

ADMINISTRATIVE MEMORANDUM

Meeting Place:

Education Services Centre
2121 Lonsdale Avenue
Mountain View Room – 5th Floor
North Vancouver, British Columbia

Format and Date:

PUBLIC BOARD MEETING
Tuesday, November 18, 2025, at
6:30 pm

| | | Estimated Completion Time |
|-----------|---|---------------------------|
| A. | Call to Order | |
| A.1. | Acknowledgments | 6:30 pm |
| A.2. | Approval of Agenda (that the agenda, as recommended in the Administrative Memorandum, be adopted.) | 6:30 pm |
| A.3. | Approval of Minutes (that the minutes of the Public Meeting of October 21, 2025, be approved as circulated) | 6:35 pm |
| A.4. | Public Questions/Comments * | 6:40 pm |
| A.5. | Educational Presentation: Literacy Plan | 6:50 pm |
| B. | Action Items | |
| B.1. | Election of a Board Chair | 7:00 pm |
| B.2. | Election of a Board Vice Chair | 7:10 pm |
| B.3. | Election to Provincial Associations <ul style="list-style-type: none"> • BC School Trustees Association • BC Public School Employers' Association | 7:20 pm |
| B.4. | 2026/27 Budget Development Consultation Process | 7:30 pm |
| C. | Information and Proposals | |
| C.1. | North Vancouver Parent Advisory Council Annual Report 2024/25 | 7:45 pm |

* Additional Community Presentations or Delegations are welcomed with advanced notice - see [Policy 104: Board of Education - Meetings](#) and its [Administrative Procedures](#).

**Meeting Place:**

Education Services Centre
2121 Lonsdale Avenue
Mountain View Room – 5th Floor
North Vancouver, British Columbia

Format and Date:

PUBLIC BOARD MEETING
Tuesday, November 18, 2025 at
6:30 pm

| | Estimated Completion Time |
|--|---------------------------------|
| C.2. Board/Authority Authorized (BAA) Courses | 7:55 pm |
| C.3. Tuesday, November 4, 2025 Standing Committee Meeting | 8:00 pm |
| C.4. Committee Report – Written Update <ul style="list-style-type: none">• Audit Committee• Policy Review Committee | 8:05 pm |
| C.5. Land Management - Written Update | 8:10 pm |
| C.6. Superintendent's Report | 8:25 pm |
| C.7. Report Out – British Columbia School Trustees Association and BC Public School Employers' Association | 8:30 pm |
| C.8. Trustees' Reports/Highlights | 8:40 pm |
| D. Future Meetings | 8:40 pm |
| E. Public Question & Comment Period | 8:45 pm |
| F. Adjournment | 8:45 pm |

Note: The completion times on this agenda are estimates intended to assist the Board in its deliberations.

School District No. 44 (North Vancouver)

Minutes of the Public Meeting of the Board of Education, School District No. 44 (North Vancouver) held in the Mountain View Room of the Education Services Centre at 2121 Lonsdale Avenue in North Vancouver, British Columbia, on Tuesday, October 21, 2025.

PRESENT: L. Munro, Chair
A. Wilson, Vice Chair
D. Anderson
C. Gerlach
K. Mann
G. Tsiakos
L. Tumaneng

A. Call to Order

Board Chair Linda Munro called the meeting to order at 6:30 p.m.

A.1. Acknowledgments

Board Chair Munro acknowledged the traditional territorial lands of the Sk̓wx̓wú7mesh (Squamish) Nation and səliłwətaʔ (Tsleil-Waututh) Nation.

A.2. Approval of Agenda

Moved by K. Mann

that the agenda as recommended in the Administrative Memorandum, be adopted.

Seconded by G. Tsiakos

Carried

A.3. Approval of Minutes

Moved by A. Wilson

that the minutes of the public board meeting of September 23, 2025, be approved as circulated.

Seconded by L. Tumaneng

Carried

A.4. Public Question/Comments

There were no public questions or comments received by the Board.

A.5. Educational Presentation: Feeding Futures

Dr. Pius Ryan, Superintendent, welcomed Tine Parker, District Administrator, Healthy Futures, to provide an update on food access programs, physical literacy, outdoor learning and community initiatives. The presenter responded to Trustees' questions.

