

School District No. 44 (North Vancouver)

Minutes of the Inaugural Public Meeting of the Board of Education, School District No. 44 (North Vancouver) held in the Mountain View Room of the Education Services Centre at 2121 Lonsdale Avenue in North Vancouver, British Columbia, on Tuesday, December 9, 2014.

PRESENT: B. Forward
C. Gerlach
M. Higgins
C. Sacré
S. Skinner
J. Stanley
F. Stratton

Oaths of Office and Allegiance

Superintendent of Schools John Lewis introduced the Honourable Mr. Justice Kenneth Affleck of the Supreme Court of British Columbia, who was present to administer the Oath of Office and the Oath of Allegiance to the newly elected Trustees.

In accordance with Section 50 and Section 50(4) of the *School Act*, newly elected Trustees Barry Forward, Cyndi Gerlach, Megan Higgins, Christie Sacré, Susan Skinner, Jessica Stanley and Franci Stratton each swore an Oath of Office and an Oath of Allegiance before the Honourable Mr. Justice Kenneth Affleck.

A. Call to Order

Secretary Treasurer Georgia Allison called the meeting to order at 7:45 pm.

A.1. Approval of Agenda

Moved by F. Stratton

that the agenda, as recommended in the Administrative Memorandum, be adopted.

Seconded by B. Forward

Carried

A.2. Election of a Board Chair

Secretary Treasurer Allison reported that the Board was required by its [Policy 101: Board of Education – Role and Function](#) and [Policy 104: Board of Education - Meetings](#) to elect one of its members to be the Board Chair. Secretary Treasurer Allison called for nominations for the position of Chair for one year, at which time; Trustee Stanley nominated Trustee Forward and Trustee Stratton nominated Trustee Gerlach. Both Trustee Forward and Trustee Gerlach accepted their nominations. As there were two nominations, Secretary Treasurer Allison appointed Assistant Superintendent Pius Ryan and Assistant Superintendent Mark Pearmain as scrutineers. An election by ballot was then conducted, after which Trustee Forward was elected Board Chair for the term of December 9, 2014 to November 30, 2015.

Moved by S. Skinner

that the ballots be destroyed.

Seconded by J. Stanley

Carried

A.3. Election of a Board Vice-Chair

Chair Forward called for nominations for the position of Vice-Chair of the Board for one year, at which time Trustee Skinner nominated Trustee Higgins and Trustee Sacré nominated Trustee Gerlach. Both Trustee Higgins and Trustee Gerlach accepted their nominations. As there were two nominations, Chair Forward appointed Assistant Superintendent Pius Ryan and Assistant Superintendent Mark Pearmain as scrutineers. An election by ballot was then conducted, after which Trustee Higgins was elected Board Vice-Chair for the term of December 9, 2014 to November 30, 2015.

Moved by S. Skinner
that the ballots be destroyed.
Seconded by J. Stanley

Carried

A.4. Public Comment Period

The ten-minute comment period is intended to be restricted to items on the evening's Board Agenda.

District Student Leadership Council (DSL) Co-President, John Leung from Sutherland Secondary School, and DSL Communication Director, Chris Bolton from Windsor Secondary School, spoke on behalf of the entire Council, congratulating the newly elected Board of Education. The representatives presented a welcoming letter to Chair Forward.

Amanda Nichol, member of North Vancouver Parent Advisory Council (NVPAC), spoke on behalf of Chair Jane Lagden Holborne, and Council, congratulating and expressing confidence in working with the Board of Education for the next term.

A.5. Approval of Minutes

Moved by F. Stratton
that the minutes of the public meeting of November 18, 2014 be approved as circulated.
Seconded by C. Sacré

Carried

B.1. Consideration of Board Policy Regarding Video and/or Audio Recording of Public Board Meetings

At the October 2014 and November 2014 Board of Education meetings, an interest was expressed for Public Board meetings to be video recorded. Following the November 2014 Public Board meeting, the Board received notice from a member of the public indicating an intention that video and/or audio recording of all Public Board meetings will be undertaken.

Secretary Treasurer Allison noted that in order to consider video or audio recording of Public Board meetings, any change in the proceedings of Board Meetings requires a process to be followed as outlined in [Policy 103: Board of Education – Policy Development](#). The Policy Review Committee is tasked with policy development, review, and recommendations to the Board. The Policy Review Committee consists of representatives from the School District's partner groups and thereby allows for broad based input in the development of policy recommendations to the Board.

