

ADMINISTRATIVE MEMORANDUM

Meeting Place:

Education Services Centre
2121 Lonsdale Avenue
Mountain View Room – 5th Floor
North Vancouver, British Columbia

Format and Date:

PUBLIC BOARD MEETING
Tuesday, May 20, 2025, at
6:30 pm

		Estimated Completion Time
A.	Call to Order	
A.1.	Acknowledgments	6:30 pm
A.2.	Approval of Agenda (that the agenda, as recommended in the Administrative Memorandum, be adopted.)	6:30 pm
A.3.	Approval of Minutes (that the minutes of the Public Meeting of April 15, 2025, be approved as circulated)	6:35 pm
A.4.	Public Questions/Comments *	6:40 pm
B.	Action Items	
B.1.	School District No. 44 (North Vancouver) Annual Budget Bylaw for Fiscal Year 2025/26 and Approval of Use of Surplus	7:55 pm
B.2.	Trustee Stipends	8:10 pm
C.	Information and Proposals	
C.1.	School fees for 2025/26	8:20 pm
C.2.	Indigenous Education Council - Written Update	8:30 pm
C.3.	Tuesday, May 6, 2025 Standing Committee Report	8:40 pm
C.4.	Notice of Motion - Policy 104: Board of Education - Meetings - Administrative Procedures – Submitted by Trustee Gerlach	8:50 pm
C.5.	Committee Reports – Written Update <ul style="list-style-type: none"> • Audit Committee • Policy Review Committee – meeting cancelled 	8:55 pm
C.6.	Land Management – Written Update	9:00 pm
C.7.	Superintendent's Report	9:10 pm

* Additional Community Presentations or Delegations are welcomed with advanced notice - see [Policy 104: Board of Education - Meetings](#) and its [Administrative Procedures](#).

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PUBLIC BOARD MEETING
Tuesday, May 20, 2025 at
6:30 pm

		Estimated Completion Time
C.8.	Report Out – British Columbia School Trustees Association (BCSTA) and BC Public School Employers’ Association (BCPSEA)	9:15 pm
C.9.	Trustees’ Reports/Highlights	9:20 pm
D.	Future Meetings	9:25 pm
E.	Public Question & Comment Period	9:30 pm
F.	Adjournment	9:30 pm

Note: The completion times on this agenda are estimates intended to assist the Board in its deliberations.



School District No. 44 (North Vancouver)

Minutes of the Public Meeting of the Board of Education, School District No. 44 (North Vancouver) held in the Mountain View Room of the Education Services Centre at 2121 Lonsdale Avenue in North Vancouver, British Columbia, on Tuesday, April 15, 2025.

PRESENT: L. Munro, Chair
A. Wilson, Vice Chair
D. Anderson
C. Gerlach
K. Mann
G. Tsiakos
L. Tumaneng

A. Call to Order

Board Chair Linda Munro called the meeting to order at 6:30 p.m.

A.1. Acknowledgments

Board Chair Munro acknowledged the traditional territorial lands of the Sk̓wx̓wú7mesh (Squamish) Nation and səliłwətaʔt (Tseil-Waututh) Nation.

A.2. Approval of Agenda

A request was made to change the order of the agenda, to discuss item C.1. Educational Update: Framework for Enhancing Student Learning, for information only, before B.2.

Moved by C. Gerlach

that item C.1. Educational Update: Framework for Enhancing Student Learning be moved before B.2., for information only.

Seconded by K. Mann

Carried

Moved by K. Mann

that the agenda, as recommended in the Administrative Memorandum, as amended, be adopted.

Seconded by A. Wilson

Carried

A.3. Approval of Minutes

Moved by G. Tsiakos

that the minutes of the public board meeting of February 25, 2025, be approved as circulated.

Seconded by L. Tumaneng

Carried

A.4. Public Question/Comment Period

There were no public questions or comments received by the Board.

A.5. Educational Presentation: Feeding Futures

Dr. Pius Ryan, Superintendent, welcomed Tine Parker, District Vice-Principal, Healthy Futures, who provided an update on the Feeding Futures program that provides fresh, locally produced food to all students. She took questions from the Trustees.

B.1. Capital Plan Bylaw No. 2025/26-CPSD44-01

Secretary Treasurer Jacqui Stewart provided opening remarks and introduced Acting Director, Facilities & Planning Michael Chapman. He provided the Board with an overview of the Capital Plan Bylaw provided in the agenda package and took questions from the Board.

Board Chair Linda Munro reminded Trustees of the approval process for Bylaws.

Moved by K. Mann

that School District No. 44 (North Vancouver) Capital Bylaw No. 2025/26-CPSD44-01 be read a first time;

Seconded by A. Wilson

Carried

Moved by A. Wilson

that School District No. 44 (North Vancouver) Capital Bylaw No. 2025/26-CPSD44-01 be read a second time;

Seconded by C. Gerlach

Carried

The Board unanimously agreed to proceed to a third reading of the bylaw.

Moved by D. Anderson

that School District No. 44 (North Vancouver) Capital Bylaw No. 2025/26-CPSD44-01 be read a third time;

Seconded by G. Tsiakos

Carried

C.1. Educational Update: Framework for Enhancing Student Learning

Superintendent Dr. Pius Ryan introduced Assistant Superintendent Arlene Martin to provide an overview of the Ministry 2024 Annual Review Feedback on the School District's Enhancing Student Learning Report. Assistant Superintendent Martin responded to questions from the Board.

B.2. 2025/26 Budget Consultation Update and Board Direction

Superintendent Dr. Pius Ryan introduced the item, gave background on the Budget Consultation process, and welcomed Assistant Superintendent Martin, Assistant Superintendent Adam Baumann, and Executive Director, Human Resources Scott Stanley. Staff provided insights into the operational requirements and strategic plan budget directions for recommendation for 2025/26. Staff took questions from the Board of Education.

Moved by G. Tsiakos

that the Board of Education direct staff to proceed with the development of the 2025/26 Annual Budget incorporating the budget priorities recommended by the Executive Committee, as outlined in Appendix A.

Seconded by K. Mann

Carried

B.3. Proposed Revised Policy 207: Field Trips

Superintendent Ryan provided context on types of policy before introducing Assistant Superintendent Martin to provide an overview of the revision process and highlighted the updates to Policy 207: Field Trips. It was noted that the section on Administrative Procedures and the sentence that follows will be removed, as it does not reflect current practice.

Moved by G. Tsiakos

that the Board of Education approve that the section Administrative Procedures and the sentence that follows, be struck out.

Seconded by D. Anderson

Carried

Moved by L. Munro

that the Board of Education approve Proposed Revised Policy 207: Field Trips as attached and amended to this Administrative Memorandum, as amended, of April 15, 2025.

Seconded by A. Wilson

Carried

A short break was observed.

C.2. Indigenous Education Council - Written Update

Board Chair Munro introduced the new standing item regarding the Indigenous Education Council. No questions were asked.

C.3. Policy 605: Admission of Students to Schools – Administrative Procedures

Board Chair Munro noted that Administrative Procedures fall under the purview of the Superintendent and are provided for information. Assistant Superintendent Baumann responded to questions from Trustees regarding changes to procedures. took questions from the Board.

