

ADMINISTRATIVE MEMORANDUM

Meeting Place:

Education Services Centre
2121 Lonsdale Avenue
Mountain View Room – 5th Floor
North Vancouver, British Columbia

Format and Date:

PUBLIC BOARD MEETING
Tuesday, January 17, 2023
6:30 pm

		Estimated Completion Time
A.	Call to Order	
A.1.	Acknowledgments	6:30 pm
A.2.	Approval of Agenda (that the agenda, as recommended in the Administrative Memorandum, be adopted.)	6:30 pm
A.3.	Approval of Minutes (that the minutes of the Public Meeting of December 6, 2022 be approved as circulated)	6:35 pm
A.4.	Public Questions/Comments *	6:45 pm
A.5.	Educational Presentation: Sexual Exploitation and Cyber Safety	6:55 pm
B.	Action Items	
C.	Information and Proposals	
C.1.	Band and Strings Update	7:05 pm
C.2.	North Vancouver Teachers' Association Professional Development Report	7:15 pm
C.3.	School Calendar Update – 2023/24	7:25 pm
C.4.	Notice of Motion: Motions for BCSTA AGM April 2023	7:35 pm
C.5.	Land Management – Written Update	7:45 pm
C.6.	Tuesday, January 10, 2023 Standing Committee Meeting	7:55 pm
C.7.	Superintendent's Report	8:05 pm

* Additional Community Presentations or Delegations are welcomed with advanced notice - see [Policy 104: Board of Education - Meetings](#) and its [Administrative Procedures](#).

**Meeting Place:**

Education Services Centre
2121 Lonsdale Avenue
Mountain View Room – 5th Floor
North Vancouver, British Columbia

Format and Date:

PUBLIC BOARD MEETING
Tuesday, January 17, 2023
6:30 pm

- | | |
|------|--|
| C.8 | Report Out – British Columbia School Trustees Association
and BC Public School Employers' Association |
| C.9. | Trustees' Reports/Highlights |
| D. | Future Meetings |
| E. | Public Question & Comment Period |
| F. | Adjournment |

Estimated Completion Time

8:20 pm

8:35 pm

8:50 pm

8:50 pm

8:50 pm

Note: The completion times on this agenda are estimates intended to assist the Board in its deliberations.

School District No. 44 (North Vancouver)

Minutes of the Public Meeting of the Board of Education, School District No. 44 (North Vancouver) held in the Mountain View Room of the Education Services Centre at 2121 Lonsdale Avenue in North Vancouver, British Columbia, on Tuesday, December 6, 2022.

PRESENT: K. Mann, Chair
L. Munro, Vice Chair
D. Anderson
C. Gerlach
G. Tsiakos
L. Tumaneng
A. Wilson

A. Call to Order

Board Chair Kulvir Mann called the meeting to order at 6:30 p.m.

In support of participation of the Secretary Treasurer in the December 6, 2022 Public Board meeting by Microsoft Teams

Moved by K. Mann

WHEREAS Section 67 of the *School Act* permits trustees to participate in or attend a meeting of the Board by telephone or other means of communication if all trustees and other persons participating in or attending the meeting are able to communicate with each other.

Seconded by D. Anderson

Carried

A.1. Acknowledgments

Board Chair Mann acknowledged the traditional territorial lands of the Sk̓wx̓wú7mesh (Squamish) Nation and səliłwətaʔt (Tsleil-Waututh) Nation.

A.2. Approval of Agenda

Moved by K. Mann

that the agenda, as recommended in the Administrative Memorandum, be adopted.

Seconded by A. Wilson

Carried

A.3. Approval of Minutes

Moved by K. Mann

that the minutes of the inaugural public meeting of November 15, 2022, be approved as circulated.

Seconded by L. Munro

Carried

A.4. Public Question/Comment Period

The twenty minute comment period is intended to be relevant to the Board's mandate.

Board Chair Mann read the November 16 comment received on the dedicated telephone line for the Public Board comments.

The presenters for agenda item A.5. were delayed; agenda items B.1 and B.2 were moved forward.

B.1. Board Committees and Trustee Representational Assignments (2023)

Moved by L. Munro

that the Board approve the Chair's appointments of Trustees as attached to this Administrative Memorandum of December 6, 2022, and make the appointments effective December 6, 2022.

Seconded by G. Tsiakos

Carried

A short break was observed.

B.2. 2023/24 Budget Development Consultation Process

Secretary Treasurer Jacqui Stewart presented the proposed process and timing for the 2023/24 Budget Development Consultation.

