

## **School District No. 44 (North Vancouver)**

Minutes of the Public Meeting of the Board of Education, School District No. 44 (North Vancouver) held in the Mountain View Room of the Education Services Centre at 2121 Lonsdale Avenue in North Vancouver, British Columbia, on Tuesday, June 16, 2015.

**PRESENT:** C. Gerlach, Chair  
M. Higgins, Vice-Chair  
B. Forward  
C. Sacré  
S. Skinner  
J. Stanley  
F. Stratton

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### **A. Call to Order**

Chair Cyndi Gerlach called the meeting to order at 7:00 pm and welcomed those in attendance. The traditional territorial lands of the Squamish Nation were acknowledged by the Chair.

### **A.2. Approval of Agenda**

Trustee Forward requested to amend the agenda to move Item C.5. *Together Against Plastic Bottles (TAP Bottles) Initiative* to Action Item B.3.

Moved by F. Stratton

that the agenda be adopted as amended.

Seconded by B. Forward

Carried

### **A.3. Public Comment Period**

The ten-minute comment period is intended to be restricted to items on the evening's Board Agenda. The Chair requested that those wishing to speak should sign on the Public Comment Sign-Up Sheet.

Karen Nordquist, resident of North Vancouver, spoke regarding Item C.4. expressing concern with the lack of parent consultation within the Three-Year Operating Plan.

### **A.4. Approval of Minutes**

Moved by C. Sacré

that the minutes of the public meeting of May 26, 2015 be approved as circulated.

Seconded by F. Stratton

Carried

### **A.5. Student Presentation – District Student Leadership Council Report**

Superintendent of Schools John Lewis welcomed the following Executive members of the District Student Leadership Council (DSLSC): Chris Boulton (Windsor), Golzar Ejadi (Argyle), Golzar Eijadi (Argyle) and John Leung (Sutherland). The Executive Members introduced DSLC Coordinators: Brenda Bell, Principal, Cove Cliff Elementary and Greg, Hockley, Vice-Principal, Argyle Secondary, and shared regrets from Cary Hungle, Principal, Queensbury Elementary and Justin Wong, Vice-Principal Handsworth Secondary.

The students thanked the Board for an opportunity to recap some of the year's highlights as well as identifying DSLC goals for 2015/16. The District Student Leadership Council membership is comprised of likeminded students from across the District who are able to come together and voice an opinion on what is going on in the school environment around them. Members of the DSLC Executive, whenever possible, attend the various public meetings of the Board and sit on

**A.5. Student Presentation – District Student Leadership Council Report (continued)**

School District committees. As well as participation in BC Student Voice, the semi-annual student conference sponsored by the Ministry of Education, the DSLC annually hosts a student forum for NVSD students and this year's topic was curriculum and included discussions around new learning environments versus traditional learning environments. It was noted that this was the first year that the Forum included students from Grade 7, allowing for a wider perspective.

In closing, the DSLC representatives thanked the Board for the opportunity to allow students to have a voice and share their ideas and experiences. The Trustees encouraged members to take advantage of the Board's Public Comment Period to share information and ideas to a larger audience.

On behalf of the Board, the Chair thanked the students for their involvement and leadership and wished them all the best in the future.

**A.6. Student Presentation – Global Initiatives - Carson Graham Secondary**

The Global Initiatives and Leadership course is a student leadership program with a focus on global service projects as well as local service initiatives. The following members of the Global Initiatives and Leadership course were presented to the Board: Keita Dueck (Grade 12), Sam Sherlock (Grade 12) and Kat Westerlund (Grade 12). The International Baccalaureate (IB) students provided highlights of their recent trip to the Dominican Republic to complete humanitarian work through active participation in construction projects for impoverished families and experiencing the daily life of those living in poverty.

Rob Olson, Carson Graham's Global Initiatives and Leadership Teacher, shared with the Board that not only did the group assist carpenters to build homes for two families, they were able to give a woman vision by funding an eye surgery, changing her life forever.

In response to Trustees' questions, the students relayed what they had taken away from this experience, sharing that this trip had taught them lessons that you can't learn in a classroom. This experience allowed the students to focus their goals for the future, channelling their careers to have a larger positive impact on society.

**B.1. Education Report for Board Approval – 2015/16 School Plans**

Superintendent Lewis introduced this agenda item and noted that the 2015/16 School Plans had been presented and discussed at the June 9, 2015 Standing Committee Meeting. Each school plan is received by the respective Assistant Superintendent and reviewed to ensure that it is: connected to the School District achievement contract; that it is in harmony with the School District vision and values; and that it is consistent with School District policies.

