

School District No. 44 (North Vancouver)

Minutes of the Public Meeting of the Board of Education, School District No. 44 (North Vancouver), held in the Mountain View Room of the Education Services Centre at 2121 Lonsdale Avenue in North Vancouver, British Columbia, on Tuesday, October 21, 2014.

PRESENT: F. Stratton, Chair
C. Gerlach, Vice Chair
L. Bayne
M. McGraw
C. Sacré
S. Skinner (joined the meeting at 8:08 pm)

ABSENT: B. Forward (regrets)

A.1. Call to Order

Chair Stratton called the meeting to order at 7:00 pm and welcomed those in attendance. The traditional territorial lands of the Squamish Nation were acknowledged by the Chair.

A.2. Approval of Agenda

Moved by L. Bayne

that the agenda, as recommended in the Administrative Memorandum, be adopted.

Seconded by C. Sacré

Carried

A.3. Public Comment Period

The ten-minute comment period is intended to be restricted to items on the evening's Board Agenda. The Chair requested that those wishing to speak should sign on the Public Comment Sign-Up Sheet.

No one wished to speak.

A.4. Approval of Minutes – Public Meeting of September 23, 2014

Moved by M. McGraw

that the minutes of the public meeting of September 23, 2014 be approved as circulated

Seconded by C. Gerlach

Carried

In response to a Trustee's question regarding the status of the motion of September 23, 2014 in relation to the City's Special Study Area Process for the Lucas and Cloverley surplus sites, given the City of North Vancouver Draft Official Community Plan (OCP) did not receive approval; Superintendent Lewis advised that the expectation would be that the City's consideration of the motion's intent would be held in abeyance until such time that the OCP is adopted.

C.1. North Vancouver Parent Advisory Council Annual Report 2013/14

John Lewis, Superintendent of Schools, introduced this item and noted that the Board of Education provides the North Vancouver Parent Advisory Council (NVPAC) an annual grant in the amount of \$7,500 to support the Council's activities to provide a collective voice for parents in North Vancouver School District.

To provide highlights of the Council's activities in the 2013/14 year, Superintendent Lewis welcomed Jane Lagden Holborne, NVPAC Chair, to the table. Ms. Lagden Holborne thanked the Board for its continued support both financially and also for the provision of meeting space for the NVPAC's general meetings and special events held at the Education Services Centre. In her

[report](#), Ms. Lagden Holborne highlighted the *Communication Guidelines* document which provides information to School Parent Advisory Council (PAC) Executives regarding privacy and anti-spam legislation, best practices for electronic communication and the development of class lists and school directories; as well as the NVPAC Policies and Procedures. Funding was provided to School PACs for speakers, FoodSafe training and attendance at the BC Confederation of Parent Advisory Councils (BCCPAC) Fall Conference and BCCPAC AGM. In addition to presentations at its general meetings, the NVPAC hosted two stand-alone parent education events that included Tad Milmine's "Bullying Ends Here" and the "Foods that Fit" workshop primarily aimed for PAC Hot Lunch Coordinators and volunteers, but open to all parents.

In closing, Ms. Lagden Hoborne reported that members of the NVPAC Executive serve on District committees and regularly attend Board public meetings and standing committee meetings.

In response to Trustees' questions, Ms. Lagden Holborne noted that a copy of the *Communication Guidelines* guideline would be forwarded to the Presidents' Council; expanded on the NVPAC website and the link to the School District website; and confirmed that North Vancouver has had representation at the BCCPAC Fall Conference and AGM.

Trustees thanked Ms. Lagden Holborne for her report and expressed their appreciation to the NVPAC Executive and membership.

C.2. Artists for Kids Trust 2013-2014 Annual Report

Superintendent John Lewis introduced this agenda item and invited to the table, Yolande Martinello, Director of the *Artists for Kids Trust* and District Administrator of Fine Arts, to present the [Artists for Kids 2013-2014 Annual Report](#).

Acknowledging that *Artists for Kids* is now in its twenty-fourth year, Ms. Martinello reported that since the program's inception: the permanent collection now totals over 500 works; over 100,000 students have participated in AFK programs; more than 51,000 students have participated in gallery programs and over 5000 prints have been sold. Also noted in the 2013-2014 report was the acquisition of in 201Gu Xiong's *A Pigs River 2014*; release of prints by Attila Lukacs, Xwalaktun, Greg Murdock and Ross Penhall; and the introduction of programming directed to French Immersion students.