Moved by C. Gerlach

that the Board of Education approve the proposed process and timelines identified within Board Schedule B.1 for the development of the 2023/24 preliminary budget.

Seconded by A. Wilson

Carried

A5. Educational Presentation: District Student Leadership Council

Dr. Pius Ryan, Superintendent welcomed four students from the Executive of the District Student Leadership Council. The students provided an overview of how the council provides student voice and student perspective throughout the school district.

The presenters responded to Trustees' questions.

B.3. Proposed Revised Policy 611: Privacy

Dr. Ryan provided the context for the proposed revised policy and introduced Teodora Dotzeva, Director of Information & Communication Technology and Lisa Della Vecchia, Communications Manager. Presenters responded to questions from Trustees and clarified that the bylaw will recognize the legislative duties assigned to the Secretary Treasurer.

Moved by A. Wilson

that the Board of Education approve Proposed Revised Policy 611: Privacy, as attached to this Administrative Memorandum of December 6, 2022.

Seconded by D. Anderson

Carried

Bylaw

Moved by A. Wilson

that the School District No. 44 (North Vancouver) Bylaw 907 regarding the appointment of the Secretary Treasurer as the "Head" of the School District under the British Columbia *Freedom of Information and Protection of Privacy Act* be read a first time;

Seconded by C. Gerlach

Carried

Moved by D. Anderson

that the School District No. 44 (North Vancouver) Bylaw 907 regarding the appointment of the Secretary Treasurer as the "Head" of the School District under the British Columbia *Freedom of Information and Protection of Privacy Act* be read a second time;

Seconded by L. Tumaneng

Carried

Moved by L. Munro

that the School District No. 44 (North Vancouver) Bylaw 907 regarding the appointment of the Secretary Treasurer as the "Head" of the School District under the British Columbia *Freedom of Information and Protection of Privacy Act* be read a third time, passed and adopted.

Seconded by G. Tsiakos

Carried

C.1. North Vancouver Parent Advisory Council Annual Report 2021/22

Superintendent Ryan introduced Jennifer Branston, President of the North Vancouver Parent Advisory Council to present the NVPAC Annual Report 2021/22.

The presenter responded to Trustees' questions.

C.2. Secondary School and Academy Fees

Superintendent Ryan introduced Assistant Superintendent Chris Atkinson, who presented on the Secondary School and Academy Fees for the 2023/24 School Year.

The presenter responded to Trustees' questions.

C.3. Land Management - Written Update

A written update on current land management projects was included in the Board Agenda Package for information.

C.4. Audit Committee – Written Update

Board Chair Mann confirmed that Trustee assignments had been made for the November meeting with Trustee Anderson and Trustee Mann in attendance.

C.5. Tuesday, November 22, 2022, Standing Committee Meeting

Trustee Tsiakos provided a summary of the November 22, 2022 Standing Committee Meeting which focused on Truth, Healing and Reconciliation.

C.6. Superintendent's Report

Superintendent Dr. Ryan provided reflections of the work of the school district with a focus on building community. Dr. Ryan responded to Trustee questions.

C.7. Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA)

Trustee Tsiakos noted that the BCSTA Academy was well attended. The Provincial Council met early December 2022 with the next meeting on February 24, 2023.

Trustee Gerlach provided an update on upcoming BCPSEA meetings and elections.

C.8. Trustees' Reports/Highlights

Trustees submitted their reports on their activities on behalf of the Board as follows:

- Meetings attended by Trustees included:
 - Public Board Meeting
 - Trustee Orientation/Development Meetings
 - Standing Committee Meeting Policy Review Committee Meeting
 - Audit Committee Meeting
 - President's Council Meeting
 - Board Chair Meeting with BCSTA and Minister Whiteside

- Events attended by Trustees included:
 - British Columbia School Trustees Association –Academy and New Trustee Orientation
 - Blanketing Ceremony honoring North Vancouver teachers
 - Argyle Secondary School PAC Meeting
 - Handsworth Secondary School tour with Mayor Little
 - Keeping Kids Safe – Cyber Security and Sexual Exploitation

D. Future Meetings

Date and Time	Event	Location
Tuesday, January 10, 2023 at 7:00 p.m.	Standing Committee Meeting	Education Services Centre 2121 Lonsdale Ave, North Vancouver
Tuesday, January 17, 2023 at 6:30 p.m.	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, North Vancouver
Tuesday, February 7, 2023 at 7:00 p.m.	Standing Committee Meeting	Education Services Centre 2121 Lonsdale Ave, North Vancouver
Tuesday, February 21, 2023 at 6:30 p.m.	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, North Vancouver

E. Public Question/Comment Period

The Chair called for questions and/or comments from the public noting that in accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session. No questions or comments were brought forward.