The development of policy is recognized as important work of the Board of Education, as policy impacts students, parents, staff, and the public. All perspectives will need to be considered by the Policy Review Committee in its deliberations. Until the Policy Review process is completed and all issues pertaining to audio and video recording are considered, video and audio recordings of the Board meetings will not be permitted.

Chair Forward thanked Secretary Treasurer Allison and opened up the floor for discussion.

B.1. Consideration of Board Policy Regarding Video and/or Audio Recording of Public Board Meetings (continued)

Concerns were raised over the record retention of videoing, specifically relating to personal privacy, videoing children and students, and the time frame of resolution, all which would be undertaken by the Policy Review Committee. The next meeting for Policy Review is scheduled for January 12, 2015 at which time a sub-committee would be constructed to evaluate and address these changes in proceeding.

Trustees acknowledged the process of developing policy; however, also noted that there is an opportunity and importance for transparency and to expand the scope of Board of Education Public meetings to the community through video and/or audio recordings.

Moved by F. Stratton

that the Board of Education requests the Policy Review Committee consider changes to *Policy 104: Board of Education – Meetings* to address video and/or audio recording of Public Board meetings, and that the Policy Review Committee undertake this work in an expedient manner.

Seconded by C. Gerlach

An amendment to the main motion was tabled to include additional notification.

Moved by S. Skinner

...further that until such time that the Board finalizes and approves changes to *Policy 104*,– anyone wanting to use an audio/video recording device at a Public Board Meeting shall obtain prior approval of the Chair.

Seconded by J. Stanley

Carried

An amendment to the amendment was tabled to include additional notification.

Moved by M. Higgins

...and shall not disrupt the meeting and shall not obstruct the views of others in the gallery and shall not video tape gallery members or children.

Seconded by S. Skinner

Carried

To address sequencing of motions, the Board reconsidered Agenda item B.1.

Moved by F. Stratton

that the Board reconsider 'Consideration of Board Policy Regarding Video and/or Audio Recording of Public Board Meetings' for procedural questions.

Seconded by J. Stanley

Carried

The main motion as amended was adopted, with the final wording being as follows:

Approved Motion with Amendments

that the Board of Education requests the Policy Review Committee consider changes to *Policy 104: Board of Education – Meetings* to address video and/or audio recording of Public Board meetings, and that the Policy Review Committee undertake this work in an expedient manner, further that until such time that the Board finalizes and approves changes to *Policy 104* – anyone wanting to use an audio/video recording device at a Public Board meeting shall obtain prior approval of the Chair and shall not disrupt the meeting and shall not obstruct the views of others in the gallery and shall not video tape gallery members or children.

Carried

B.2. Superintendent's Report on Achievement 2013/14

Superintendent of Schools John Lewis introduced this item, noting that this report on student achievement was prepared in the format outlined by the Ministry of Education. The [report](#), which is available on the School District website, ensures transparency and accountability for improving student achievement; and provides information that will facilitate continued improvement of student achievement.

Key points discussed with the Board were:

- Improving Areas of Student Achievement
- Challenging Areas
- Programs / Performance / Results & Intervention
- Targets: Literacy, Completion Rates, Aboriginal Education
- Children in Care
- Early Learning

In response to Trustee' questions, Superintendent Lewis provided clarification: that alternate ways to assess students with complex challenges were being addressed; that percentages in this report are calculated averages; and, that the Ministry of Education is examining the future policy relating to timing and procedures for the Superintendent's Report on Achievement.

Moved by F. Stratton

that the Board approve the Superintendent's Report on Achievement 2013/14, as attached to this Administrative Memorandum of December 9, 2014.

Seconded by C. Sacré

Carried

B.3. Board/Authority Authorized Courses 2015/16

John Lewis, Superintendent of Schools, introduced this agenda item and noted that Boards must authorize each Board Authority Authorized (BAA) Course and ensure it meets the Ministry of Education's BAA Course requirements. Maureen Stanger, District Administrator, was invited to the table and provided a brief background in the development of the secondary courses proposed for 2015/16. Once the courses receive Board approval, they will be submitted to the Ministry for approval.