B.1. Proposed Revised Policy 201: Learning Resources for Classroom Use

Dr. Ryan, Superintendent, introduced Directors of Instruction Suzette Dohm and Chanin Smyth who presented Proposed Revised Policy 201: Learning Resources for Classroom Use. They responded to Trustees' questions.

Moved by C. Gerlach

that the Board of Education approve Policy 201: Learning Resources as attached to this Administrative Memorandum of October 21, 2025.

Seconded by A. Wilson

Carried

Trustee Anderson moved to take the motion regarding Policy 201: Learning Resources from the table. It was seconded by Trustee Mann.

Trustee Anderson proposed an amendment to the policy language. He recommended revising the first sentence of the Policy Statement to, “*The Board of Education is committed to fostering developmentally appropriate and inclusive, resource-rich learning environments for all students that reflect diversity and ensure equitable access to educational materials.*”

Board Chair Munro tabled a motion regarding Trustee Anderson’s friendly amendment to the Policy Statement. The motion was carried.

Moved by D. Anderson

that the Board of Education approve Policy 201: Learning Resources as attached to this Administrative Memorandum of October 21, 2025, as amended.

Seconded by K. Mann

Carried

C. Gerlach - Opposed

G. Tsiakos and A. Wilson - Abstained

C.1. Enrollment Update

Superintendent Ryan introduced Assistant Superintendent Adam Baumann, who provided the enrolment update for Fall 2025; he responded to Trustees’ questions.

C.2. Organization of Classes Update

Assistant Superintendent Bauman and District Principal Administrative Services Brigette Gerandol presented the organization of classes update for Fall 2025. The presenters responded to Trustees’ questions.

C.3 Policy 416: Anti-Ableism – Administrative Procedures

Board Chair Munro spoke to this item and clarified that included in the meeting package is the latest version of the Administrative Procedures. The revisions have been highlighted since the version was provided in the September Board package.

C.4. Indigenous Education Council – Written Update

A written update on the Indigenous Education Council was included in the Board Package and was taken as read; no questions were asked.

C.5. Tuesday, October 7, 2025 Standing Committee Meeting

A written update on the Standing Committee Meeting was included in the Board Package f; no questions were asked.

C.6. Committee Reports – Written Update

A written update on the District Screening Committee was included in the Board Package; no questions were asked.

C.7. Land Management – Written Update

A written update on current land management projects was included in the Board Package; no questions were asked.

C.8. Superintendent's Report

Superintendent Ryan provided an update to Trustees regarding return to school and start-up activities since the last meeting in September.

C.9. Report Out – British Columbia School Trustees Association (BCSTA) and BC Public School Employers' Association (BCPSEA)

Trustee Anderson provided an update regarding the BC School Trustees Association and Trustee Mann provided an update on British Columbia Public School Employers' Association.

C.10. Trustees' Reports/Highlights

Trustees shared their recent highlights, for activities from September 24, 2025 to October 21, 2025, with an emphasis on their roles as school liaisons.

Meetings attended by Trustees included:

- Public Board Meeting
- Standing Committee Meeting
- Trustee Seminars
- Policy Review Committee
- French Advisory Committee Meeting
- District Student Leadership Engagement Dinner and meeting
- Kindergarten Information Session
- BCPSEA Trustee Sessions
- BCSTA Metro Branch Meeting, Audit & Finance Committee, Legislative Committee, ELL Consortium
- City of North Vancouver Integrated Transportation Committee
- North Shore Standing Committee on Substance Use Meeting
- North Vancouver Parent Advisory Council General Meeting, Disability Advisory Committee and Anti-Racism Committee

Events attended by Trustees included:

- City of North Vancouver Mayor's Gala
- National Day for Truth and Reconciliation Day ceremonies
- Parent Advisory Committee Meetings at Handsworth Secondary, Queen Mary Elementary, Sherwood Park Elementary, Windsor Secondary,
- Various school visits or events: Blueridge Elementary, Carson Secondary, Cove Cliff Elementary, Dorothy Lynas Elementary, Handsworth Secondary, , Queen Mary Elementary, Sherwood Park Elementary, Sutherland Secondary, Upper Lynn Elementary

D. Future Meetings

The next Standing Committee and Public Board Meetings were included in the Board Package.

E. Public Question/Comment Period

Board Chair Munro called for questions and/or comments from the public noting that in accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.

No questions or comments were brought forward.