F. Adjournment

The established agenda being completed, the Chair adjourned the meeting at 8:33 p.m. and thanked those who attended.

Certified Correct:

Jacqui Stewart
Secretary Treasurer

Kulvir Mann
Chair, Board of Education

Date

Date

Schedule C.1
of the
Administrative Memorandum

Meeting Date: January 17, 2023

☒ **Board**

☐ **Board, in camera**

Topic (as per the Memorandum): **Band and Strings Update**

Narration:

Arts education in our schools is vibrant and inclusive, by fostering a strong sense of belonging for students, educators and families through trusting and supportive relationships that nurture our communities.

Our schools value how individual differences make our lives more meaningful, for the ability to share and celebrate these differences is the foundation of the Arts. At each of our schools, we see the Arts continuing to place students, and each other, at the heart of learning through trusting learning spaces and experiences that foster connection, community, and curiosity.

Together, through the BC Arts Education Curriculum, which includes 58 areas of learning in grades 10-12, as well as general Arts Education in K-9. The vision within our school district are brought to life, through the goals in the 2021 – 2031 Strategic Plan which include Student-Centred Education, Innovative Instruction, Welcoming and Inclusive Culture, Mental Health and Well-Being, Truth, Healing and Reconciliation and Environmental Stewardship.

Music education is included in the Arts Education Curriculum. District Principal of Arts Education and Director, Artists for Kids, Allison Kerr will provide an overview of music education in the school district.

Schedule C.2
of the
Administrative Memorandum

Meeting Date: January 17, 2023 ☒ **Board** ☐ **Board, in camera**

Topic (as per the Memorandum): **North Vancouver Teachers' Association Professional Development Report**

Narration:

Katrina Russell, President of the North Vancouver Teachers' Association (NVTa) and Tammy Daley, the Association's Professional Development Chair, will present to the Board of Education the NVTa's Professional Development Report 2021/22.

The Board of Education provides an annual grant of \$94,500 to the Association for the purpose of providing programs, services, and courses that promote and foster the professional development of teachers in the School District. The Professional Development Fund is administered and controlled by the North Vancouver Teachers' Association. The NVTa submits to the Board an annual financial report.

Attachment:

North Vancouver Teachers' Association Professional Development Report to the Board 2021/22



**North Vancouver
Teachers' Association**

Professional Development Report to the Board 2021-2022

Tammy Daley
Professional Development Chairperson
Katrina Russell
President

NVTA Professional Development 2021-2022 Report to the Board

1. Introduction

The North Vancouver Teachers' Association is pleased to present its annual Report to the Board on Professional Development for the 2021-2022 school year.

The NVTA appreciates the support of the Board of Education in providing funding for teachers to undertake Professional Development activities. The NVTA also contributes substantial time and resources in support of its members' ongoing Professional Development.

We believe it is part of a teacher's professional responsibility to be a self-directed, reflective practitioner, committed to ongoing, career-long Professional Development.

Professional Development is a process of ongoing growth, through involvement in programs, services and activities designed to enable teachers, both individually and collectively, to enhance professional practice. The BCTF and the NVTA advocate for individual ownership and professional autonomy by professional teachers.

NVTA Professional Development Policy and Guidelines

2. Professional Development Funding

Each year, the North Vancouver School District and the North Vancouver Teachers' Association contribute resources toward Professional Development for the district's teachers. Through the auspices of the Collective Agreement, the Board of Education contributes a grant of \$94,500 annually to the NVTA Professional Development Fund. The current amount was negotiated in 1996 and going forward will increase.

School Board:	Professional Development Fund	\$	94,500.00
NVTA PD Budget:		\$	41,117.01
	✓ 0.2 FTE PD Chairperson		
	✓ PD Committee Release, Training and Expenses		
	✓ Targeted New Teacher Funding		
	✓ Additional funding for the Conference		
Total PD Spending		\$	136,617.01

The \$94,500 provided to the NVTa funds teachers' Professional Development. All teachers were eligible to apply for up to \$250 in reimbursement, however, with over 1500 members clearly not everyone is able to receive reimbursement each year. All eligible teachers received up to \$250 in reimbursement while funds remained. Full time teachers, part time teachers, and Teachers Teaching On Call all had equal access to the funds. Any spending over the initial reimbursement amount was eligible for top up in June from the remaining funds.