C.4. Administrative Procedures: Travel and Business Expenses

Board Chair Munro noted that the draft Administrative Procedures: Travel and Business Expenses were included in the February public agenda package and were subsequently reviewed at a recent Trustee Seminar. No questions were asked.

C.5. Tuesday, March 4, 2025 Standing Committee Report

Trustee Gerlach reported on highlights of the Finance and Facilities Standing Committee Meeting of March 4, 2025.

C.6. Committee Reports – Written Updates

Written updates for the Joint Job Evaluation Committee (CUPE) and the Joint Education and Program Implementation Committee (JEPIC) were included in the Board Package and were taken as read and approved. No questions were asked.

C.7. Land Management – Written Update

A written update on current land management projects was included in the Board Package. Secretary Treasurer Stewart answered questions from the Board.

C.8. Superintendent's Report

Superintendent Dr. Pius Ryan provided an update to Trustees on events, initiatives, and programming across the school district. No questions were asked.

C.9. Report Out – British Columbia School Trustees Association (BCSTA) and BC Public School Employers' Association (BCPSEA)

Trustee Anderson provided an update on the BC School Trustees Association (BCSTA) Provincial Council.

Trustee Mann provided and update on British Columbia Public School Employers' Association (BCPSEA).

C.10. Trustees' Reports/Highlights

Trustees shared their recent highlights, for activities from February 25, 2025 to April 15, 2025, with an emphasis on their roles as school liaisons.

Meetings attended by Trustees included:

- Public Board Meeting
- Trustee In Camera Meeting
- Trustee Seminars
- Standing Committee
- City of North Vancouver Advisory Planning Commission
- Canadian Association for the Practical Study of Law in Education Annual Conference
- District Student Leadership Council Meeting
- BCSTA meeting
- BCPSEA Meeting

Events attended by Trustees included:

- NVSD Board of Education Trustee Reception
- NVSD 25 Year Employee Recognition
- The Gala at Camp Smith hosted by the Gordon and Marion Smith Foundation for Young Artists
- NVSD Ready, Set, Learn community event
- Assembly of North Shore Leaders
- Various school visits or events: Blueridge Elementary, Braemar Elementary, International Baccalaureate Celebration of Learning at Carson Graham Secondary, Lynnmour Elementary, Montroyal Elementary, Mountainside Secondary School, Seymour Heights Elementary, Sutherland Secondary, Windsor Secondary
- Parent Advisory Committee meeting at Handsworth Secondary
- Parent Advisory Committee meetings at Windsor Secondary

D. Future Meetings

Date and Time	Event	Location
Tuesday, May 6, 2025 at 7:00 pm	Standing Committee Meeting: Artificial Intelligence in Education, Educational Support for Students and Educators, Cyber Security	Education Services Centre 2121 Lonsdale Avenue North Vancouver
Tuesday, May 20, 2025 at 6:30 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Avenue North Vancouver
Tuesday, June 17, 2025 at 6:30 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Avenue North Vancouver

E. Public Question/Comment Period

Board Chair Munro called for questions and/or comments from the public noting that in accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.

Vickie Vinaric, President, North Vancouver Teachers' Association asked for clarification on the remaining steps of the budget process. Dr. Pius Ryan went over the timelines for the 2025/26 budget process. The Board will look at approving the preliminary budget at the May 20, 2025 public Board meeting and June 30, 2025 is the deadline for all Board of Educations to pass a balance budget.

F. Adjournment

The established agenda being completed, Board Chair Munro adjourned the meeting at 9:06 pm and thanked those who attended.

Certified Correct:

Jacqui Stewart
Secretary Treasurer

Linda Munro
Chair, Board of Education

Date

Date

**Schedule .A.A..
of the
Administrative Memorandum**

Meeting Date: May 20, 2025 **Board** **Board, in camera**

Topic (as per the Memorandum): **Public Questions/Comments**

Narration:

Prior to the Public Board Meeting, members of the public can provide comments on items related to the agenda by emailing publiccomments@sd44.ca or calling 604-998-5100 and leaving a voice mail by no later than 1 p.m. on the day of the meeting. All input received by the specified time will be shared with Trustees electronically. The Board Chair will read out comments during the Public Questions/Comments at the beginning of the meeting; however, this agenda item has a time limit of 10 minutes.

The Board of Education will not respond to comments made during the Public Questions/Comments but may direct questions to staff. Members of the public wishing to discuss their concerns with Trustees or staff may contact them before and/or after the meeting, by telephone or e-mail.

Schedule ..B.1..
of the
Administrative Memorandum

Meeting Date: May 20, 2025 **Board** **Board, in camera**

Topic (as per the Memorandum): **School District No. 44 (North Vancouver) Annual Budget Bylaw for Fiscal Year 2025/26**

Narration:

As required under the *School Act*, the Board of Education must adopt its budget bylaw on or before June 30 for the next fiscal year. The draft 2025/26 preliminary annual budget, which balances estimated expenses to forecasted revenues, is presented to the Board of Education for consideration in the format specified by the Minister of Education and Child Care, in the amount of \$257,404,964.

As required under Policy 711: Financial Planning and Reporting Policy, the Board of Education approved the consultation process for the development of the 2025/26 preliminary annual budget at the November Public Board meeting.

Input on the 2025/26 budget was invited from February 4 to March 4, 2025 by providing written input by completing the on-line survey or email or attending the Standing Committee Meetings hosted on February 4 and March 4. The school district received 382 responses that were shared in the April Public Board meeting package.

At the February 4, 2025 Standing Committee Meeting, senior staff presented the context for developing the annual operating budget including highlights from the current year and planning assumptions that inform student enrolments, school district funding and revenues, staffing requirements and obligations for next year. Attendees participated in virtual break-out rooms to discuss two questions: What guidance would you provide to the Senior Leadership Team and the Board of Education concerning next year's budget? And What area(s) would you recommend less focus and/or increased focus?

The second Standing Committee Meeting was hosted on March 4, 2025. Senior staff provided the context for development of the annual budget and provided insights into 2025/26. District principals and school administrators support table discussions regarding school district activities and initiatives that align with the goals of public education – Intellectual, Human and Social Development and Career Education.

At the April 15, 2025 Public Board Meeting, Executive presented the recommendations for the 2025/26 budget priorities for consideration. The recommendations were adopted by the Board of Education and form the foundation for the 2025/26 preliminary annual budget.

On May 6, 2025, the Indigenous Education Council convened the annual budget consultation meeting, with a focus on the targeted supplement funding for Indigenous enrolment. The projected supplemental funding is estimated at \$1.038 million based on 580 Indigenous students. Refer to written update under agenda item C.2.

The Audit Committee met on May 8, 2025 to review the 2025/26 preliminary annual budget. Staff provided an overview of planning assumptions that informed student enrolments, the ministry operating grant and the required staffing along with total revenue and expenses. The Audit Committee recommended approval of the budget as presented.

