over the longer term.

Community Consultation: School Closure consultation process in 2010. Request for Proposals issued in 2010 resulted in securing EFIV as a tenant for a 10-year (less a day) term. Land, Learning and Livability general consultation.

Aerial View:



Address: 1290 Shavington Street, District of North Vancouver

Years of Operation: Opened 1915; closed in 2012.

Current Status: A Purchase and Sales Agreement with the Corporation of the District of North Vancouver was successfully completed in August 2014. Proceeds of \$5M from the sale of Keith Lynn have been identified towards the funding 'gap' to support the Board request to convert the Argyle Seismic Project to a full replacement project.

Alternative Uses: Formerly Keith Lynn Elementary School; repurposed as Keith Lynn Alternate Secondary School in 1977.

Capacity: 175 FTE students

Facility Condition: the facility was demolished in the summer of 2015

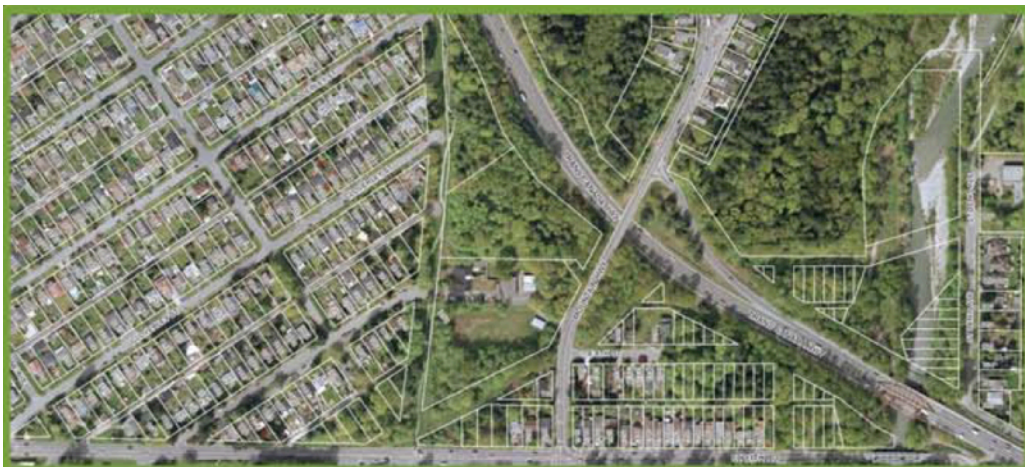
Site Size: 2.76 hectares

Site Zoning: Public Assembly

Official Community Plan Designation: Lands to the west, south and southeast (RS3 and RS4) are designated residential: to the north and east as Parks, Recreational and Wilderness.

Community Consultation: Requests for proposals (June 2012) were issued with the selection of the lead proponent interested in purchasing the site. With the withdrawal of the lead proponent, the District of North Vancouver proceeded with negotiations to purchase this surplus site that was unsuitable for a future school location.

Aerial View:



Lonsdale Creek Annex

Address: 240 West 21st Street, City of North Vancouver

Years of Operation: Operated from 1966 to 1975 as a public school.

Current Status: Leased to Lonsdale Creek Daycare Society (LCDS) since the school was closed over 35 years ago.

Alternative Uses: A 10-Year (less a day) lease has been arranged with LCDS for the period of 2013 to May 30, 2023 for continued operation as a Daycare facility.

Capacity: 50 FTE (2 classrooms)

Facility Condition: Poor

Site Size: .33 hectares (seven individual lots)

Site Zoning: Public Use and Assembly

Official Community Plan Designation: The site is designated single-family homes to the east and north across alleyways. Park space to the south and east of the Annex.

Future Public School Potential: Operationally inefficient due to small capacity. Small site does not meet current Ministry standards.

Community Consultation: The City of North Vancouver expressed interest in securing this site in 2010 for continued use as a day care facility. Land, Learning and Livability general consultation.

Aerial View:



Lucas Centre/Leo Marshall Curriculum Centre

Address: 2132 Hamilton Avenue, City of North Vancouver (Lucas)
810 West 21st Street, City of North Vancouver (Leo Marshall)

Name Change: Lucas Centre was previously known as Hamilton Junior Secondary and renamed in 1985. Leo Marshall Curriculum Centre (LMCC) was the former Prince Charles School and renamed in 1989.

Years of Operation: Lucas Centre opened 1955 and Leo Marshall opened 1962; both closed 1982 as enrolling public schools.