This school year continued to bring its' own set of unique challenges as we dealt with the ongoing ramifications of the global COVID-19 pandemic. Although teachers were back in classrooms teaching in person many PD opportunities were still mostly virtual.

To provide opportunities for teachers to participate in larger, more expensive Professional Development activities, \$6,000 was allocated to fund several Special Grants. These Special Grants allowed teachers to apply for funds for activities that were particularly costly, require TTOC coverage and often involved travelling to conferences. Ten teachers were able to access this grant which supported over \$6,500 of teacher PD.

A further \$2,000 was allocated to Local Specialists Associations and other local PD events.

Many PD activities cost more than the amount reimbursed by the PD fund, even with top up. Teachers in North Vancouver spent \$17,065.06 more than they received reimbursement for during the 2021-2022 school year. In reality, there was even more spending by NVTa members on PD as not all costs are submitted to the NVTa for a variety of reasons.

The BCTF held their annual New Teachers' Conference which provided an excellent opportunity for new teachers, including Teachers Teaching on Call (TTOCs), to attend workshops geared to their specific needs. Whether it is workshops on a specific subject or classroom management techniques for TTOCs, the information that new teachers need can be different from more experienced teachers. The NVTa budgeted \$3,000 to support new teachers from our general operating fund.

The NVTa provided the funds to support the salary and benefits of the Professional Development Chairperson in a 0.2 FTE position, as well as funding for supplies, equipment, and committee and meeting expenses.

3. Professional Development Activities

Having five professional development days during the school year allows teachers the time to work both on areas of interest and the demands relating to their classrooms. As teaching is an increasingly complex job in an increasingly complex system, teachers are constantly meeting the

changing needs of students and society by participating in an assortment of professional development activities that go far beyond these five allocated days.

In the following section, we will explore the various topics of professional development activities attended by North Vancouver teachers during the 2021-2022 school year. Although this section is extremely varied and comprehensive, please note that it only represents a fraction of the activities undertaken by North Vancouver teachers. We have loosely grouped activities into three categories: Individual Activities, School-wide Activities, and Provincial Conferences.

Individual Activities

Individual Activities are activities that teachers have worked on or attended individually. There may have been more than one teacher from a school present at an activity or even a small group from one school. Additionally, many of these activities were attended by teachers from more than one school.

An important way for teachers to maintain the relevance of lessons is to explore the latest information from those working in the field. Some of the intriguing topics teachers explored this year were for story workshop, infusing indigenous ways of knowing, and restorative justice. Technology continued to be a keen area of professional development as teachers navigated communication and online learning platforms. These types of professional development opportunities allow teachers to bring current thinking and practice from today's workplace into the classroom.

School staffs brought in a registered dietician to talk to teachers about how to support students regarding healthy eating, body positive strategies, and issues around eating disorders. Another school examined how to provide inclusive safe spaces for neurodiverse students. An additional staff went to the Lynn Valley Ecology Centre to learn about the outdoor classroom.

North Vancouver teachers continued to use Professional Development to deepen their personal understanding of the history and culture of Indigenous peoples across Canada and especially in our local community. With the change in the new curriculum that embeds the First People's Ways of Knowing and aboriginal knowledge into all subject areas, teachers continue to embrace many opportunities to deepen their own understanding and knowledge, in order, to incorporate these new learnings into their work with students. Across the district, many teachers from many different schools attended workshops on a variety of topics, including: Infusing Aboriginal Content into the curriculum, learning about Indigenous music, and learning how to teach weaving in the classroom.

Teachers support students well beyond simply delivering the curriculum. Enhancing their understanding of mental health issues continues to be a major focus of Professional Development activities. Trauma informed practice, self regulation strategies, anxiety and mental health issues,

mindfulness, executive functioning, and social-emotional learning workshops are just a few of the topics that teachers chose to participate in on PD days.

It is also important to recognize that in many cases, when North Vancouver teachers go to workshops on these many varied topics, other teacher and administrator colleagues are presenting the information in their areas of expertise. These common Professional Development days allow an important opportunity for colleagues to share their expertise with each other.

As these examples show, teachers across North Vancouver are choosing Professional Learning opportunities to address a wide variety of student needs to help students develop the wide range of skills, attitudes and knowledge they will need to become productive members of society.

School-Wide Activities

School based professional days provide teachers and staff with the opportunity to learn together. A school based professional development day may be a single workshop that is offered for everyone to attend an opportunity for grade groups/teams to focus on a number of areas pertinent to their group or individual goals for Professional Development. Though a school may be focused on one workshop not all teachers choose to attend. Teachers choose not to attend for a number of reasons that include: it isn't an area of personal growth, doesn't pertain to their work, or is an area they are already familiar with. The topics chosen by teachers for school-wide workshops mirror the areas of importance that we saw in the individual activities.