Looking forward to another highly successful year and planning for the 25-year anniversary, Ms. Martinello thanked the Board for their support, and invited them to attend the print launch the next evening for the new release by Robert Young.

In response to Trustees' questions, Ms. Martinello provided further clarification regarding: the demand is growing for programs offered in French but the challenge is finding sufficient qualified staff; embedding Gordon Smith's philosophy to identify the "artist" in a student who doesn't recognize his/her talent; the secondary gallery program which provides an opportunity for all secondary students to have a docent led tour of the gallery; and that enrichment programs running during school hours are cost free and programs outside the regular school day offer bursaries and scholarships to those in need.

A point of order was raised regarding the apparent video recording of the meeting by a member of the public in the gallery. It was confirmed to the Chair that the meeting was being video streamed, at which time the Chair requested that the individual cease video recording as no prior consent had been given.

C.3. Preliminary Enrolment Update

John Lewis, Superintendent of Schools, introduced this agenda item and provided an [update](#) regarding the School District's enrolment for the 2014/15 school year and highlighted comparisons between the projected and actual enrolments for September 2014. As a consequence of the delayed start to the school year, the reporting date for student enrolment to the Ministry of Education through form 1701 was rescheduled from September 30 to October 17, 2014.

A total of 15,082 students have been enrolled at this time for the year, compared to the projected total of 14,980. The School District is on track towards total enrolment of 15,220 for the year, a very slight decrease from the final enrolment of 15,288 for 2013/14. Enrolment is stronger than projected in relation to Distributed Learning (DL) course counts, intake of students in the central area of the School District and, increases attributed to improved course counts, data tracking and entry. Enrolment in the supplemental funding categories is very close to expected numbers, with the exception of English Language Learners reaching 50 greater than forecast, at 901.

Superintendent Lewis advised that a further enrolment update will be provided at the Standing Committee meeting on November 4, 2014 as well as during the presentation of the *Organization of Classes* report at the November 18, 2014 Public Board meeting.

Superintendent Lewis provided clarification regarding: enrolment figures have plateaued around 15,000; funding is based on per pupil allocation and if a student takes more than required number of courses that is factored in; additional funding for supplemental categories is provided but doesn't always meet the needs; the recent labour action did not affect the International enrolment; though the International department had to work very diligently to retain a number of students; exit interviews for International students usually take place with the parents directly or the homestay parents or home stay coordinator; the increase in DL course enrolment could be attributed to a number of reasons including schedule flexibility and the addition of extra courses to free up a block for an additional elective; supplemental funding for Aboriginal learners does include the cost of Aboriginal support workers; out of district enrolment is approximately 10% of total enrolment; and students registered in DL are not included in the enrolment until they have completed an assignment, which will then impact the February count.

C.4. Learning Improvement Fund – Consultation Update

Superintendent of Schools John Lewis introduced this agenda item, noting this was the third year of the *Learning Improvement Fund (Bill 22-2012: Education Improvement Act)*, that was implemented to help school districts address complex classroom composition issues. In the 2013/14 school year, \$60M of the *Learning Improvement Fund* was allocated provincially to support classrooms with the greatest need. In 2014/15, the Fund was scheduled to increase to \$75M. With the recently negotiated agreement between the BC Teachers' Federation (BCTF) and BC Public Schools Employers' Association (BCPSEA), the *Learning Improvement Fund* (LIF) has now been increased to a total of \$94M in 2014/15, \$100M for the following three years, and \$106M for the 2018/19 school year. The portion of the fund available to North Vancouver School District in 2014/15 is \$2,458,661.

Superintendent Lewis reported that a significant change in the allocation of LIF funds is the requirement to dedicate 80% of the fund to teaching positions and this portion of the fund will now be referred to as the *Education Fund*, accounting for \$75M of the \$94M allocated for the 2014/15 school year. The *Education Fund* amount for North Vancouver School District is \$1,966, 929 and will generate approximately 20.4 full time equivalent (FTE) additional teaching positions in the 2014/15 school year.

C.4. Learning Improvement Fund – Consultation Update (continued)

The remaining twenty percent (20%), now considered the *Support Staff Fund*, will be allocated to support staff positions. Through a consultative process between the Superintendent and the President of Canadian Union of Public Employees (CUPE) Local 389, agreement was reached to provide additional paid hours to special education support staff. The 2014/15 *Support Staff Fund* for North Vancouver School District is \$491,732 with a minimum of \$196,170 dedicated to an adjustment in assigned hours for CUPE positions supporting students with special needs.