Current Status: Operates as a District facility, housing the Maintenance Department. A month-to-month license continues with Gulf Islands School District, awaiting completion of renovations in Vancouver, to enable the relocation of the Windsor House Program.

Capacity: 700 FTE (building modifications have reduced its functionality as a school).

Facility Condition: Poor

Site Size: 5.05 hectares

Site Zoning: Public Use and Assembly

Official Community Plan Designation: School and Institutional. Lands to east and west are designated "Park, Recreation and Open Space". Land to the south is low density residential (RS-1).

Future Public School Potential: Land parcel is adequate for a school. Probability of need for an enrolling school on this site in the future is low.

Community Consultation: Site subject of Land Management Planning and community engagement process facilitated by Dialog Design. Report received by the Board in June 2014. Further action was deferred by the Board of Education in February 2015.

Aerial View:



Maplewood Elementary

Address: 420 Seymour River Place, District of North Vancouver

Years of Operation: Opened 1964 as a public school, and closed in 2004.

Current Status: Leased to Kenneth Gordon School until July 30, 2020 (10-Years less a day) at an average annual rate of \$325,000.

Alternative Uses: Leased to an Independent School until July 31, 2020.

Capacity: 275 FTE students and 2 kindergarten classrooms

Facility Condition: Deficient

Site Size: 2.29 hectares

Site Zoning: Public Assembly – uses include church, school, community recreation, childcare, and government offices.

Official Community Plan Designation: The site is designated Institutional, and surrounding the neighbourhood is a mix of Commercial Residential Mixed Use Level 2; Residential Level 6: Medium Density Apartment; Parks, Open Space and Natural Areas; and Residential Level 4: Transitional Multifamily.

Future Public School Potential: Site size is adequate. The potential need for a school has increased with the identification of the Maplewood Village Centre and Lynn Creek Town Centre within the OCP of the District of North Vancouver.

Community Consultation: School closure consultation process of 2004. Request for Proposals issued in 2010 resulted in Kenneth Gordon as tenant with a 10-year (less a day) lease term. Land, Learning and Livability general consultation in 2012.

Aerial View:



Monterey School

Address: 4343 Starlight Way, District of North Vancouver

Years of Operation: Opened 1968 as a public school, and closed in 2004.

Current Status: A Purchase and Sales Agreement for \$6.38 million was completed with Morningstar Development Ltd. The proceeds have been targeted towards the funding 'gap' needed to convert the Argyle Seismic Project to a full replacement project.

Alternative Uses: Previously leased to Ecole Francaise de Internationale Vancouver until March 2011. Site will be developed for single-family residential housing.

Capacity: 75 FTE students and 1 kindergarten classroom

Facility Condition: this facility was demolished in the summer of 2015

Site Size: 1.17 hectares

Site Zoning: Residential Level 2: detached residential.

Official Community Plan Designation: The site was rezoned in alignment with the surrounding neighbourhood to Residential Level 2: detached residential.

Future Public School Potential: Operationally inefficient due to small capacity; small site does not meet current Ministry standards for a school.

Community Consultation: School closure consultation process of 2004. Board issued Request for Expressions of Interest in June 2011. A Request for Proposals for residential redevelopment was issued in July 2013. Morningstar Development Ltd. facilitated numerous public meetings through the municipal process related to rezoning and the proposed residential development. Municipal process included a formal Public Hearing.

Aerial View:



Plymouth Elementary

Address: 919 Tollcross Road, District of North Vancouver

Years of Operation: Opened 1969 as a public school; closed in 2010.

Current Status: Leased to Lions Gate Christian Academy until July 30, 2024 at an annual rate of \$350,000.

Alternative Uses: Leased to an independent school until July 31, 2024.

Capacity: 225 FTE students and 1 kindergarten

Facility Condition: Minor interior upgrades have been completed by LGCA, with the addition of modular buildings on site. Parking and drop-off areas have been enhanced.