Ms. Stanger thanked the Board and offered an overview of the five courses:

Art Metal Advanced 12

- Advanced jewelry making and sculpture
- Popular elective for students

Global Education 12

- Rigorous preparation for a 12 day field trip to a developing country in which students will actively support a community in need
- Integration of geography, history, cultural studies and service learning

Psychology 12

- In-depth look at the 5 major psychological domains
- Excellent preparation for students interested in studying psychology at post-secondary

Survival Skills for the Classroom and Beyond 12

- Combination of self-regulation of behaviour, personal reflection and learning survival skills
- Actively participate in an extended outdoor experience (7-10 days) of hiking and camping

Visual Effects and Motion Graphics 11

- Continuum of learning in the Digital Media Academy program: fills in a gap
- Bridges the gap between film, animation and graphic design

Ms. Stanger responded to Trustees' questions, clarifying that there are a variety of courses put forward each year, accommodating all students within the North Vancouver School District, with five courses being recommended this year. The process for proposing BAA Courses, based on

B.3. Board/Authority Authorized Courses 2015/16 (continued)

student needs and desires, is readily available to teachers and Administrators in the School District through correspondence on different platforms. After Trustees asked how else they could support this initiative, it was suggested that there could be a BAA Course information booth at the next Enhanced Programming Information Session.

The Chair thanked Ms. Stanger for her presentation.

Moved by C. Gerlach

that the Board according to its power and capacity set out in Section 85(2)(i) of the School Act and in harmony with the course standards established by the Ministry of Education, hereby approves the Board/Authority Authorized (BAA) courses, effective 2015/16 for submission to the Ministry of Education.

Seconded by S. Skinner

Carried

B.4. District Specialty Program – Proposed

Superintendent of Schools John Lewis invited District Principal Greg Milner and District Principal John McGowan to the table to discuss the development of a Field Hockey Academy for the 2015-2016 school year.

Field Hockey Academy

Initial discussions started this past February 2014 with Field Hockey British Columbia and North Vancouver School District (NVSD). In late November 2014, a full proposal was presented to both Mr. Milner and Mr. McGowan, who were impressed with the extent of the proposal and information provided. Partnering with a Provincial level organization proves beneficial to the participants and families of the Academy, opening up another platform for students to excel within the District. This proposal is still in a preliminary phase and, although still in dialog with Field Hockey BC, the fees would fit within the guiding principles and policies of NVSD.

Mr. Milner and Mr. McGowan noted that due to the preliminary phase, the host school has not yet been determined, but this decision could be based on school facility space. Field Hockey BC is committed to partnering with NVSD.

Moved by F. Stratton

that the Board of Education approve, in principle, the expansion of enhanced programs to include a pilot Field Hockey Academy, in partnership with Field Hockey BC, for September 2015 at a North Vancouver School District secondary school and;

that School District staff provide the Board of Education with an update regarding the proposed pilot Field Hockey Academy at the March 24, 2015 Public Board Meeting, including the identification of the host school site and the status of appropriate School Planning Council (SPC) approvals for both the introduction of the academy and for the academy fee amounts.

Seconded by S. Skinner

Carried

B.5. Election to BC School Trustees' Association (BCSTA) Provincial Council and to BC Public School Employers' Association (BCPSEA)

Chair Forward reported that the British Columbia School Trustees' Association (BCSTA) requires the Board to elect annually, between December 1st and January 15th, two Trustees to the British Columbia School Trustees' Association (BCSTA) Provincial Council. One Trustee is to serve as the Board's representative and one Trustee is required to serve as an alternate.

The Chair called for nominations for the position of the Board's representative to the BCSTA Provincial Council for 2014. Trustee Higgins nominated Trustee Skinner and Trustee Stratton

B.5. Election to BC School Trustees' Association (BCSTA) Provincial Council and to BC Public School Employers' Association (BCPSEA) (continued)

nominated Trustee Gerlach. Both Trustee Skinner and Trustee Gerlach accepted their nominations. As there were two nominations, Chair Forward appointed Assistant Superintendent Pius Ryan and Assistant Superintendent Mark Pearmain as scrutineers. An election by ballot was then conducted, after which Trustee Susan Skinner was elected the Board's representative to the BCSTA Provincial Council.

The Chair called for nominations for the alternate representative to the BCSTA Provincial Council for 2014. Trustee Skinner nominated Trustee Stanley. There being no other nominations, Trustee Jessica Stanley was declared the Board's alternate representative to the BCSTA Provincial Council.

Moved by J. Stanley

that the BCSTA ballots be destroyed.

Seconded by S. Skinner

Carried

The Chair called for nominations for the position of Trustee Representative to the BC Public School Employers' Association (BCPSEA) for 2014. Trustee Stanley nominated Trustee Gerlach. There being no other nominations, Trustee Gerlach was declared the Board's representative to BCPSEA.

It was determined that the election for an alternate would take place at a later date.