F. Adjournment

The established agenda being completed, Board Chair Munro adjourned the meeting at 8:10 pm and thanked those who attended.

Certified Correct:

Jacqui Stewart
Secretary Treasurer

Date

Linda Munro
Chair, Board of Education

Date

**Schedule .A.4..
of the
Administrative Memorandum**

Meeting Date: November 18, 2025

☒ **Board**

☐ **Board, in camera**

**Topic (as per the
Memorandum):** **Public Questions/Comments**

Narration:

Prior to the Public Board Meeting, members of the public can provide comments on items related to the agenda by emailing publiccomments@sd44.ca or calling 604-998-5100 and leaving a voice mail by no later than 1 p.m. on the day of the meeting. All input received by the specified time will be shared with Trustees electronically. The Board Chair will read out comments during the Public Questions/Comments at the beginning of the meeting; however, this agenda item has a time limit of 10 minutes.

The Board of Education will not respond to comments made during the Public Questions/Comments but may direct questions to staff. Members of the public wishing to discuss their concerns with Trustees or staff may contact them before and/or after the meeting, by telephone or e-mail.

**Schedule .A.5..
of the
Administrative Memorandum**

Meeting Date: November 18, 2025

☒ **Board**

☐ **Board, in camera**

**Topic (as per the
Memorandum):** **Educational Presentation: Literacy Plan**

Narration:

The North Vancouver School District recognizes the critical role of literacy in the success of all students. As outlined in the Framework for Enhancing Student Learning, improving literacy outcomes remains a key school goal.

Jeeniece Chand, District Principal of Curriculum and Assessment, will share highlights from the North Vancouver School District's Literacy Plan designed to strengthen professional learning for educators and, ultimately support student achievement. A central focus will be the Literacy Assessment Portfolio, a key initiative supporting literacy instruction from Kindergarten to Grade 7.

Schedule B.1...
of the
Administrative Memorandum

Meeting Date: November 18, 2025 ☒ **Board** ☐ **Board, in camera**

Topic (as per the Memorandum): Election of a Board Chair

Narration:

The Board is required by its [Policy 104: Board of Education - Meetings](#) to elect one of its members to be Chair of the Board. Under the authority of [Policy 101: Board of Education - Role and Function](#) and Section 67 (4) of the *School Act*, the election of a Chair shall generally adhere to the following standard format:

- (i) call for nominations for the position of Chair of the Board for the term commencing December 1, 2025 and ending November 30, 2026, or until a successor has been elected;
- (ii) declare the Chair elected if there is only one nomination;
- (iii) if there is more than one nomination, appoint two scrutineers and conduct an election by ballot;
- (iv) announce the successful candidate; and,
- (v) if necessary, call for a Board resolution authorizing the destruction of the ballots.

Secretary Treasurer Jacqui Stewart will call for nominations for the position of Chair of the Board for the term commencing December 1, 2025, and ending November 30, 2026, or until a successor is elected.

**Schedule ..B.2..
of the
Administrative Memorandum**

Meeting Date: November 18, 2025 ☒ **Board** ☐ **Board, in camera**

**Topic (as per the
Memorandum):** Election of a Board Vice Chair

Narration:

In keeping with Section 67 (4) of the *School Act* and as required by Board [Policy 101: Board of Education - Role and Function](#), the Board Chair will conduct the election for a Vice Chair for the term commencing December 1, 2025, and ending November 30, 2026, or until a successor is elected. The Board Chair will adhere to the format used to elect the Chair.

Schedule ..B.3..
of the
Administrative Memorandum

Meeting Date: November 18, 2025 ☒ **Board** ☐ **Board, in camera**

Topic (as per the Memorandum): **Election to Provincial Associations**

Narration:

The Board of Education is required to elect representatives to:

- British Columbia School Trustees Association (BCSTA)
 - One Trustee is to serve as the Board's representative
 - One Trustee to serve as the alternate.
- British Columbia Public School Employers' Association (BCPSEA)
 - One Trustee is to serve as the Board's representative
 - One Trustee to serve as the alternate.

[BCSTA](#) is a non-profit, voluntary organization dedicated to assisting boards of education in their key work: improving student achievement through community engagement. The “key work” concept, introduced in 1998, explains in straightforward terms what it is that school trustees are elected to do and how they do it.