Common topics for school-wide activities included:

- Anti-Racist and Anti-Bias
- Assessment
- Core Competencies
- Curriculum
- Executive Functioning and Self Regulation
- Indigenous Ways of Knowing, culture, and history
- Inquiry Based Learning
- Literacy
- Nature Based Learning and Outdoor Education
- Numeracy
- Physical Literacy
- Social Emotional Learning
- SOGI
- Teaching Practices
- Technology
- Trauma Informed Practice

Provincial Conferences

The BCTF supports Provincial Specialist Associations (PSA) which provide a unique opportunity for teachers across the province to share ideas with colleagues in a specific area of interest. Each October, one Friday is designated by the BCTF as a PSA day and many PSAs hold conferences on this day. Most Districts across the province have a Professional Day on this day, including the North Vancouver School District. It is especially important to the NVTa that this Professional Day be maintained as it provides members with the opportunity to attend PSA conferences without the added cost of a TTOC, which was an average of \$415.30 for a day for a teacher at this time. Many teachers request reimbursement for this day.

These PSA conferences provide a unique opportunity for teachers from North Vancouver to attend workshops lead by colleagues from around the province on the leading edge of development in their subject area. These high quality workshops on topics specific to teachers in BC allow our teachers to learn from and with teachers from across the province.

During the 2021-2022 school year, teachers attended a variety of PSA conferences including:

- ABCDE - Association of BC Drama Educators
- APPIPC - Association provinciale des professeurs d'immersion et du programme francophone
- BCAMT - British Columbia Association of Mathematics Teachers
- BCMEA - BC Music Educators' Association
- BCPTA - British Columbia Primary Teachers' Association
- BCSSSTA - BC Social Studies Teachers' Association
- BCTEA - BC Technology Education Association
- BCTESOL - British Columbia Teachers of English to Speakers of Other Languages
- BCTLA - BC Teacher-Librarians' Association
- CUEBC - Computer-Using Educators of BC
- LATA - Learning Assistance Teachers' Association
- MYPITA - Provincial Intermediate and Middle Years Teachers' Association

As well as these additional conferences:

- Anti-Oppressive Educator's Collective
- BC Inclusive Educator's Conference

To summarize, teachers in North Vancouver participated in an extremely wide variety of Professional Development activities during the 2021-2022 school year which will continue to allow them to meet the diverse learning and social needs of students while continuing to grow both individually and collectively in their work in the classroom and beyond. Teachers choose Professional Learning opportunities based on a range of factors including:

- the needs of their students;
- recommendations and advice from colleagues;

- areas they want to grow or improve in;
- new areas of development in education; and
- in response to societal changes.

As you can see from the examples provided in this report, teachers in North Vancouver strive for life long learning through the opportunities provided by Professional Days and the funding from by the District.

4. Professional Development in the NVTa

The Professional Development program of the NVTa is organized through key people in district-wide and school-based roles as follows.

NVTa PD Chairperson – This position is elected annually at the NVTa Annual General Meeting of the membership. This role is charged with overseeing all aspects of Professional Development. The Chairperson is responsible for a myriad of tasks to:

- support Professional Development activities at schools;
- oversee, manage and disperse PD funds for members in accordance with the NVTa PD Policy; and
- connect with PD information and support provided through the BCTF.

NVTa PD Steering Committee – These positions are elected annually by the PD Contacts from each school. This committee has three key roles:

- make recommendations concerning policy;
- help implement the NVTa PD policy; and
- approve Special Grant requests.

PD School Contacts - Each school's Staff Committee elects a Professional Development contact person each year. These volunteer teachers play an important role in:

- communicating PD opportunities to their colleagues;
- helping teachers access PD funding; and
- presenting Professional Development plans to Staff Committee for approval.

School PD Committees - School-based Professional Development Committees usually consist of a school administrator and several volunteer teachers, including the PD Contact. This committee:

- obtains feedback from teachers on their Professional Development needs;
- liaises with the NVTa PD Chairperson when necessary to obtain ideas for presenters and for funding support; and

- organizes Professional Development days at the school level.

5. Summary

In conclusion, thank you very much for your continued financial support of the NVTAs' Professional Development program. The increase in funding will continue to support our teachers as they look to use their professional autonomy to increase their skills and expertise in educating the children of North Vancouver. The strength and success of the program lies in the expertise, dedication and hard work of teachers across the whole district. By examining and strengthening our professional practice, we can better meet the needs of our students, and we can maintain the high quality of education that we are proud to offer in our North Vancouver public schools.