Motion to Extend

Moved by S. Skinner

to extend the meeting past 10:00 pm.

Seconded by J. Stanley

Carried

C.1. Secondary School and Academy Fees 2015-16

Superintendent John Lewis introduced this agenda item and advised that Boards of Education may charge fees to students and parents for goods and services provided by the Board in accordance with the *School Act* [s. 82]. Board [Policy 706: Board of Education – School Fees](#) requires that each North Vancouver school and specialty academy annually establish a schedule of fees. Fees for the 2015/16 school year are determined prior to the end of 2014 to allow fee schedules to be included in the secondary school course guidebooks that are published in January 2015.

It was noted that Elementary school fees would be provided in the Spring.

Both the 2015-16 Secondary Schedule of School Fees and the Schedule of Specialty Academy Fees 2015-16 have been brought forward to the Board for information; and Trustees are encouraged to contact Principals regarding any questions they may have in relation to the fees.

C.2. Superintendent's Report

At the start of his report, Superintendent Lewis addressed the leadership succession plan for the role of Superintendent of Schools and Chief Executive Officer for the North Vancouver School District.

The first phase of the plan is to build the organization capacity of the district leadership team and the newly elected Board of Education. The second phase of this success plan is the recruitment phase, at which time a Deputy Superintendent will be determined. The third and final phase of

C.2. Superintendent's Report (continued)

the succession process is for the transition and mentorship of the Deputy Superintendent into the role of Superintendent of Schools.

Superintendent Lewis noted that the following items are included in the *Superintendent's Blog* (<http://blog44.ca/superintendent>):

- Harvard Scholar Visits North Vancouver – Dr. Ron Ritchhart, a Senior Research Associate at Harvard University's Project Zero, spoke to an audience of over 100 North Vancouver School District leaders. Ron's engaging talk focused on teaching for deep understanding, the development of intellectual character, and the important role that educational leaders play in the development of school and classroom cultures that make students' thinking valued, visible, and actively promoted in classrooms.
- Queen Mary receives 2014 BC Heritage Conservation Outstanding Achievement Award – Queen Mary School is one of the most prominent buildings on the North Shore, serving students in the public school system for 100 years.
- National Education Leadership Award – Brad Baker, District Administrator, was honoured at the National Gathering for Indigenous education for the progress achieved within North Vancouver School District and community in supporting First Nations Education for all.
- StrongStart success in North Vancouver – Qualified early childhood educators connected with our youngest learners and helped them to prepare for Kindergarten, building confidence and encouraging friendship.
- Severe Weather Information 2014/15 – Reminder to parents, guardians, students, and staff of the North Vancouver School District's winter weather procedures and announcements, specifically how to find out about school closures.
- Farm to School BC Start-up Grants – Grants up to \$4000 will be awarded to successful applicants to plan and implement a new program that brings healthy local produce into schools.

C.3. BC School Trustees' Association (BCSTA) December Academy – Report Out

Chair Forward spoke on behalf of the Board, citing the many informative sessions that were beneficial as over 40% of Trustees were new to School Districts across British Columbia.

C.4. Trustees' Reports

Trustees submitted their reports on their activities on behalf of the Board as follows:

1. Meetings attended by Trustees included:
 - Public Board meeting
 - Trustee Seminar/In Camera meetings
2. Events attended by Trustees included:
 - BC School Trustees' Association (BCSTA) December Academy
 - Table Matters – looking at the food charter within municipalities
 - Principal/District Principal Interviews
 - Policy Review Committee
 - Calendar Committee
 - North Vancouver's Teacher Association (NVTA) meeting

D. Future Meetings

Future public meetings of the Board are confirmed as follows:

Date and Time	Event	Location
Thursday, Jan 15, 2015 at 7:00 pm ** Note location change **	Programs Night - Transitions 7/8	Sutherland Secondary School 1860 Sutherland Avenue, N Vancouver
Tuesday, Jan 20, 2015 at 7:00 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, Feb 3, 2015 at 7:00 pm	Standing Committee Public Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, Feb 17, 2015 at 7:00 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver

E. Public Question and Comment Period

The Chair called for questions and/or comments from the public noting that in accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.

There was no one wishing to speak.

F. Adjournment

The established agenda being completed, the Chairperson adjourned the meeting at 10:08 pm.

Certified Correct:

Original signed by G. Allison

Georgia Allison
Secretary Treasurer

January 22, 2015

Date

Original signed by B. Forward

Barry Forward
Chair, Board of Education

January 22, 2015

Date