[BCPSEA](#) is the accredited bargaining agent for the province's 60 public boards of education for unionized teaching and support staff in the British Columbia K-12 public education system.

Election of Board Representatives

The Board may elect the representative and the alternate for each provincial election as outlined.

Procedure:

1. The Board Chair will call for nominations for the Board's representative to each organization for the term January 1, 2026 to December 31, 2026 or until a successor is elected.
2. If there is only nomination, the Board Chair will declare the representative elected.
3. If there is more than one nomination, the Board Chair will appoint two scrutineers and conduct an election by ballot.
4. The Board Chair will announce the successful candidate.
5. Steps 1 to 4 will be repeated for the alternate representative position.

Schedule .B.4..
of the
Administrative Memorandum

Meeting Date: November 18, 2025 ☒ **Board** ☐ **Board, in camera**

Topic (as per the Memorandum): **2026/27 Budget Development Consultation Process**

Narration:

The Board of Education will be undertaking a public consultation process for the development of the 2026/27 annual budget. The proposed plan affords opportunities for education partners and the public to discuss their budget priorities through meetings, as well as submitting written comments.

The proposed process involves the Board of Education inviting education partners: the North Vancouver Parent Advisory Council (NVPAC); District Student Leadership Council (DSLCL), North Vancouver Teachers' Association (NVTAA), Canadian Union of Public Employees (CUPE Local 389), and North Vancouver Administrators' Association (NoVA), both local First Nations and the public, to attend budget information and discussion sessions that provide opportunities for their input. Consultation with the local First Nations will also occur through the Indigenous Education Council.

Presentations in February and March by school district staff will inform attendees of the enrolment forecast and anticipated operating grant funding, and provincial government requirements used to develop the annual budget. This information will provide opportunities for informed dialogue regarding budget priorities.

As required by Section 11 of the *School Act*, the Annual Budget Bylaw must be developed and adopted on, or before, June 30. The following process and timelines are proposed for the 2025/26 budget development:

1. February 3, 2026 – Public Standing Committee Meeting

Staff presentation and discussion of issues and opportunities related to the development of the 2025/26 Preliminary Budget include:

- a) Amended operating grant 2025/26 (for the current fiscal year);
- b) Three-year forecast, financial risks, assumptions, and future considerations;
- c) Review of the 2025/26 budget priorities and themes (from the current fiscal year) and how that will support budget planning for the 2026/27 budget (for the next fiscal year).

2. February 3 – February 23, 2026 – Input on Budget Development

Email comments may be submitted at budgetcomments@sd44.ca or written submission to the Secretary Treasurer (secretarytreasurer@sd44.ca).

3. March 3, 2026 – Public Standing Committee Meeting

- Highlights from input received on budget development.
- Education partner presentations of top three priorities. Participation in this activity will be at the discretion of each education partner, or may be done through written submission;
- Staff presentation and discussion of issues and opportunities related to the:
 - a) Enrolment analysis;
 - b) Revenue analysis;
 - c) Expense analysis;
 - d) Financial risks and assumptions; and,
 - e) Budget priorities in alignment with the Strategic Plan 2021-2031.

4. April 14, 2026 – Public Board Meeting

Presentation of recommended priorities, adjustments and improvements, as proposed by the education partners, the public and staff, for consideration and inclusion by the Board of Education in the 2025/26 Annual Budget.

5. May 19, 2026 – Public Board Meeting

2025/26 Annual Budget Bylaw presented for approval and adoption by the Board of Education.

This timeline allows approval of the Annual Budget Bylaw at the June 16, 2026 Public Board meeting if additional time is required.

Information will be posted on the school district website about the budget development process. In addition, the budget development process will be highlighted in various communications to the school district community, including social media with intent to draw public interest and engage stakeholders.

RECOMMENDED MOTION:

that the Board of Education approve the proposed consultation process and timelines identified within Schedule B.4. for development of the 2026/27 annual budget.

**Schedule C.1.1
of the
Administrative Memorandum**

Meeting Date: November 18, 2025 ☒ **Board** ☐ **Board, in camera**

Topic (as per the Memorandum): North Vancouver Parent Advisory Council Annual Report 2024/25

Narration:

Under the *School Act*, the purpose of a parents' advisory council is to advise the Board on any matter related to education in the school district. In support of this role, the Board of Education provides an annual grant of \$7,500 to the North Vancouver Parent Advisory Council (NVPAC) in support of their role.