Site Size: 2.28 hectares

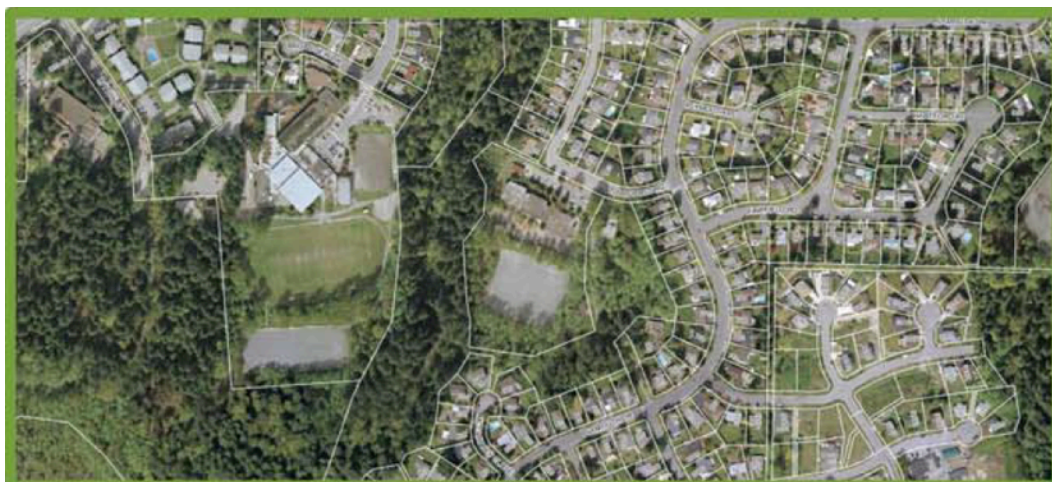
Site Zoning: Public Assembly – uses include church, school, community recreation, childcare, and government offices.

Official Community Plan Designation: The site is designated Institutional and surrounding neighbourhood is Residential Level 2: Detached Residential.

Future Public School Potential: Site size is adequate but probability of need for an enrolling school at this site in the future is low.

Community Consultation: School closure consultation process of 2010. Requests for proposals were issued (June 2012) with the selection of a proponent interested in a 20-Year lease. Negotiations with the Tsleil-Waututh Nation concluded that we were unable to come to terms that were of mutual benefit. A second RFP issued in 2013 resulted in the selection of LGCA and reaching a current lease agreement of ten years, continuing until 2024.

Aerial View:



Ridgeway Annex

Address: 450 East 5th Street, City of North Vancouver

Years of Operation: Opened 1953 as a public school, and closed in 2011, following public consultation process. The student population in the area is accommodated in the Heritage Restored Ridgeway Elementary, with a larger capacity than the former school.

Current Status: Vacant for over three years. A conditional Purchase and Sales Agreement is in place with Anthem Properties for the redevelopment of the school site. The proposed redevelopment received fourth and final reading in October 2015 with the adoption of bylaws to enable completion of the Sales Agreement in November 2015.

Alternative Uses: Residential housing development (proposed)

Capacity: 75 FTE students and 1 kindergarten classroom

Facility Condition: Poor

Site Size: .58 hectares

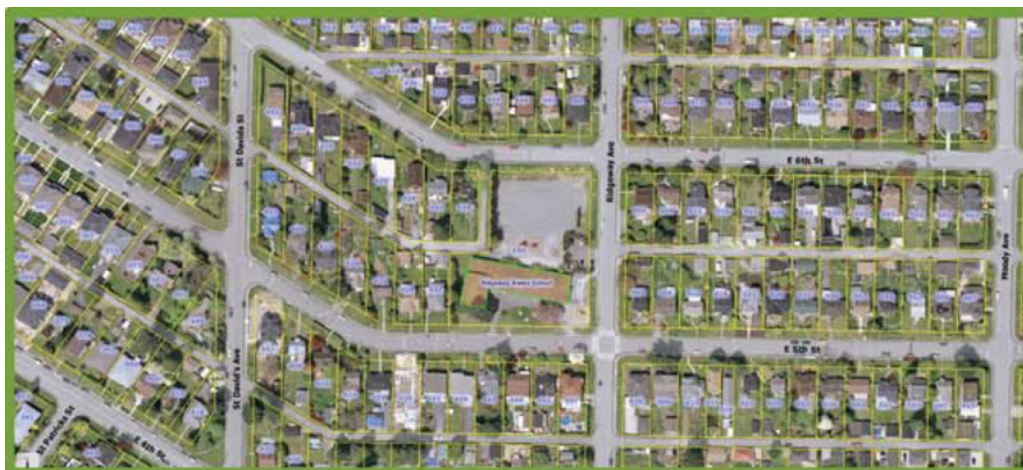
Site Zoning: Low density residential (RS-1).

Official Community Plan Designation: OCP and Zoning Amendment bylaws adopted in October now designate the land as low density residential (RS-1).

Future Public School Potential: Operationally inefficient due to small capacity; small site does not meet current Ministry standards.