Superintendent Lewis provided highlights of the consultative process that has already taken place, initially at the school level with the principal, vice principal, staff and the Chief Staff Representative, and then at the District level with the Superintendent and the NVTa President and Vice President to discuss both the early spending plan last Spring and funds now to be assigned. As a consequence of the changes to the *Learning Improvement Fund* introduced through the negotiated settlement and the delayed start to the school year, the fall review of the Spending Plan was delayed until meetings in late September and early October. A further consultation meeting with the NVTa President and Vice Presidents and the Superintendent of Schools and members of the Executive will be held in late October to determine the final allocation of the remaining LIF funds (including a reserve amount) for the 2014/15 school year. A report will be provided to the Board at its November 18, 2014 Public Meeting.

In closing, Superintendent Lewis thanked the NVTa for holding their discussions with their Chief Staff Representatives in an expedited time frame.

In response to Trustees' questions, clarification was provided regarding recruitment of specialist teachers and capacity to fill the positions required; submission of the LIF Spending Plan to the MOE by October 31, 2014; the possibility of teacher mentorship within the parameters of the *Education Fund*; and that the Spending Plan allows up to 30% of the funding be held in reserve for emerging needs during the school year.

C.5. Land, Learning and Livability Community Engagement – Update

John Lewis, Superintendent of Schools, introduced this agenda item and presented the [Land, Learning, and Livability Community Consultation Update](#) (October 2014) which is posted on the website and highlights the community engagement process and progress related to each of the eleven properties identified as surplus to long-term public education needs. This report is an ongoing collation of the updates provided at each Public Board meeting since January 2013.

Superintendent Lewis recapped the three years of the "Land, Learning and Livability" process which commenced after adoption of the Surplus School District Land Retention and Disposition strategy; the establishment of an ad hoc Community Engagement Steering Committee; the Board's adoption of its revised *Guiding Principles – Surplus Land Retention and Disposition Strategy*; and the identification by School District partner groups of their priority educational needs and their perspectives on how land management proceeds might best address the School's District's capital challenges.

Summarizing the community engagement initiatives, Superintendent Lewis highlighted the open houses that were held in Year 1 as well as the Board's meeting with the Honourable George Abbott, the Minister of Education at the time. Year 2 highlights included a number of properties being identified with request for proposals as well as the Board's decision to provide the community the opportunity for input and engagement regarding the Cloverley and Lucas Centre surplus sites, the acceptance of an offer to purchase Ridgeway Annex by Anthem Properties; the withdrawal of a purchase offer from the lead proponent for Keith Lynn and subsequent discussion with the District of North Vancouver. Year 3 featured a Request for Proposal (RFP) and subsequent conditional offer to purchase Monteray by Morningstar Development Ltd.; ongoing negotiations with the District of North Vancouver for the acquisition of Keith Lynn; continued negotiations with the Tsleil-Waututh Nation and subsequent agreement to discontinue

C.5. Land, Learning and Livability Community Engagement – Update (continued)

discussions regarding the lease of Plymouth, which was then successfully leased to the Lions Gate Christian Academy; continued community engagement regarding the properties identified in RFP's and initial community engagement regarding the Lucas and Cloverley sites; and DIALOG's report to Board at its June 2014 Public Board meeting.

Superintendent Lewis then provided a summary of the current status of each surplus site noting that five of the facilities are currently under long-term leases:

- Blueridge – remains open as an operating school until approval and rebuild of Seymour Heights Capital Program identified in the 2013 submission of the Five-Year Capital Plan.
- Cloverley – remains vacant with a portion of the site leased to the City of North Vancouver. Preliminary consultation was completed in June 2014 and a Municipal Special Study is anticipated in 2015.
- Fromme – leased until 2021 to a L'Ecole Française Internationale de Vancouver, with yearly \$350K proceeds assigned to the operating budget.
- Keith Lynn – sold in August 2014 to the Corporation of the District of North Vancouver. Sale proceeds of \$5M are targeted towards the Argyle Secondary replacement project cost differential from the Ministry funded seismic project.
- Lonsdale Creek Annex – leased until 2023 to Lonsdale Creek Daycare Society at a nominal amount.
- Lucas Centre/Leo Marshall Curriculum Centre – District facility for the School District Maintenance Department and a temporary use permit in effect for a portion of the Lucas building. Preliminary consultation was completed in June 2014 and a Municipal Special Study is anticipated in 2015.
- Maplewood – leased until 2021 to a Kenneth Gordon, with yearly \$325K proceeds assigned to the operating budget.
- Monterey – a conditional sale with Morningstar Development Limited is in place with a purchase agreement of \$6.38M, targeted towards the Argyle Secondary replacement project cost differential from the Ministry funded seismic project.
- Plymouth - leased until 2024 to Lions Gate Christian Academy, with yearly \$350K proceeds assigned to the operating budget.
- Ridgeway Annex - a conditional sale with Anthem Properties is in place with a purchase agreement of \$5.1M, targeted towards repayment of the Sutherland/Westview rebuild debt.
- Westover - leased until 2020 to Brockton School, with yearly \$306K proceeds assigned to the operating budget.