Schedule C.3.
of the
Administrative Memorandum

Meeting Date: January 17, 2023 ☒ **Board** ☐ **Board, in camera**

Topic (as per the Memorandum): **School Calendar Update - 2023/24**

Narration:

School districts in BC are required by the *School Act* to design and establish school calendars for their respective districts. The School Calendar Regulation 314/12 defines criteria and requirements such as the minimum instructional hours, timelines and processes. School calendars for the following school year must be submitted to the Ministry of Education and Child Care by March 31.

The North Vancouver Board of Education established a School Calendar Committee to develop its school calendar proposals. The Committee is chaired by Assistant Superintendent Chris Atkinson and includes representatives from the Board of Education, North Vancouver Teachers' Association (NVTa), Canadian Union of Public Employees Local 389 (CUPE), North Vancouver Administrators' Association (NoVA), North Vancouver Parents Advisory Council (NVPAC) and District Student Leadership Council (DSLc).

The School Calendar Committee establishes an annual School Calendar for public comment and feedback prior to the Board of Education approval. School calendars be available for comment for at least one month.

The Proposed 2023/24 School Calendar will be published on the school district website and internal staff portal. The community will be invited to provide comment from February 1 to February 28, 2023. Comments and feedback will be collected online.

The following dates are included in the Proposed 2023/24 School Calendar:

- The first day of school would be September 5, 2023, the first day following Labour Day;
- A two-week Winter Break from December 25, 2023 to January 5, 2024 inclusive*;
- A two-week Spring Break from March 18 to March 29, 2024 inclusive*;
- Four Staff Collaboration dates on which students will attend school for a shortened day; and,
- The last day of attendance for students would be June 27, 2024.

* Timing aligns with known dates for other Metro Vancouver school districts.

Comments and feedback will be summarized and shared with the Board of Education, who will consider approval of the 2023/24 School Calendar at the March 7, 2023 Public Board Meeting.

At the January Public Board Meeting, Assistant Superintendent Atkinson will provide an update on the Committee's discussions and review the timelines and process.

Attachment:
Proposed 2023/24 School Calendar

PROPOSED 2023/24 SCHOOL CALENDAR FOR PUBLIC COMMENT

181 Instructional Days for Students

AUGUST 2023						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JANUARY 2024						
S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MARCH 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

APRIL 2024						
S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY 2024						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

5*	1ST DAY OF SCHOOL (PARTIAL DAY)
	STAT/WINTER/SPRING HOLIDAY
	NVSD CURRIC IMPL DAY (1)
EXAMPLE	SCHOOL-BASED PRO D DAY (2) ¹
EXAMPLE	DISTRICT (NVTA) PRO D DAY (3) ²
	STAFF COLLABORATION (4) shortened day for students
	ADMINISTRATIVE DAY
27★	LAST DAY FOR STUDENTS IS JUNE 27

¹ Yellow highlighted dates are **EXAMPLE** dates only. Each school will select their own 2 school-based Pro D dates and will confirm and publish by May 31, 2024. **Please check with your school.**

² Orange highlighted dates are **EXAMPLE** dates only. Actual dates to be selected by the NVTA and confirmed by May 2024. District calendars will be updated at that time.

Schedule C.4
of the
Administrative Memorandum

Meeting Date: January 17, 2023 ☒ **Board** ☐ **Board, in camera**

Topic (as per the Memorandum): **Notion of Motion: Motions for British Columbia School Trustees Association (BCSTA) Annual General Meeting (AGM) April 2023**

Narration:

Following BCSTA's procedures, in order to put forward a motion to the BCSTA Annual General Meeting (AGM), Boards of Education must pass the final wording of the motion by a majority vote of the Board of Education. This year's AGM is scheduled April 27 - 30, 2023 and the deadline to submit substantive motions is February 24, 2023.

Two motions are being brought forward for the Board of Education consideration as attached to this memorandum.

Attachments:

Inclusive Education Guidelines
Inclusive Schools and Safety

RECOMMENDED MOTIONS:

that the North Vancouver Board of Education approve the substantive motion to update the Inclusive Education Guidelines as attached to this memorandum of January 17, 2023.

that the North Vancouver Board of Education approve the substantive motion to update the Inclusive Schools and Safety as attached to this memorandum of January 17, 2023.