Community Consultation: School closure consultation processes held in 2004 and 2009. Requests for proposals (June 2012) resulted in the selection of Anthem Properties. Community consultation facilitated through the municipal process for redevelopment.

Aerial View:



Westover School

Address: 3467 Duval Road, District of North Vancouver

Years of Operation: Opened 1966 as a public school, and closed in 2004.

Current Status: Leased to Brockton School for 10 years (less a day) until July 30, 2020 for an average annual lease rate of \$306,000.

Alternative Uses: Leased to an independent school until July 30, 2020.

Capacity: 175 FTE students and 1 kindergarten classroom

Facility Condition: Deficient

Site Size: 2.89 hectares

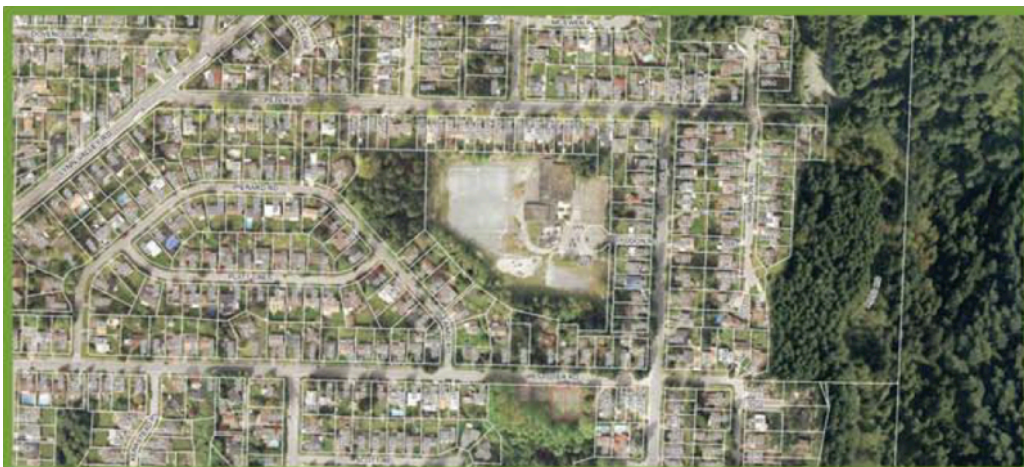
Site Zoning: Public Assembly – church, school, community recreation, childcare, government offices.

Official Community Plan Designation: The site is designated Institutional and surrounding neighbourhood is Residential Level 2: Detached Residential.

Future Public School Potential: Adequate site size but need for an enrolling school in this area in the future is low.

Community Consultation: School closure consultation process in 2004. The Board issued Requests for Proposals in 2004 and 2009 seeking potential tenants, resulting in a 10-Year (less a day) lease for Brockton Academy, continuing until 2020. Land, Learning and Livability general consultation in 2012.

Aerial View:



Land, Learning, Livability surplus site* summary
(*sites identified in 2012)

Lease agreements	Status of Lease	Revenue	Proceeds
SUMMARY of LEASES	10-Year Leases in place for 5 surplus sites	Lease revenue to operating budget	Operating Budget revenue of \$1.3M per year
Fromme	Leased until 2021 to EFIV	Lease revenue to operating budget	Proceeds of \$350K/year to operating budget
Lonsdale Creek Annex	Leased until 2023 to Lonsdale Creek Daycare Society	Lease revenue to operating budget	Lease revenue is nominal
Maplewood	Leased until 2020 to Kenneth Gordon	Lease revenue to operating budget	Proceeds of \$325K/year to operating budget
Plymouth	Leased until 2024 to Lions Gate Christian Academy	Lease revenue to operating budget	Proceeds of \$350K/year to operating budget
Westover	Leased until 2020 to Brockton School	Lease revenue to operating budget	Proceeds of \$306K/year to operating budget
Sales agreements	Status of sale	Revenue	Proceeds
SUMMARY of SALES	Sales in process for 2 sites; 2 sites sold	Proceeds of \$18.88 toward capital debt and to Argyle 'gap'	\$13.7M to fund Argyle replacement; \$5.1M to capital debt
Keith Lynn	Sold to District of North Vancouver	Agreement reached August 2014 for \$5M	\$5M targeted towards Argyle replacement project request
Monteray	Sold to Morningstar Development Ltd.	Agreement reached in 2014 for \$6.38M	\$6.38M targeted towards Argyle replacement project
Ridgeway Annex	Sale to Anthem Properties in final stages for completion in November	Agreement reached in 2014 for \$5.1M	\$5.1M will enable the retirement of remaining Sutherland / Westview debt
Braemar Parcel	Conditional sale with Wedgewood	Agreement reached for \$2.4M	\$2.4M targeted towards Argyle replacement project preferred option at \$13.7M