In concluding his report, Superintendent Lewis noted that connected to the "Land, Learning and Livability" process is the Argyle replacement project request, and the Board's request that the Ministry convert the seismic funding to a full replacement at a differential cost of \$8.9M. A joint meeting with Minister Fassbender, local MLA's, elected Municipal officials and respective staff was held in October 2013 to discuss the Board's Land Management strategy in relation to this replacement request. A joint request by the Board of Education and the District of North Vancouver Mayor and Council was extended to the Minister to meet and discuss any remaining concerns or conditions in order to allow the Argyle replacement project to go forward; but as of yet, a date has not been identified. The Superintendent also referenced the Ministry's Real Estate Asset Generation (RAEG) program and noted that along with the Board of Education, the Ministry is a co-owner of School District properties.

It was at this point in the agenda that Trustee Skinner joined the meeting.

In response to Trustees' questions, Superintendent Lewis and Secretary Treasurer Georgia Allison provided clarification regarding: that dependent on the structure of the agreement, any revenue received from a disposition of ten years or more for either the Lucas or Cloverley sites would be shared 50/50 with the Ministry of Education; that funding for the replacement of Seymour Heights will be a challenge to attain even though it is listed third on the School District's capital plan, but is not considered as a high risk seismic project by the Ministry; clarification of

C.5. Land, Learning and Livability Community Engagement – Update (continued)

the Ministry's categorization of seismic risk rating and confirmation that Blueridge is listed deficient in comparison to today's standards; and that Cloverley was deemed poor at the time minor modifications were done to sustain the building for students during the four year span of the Ridgeway and Queen Mary heritage restorations. Superintendent Lewis noted he would defer a Trustee's question to the Director of Facilities regarding Cloverley's current seismic rating and the cost of the modifications as previously mentioned.

C.6. Tuesday, October 7, 2014 Standing Committee Meeting

Chair Stratton reported on the meeting where presentations focused on the Privacy, Identity and Community themes used by secondary student social media mentors in presentations to Grades 4 through 7; "My Class Needs", an innovative alternative to fundraising for classroom tools supported by Chevron's "Fuel Your School" program; an overview of the *Learning Improvement Fund*; and a report on the 2014/15 school year start-up.

Trustees were in agreement that more time was required for discussion on the topic areas. The Chair confirmed that feedback received from the meeting attendees would be used in shaping future agendas. In response to a Trustee's question regarding the "My Class Needs" presentation, Chair Stratton advised a response had been provided to NVT Vice President Martin Stuble's email. As well, the Chair confirmed that clarification has been provided to the Safe Routes to Schools advocacy group in response to their email. It was noted that the Chair has spoken with the NVPAC Chair to consider an arrangement similar to the Family of Schools (FOS) model to provide the Trustees with further opportunities to liaise with parents.

C.7. Out of Country Field Trips - Secondary

Provided for their information, Trustees received in their agenda packages an overview of out of country field trips that are being planned for secondary students as follows:

- Seycove Secondary School – advance notice was provided to Trustees regarding a field trip to Portland, OR, USA (Oct 17-19, 2014)
- Seycove Secondary School – field trip to Seattle, WA, USA (Nov 19-21, 2014)
- Handsworth Secondary School – field trip to Phoenix, AZ, USA (Dec 17-23, 2014)

C.8. Superintendent's Report

Superintendent Lewis noted that the following items are included in the *Superintendent's Blog* (<http://blog44.ca/superintendent>):