The 2025/26 preliminary annual budget, in the form required by the Ministry of Education and Child Care, incorporates the Board approved strategic directions and considers the input received. The Board will consider adopting the 2025/26 Annual Budget Bylaw at this evening's meeting.

Senior staff will be available to respond to questions from Trustees.

Attachments:

Annual Budget Bylaw for 2025/26
School District Annual Budget Fiscal Year 2025/26
2025/26 Preliminary Annual Budget - Notes and Assumptions

RECOMMENDED MOTION:

that School District No. 44 (North Vancouver) Annual Budget Bylaw for fiscal year 2025/26 be read a first time;
that School District No. 44 (North Vancouver) Annual Budget Bylaw for fiscal year 2025/26 be read a second time;
that School District No. 44 (North Vancouver) Annual Budget Bylaw for fiscal year 2025/26 be read a third time,
passed and adopted.

Procedural Note:

(per section 68(4) of the *School Act*) the Board may not give a bylaw more than two readings at any one meeting unless the members of the Board who are present at the meeting unanimously agree to give the bylaw all three readings at that meeting.

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 44 (NORTH VANCOUVER) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2025/2026 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 44 (North Vancouver) Annual Budget Bylaw for fiscal year 2025/2026.
3. The attached Statement 2 showing the estimated revenue and expense for the 2025/2026 fiscal year and the total budget bylaw amount of \$257,404,964 for the 2025/2026 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2025/2026.

READ A FIRST TIME THE _____ DAY OF _____, 2025;

READ A SECOND TIME THE _____ DAY OF _____, 2025;

READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF _____, 2025;

Chairperson of the Board

(Corporate Seal)

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 44 (North Vancouver) Annual Budget Bylaw 2025/2026, adopted by the Board the _____ DAY OF _____, 2025.

Secretary Treasurer

Annual Budget

School District No. 44 (North Vancouver)

June 30, 2026

School District No. 44 (North Vancouver)

June 30, 2026

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*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

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READ A SECOND TIME THE _____ DAY OF _____, 2025;

READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF _____, 2025;

Chairperson of the Board

(Corporate Seal)

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 44 (North Vancouver) Annual Budget Bylaw 2025/2026, adopted by the Board the _____ DAY OF _____, 2025.

Secretary Treasurer

School District No. 44 (North Vancouver)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2026

	2026 Annual Budget	2025 Amended Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	16,523,349	16,600,688
Adult	5,375	11,563
Other	134,125	143,750
Total Ministry Operating Grant Funded FTE's	16,662,849	16,756,001
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	216,542,752	218,958,179
Other	33,330	40,005
Federal Grants	14,000	14,000
Tuition	10,389,000	10,845,500
Other Revenue	10,042,282	10,080,504
Rentals and Leases	3,024,267	2,996,500
Investment Income	1,055,050	1,714,500
Amortization of Deferred Capital Revenue	10,834,039	10,627,098
Total Revenue	251,934,720	255,276,286
Expenses		
Instruction	210,084,624	214,448,942
District Administration	8,772,777	8,625,216
Operations and Maintenance	36,522,009	36,895,470
Transportation and Housing	689,973	829,253
Total Expense	256,069,383	260,798,881
Net Revenue (Expense)	(4,134,663)	(5,522,595)
Budgeted Allocation (Retirement) of Surplus (Deficit)		2,072,467
Budgeted Surplus (Deficit), for the year	(4,134,663)	(3,450,128)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(4,134,663)	(3,450,128)
Budgeted Surplus (Deficit), for the year	(4,134,663)	(3,450,128)

School District No. 44 (North Vancouver)

Annual Budget - Revenue and Expense

Year Ended June 30, 2026

	2026 Annual Budget	2025 Amended Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	205,766,231	208,332,587
Operating - Tangible Capital Assets Purchased	596,000	1,259,024
Special Purpose Funds - Total Expense	33,965,319	36,329,463
Special Purpose Funds - Tangible Capital Assets Purchased	739,581	739,581
Capital Fund - Total Expense	16,337,833	16,136,831
Capital Fund - Tangible Capital Assets Purchased from Local Capital		1,800,000
Total Budget Bylaw Amount	257,404,964	264,597,486

Approved by the Board

Signature	DRAFT	Date
Signature of Superintendent	DRAFT	Date
Signature of Secretary/Treasurer	DRAFT	Date

School District No. 44 (North Vancouver)

Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2026

	2026	2025 Amended
	Annual Budget	Annual Budget
	\$	\$
Surplus (Deficit) for the year	<u>(4,134,663)</u>	<u>(5,522,595)</u>
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(1,335,581)	(1,998,605)
From Local Capital		(1,800,000)
From Deferred Capital Revenue	<u>(36,980,687)</u>	<u>(33,911,180)</u>
Total Acquisition of Tangible Capital Assets	<u>(38,316,268)</u>	<u>(37,709,785)</u>
Amortization of Tangible Capital Assets	<u>16,337,833</u>	16,136,831
Total Effect of change in Tangible Capital Assets	<u>(21,978,435)</u>	<u>(21,572,954)</u>
	<u>-</u>	<u>-</u>
(Increase) Decrease in Net Financial Assets (Debt)	<u>(26,113,098)</u>	<u>(27,095,549)</u>

School District No. 44 (North Vancouver)

Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2026

	2026 Annual Budget	2025 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	186,083,701	186,366,444
Other	29,600	29,600
Federal Grants	14,000	14,000
Tuition	10,389,000	10,845,500
Other Revenue	5,800,163	5,613,600
Rentals and Leases	3,024,267	2,996,500
Investment Income	1,021,500	1,653,500
Total Revenue	206,362,231	207,519,144
Expenses		
Instruction	177,253,726	179,026,717
District Administration	7,897,538	8,012,744
Operations and Maintenance	20,130,866	20,705,329
Transportation and Housing	484,101	587,797
Total Expense	205,766,231	208,332,587
Net Revenue (Expense)	596,000	(813,443)
Budgeted Prior Year Surplus Appropriation	-	2,072,467
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(596,000)	(1,259,024)
Total Net Transfers	(596,000)	(1,259,024)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 44 (North Vancouver)

Schedule 2A

Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2026

	2026 Annual Budget	2025 Amended Annual Budget
	\$	\$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	182,851,940	181,354,085
Other Ministry of Education and Child Care Grants		
Pay Equity	2,966,047	2,966,047
Student Transportation Fund	40,566	40,566
Support Staff Benefits Grant	207,408	203,000
FSA Scorer Grant	17,740	17,740
Labour Settlement Funding		1,785,006
Total Provincial Grants - Ministry of Education and Child Care	186,083,701	186,366,444
Provincial Grants - Other	29,600	29,600
Federal Grants	14,000	14,000
Tuition		
Summer School Fees	55,500	55,500
International and Out of Province Students	10,333,500	10,790,000
Total Tuition	10,389,000	10,845,500
Other Revenues		
Miscellaneous		
Cheakamus	3,132,932	2,864,233
Band and Strings	781,150	758,511
Academy Fees	800,020	800,020
Donations and Recoveries	32,760	31,425
Artists for Kids	363,001	363,001
Cafeteria and Vending	110,000	110,000
Other	580,300	686,410
Total Other Revenue	5,800,163	5,613,600
Rentals and Leases	3,024,267	2,996,500
Investment Income	1,021,500	1,653,500
Total Operating Revenue	206,362,231	207,519,144