Moved by F. Stratton

that the Board of Education approve the 2015/2016 School Plans for improving student achievement, developed and reviewed by the School Planning Councils and approved by the appropriate Assistant Superintendent.

Seconded by S. Skinner

Carried

**B.2. Argyle Replacement Option Engineering Requirements**

In introducing this agenda item, John Lewis, Superintendent of Schools, shared that the Board has made significant progress with the Argyle Replacement Project request. In order to advance the replacement project, it was suggested that a due diligence engineering review take place in the summer months. This review would identify specific engineering requirements and contribute critical information for project planning purposes.

## **B.2. Argyle Replacement Option Engineering Requirements (continued)**

Superintendent Lewis highlighted risks and benefits associated with an engineering review:

- Timelines – if preliminary work commences as soon as possible, the preferred opening date of September 2019 could be possible;
- Limited 'due diligence' – estimated costs during the summer would be less than the expected cost related to delaying the project;
- Building design considerations would be limited to overall massing and location on the site;
- Engaging with the Municipality – proceeding would allow time to identify municipal requirements; and,
- Commitment to the Replacement Option – moving forward with a due diligence review reinforces the Board's continued commitment to the Replacement Project.

It was noted that the Board of Education will be financially responsible for costs incurred for the due diligence review should the Ministry not approve the requested replacement school project.

Responding to Trustees' questions, Superintendent Lewis clarified that all necessary materials have been submitted to the Ministry and explained the importance of engaging with the District of North Vancouver to substantiate costs.

Trustees noted that work done in advance will show the Ministry of Education that the Board is ready and committed to moving forward with the Argyle Replacement Project.

Moved by B. Forward

that the Board of Education authorize staff to proceed with a limited due diligence engineering review during the summer months as described in item C. within this Board Schedule.

Seconded by F. Stratton

Carried

## **B.3. Together Against Plastic Bottles (TAP Bottles) Initiative**

Trustee Sacré introduced this agenda item and shared with the Board a single use plastic water bottle free building initiative for the Education Services Centre and all schools in the District. This gesture stems from the ideas of Together Against Plastic Bottles group (TAP Bottles) who eliminated plastic water bottles from Carson Graham Secondary.

Moved by J. Stanley

that the Education Services Centre be declared a "single use plastic water bottle free building" with a target date of September 2015, for all school meetings, events and rental groups; and,

that the challenge of being a "single use water bottle free zone" be extended to all schools.

Seconded by S. Skinner

Carried

## **C.1. Elementary School Fees 2015/16**

Superintendent of Schools John Lewis introduced this item and noted that, in accordance with [Policy 706: School Fees](#), the elementary fees included in the Board agenda package for Trustees' information have been reviewed by the School Planning Councils. In addition, the proposed fee schedules were also shared with parents at Parent Advisory Council meetings prior to their finalization. Superintendent Lewis noted that the range of fees is based on cost recovery and Trustees are encouraged to contact their individual schools for clarification.

## **C.2. Access to Information – Follow up Report**

Secretary Treasurer Georgia Allison noted that at the February 17, 2015 and March 24, 2015 Public Board Meetings, the Board passed motions requesting recommendations on best practices related to protecting the confidentiality of In Camera materials, keeping Trustees fully informed and responding to Trustee requests for information. In response to these motions, Doug Steele, President and Founder of Decision Point Advisors, was engaged to undertake the research and provide a report to the Board. Secretary Treasurer Allison invited Mr. Steele to the table to present his findings.

Mr. Steele shared that he reviewed the following areas: policy, procedures, practices; information classification schema; storage of paper records; storage of electronic records; practices for keeping minutes and In Camera minutes; information dissemination practices; information request process for the Board Members to obtain information; existence of a “single point of contact” for managing and addressing requests; access controls relating to sensitive or confidential data; and, adherence to legislative or other regulatory considerations such as the School Act and the Freedom of Information and Protection of Privacy Act (FOIPPA).

This review was completed with a combination of methods including interviewing key School District Administration and Trustees, reviewing relevant documentation including bylaws, policies, legal correspondence and guidelines, and making inquiries of others organizations that face similar requirements to share information with the Board of Directors. These organizations included other school districts, local governments as well as publically listed companies and offered review guidance from relevant organizations such as the BC School Trustees Association (BCSTA), Office of the Auditor General of BC, and BC Security Commission Guidance.

The review from Decision Point Advisors noted that the District was following best practices in a number of areas; however, other areas showed opportunities for improvement.