TO BE DETERMINED	Status of site	Consultation / Request	Future activity
Blueridge	Remains open as an operating school	Five-Year Capital Plan request submitted in 2013	Awaiting approval for the replacement of Seymour Heights requested as priority #1 in the 2015/2016 Five-Year Capital Plan
Cloverley	Vacant building / portion of site leased to City of NV for nominal amount per annum	Preliminary Consultation completed June 2014	Special Study was anticipated in 2015 – further action was deferred in February, 2015. Site will be reviewed in consultation with CNV in regards to future potential school in Lower Lonsdale identified in the Capital Plan
Lucas Centre / LMCC	District facility for Maintenance and temporary use permit	Preliminary Consultation completed June 2014	Special Study was anticipated in 2015 – further action was deferred in February, 2015

Schedule C.7.
of the
Administrative Memorandum

Meeting Date: November 17, 2015 ☒ Board ☐ Board, in camera

Topic (as per the
Memorandum): **Tuesday, November 3, 2015 Standing Committee Meeting**

Narration:

The Board will find attached a copy of the meeting summary from the November 3, 2015 Standing Committee Meeting.

Trustee Barry Forward will report on highlights of the meeting.

Attachment:

Meeting Summary – Board of Education Standing Committee, November 3, 2015

BOARD OF EDUCATION STANDING COMMITTEE

NORTH VANCOUVER SCHOOL DISTRICT

Meeting Summary of November 3, 2015

Meeting Summary of the Board of Education's Standing Committee Meeting held at the Education Services Centre, 2121 Lonsdale Avenue, North Vancouver, British Columbia, on Tuesday, November 3, 2015.

Meeting Attendance:

Trustees, representatives of the North Vancouver Parent Advisory Council (NVPAC), North Vancouver Administrators (NoVA), North Vancouver Teachers' Association (NVTa), members from community agencies, the public, and members of District Staff attended the meeting.

Call to Order:

Standing Committee Chair Barry Forward called the Standing Committee Meeting to order at 7:00 pm.

Social Emotional Learning: Mental Health & Wellness Initiatives

Assistant Superintendent Dr. Pius Ryan introduced Jeremy Church, Principal at Mountainside Secondary School and Tim Ireland, Counsellor for Seycove Family of Schools, and shared that the evening would highlight different frameworks in community agencies across the North Shore that promote: intellectual learning; human and social development; and, career development. The North Vancouver School District recognizes that the notion of social emotional learning involves a variety of services and individuals working together.

Mr. Ireland spoke to the importance of 'universal design' within the community, specifically, creating healthy students and healthy community within the key pillars of self-management, self-awareness, social awareness, responsible decision making and relationship skills. Programs need to be universally accessible to all students in the District and agency approaches need to connect. Mr. Church continued, speaking to mental health literacy and what it could mean to decrease the stigma related to mental illness and enhance help-seeking efficacy. As a system, students move through different layers/tiers of distress - universal, targeted and intensive - and support has to be intentionally provided to allow students to move through the different layers seamlessly.

After each presentation, groups of individuals were asked to participate in an honest reflection by answering the following questions:

- What are some of your current approaches in this area?
- What are some things that are working well?
- Which areas require a greater degree of development/focus going forward?
- What are some opportunities for inter-agency focus/partnerships?

The North Vancouver School District will collate the information in order to identify universal practices to continue with the shared and meaningful discussion around social emotional learning.

Dave McQuarrie, Team Leader, Child and Youth Mental Health, Ministry of Children & Family Development and Tanis Evans, Manager, Child & Youth Mental Health & Substance Use, Vancouver Coastal Health provided an information overview of their services and support.

Concluding the evening, Dr. Ryan thanked all of those who participated in coming together to create a common language and identify with intentionality, noting that an evolution of understanding must continue to grow in order to create a positive outlook on social emotional learning and mental health.