School District No. 44 (North Vancouver)

Schedule 2B

Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2026

	2026 Annual Budget	2025 Amended Annual Budget
	\$	\$
Salaries		
Teachers	87,448,864	88,256,310
Principals and Vice Principals	12,532,831	12,439,982
Educational Assistants	19,777,850	19,966,567
Support Staff	13,122,259	13,635,901
Other Professionals	6,103,714	6,097,082
Substitutes	8,617,811	8,797,259
Total Salaries	147,603,329	149,193,101
Employee Benefits	38,889,293	39,661,749
Total Salaries and Benefits	186,492,622	188,854,850
Services and Supplies		
Services	10,546,380	10,442,131
Student Transportation	96,880	121,880
Professional Development and Travel	989,583	1,083,583
Rentals and Leases	41,765	41,765
Dues and Fees	58,000	58,000
Insurance	510,932	510,932
Supplies	3,735,326	3,802,703
Utilities	3,294,743	3,416,743
Total Services and Supplies	19,273,609	19,477,737
Total Operating Expense	205,766,231	208,332,587

School District No. 44 (North Vancouver)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2026

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	66,358,872	4,499,181	2,262,894	1,697,024		6,692,959	81,510,930
1.03 Career Programs	208,187			330,808		2,100	541,095
1.07 Library Services	2,947,384		224,431	213,142		27,000	3,411,957
1.08 Counselling	3,642,123					15,400	3,657,523
1.10 Inclusive Education	9,839,792	240,250	16,539,627		800,760	1,283,100	28,703,529
1.30 English Language Learning	2,518,038					36,684	2,554,722
1.31 Indigenous Education	600,670	108,500	429,999			2,600	1,141,769
1.41 School Administration		7,374,900		1,268,341	68,084	135,800	8,847,125
1.60 Summer School	289,907			32,146			322,053
1.62 International and Out of Province Students	1,043,891			120,230	226,287		1,390,408
1.64 Other		155,000		27,517	197,611	60,868	440,996
Total Function 1	87,448,864	12,377,831	19,456,951	3,689,208	1,292,742	8,256,511	132,522,107
4 District Administration							
4.11 Educational Administration					729,040		729,040
4.40 School District Governance					219,876		219,876
4.41 Business Administration		155,000		1,151,048	2,210,686		3,516,734
Total Function 4	-	155,000	-	1,151,048	3,159,602	-	4,465,650
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				240,284	986,146		1,226,430
5.50 Maintenance Operations				7,676,839	665,224	361,300	8,703,363
5.52 Maintenance of Grounds				364,880			364,880
5.56 Utilities							-
Total Function 5	-	-	-	8,282,003	1,651,370	361,300	10,294,673
7 Transportation and Housing							
7.70 Student Transportation			320,899				320,899
Total Function 7	-	-	320,899	-	-	-	320,899
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	87,448,864	12,532,831	19,777,850	13,122,259	6,103,714	8,617,811	147,603,329

School District No. 44 (North Vancouver)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2026

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2026 Annual Budget	2025 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	81,510,930	22,190,978	103,701,908	3,767,566	107,469,474	108,693,128
1.03 Career Programs	541,095	142,886	683,981	50,500	734,481	748,686
1.07 Library Services	3,411,957	909,165	4,321,122	91,963	4,413,085	4,490,156
1.08 Counselling	3,657,523	926,862	4,584,385	16,500	4,600,885	4,914,218
1.10 Inclusive Education	28,703,529	7,472,247	36,175,776	417,928	36,593,704	36,026,839
1.30 English Language Learning	2,554,722	678,552	3,233,274	13,100	3,246,374	3,789,491
1.31 Indigenous Education	1,141,769	300,494	1,442,263	94,100	1,536,363	1,610,583
1.41 School Administration	8,847,125	1,964,189	10,811,314	71,100	10,882,414	10,984,805
1.60 Summer School	322,053	79,718	401,771	7,800	409,571	413,331
1.62 International and Out of Province Students	1,390,408	365,005	1,755,413	1,912,720	3,668,133	3,735,325
1.64 Other	440,996	95,116	536,112	3,163,130	3,699,242	3,620,155
Total Function 1	132,522,107	35,125,212	167,647,319	9,606,407	177,253,726	179,026,717
4 District Administration						
4.11 Educational Administration	729,040	153,924	882,964	227,790	1,110,754	1,342,681
4.40 School District Governance	219,876	17,018	236,894	176,925	413,819	414,391
4.41 Business Administration	3,516,734	855,045	4,371,779	2,001,186	6,372,965	6,255,672
Total Function 4	4,465,650	1,025,987	5,491,637	2,405,901	7,897,538	8,012,744
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	1,226,430	294,058	1,520,488	1,203,143	2,723,631	2,541,406
5.50 Maintenance Operations	8,703,363	2,260,637	10,964,000	2,662,278	13,626,278	14,352,875
5.52 Maintenance of Grounds	364,880	97,077	461,957	710,000	1,171,957	1,080,048
5.56 Utilities	-	-	-	2,609,000	2,609,000	2,731,000
Total Function 5	10,294,673	2,651,772	12,946,445	7,184,421	20,130,866	20,705,329
7 Transportation and Housing						
7.70 Student Transportation	320,899	86,322	407,221	76,880	484,101	587,797
Total Function 7	320,899	86,322	407,221	76,880	484,101	587,797
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	147,603,329	38,889,293	186,492,622	19,273,609	205,766,231	208,332,587

School District No. 44 (North Vancouver)

Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2026

	2026	2025 Amended
	Annual Budget	Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	30,459,051	32,591,735
Other	3,730	10,405
Other Revenue	4,242,119	4,466,904
Total Revenue	34,704,900	37,069,044
Expenses		
Instruction	32,830,898	35,422,225
District Administration	875,239	612,472
Operations and Maintenance	53,310	53,310
Transportation and Housing	205,872	241,456
Total Expense	33,965,319	36,329,463
Net Revenue (Expense)	739,581	739,581
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(739,581)	(739,581)
Total Net Transfers	(739,581)	(739,581)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 44 (North Vancouver)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2026