Inclusive Education Guidelines

Category: Boards of Education

Motion #:

Sponsor:

SD 44 (North Vancouver)

Meeting: AGM 2023

Action:

Category:

Outcome:

Motion as Presented:

BE IT RESOLVED:

That BCSTA advocate that the Ministry of Education and Child Care complete and release the updated Inclusive Education Guidelines.

Rationale:

The Ministry of Education and Child Care has been consulting with professionals and community members for the past 7 years. The last time the guidelines were updated was 2016 and is out of date.

Inclusive Education Guidelines needs to be a living document and not a document that is created and then never changes. As we learn more about how students with designations learn, what they need to feel included, what they need to feel that they belong will change as we gain the knowledge from those with the lived experience.

References:

[Special Education Policy Manual \(gov.bc.ca\)](https://www2.gov.bc.ca/gov/content/education-training/special-education/special-education-policy-manual)



Inclusive Schools and Safety

Category: Boards of Education

Motion #:

Sponsor:

SD 44 (North Vancouver)

Meeting: AGM 2023

Action:

Category:

Outcome:

Motion as Presented:

BE IT RESOLVED:

That BCSTA advocate and follow up with the Ministry of Education and Child Care on its review of the 2015 provincial guidelines on physical restraint and seclusion in school districts and provide a timeline on when Boards of Education can expect to receive this data.

Rationale:

As per the motion brought forward by Langley School District in 2019, school districts have policies and procedures regarding seclusion and restraint, additional work is needed to ensure that the manner in which neurodiverse students are treated in schools is safe and respectful. It is important for boards and the Ministry of Education and Child Care to have access to more information about the seclusion/isolation rooms so we can work together on this matter. Boards would also benefit from receiving regular reports regarding incidents of the use of seclusion and restraint in schools to better understand what is happening in schools.

References:

[Provincial Guidelines – Physical Restraint and Seclusion in School Settings](#)

**Schedule C.5.....
of the
Administrative Memorandum**

Meeting Date: January 17, 2023 ☒ **Board** ☐ **Board, in camera**

Topic (as per the Memorandum): Land Management - Written Update

Narration:

Updates on the Board of Education's Land Management will be provided in writing at each of the monthly Public Board Meetings for information.

Attachment:
Land Management Update – January 2023

Land Management Update – January 9, 2023

Argyle Secondary School – Seismic Replacement

- Water damage incurred on December 24th due extreme climatic weather event. Approximately 4,600 square feet of the centre gymnasium court floor is damaged. Restoration efforts have been undertaken to contain and minimize damage. Quotes are being obtained for review with School District's insurance adjuster.
- Other projects to be completed:
 - New artificial turf field and sports court project (led by District of North Vancouver).
 - New outdoor basketball practice area - tender documents have been prepared and will be advertised shortly (project is sponsored by Argyle Secondary School).

Handsworth Secondary School – Seismic Replacement

- No significant updates.
- Resolution of contractor deficiencies is on-going; new school warranty expired on December 23, 2022.
- Demolition of existing school is complete; recycling of demolition materials is underway.
- Grading for new field sub-base nearing completion.
- Final site improvements will be scheduled following materials recycling and grading; scheduling is weather dependent.

Mountainside Secondary School – Seismic Upgrade

- Interior construction is complete; resolution of outstanding kitchen deficiencies is on-going.
- Paving and installation of concrete driveway let down and sidewalk complete. Final asphalt patching, painting of parking lines and parking curbs to be installed (weather dependant).

Cheakamus Centre's Environmental Learning Centre – Envelope Rehabilitation

- Contractor is completing outstanding items and resolving deficiencies.
- Window and building air tightness tests were delayed and to be rescheduled (weather dependent).
- Landscaping renewal to be completed in the spring 2023.

Cloverley Elementary School – New School

- No significant updates.
- Ministry of Education and Child Care requested further revisions to the Project Definition Report (PDR) to include a mass timber option.
- Revised PDR was submitted to the Ministry for review.

Lynn Valley Expansion Project

- Request for Proposals (RFP) for the architectural design team received and being evaluated by Facilities and Procurement.

Lucas

- No change.

Facilities Update

- Brooksbank Elementary - Request for proposal to install a universally accessible playground have been received and are under evaluation.
- Lynnmour Elementary - HVAC upgrades over 95% complete with focus on final deficiencies.
- Ministry Consultants are scheduled to complete updating the property condition lifecycle assessments of school buildings for the Ministry database by the end of January. The assessments are completed every five years.