As a condition of receiving the grant, the NVPAC provides the Board with a summary report of its major activities for the previous school year.

The North Vancouver Parent Advisory Council will present the NVPAC's Annual Report for 2024/25.

Schedule ..C.2..
of the
Administrative Memorandum

Meeting Date: November 18, 2025 ☒ **Board** ☐ **Board, in camera**

Topic (as per the Memorandum): **Board/Authority Authorized Courses**

Narration:

The Ministry of Education and Child Care encourages Boards of Education to develop and offer locally relevant courses to meet the needs of students and communities while providing choice and flexibility. The authority to develop and offer local programs is authorized under Section 85(2)(i) of the *School Act*. Courses are written, reviewed and revised by school district staff and the North Vancouver Teachers' Association (as per Article F.23 of the Collective Agreement). Following the review, Dr. Pius Ryan, Superintendent of Schools, will review Board Authorized Courses (BAA) before they are presented to the Board for approval.

This briefing on Board Authority Authorized (BAA) courses is the product of an annual review process. The review provides consideration of:

- New courses proposed at both the school and district levels
- Retirement of existing courses
- Revisions to current courses to ensure relevance and alignment with best practices

The Board of Education must authorize each BAA course and confirm that it meets Ministry requirements. Every course must be pedagogically sound and include the following components:

- Course Title
- Grade Level
- Number of Credits
- Course Synopsis
- Goals and Rationale
- Indigenous Worldviews and Perspectives
- Organizational Structure based on "Know-Do-Understand"
- Recommended Instructional Component
- Recommended Assessment Component
- Learning Resources

During the 2024/25 school year, school district undertook a comprehensive review of all BAA courses offered. For the 2025/26 school year, there will be no new or retired courses presented to the Board for decisions. An update on the four existing courses is anticipated in Fall 2026.

**Schedule ..C.3..
of the
Administrative Memorandum**

Meeting Date: November 18, 2025 ☒ **Board** ☐ **Board, in camera**

Topic (as per the Memorandum): **Tuesday, November 4, 2025 Standing Committee Meeting**

Narration:

The Board of Education will find attached the meeting summary of November 4, 2025 Standing Committee Meeting.

Trustee Kulvir Mann will report highlights of the meeting.

Attachment:

Meeting Summary – Board of Education Standing Committee, November 4, 2025

BOARD OF EDUCATION STANDING COMMITTEE
Education and Programs

NORTH VANCOUVER SCHOOL DISTRICT

Meeting Summary of November 4, 2025

Meeting Summary of the Board of Education's Standing Committee Meeting held at the Education Services Centre, 2121 Lonsdale Avenue, North Vancouver, British Columbia on Tuesday, November 4, 2025.

Call to Order

Trustee Kulvir Mann called the Truth, Healing and Reconciliation Standing Committee meeting to order at 7:00 p.m., thanking those in attendance for participating with the School District. The traditional territorial lands of the Skwxwú7mesh (Squamish) Nation and səliłwətaʔt (Tsleil-Waututh) Nation were acknowledged.

Truth, Healing and Reconciliation:

The dialogue was hosted by John McGowan, District Principal and Shakti Baker, Vice Principal, Norgate Elementary School. The presentation provided important context on the school district's commitments and shared evidence and experience as informed by student outcomes within in the Framework for Enhancing Student Learning. It also highlighted how the school district is building a strong sense of belonging for Indigenous learners.

Participants viewed "The Story of War Canoeing" as told by Wesley Baker Billy, offering a powerful perspective on cultural traditions. Throughout the meeting, attendees engaged in table discussions focused on key questions related to Indigenous Education and its role in supporting student success across the school district.

In closing the meeting, Trustee Mann acknowledged and thanked the participants for sharing their stories and attendees for their participation.

The presentation can be found online: [2025/26 Public Meetings](#)

Next Meeting

January 13, 2026

**Schedule ..C.4..
of the
Administrative Memorandum**

Meeting Date: November 18, 2025 ☒ **Board** ☐ **Board, in camera**

Topic (as per the Memorandum): **Committee Report - Written Update**

Narration:

Updates on the Board of Education's Committees will be provided in writing at each of the monthly Public Board Meetings for information.