Following Mr. Steele's presentation, there was discussion to bring this report forward in October 2015 to discuss the recommended opportunities for improvement. Trustees thanked Mr. Steele for his work in providing an outside perspective to the Board.

## **C.3. 2014/15 Year In Review**

John Lewis, Superintendent of Schools, provided a brief reflection on some of the highlights and significant events that took place in the School District during 2014/15.

## **C.4. Three-Year Operating Plan**

The draft Three-Year Operating Plan 2015-2018 was presented at the May 5, 2015 Standing Committee Meeting. Superintendent Lewis shared the final Three-Year Operating Plan 2015-2018, and highlighted some of the changes incorporated into the final plan.

Further development work will continue in the Fall with the identification and implementation of specific strategies, measures and progress indicators for each Goal area.

## **C.5. Public Board Meetings 2015/16 (Tentative Schedule)**

Chair Gerlach referred Trustees to the *Tentative Schedule - Public Board Meetings 2015/16* prepared in accordance with Board [Policy 104: Boards of Education – Meetings](#). The schedule including Standing Committee dates will be finalized in September 2015.

**C.6. Land, Learning & Livability Community Engagement – Update**

John Lewis, Superintendent of Schools, introduced this agenda item and provided a brief update on Monteray, Ridgeway Annex and the Argyle Replacement Project. The Purchase and Sales Agreement with MorningStar Homes for the Monteray school site has been completed and the proceeds have been received by the School District. Superintendent Lewis continued with the Ridgeway Annex update, sharing that a Developer Information Session is taking place June 16, 2015 at Ridgeway Elementary as a component of the public consultation process. The School District continues to progress with the Argyle Project by shortlisting architectural firms.

**C.7. Tuesday, June 9, 2015 Standing Committee Meeting**

Trustee Sacré, Chair of the Towards the Future for Schools Standing Committee, reported on the meeting that, discussed the 2015/16 School Plans, updated the group on Mountainside Integrated Services and opened up a conversation about food rescue thanks to North Shore Table Matters Network. Trustee Sacré thanked those who attended.

**C.8. Out of Country Field Trips – Secondary**

Provided for their information, Trustees received in their agenda packages an overview of out of country field trips that are being planned for secondary students as follows:

- Handsworth Secondary School – field trip to Los Angeles, California USA (September 24-27, 2015)

**C.9. Superintendent's Report**

Superintendent Lewis noted that the following items are included in the Superintendent's Blog (<http://blog44.ca/superintendent>):

- 2015 CNV and DNV Youth Awards
- First Annual International Baccalaureate World Schools/North Vancouver School District PYP Extravaganza
- Primary Days of Music
- NVSD Sustainability Champions Gather for a "Green Tea"
- National Aboriginal Day Activities

**C.10. Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA)**

Trustee Skinner shared that the deadline for all motions to be received for the BCSTA's Provincial Council Meeting is September 18, 2015. Chair Gerlach noted that the Employment Practices and Liability Program would be discussed on a conference call on July 1, 2015. It was also noted that the BCSTA Metro Meeting would be held in West Vancouver for anyone who was interested in attending.

**C.11. Trustees' Reports**

Trustees submitted their reports on their activities on behalf of the Board as follows:

1. Meetings attended by Trustees included:
  - Public Board Meeting
  - Standing Committee Meeting
  - Trustee Seminar
  - North Shore Table Matters Meeting
  - Inclusion Committee Meeting
  - Sustainability Leadership Team Meeting
  - Integrated Transportation Committee

**C.11. Trustees' Reports (continued)**

2. Events attended by Trustees included:

- Retirement Dinner
- Sutherland Schoolyard Market Garden Grand Opening
- Aboriginal Day – Westview Elementary
- Art Show – Westview Elementary
- Sky Art Show – Sutherland Family of Schools
- Graduation Ceremonies

**D. Future Meetings**

Future public meetings of the Board were previously addressed in Item C.5. Public Board Meetings 2015/16 (Tentative Schedule).

**E. Public Question & Comment Period**

The Chair called for questions and/or comments from the public noting that in accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.

There was no one wishing to speak.

**F. Adjournment**

The established agenda being completed, the Chair adjourned the meeting at 9:19 pm and thanked those who attended.

Certified Correct:

*Original signed by G. Allison*

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Georgia Allison  
Secretary Treasurer

*September 15, 2015*

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Date

*Original signed by C. Gerlach*

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Cyndi Gerlach  
Chair, Board of Education

*September 15, 2015*

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Date