	Annual Facility Grant	Learning Improvement Fund	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing
	\$	\$	\$	\$		\$	\$	\$	\$
Deferred Revenue, beginning of year			4,100,000		49,000				
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	626,391	635,946		224,000	61,250	414,676	1,304,811	6,959,186	13,366,952
Other			4,000,000						
	626,391	635,946	4,000,000	224,000	61,250	414,676	1,304,811	6,959,186	13,366,952
Less: Allocated to Revenue	626,391	635,946	4,000,000	224,000	110,250	414,676	1,304,811	6,959,186	13,366,952
Deferred Revenue, end of year	-	-	4,100,000	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	626,391	635,946		224,000	110,250	414,676	1,304,811	6,959,186	13,366,952
Provincial Grants - Other			4,000,000						
Other Revenue			4,000,000						
	626,391	635,946	4,000,000	224,000	110,250	414,676	1,304,811	6,959,186	13,366,952
Expenses									
Salaries									
Teachers						97,158	300,285		10,543,423
Principals and Vice Principals						53,015			
Educational Assistants		502,406					652,575	5,483,992	
Support Staff				180,103			58,859		
Other Professionals									
Substitutes					12,753				
	-	502,406	-	180,103	12,753	150,173	1,011,719	5,483,992	10,543,423
Employee Benefits		133,540		43,897	2,282	46,046	271,792	1,475,194	2,823,529
Services and Supplies	53,310		3,900,000		95,215	218,457	21,300		
District Entered									
	53,310	635,946	3,900,000	224,000	110,250	414,676	1,304,811	6,959,186	13,366,952
Net Revenue (Expense) before Interfund Transfers	573,081	-	100,000	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	(573,081)		(100,000)						
	(573,081)	-	(100,000)	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 44 (North Vancouver)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2026

	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children	Student & Family Affordability	SEY2KT (Early Years to Kindergarten)	Feeding Futures Fund	Professional Learning Grant	Violence Prevention Grant	Metro Regional Implementation
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year		14,000		40,000		542,000	147,664	34,000	60,000
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	205,872	51,000	6,750		19,000	1,749,845			
Other								20,000	
	205,872	51,000	6,750	-	19,000	1,749,845	-	20,000	-
Less: Allocated to Revenue	205,872	65,000	6,750	40,000	19,000	2,291,845	147,664	54,000	60,000
Deferred Revenue, end of year	-	-	-	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	205,872	65,000	6,750	40,000	19,000	2,291,845	147,664		
Provincial Grants - Other									
Other Revenue								54,000	60,000
	205,872	65,000	6,750	40,000	19,000	2,291,845	147,664	54,000	60,000
Expenses									
Salaries									
Teachers						200,190			
Principals and Vice Principals						142,334			
Educational Assistants						386,719			
Support Staff						11,777			
Other Professionals						53,144			
Substitutes			5,980						
	-	-	5,980	-	-	794,164	-	-	-
Employee Benefits						203,736			
Services and Supplies	205,872	65,000	770	40,000	19,000	1,293,945		54,000	60,000
District Entered							147,664		
	205,872	65,000	6,750	40,000	19,000	2,291,845	147,664	54,000	60,000
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 44 (North Vancouver)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2026

	NSSSAA	Provincial Schools Outreach	TDHH Grant	Technology Careers Sample	TOTAL
	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year		928,487	3,730	81,221	6,000,102
Add: Restricted Grants					
Provincial Grants - Ministry of Education and Child Care		3,031,000			28,656,679
Other	128,119				4,148,119
	128,119	3,031,000	-	-	32,804,798
Less: Allocated to Revenue	128,119	3,959,487	3,730	81,221	34,704,900
Deferred Revenue, end of year	-	-	-	-	4,100,000
Revenues					
Provincial Grants - Ministry of Education and Child Care		3,959,487		81,221	30,459,051
Provincial Grants - Other			3,730		3,730
Other Revenue	128,119				4,242,119
	128,119	3,959,487	3,730	81,221	34,704,900
Expenses					
Salaries					
Teachers	100,015	472,380		24,504	11,737,955
Principals and Vice Principals		142,334			337,683
Educational Assistants					7,025,692
Support Staff	15,032				265,771
Other Professionals		822,095			875,239
Substitutes		10,000		23,221	51,954
	115,047	1,446,809	-	47,725	20,294,294
Employee Benefits	13,072	399,286		16,779	5,429,153
Services and Supplies		2,046,892	3,730	16,717	8,094,208
District Entered					147,664
	128,119	3,892,987	3,730	81,221	33,965,319
Net Revenue (Expense) before Interfund Transfers	-	66,500	-	-	739,581
Interfund Transfers					
Tangible Capital Assets Purchased		(66,500)			(739,581)
	-	(66,500)	-	-	(739,581)
Net Revenue (Expense)	-	-	-	-	-

School District No. 44 (North Vancouver)

Annual Budget - Capital Revenue and Expense
Year Ended June 30, 2026

	2026 Annual Budget			2025 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Investment Income		33,550	33,550	61,000
Amortization of Deferred Capital Revenue	10,834,039		10,834,039	10,627,098
Total Revenue	10,834,039	33,550	10,867,589	10,688,098
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	16,337,833		16,337,833	16,136,831
Total Expense	16,337,833	-	16,337,833	16,136,831
Net Revenue (Expense)	(5,503,794)	33,550	(5,470,244)	(5,448,733)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	1,335,581		1,335,581	1,998,605
Total Net Transfers	1,335,581	-	1,335,581	1,998,605
Other Adjustments to Fund Balances				
Total Other Adjustments to Fund Balances	-	-	-	
Budgeted Surplus (Deficit), for the year	(4,168,213)	33,550	(4,134,663)	(3,450,128)



North Vancouver School District
the natural place to learn

2025/26 PRELIMINARY ANNUAL BUDGET

Notes and Assumptions



2025/26 PRELIMINARY ANNUAL BUDGET Notes and Assumptions

BACKGROUND

The 2025/26 Preliminary Annual Budget provides a planning framework to guide the school district's staffing and organizational plans for the upcoming school year. Revenue projections are based on student enrolment forecasts prepared in February and staffing projections are based on classroom size and composition requirements in collective agreements based on student enrolment forecasts.

Development of the annual budget was informed through consultation with education partners and community input. The foundation for the direction of the school district is the mandate for public education and the strategic goals in the 2021-2031 Strategic Plan. The overarching theme for developing this year's budget has been to focus and sustain our operational requirements and educational priorities while focusing on the educational outcomes as reported in the Framework for Enhancing Student Learning. By allocating budgets strategically, the school district will be able to continue to maintain and provide core programs and services to students.

The development of the annual budget is further guided by focusing on financial stewardship through making difficult decisions. There are not sufficient financial resources to support all budget requests, which means that some priorities may be considered later in the school year, once enrolment has been finalized in September and adjustments in the operating grant funding received. By prioritizing long-term sustainability, the Board will be able to protect the accumulated operating surplus, to have that "rainy day" fund that will help weather unforeseen or material changes in planning assumptions. Although the primary focus of budget development is the next school year, discussions also focused on the next two years to create a multi-year plan.

As the development of the Operational Plan continues, the school district will continue to identify metrics and data to inform decision-making and measuring results. This information will inform departmental Operational Plans and budget development each year.

BUDGET OVERVIEW

The annual budget is based on conservative planning assumptions to minimize financial risks. Some assumptions are more certain, while other assumptions are based on historical patterns, known assumptions or informed estimates. Key to managing the annual budget, is ensuring that the materiality of any assumptions missed, can be absorbed within the overall budget or addressed through access to the accumulated operating surplus. Financial monitoring and reporting throughout the school year will assist in managing the financial results and allow for new or revised investments as needed or permitted.

School districts must prepare and submit an annual budget to the Ministry of Education and Child Care by June 30. The annual budget must be prepared in accordance with Section 23.1 of the *Budget and Transparency and Accountability Act* and regulations as specified by the provincial government.