Attachment:

Audit Committee
Policy Review Committee

Audit Committee – November 2025

The Audit Committee was introduced in 2016 to assist the Board of Education in fulfilling its oversight responsibilities for the financial reporting process, the system of internal control, the audit process, the Board of Education's process for monitoring compliance with laws and regulations and the codes of conduct, and the budget process.

Committee members include three representatives from the Board of Education: Daniel Anderson, Lailani Tumaneng and George Tsiakos, and two Independent Financial Experts Roy Uyeno and Jodi Rustad. The Committee is supported by Dr, Pius Ryan, Superintendent, Jacqui Stewart, Secretary Treasurer, Eileen Chin, Director of Financial Services, and Rain Hou, Manager, Budgets and Forecasting.

The Committee met on November 13, 2025. The primary purpose of the November meeting is to review the proposed budget development consultation process for 2026/27. Additional items discussed included:

- Financial results and forecast as of September 30, 2025;
- Student enrolment update (September 1701 Report);
- Statement of Financial Information for the year ended June 30, 2025;
- Audit Committee Terms of Reference and workplan for 2025/26; and
- Financial Management Policies roadmap.

The next Committee meeting will be held on February 12, 2026.

Policy Review Committee – November 2025

The Policy Review Committee began its work for the 2025/26 school year with a meeting on October 20, 2025. The first meeting served as an orientation for several new members, providing an overview of the Committee's mandate, processes, and approach to policy development and review. As part of this orientation, members reviewed the Policy Development Presentation, which outlined: what policy is, why policies are created or revised, and how policies are implemented.

Definition and Purpose of Policy

Policy serves as a **guide for action**. It establishes the framework within which decisions are made and operations are conducted. Policies:

- Provide principles that guide actions;
- Set out roles and responsibilities;
- Reflect the organization's values and beliefs; and
- State an intention to undertake or maintain a particular course of action.

Reasons for Policy Creation or Review

Policies may be developed or revised for several reasons:

- **Legislative or Ministerial Requirements** - for example, *Policy 611: Privacy*, developed in response to evolving provincial legislation;
- **New Policies Initiated by Board Motion** - for example, *Policy 416: Ableism*, which was created following a Board directive;
- **Timely Review or Updating of Existing Policies** - for example, *Policy 201: Learning Resources in Classrooms*, reviewed to ensure continued relevance and alignment with current practice.

Components of Policy

There are two key components within the school district's policy framework:

1. The Policy Itself
 - Approved by the Board of Education;
 - Includes a clear rationale or reason for the policy;
 - Establishes the guiding principles and intentions that direct administrative action.
2. Administrative Procedures
 - Approved by the Superintendent of Schools;
 - Provide the operational detail and guidance necessary to support and implement the Board's policies in practice.

This foundational discussion ensured that Committee members share a common understanding of the purpose, structure, and rationale of policy within the school district, setting the stage for effective and informed work throughout the year.

The Committee also reviewed the Terms of Reference and the Work Plan for the Year. In addition, members examined the newly developed Administrative Procedures for Unexpected Health Emergencies in Schools, as well as Policies 501, 502, 503, and 504.

Agendas are distributed to the Committee approximately three weeks in advance of each meeting. Committee members are invited to provide written feedback on the policies under review.

The next Committee meeting scheduled on December 8, 2025.

Schedule C.5...
of the
Administrative Memorandum

Meeting Date: November 18, 2025 ☒ **Board** ☐ **Board, in camera**

Topic (as per the Memorandum): Land Management - Written Update

Narration:

Updates on the Board of Education's Land Management will be provided in writing at each of the monthly Public Board Meetings for information.

Attachment:
Land Management Update – November 2025

Land Management Update – November 2025

Cheakamus Centre

- Environmental Learning Centre – Envelope Rehabilitation: The 2-year roof performance review was completed November 4, 2025, with no project deficiencies observed.
- Longhouse: The structural repair scope of work approved by the insurer is nearing completion by the general contractor. Additional studies are being undertaken by an architect, electrical engineer, mechanical engineer and a code consultant to develop potential options that consider requirements for programming within the structure and occupancy requirements with the authorities having justification (Municipality of Squamish and Squamish Fire Department).