- Welcome to 2014/15: a message from the Chair and the Superintendent
- 2014 AFK Scholarship Winners
- Joanne Robertson (Director of Instruction) is the first graduate of *Transformational Change Doctor of Education Program* at SFU
- Safe routes to schools: 2013 School Travel Survey Summary Report Available
- World Teachers' Day – October 5, 2014
- Brad Baker (District Administrator) selected by a national jury for a *Guiding the Journey Indigenous Educator Award* in Leadership
- "My Class Needs" accepting applications from North Vancouver teachers
- World Mental Health Day – October 10, 2014
- *2014 State of French Second Language in BC & YK Report*, released in September by Canadian Parents for French, affirms the enthusiasm for French immersion in North Vancouver School District
- *Great BC Shakeout*, took place on October 16, 2014, with part of the CBC broadcast hosted by Lynn Valley Elementary School

C.8. Superintendent's Report (Continued)

- Teacher Librarian Jennifer Tieche receives the *Prime Minister's Award for Teaching Excellence*, the highest honour bestowed by the Prime Minister's office to elementary and secondary educators.

Superintendent Lewis reported that an International Programs coordinating representative committee has been established by the Ministry to review best practices for home stay providers and coordinators. School districts' International Program administrators will have the opportunity to provide input to this committee.

It was also reported that confirmation has been received from the Ministry of Education that there will be no adjustment to the School Calendar this year to "make up" time lost during the labour action, and compliance is now in place with the enactment of the Order In Council. A Trustee representative from the School Calendar Committee noted that though the calendar was not changed, adjustments have been made to the exam schedule to accommodate Sutherland Secondary's semester system.

C.9. Trustees' Reports

Trustees submitted their reports on their activities on behalf of the Board as follows:

1. Meetings attended by Trustees included:

- Public Board meeting
- Board Planning Committee meeting
- Board Standing Committee meeting
- Trustee Candidate Orientation meeting
- Cheakamus Centre Education Advisory Committee one day workshop meeting
- NS Youth and Justice Committee. It was reported that this Committee will hold its last formal meeting on November 20, 2014 due to the change in the Attorney General's terms of reference and subsequent withdrawal of municipal funding
- CUPE Local 389 Collective Bargaining
- Metro BC School Trustees Association Meeting
- School visits – Handsworth Family of Schools

2. Events attended by Trustees included:

- Smith Foundation Gala
- Heritage BC Annual Awards, at which the School District received the Outstanding award under the Heritage Conservation category for the heritage restoration of Queen Mary Elementary School
- Table Matters "Let's Talk Food Waste Recovery" event held at the City Atrium
- Westview Elementary's 2nd annual Turkey Lunch

The Trustee Alternate Representative to the BC School Trustees' Association reported on the recent BCSTA Metro meeting and identified three key motions that will be considered at the upcoming BCSTA Provincial Council meeting. A request was made that prior to Provincial Council meetings, that the motions be circulated by the Trustee Representative to all members of the Board with sufficient time allowed for their input. Moving forward, it was also requested that a placeholder be made on the Board agenda to accommodate sharing of information before and after BCSTA and BC Public School Employers' Association meetings.

A question was also raised regarding the change in the terms of reference with the North Vancouver Recreation and Culture Commission and its relationship with the Parkgate Community Services Society. The Trustee Representative for the Commission will enquire further into the matter with the Commission Chair and report back to the Board.

D. Future Meetings

Future public meetings of the Board are confirmed as follows:

Tuesday, Nov 4, 2014 at 7:00 pm	Standing Committee Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, Nov 18, 2014 at 7:00 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, Dec 9, 2014 at 7:00 pm	Inaugural Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver

E. Public Question and Comment Period

The Chair called for questions and/or comments from the public noting that in accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.

Shane Nelson, a resident in the City of North Vancouver, queried what Board policy prohibits live streaming of public Board meetings. The Superintendent of Schools referred to Board *Policy 608: Video Surveillance* and noted that taping was taking place without the prior knowledge of the Board.

Carolyn Pena, NVTa President, clarified that the NVTa is supportive of mentorship but that the intent of the *Education Fund* is to address class size and composition and not intended for mentorship.

F. Adjournment

The established agenda being completed, the Chair adjourned the meeting at 9:05 pm and thanked those who attended.

Certified Correct:

Original signed by G. Allison

Georgia Allison
Secretary Treasurer

November 25, 2014

Date

Original signed by F. Stratton

Franci Stratton
Chair, Board of Education

November 25, 2014

Date