Financial reporting in school districts is done using different funds which have different purposes and financial reporting requirements.

Operating Fund – Accounts for the day-to-day operations of the school district. This is the largest fund and includes the instructional programs funded by the Ministry operating grant. Deficits are not permitted in the Operating Fund without prior approval from the Minister. Over 90 percent of the revenue in the Operating Fund is funded by taxpayers through the Ministry operating grant.

Special Purpose Fund – Consists of grants and contributions that are directed by agreement with a third party towards specific activities. Expenses cannot exceed revenues and any unspent funding is recorded as deferred revenue and may be subject to claw back.



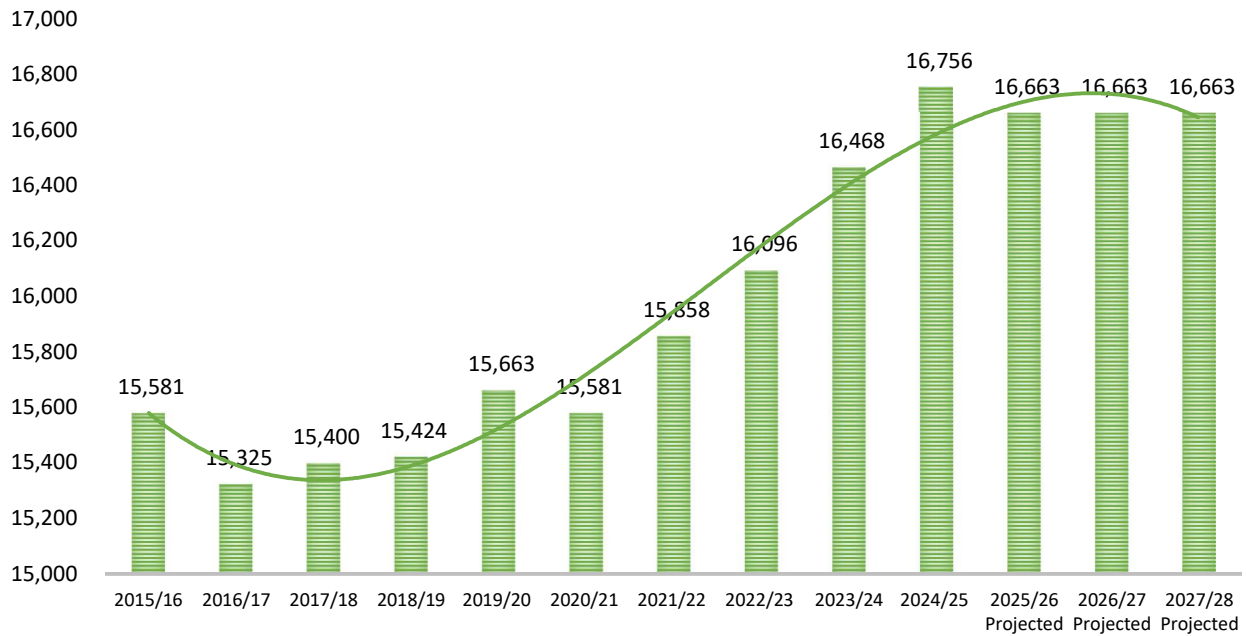
2025/26 PRELIMINARY ANNUAL BUDGET Notes and Assumptions

Capital Fund - Accounts for the funding for the acquisition of tangible capital assets such as sites, buildings, vehicles and furniture and equipment. Deficits are permitted to the extent that amortization of capital assets exceeds amortization of deferred capital revenues.

ENROLLMENT TRENDS AND FORECAST

Historically the school district has been able to project enrollment within one percent of actual results. Projections are based on an analysis of current enrollment and other factors such as birth rate, local housing developments and immigration. Since 2020/21, the year over year increase in student enrollment is around two percent, mainly due to federal immigration policy.

Projections for 2026/27 and 2027/28 have been held at the level projected for the 2025/26 school year. The federal government recently announced a tightening on immigration, and it is too early to accurately determine the impact on student enrollment.



STAFFING LEVELS

The table below is a summary of total staff by employee category since 2015/16. Over the last ten years, total staff has increased by 321 full-time equivalents (FTE) in tandem with the increase in student enrollment, and to meet the additional requirements of the collective agreement funded through Classroom Enhancement Fund that came into effect in 2017/18. Student to Teacher ratio has decreased from 18.3 students per teacher in 2015/16 to 16.7 students per teacher in 2025/26.



**2025/26 PRELIMINARY ANNUAL BUDGET
Notes and Assumptions**

	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	10 Yr Change
Teachers	865.0	886.5	933.7	942.5	960.7	951.5	958.2	990.7	1,009.0	1,012.0	1,000.2	135.2
Principals/Vice Principals	80.0	81.0	81.9	81.9	82.8	81.5	82.0	82.0	83.0	84.0	81.1	1.1
Educational Assistants	321.0	325.2	384.6	418.2	443.4	401.4	457.2	454.4	493.7	512.6	510.1	189.1
Support Staff	229.9	232.6	233.8	234.9	235.6	238.3	234.1	227.6	227.6	224.2	217.2	(12.7)
Other Professionals	37.8	37.5	40.5	40.8	42.3	42.4	41.2	42.0	46.0	46.0	46.0	8.3
Trustees	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	-
Total Staff	1,540.6	1,569.7	1,681.6	1,725.2	1,771.8	1,722.1	1,779.7	1,803.8	1,866.3	1,885.8	1,861.6	320.9
Student to Teacher Ratio	18.3	17.3	16.5	16.4	16.3	16.4	16.5	16.2	16.3	16.6	16.7	
									Provincial average		18.0	

OPERATING BUDGET

PRELIMINARY BUDGET 2025/26 & PROJECTED 2026/27 AND 2027/28

The 2025/26 preliminary and projected operating budgets for the two subsequent years are based on conservative assumptions and known facts at the time of preparing them. Estimates have been made for projected changes to staffing due to enrollment changes, employee salaries, benefits and changes to services, supplies and utilities due to contractual rate changes, and adjustments for one-time expenditures included in the prior year budget.

Total revenues and expenses for fiscal years 2023/24 to 2027/28 are presented below. Estimates for 2026/27 include incremental costs related to the new elementary school in the Cloverley neighbourhood expected to open in September 2026. Expenditures in 2026/27 and 2027/28 include a provision for wage increases of two percent for teachers and CUPE staff with the expected funding to cover the increases included in the grant amount. Actual increases will be subject to the provincial mandate for collective bargaining as the current agreements end June 30, 2025.

Preliminary estimates indicate a balanced budget in 2025/26 followed by two years of deficits which would need to be funded from available accumulated operating surplus. Executive has identified a number of future directions to explore opportunities or service model reviews that will generate additional revenues and/or achieve efficiencies. The futures directions are expected to achieve a continued balanced budget.