Cloverley Elementary School

- Building foundation, major steel structure and mass timber elements are completed. Pouring the concrete slab-on-grade for the west side of the building is scheduled November 13, 2025. This work will conclude all interior concrete pours. Activities in progress: roof waterproofing, site services, interior framing, mechanical and electrical rough-ins and retaining walls around the playfield and the north side of the building.
- On November 7, 2025, the City of North Vancouver issued a Design Acceptance Letter for the off-site civil works design with a few minor comments requiring further attention from our consultants. Re-submission of drawings is not required.
- Revised BC Hydro and Telus drawings have been received.

Handsworth Secondary School – Artificial Turf Field (ATF)

- The general contractor has fully mobilized, and construction of the ATF field project is underway. Completion of the project is scheduled for late 2026.

Lucas Centre Partial Demolition

- The project is complete. The consulting team is assembling documents to close out permits with the City of North Vancouver.

Lynn Valley Elementary School - Expansion Project

- Construction of the addition is in progress, with completion anticipated in spring 2026.

Westview Elementary School – Modular Classroom Addition

- Construction of the addition is in progress, with completion anticipated in mid January 2026.

School Enhancement Project - Windsor Secondary School – Envelope Project

- Phase 3 is nearing completion. Some minor additional work will be coordinated around the school schedule in the next two months.
- Off-site civil upgrades required by District of North Vancouver are nearing completion.

Playground Equipment Program – Seymour Heights Elementary

- The design of the new accessible playground is complete, and a purchase order to the vendor has been issued.
- Project is scheduled to begin November 17, 2025 with completion in early 2026.

**Schedule ..C.6..
of the
Administrative Memorandum**

Meeting Date: November 18, 2025 ☒ **Board** ☐ **Board, in camera**

**Topic (as per the
Memorandum):** **Superintendent's Report**

Narration:

The Superintendent will provide an oral report on items of interest or concern to the Board of Education not otherwise covered in the agenda.

**Schedule ..C.7..
of the
Administrative Memorandum**

Meeting Date: November 18, 2025 ☒ **Board** ☐ **Board, in camera**

Topic (as per the Memorandum): **Report Out – British Columbia School Trustees Association and BC Public School Employers' Association**

Narration:

Trustees will provide an update on information related to British Columbia School Trustees Association and BC Public School Employers' Association.

**Schedule ..C,8..
of the
Administrative Memorandum**

Meeting Date: November 18, 2025 ☒ **Board** ☐ **Board, in camera**

Topic (as per the Memorandum): Trustees' Reports/Highlights

Narration:

The Board Chair will call for highlights from Trustees on their activities on behalf of the Board of Education.

Schedule D...
of the
Administrative Memorandum

Meeting Date: November 18, 2025 ☒ **Board** ☐ **Board, in camera**

Topic (as per the Memorandum): **Future Meetings**

Narration:

| Date and Time | Event | Location |
|--|----------------------------|--|
| Tuesday, December 16, 2025 at 6:30 p.m. | Public Board Meeting | Education Services Centre 2121 Lonsdale Avenue North Vancouver |
| Tuesday, January 13, 2026 at 7:00 p.m. | Standing Committee Meeting | Virtual |
| Tuesday, January 20, 2026 6:30 p.m. | Public Board Meeting | Education Services Centre 2121 Lonsdale Avenue North Vancouver |

All meetings will take place on the 5th floor in the Mountain View Room, unless otherwise noted.

Pedestrian Access: Main West Entrance at 2121 Lonsdale Avenue, proceed by elevator to 5th Floor.

Vehicle Access: Parkade Entrance off West 21st Street and Lonsdale Avenue, park on Level P1 and proceed by elevator to 5th floor.

**Schedule..E..
of the
Administrative Memorandum**

Meeting Date: November 18, 2025 ☒ **Board** ☐ **Board, in camera**

Topic (as per the Memorandum): **Public Question & Comment Period**

Narration:

At the end of the Public Board Meeting, members of the public attending the meeting have an opportunity to obtain clarification concerning the meeting's proceedings. Those who are attending virtually can email publiccomments@sd44.ca or call 604-998-5100 and leave a voice mail. Questions and comments will be accepted until one hour after the adjournment of the meeting. Questions and comments submitted by email or phone will be circulated to the Board of Education.

The Board of Education can respond to comments or ask staff to respond to comments made during the Public Question & Comment Period.

In accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.

During the Public Question and Comment Period at the end of the meeting, speakers may not speak disrespectfully of any Board Member, staff member or any other person and must not use offensive words or gestures.