Schedule C.6
of the
Administrative Memorandum

Meeting Date: January 17, 2023 ☒ **Board** ☐ **Board, in camera**

Topic (as per the Memorandum): **Tuesday, January 10, 2023 Standing Committee Meeting**

Narration:

The Board of Education will find attached the meeting summary from the January 10, 2023 School Planning Standing Committee Meeting.

Trustee Antje Wilson will report on highlights of the meeting.

Attachment:

Meeting Summary – Board of Education Standing Committee, January 10, 2023

BOARD OF EDUCATION STANDING COMMITTEE
School Planning

NORTH VANCOUVER SCHOOL DISTRICT

Meeting Summary of January 10, 2023

Meeting Summary of the Board of Education's Standing Committee Meeting held at the Education Services Centre, 2121 Lonsdale Avenue, North Vancouver, British Columbia, on Tuesday, January 10, 2023.

Call to Order:

Trustee Antje Wilson called the School Planning Standing Committee meeting to order at 7:00 pm, thanking those in attendance for participating. The traditional territorial lands of the Skwxwú7mesh (Squamish) Nation and səliłwətaʔ (Tsleil-Waututh) Nation were acknowledged.

School Planning:

Assistant Superintendent Arlene Martin provided an overview of school planning that has been underway in the school district since 2015. School planning is a process not an event and takes aspirations to action. Through defined autonomy, principals are empowered to develop school plans that are unique to their school within the boundaries defined by the school district educational priorities and the Strategic Plan.

The dialogue was supported by the Directors of Instruction, Adam Baumann, Chanin Smyth and Dr. Vince White and, along with School Principals Rick Chan, Westview Elementary, Jillian Gordon, Ridgeway Elementary and Tristan Crowther, Dorothy Lynas Elementary.

Through teams of one Director of Instruction and one Elementary School Principal, each table reviewed questions related to school planning. Meeting participants met with the teams to discuss the following questions:

- How is school planning central to the student experience?
- Please share the relationship you see between the creation of unique school plan goals and promoting and advancing the Strategic Plan
- What successes and challenges have you encountered in engaging all members of the school community in the school planning process?

In closing, the evening the Directors of Instruction and Principals provided their greatest take-away, and participants were asked about what they would like to hear more about. Concluding the evening, Trustee Wilson provided closing comments.

The presentation can be found online: [2022/23 Public Meetings](#)

Next Meeting:

February 21, 2023

Schedule C.7
of the
Administrative Memorandum

Meeting Date: January 17, 2023 ☒ **Board** ☐ **Board, in camera**

Topic (as per the Memorandum): **Superintendent's Report**

Narration:

The Superintendent will provide an oral report on items of interest or concern to the Board not otherwise covered in the agenda.

Schedule C.8
of the
Administrative Memorandum

Meeting Date: January 17, 2023 ☒ **Board** ☐ **Board, in camera**

Topic (as per the Memorandum): **Report Out – British Columbia School Trustees Association and BC Public School Employers' Association**

Narration:

Trustees will provide an update on information related to British Columbia School Trustees Association and BC Public School Employers' Association.

Schedule C.9
of the
Administrative Memorandum

Meeting Date: January 17, 2023 ☒ **Board** ☐ **Board, in camera**

Topic (as per the Memorandum): Trustees' Reports/Highlights

Narration:

The Board Chair will call for highlights from Trustees on their activities on behalf of the Board of Education.

**ScheduleD.....
of the
Administrative Memorandum**

Meeting Date: January 17, 2023 ☒ **Board** ☐ **Board, in camera**

Topic (as per the Memorandum): **Future Meetings**

Narration:

Date and Time	Event	Location
Tuesday, February 7, 2023 at 7:00 p.m.	Standing Committee Meeting	Education Services Centre 2121 Lonsdale Avenue North Vancouver
Tuesday, February 21, 2023 at 6:30 p.m.	Public Board Meeting	Education Services Centre 2121 Lonsdale Avenue North Vancouver
Tuesday, March 7, 2023 at 6:30 p.m.	Public Board Meeting	Education Services Centre 2121 Lonsdale Avenue North Vancouver
Tuesday, March 28, 2023 at 6:30 p.m.	Standing Committee Meeting	Education Services Centre 2121 Lonsdale Avenue North Vancouver

All meetings will take place on the 5th floor in the Mountain View Room, unless otherwise noted.

Pedestrian Access: Main West Entrance at 2121 Lonsdale Avenue, proceed by elevator to 5th Floor.

Vehicle Access: Parkade Entrance off West 21st Street and Lonsdale Avenue, park on Level P1 and proceed by elevator to 5th floor.