The presentation can be found online: [Meetings & Minutes 2015/16](#)

Next Meeting:

January 14, 2016

Sutherland Secondary School

Topics: Transitions 7/8 Programs

Schedule C.8.
of the
Administrative Memorandum

Meeting Date: November 17, 2015 ☒ Board ☐ Board, in camera

Topic (as per the Memorandum): **Out-of-Country Field Trips - Secondary**

Narration:

Sutherland – a field trip to Seattle, WA, USA is scheduled for February 25-26, 2016. The trip involves 26 Grade 11-12 students in the Global Perspective Program, accompanied by three teacher supervisors.

Students will travel by bus and will be accommodated in a hotel. The trip cost is approximately \$230 per student, paid by the students.

The purpose of this extracurricular trip is to supplement educational coursework in the Global Perspectives Program and establish a framework of collaboration and team-building for the cohort. Students will visit the Boeing factory and the Seattle Underground tour.

Handsworth – a field trip to Las Vegas, NV, USA has been scheduled for March 2-6, 2016 for approximately 36 members of the Senior Boys', Senior Girls' and Junior Boys' Rugby Teams. The students, in Grades 10-12, will be accompanied by three teacher supervisors and three additional adult supervisors.

Students will fly to Las Vegas and be accommodated in hotels. During their stay, they will travel by mini-van. The cost per student is \$1,295, which will be paid by students.

The objective of this extracurricular trip is to participate in the Rugby Sevens Tournament. This tournament will provide an environment for team development/building both on and off the pitch. Students will develop cooperation skills in a sports team setting, as well as strengthen their abilities as rugby players.

Sutherland – a field trip to New York, NY, USA is scheduled for March 11-16, 2016. The trip involves 30-40 Grade 10-12 music students, accompanied by two teacher supervisors and one other adult supervisor.

Travel to New York will be by air and students will travel by coach bus and public transit/subway during their stay. Accommodation will be in a hotel. The per-student cost of approximately \$1,900 will be paid by the students.

The purpose of this extracurricular trip is to develop an understanding of the arts as a reflection of history and to gain a better understanding of the elements of musical, dramatic and artistic techniques. Touring numerous performance halls and theatres will provide opportunity for students analyze the socio-economic importance of the arts and their impact on the community. Students will participate in a workshop and attend Broadway performances, as well tour local sites of interest.

Schedule C.9.
of the
Administrative Memorandum

Meeting Date: November 17, 2015 ☒ Board ☐ Board, in camera

Topic (as per the
Memorandum): **Superintendent's Report**

Narration:

The Superintendent will provide an oral report on items of interest or concern to the Board not otherwise covered in the agenda.

Schedule C.10...
of the
Administrative Memorandum

Meeting Date: November 17, 2015 ☒ Board ☐ Board, in camera

Topic (as per the Memorandum): **Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA)**

Narration:

Trustees will provide an update on information related to BC School Trustees Association and BC Public Schools Employers' Association.

Schedule C.11...
of the
Administrative Memorandum

Meeting Date: November 17, 2015 ☒ Board ☐ Board, in camera

Topic (as per the
Memorandum): **Trustees' Reports**

Narration:

The Chair will call for reports from Trustees on their activities on behalf of the Board.

Schedule ...D.....
of the
Administrative Memorandum

Meeting Date: November 17, 2015 ☒ Board ☐ Board, in camera

Topic (as per the
Memorandum): **Future Meetings**

Narration:

Date and Time	Event	Location
Tuesday, December 8, 2015 at 7:00 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Thursday, January 14, 2016 at 7:00 pm	Transitions 7/8 Programs Evening	Sutherland Secondary School 1860 Sutherland Ave, N Vancouver
Tuesday, January 19, 2016 at 7:00 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, February 2, 2016 at 7:00 pm	Standing Committee Public Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver

All meetings will take place on the 5th floor in the Mountain View Room, unless otherwise noted.

Pedestrian Access: Main West Entrance at 2121 Lonsdale Avenue, proceed by elevator to 5th Floor.

Vehicle Access: Parkade Entrance off West 21st Street and Lonsdale Avenue, park on Level P1 and proceed by elevator to 5th Floor.

Schedule ...E.....
of the
Administrative Memorandum

Meeting Date: November 17, 2015 ☒ Board ☐ Board, in camera

Topic (as per the
Memorandum): **Public Question & Comment Period**

Narration:

In accordance with Board Policy 104: Board of Education – Meetings; twenty (20) minutes will be provided at the end of a regular Board meeting during which attendees may provide comments or ask questions of the Board on business conducted during that meeting or on any matter pertaining to the School District. The Chair may defer a response if a question cannot be answered at that time.

In accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.