	2023/24 Actual	2024/25 Amended	2025/26 Preliminary	2026/27 Projected	2027/28 Projected
Ministry Grants	\$ 176,830,520	\$ 186,366,444	\$ 186,083,701	\$ 188,831,972	\$ 191,579,309
Total Other Sources	\$ 20,909,536	\$ 21,152,700	\$ 20,278,530	\$ 20,878,530	\$ 20,878,530
Total Revenue	\$ 197,740,056	\$ 207,519,144	\$ 206,362,231	\$ 209,710,502	\$ 212,457,839
Total Expense	\$ 198,939,627	\$ 208,332,590	\$ 205,766,228	\$ 209,666,460	\$ 213,036,943
Net Revenue (Expense)	(\$1,199,571)	(\$813,446)	\$596,003	\$44,042	(\$579,104)
Capital Purchases and Transfers	(986,757)	(1,259,024)	(596,003)	(621,000)	(646,000)
Transfer to Local Capital	-	-	-	(1,200,000)	
Surplus (Deficit)	(\$2,186,328)	(\$2,072,470)	-	(\$1,776,958)	(\$1,225,104)



**2025/26 PRELIMINARY ANNUAL BUDGET
Notes and Assumptions**

OPERATING REVENUES

The Operating Fund includes grants and other revenues used to fund instructional programs, school and district administration, transportation, facilities and grounds operations and maintenance. Over 90% of total operating revenue is provided by the Ministry of Education and Child Care. Funding is based on student enrollment on September 30 and adjusted in February and May following the recounts for enrollment growth in Inclusive Education, Continuing Education, Online Learning and Newcomer Refugees. In addition, supplemental funding is provided to address unique student needs and unique factors of the school district as detailed in the following overview of the Ministry’s 2025/26 Operating Grant allocation formula table.

74% allocated through the Basic Allocation	Basic Allocation Common per student amount for every FTE student enrolled by school type.	
	Standard School	\$9,015 per school age FTE
	Alternate School	\$9,015 per school age FTE
	Continuing Education	\$9,015 per school age FTE
	Online Learning	\$7,280 per school age FTE
18% allocated to recognize unique student enrolment	Unique Student Additional per student funding to address uniqueness of district enrolment and support additional programming. Includes Equity of Opportunity Supplement for children and youth care and students with mental health challenges.	
	Level 1 Inclusive Education	\$51,300 per student
	Level 2 Inclusive Education	\$24,340 per student
	Level 3 Inclusive Education	\$12,300 per student
	English/French Language Learning	\$1,815 per student
	Indigenous Education	\$1,790 per student
	Adult Education	\$5,755 per FTE
7% allocated to recognize unique district factors	Unique District Additional funding to address uniqueness of district factors.	
	Small Community	For small schools located a distance away from the next nearest school
	Low Enrolment	For districts with low total enrolment
	Rural Factor	Located some distance from Vancouver and the nearest large regional population centre
	Climate Factor	Operate schools in colder/warmer climates; additional heating or cooling requirements
	Sparseness Factor	Operate schools that are spread over a wide geographic area
	Student Location Factor	Based on population density of school communities
	Supplemental Student Location Factor	Level 1 and 2 inclusive education enrolment
	Salary Differential	Funding to districts that have higher average educator salaries
0.2% allocated to buffer the effects of declining enrolment	Funding Protection / Enrolment Decline	
	Funding Protection	Funding to ensure that no district experiences a decline in operating grant greater than 1.5% when compared to the previous September
	Enrolment Decline	Funding to districts experiencing enrolment decline of at least 1% when compared to the previous year
CSF Supplement District receives a 15% funding premium on allocated funding.		



**2025/26 PRELIMINARY ANNUAL BUDGET
Notes and Assumptions**

1. Operating Grant Funding

Basic and supplemental funding rates have increased for 2025/26 by 1.1% compared to 3.4% increase in the prior year. The basic allocation in 2025/26 is \$9,015 per student full-time equivalent (FTE). The increase does not provide for compensation increases for staff in collective agreements as the provincial bargaining mandate for the public sector has not been announced. Typically, funding for negotiated increases is provided through special labour settlement grants once negotiations are completed.

The combined basic and supplemental funding for the 2025/26 preliminary budget is \$182.8 million, an increase of \$1.4 million from 2024/25. Approximately \$1.2 million from changes in enrolment and rates, \$0.2 million from supplemental funding as presented in the table below. Other Ministry grants total \$3.2 million compared to \$5.0 million in 2024/25.

Funded Category	2023/24 Actual	2024/25 Amended	2025/26 Preliminary	Change From 2024/25
Basic Allocation				
Standard Schools	\$137,454,469	\$144,364,495	\$146,431,538	\$2,067,043
Continuing Education	-	2,229	2,254	25
Alternate Schools	1,681,875	1,774,085	1,793,985	19,900
Online Learning	200,970	547,200	393,120	(154,080)
Home School	4,500	5,000	5,000	-
Course Challenges	14,580	17,856	18,048	192
September 30 Enrollment Funding	\$139,356,394	\$146,710,865	\$148,643,945	\$1,933,080
Level 1	\$490,700	\$659,490	\$666,900	\$7,410
Level 2	16,668,480	19,159,720	19,472,000	312,280
Level 3	2,316,720	2,541,440	2,460,000	(81,440)
English Language Learning	2,762,120	3,155,610	3,085,500	(70,110)
Indigenous Education	1,080,720	1,065,540	1,038,200	(27,340)
Adult Learners	7,569	31,651	28,775	(2,876)
Equity of Opportunity	477,159	466,252	507,889	41,637
Supplement for Unique Student Needs	\$23,803,468	\$27,079,703	\$27,259,264	\$179,561
Salary Differential	\$3,795,322	\$3,899,767	\$3,906,181	\$6,414
Unique Geographical Factors	1,717,926	1,862,668	2,032,914	170,246
Curriculum and Learning Support	142,154	145,446	148,218	2,772
Indigenous Education Councils	-	68,500	76,700	8,200
Other Funding	\$5,655,402	\$5,976,381	\$6,164,013	\$187,632
July Enrolment Count	\$542,571	\$606,284	\$589,728	(\$16,556)
February Enrolment Count	991,526	692,852	158,590	(534,262)
May Enrolment Count	431,192	288,000	36,400	(251,600)
Other Enrolment Counts	\$1,965,289	\$1,587,136	\$784,718	(\$802,418)
Recovery	(\$118,812)	-	-	-
Ministry Operating Grant	\$170,661,741	\$181,354,085	\$182,851,940	\$1,497,855
Other Grants				
Pay Equity	\$2,966,047	\$2,966,047	\$2,966,047	-
Funding for Graduated Adults	26,152	-	-	-
Student Transportation	40,566	40,566	40,566	-
Support Staff Benefits	207,408	203,000	207,408	4,408
Foundation Skills Assessment	17,740	17,740	17,740	-
Labour Settlement Funding	2,910,866	1,785,006	-	(1,785,006)
Other Ministry Grants	\$6,168,779	\$5,012,359	\$3,231,761	(\$1,780,598)
Total Provincial Funding	\$176,830,520	\$186,366,444	\$186,083,701	(\$282,743)



**2025/26 PRELIMINARY ANNUAL BUDGET
Notes and Assumptions**

2. Other Sources of Operating Revenue

The following additional revenues of \$20.27 million are projected based on the following assumptions:

	2023/24 Actual	2024/25 Amended	2025/26 Preliminary	Change from Amended 2024/25
Provincial - Other	\$41,960	\$29,600	\$29,600	-
Federal Grants	14,590	14,000	14,000	-
Tuition Fees	10,436,924	10,845,500	10,389,000	(456,500)
Rentals and Leases	2,941,625	2,996,500	3,024,267	27,767
Investment Income	2,104,844	1,653,500	1,021,500	(632,000)
Academy Fees	\$738,634	\$800,020	\$800,020	-
Artists for Kids	465,933	363,001	363,001	-
Band and Strings	741,498	758,511	781,150	22,639
Cheakamus Centre	2,578,800	2,864,233	3,132,932	268,699
Donations and Recoveries	33,647	31,425	32,760	1,335
Cafeteria and Vending	116,848	110,000	110,000	-
Miscellaneous	694,233	686,410	580,300	(106,110)
Total Other Sources	\$20,909,536	\$21,152,700	\$20,278,530	(\$874,170)

- International Fees - Enrollment is conservatively budgeted at 600 FTE, 30 FTE less than the current year for an estimated \$10.38 million in international program revenues for tuition, medical and administration fees.
- Rentals and Leases - Total revenue from leased schools, child care spaces and after-hour community use of school space has been estimated using current rates and similar utilization of spaces, consistent with previous years.
- Investment Income – Anticipated revenue has been adjusted to reflect current interest rates that have declined from 5.2% in April 2024 to 2.95% in April 2025 with further reductions expected to be announced by the Bank of Canada in 2025/26.
- Program revenues for Academies, Artist for Kids and Band & Stings have been budgeted based on current year enrolments that will be amended when final enrolment is confirmed. A moderate fee increase of \$30 was approved for Band & Strings in 2025/26.
- Cheakamus Centre - A new agreement with the service provider is currently being negotiated. Revenues and the offsetting expenses under Services are expected to be higher as a result of increases in revenues from programs (\$34,484), wedding and corporate events (\$234,215).
- Miscellaneous - Includes \$160,000 in fees for the annual trip to Quebec for students, a grant from the City of North Vancouver to support crossing guards at elementary schools (\$93,800), a contribution from BC Hydro to fund the energy manager position (\$58,500) and green rebates from their Climate Action Fund (\$74,000), an administration fee from the Provincial Schools Outreach Program (\$144,000), rebates from the BMO card program and medical insurance for international students (\$50,000). The BMO card rebate in 2024/25 included \$104,000 of rebates that were not paid to the school district in previous years. The estimated annual rebate going forward is \$30,000.



**2025/26 PRELIMINARY ANNUAL BUDGET
Notes and Assumptions**

3. Operating Revenues – Future Years

Estimated operating revenues beyond 2025/26 are based on the following assumptions:

- Student enrollment has been maintained at the same level and the same funding rates as for the current year due to uncertainty around the impact of the new federal immigration policy on student enrollment.
- International student tuition fees will increase \$1,000 per student starting in 2026/27.
- Teacher and support staff wage and benefits increases will be fully funded. An estimated increase of 2% has been assumed for both revenues and expenses.
- Interest rates on investments have been adjusted down to reflect Bank of Canada projections of between 2.95% and 2.25%

	2025/26 Preliminary	2026/27 Projected	2027/28 Projected
Ministry Grants	\$ 186,083,701	\$ 188,831,972	\$ 191,579,309
Provincial - Other	29,600	29,600	29,600
Federal Grants	14,000	14,000	14,000
Tuition Fees	10,389,000	10,989,000	10,989,000
Rentals and Leases	3,024,267	3,024,267	3,024,267
Investment Income	1,021,500	1,021,500	1,021,500
Other Revenue	5,800,163	5,800,163	5,800,163
Total Other Sources	\$ 20,278,530	\$ 20,878,530	\$ 20,878,530
Total Revenue	\$ 206,362,231	\$ 209,710,502	\$ 212,457,839

OPERATING EXPENSES

STAFFING

Actual staffing will not be confirmed until student enrollment is reported in September 2025 and any staffing changes are made to meet collective agreement requirements. Enrollment composition and class size at elementary determines the number of divisions needed. The current planning assumption is 425 divisions compared to 430 for 2024/25. In secondary, student enrollment and course selection determines staffing required. Students in secondary may opt to take less than a full-time course load influencing both operating grant funding and staffing requirements.



**2025/26 PRELIMINARY ANNUAL BUDGET
Notes and Assumptions**

Preliminary projections are for a reduction to all staffing groups for all funds of 22.9 FTE

	2023/24 Actual	2024/25 Amended	2025/26 Preliminary	Change from Amended 2024/25	Funded from Special Purpose Fund	Funded from Operating
Teachers	993.233	999.365	987.186	(12.179)	115.356	871.830
Speech Language Pathologists	8.000	11.000	13.000	2.000	5.000	8.000
Administrators	83.000	84.000	82.000	(2.000)	2.000	80.000
Education Assistants	411.626	429.531	427.026	(2.505)	120.220	306.806
Other Aides	82.044	83.349	81.988	(1.361)	11.943	70.045
Support Staff	137.611	139.562	137.062	(2.500)	6.330	130.732
Custodians	90.000	90.000	86.000	(4.000)	-	86.000
Exempt Staff	46.000	46.000	45.600	(0.400)	4.500	41.100
Trustees	7.000	7.000	7.000	-	-	7.000
Total	1,858.514	1,889.807	1,866.862	(22.945)	265.349	1,601.513

- 12.1 FTE decrease in teachers for 5 fewer divisions in Elementary and 7.1 FTE from enrolment management initiatives that focus on building capacity in secondary timetabling and scheduling and encouraging accurate course selection by students.
- Increase of 2 FTE for speech language pathologists funded through Special Purpose Fund for the Provincial School Outreach Program. Additional staffing is being added for the second team.
- 2 FTE for district administrator positions to remain vacant in 2025/26.
- Other reductions relate to fewer divisions or to spread the impact across the school district to prioritize the foundational needs of schools:
 - 2.5 FTE (90 weekly hours) consistent with existing staffing levels in 2024/25. Continued oversight of Education Assistants staffing to better manage the allocation of support at schools;
 - 6.9 FTE reduction from departmental efficiencies, and
 - 1.3 FTE reduction to direct school support from fewer divisions.

SALARIES

Budgeted salaries are projected to decrease by \$2.3 million as a result of the changes highlighted above. Wage increases for Teachers and CUPE employees have not been budgeted in 2025/26 as the provincial bargaining mandate has not been announced at this time. The planning assumption for Exempt and Administrators and Trustees is no change. Any change in Trustee stipends will be revised in accordance with Board approvals.



**2025/26 PRELIMINARY ANNUAL BUDGET
Notes and Assumptions**

Description	2023/24 Actual	2024/25 Amended	2025/26 Preliminary	Change from 24/25 (\$)
Salaries				
Teachers	\$85,418,249	\$88,256,310	\$87,448,864	(\$807,446)
Principals and Vice Principals	11,918,142	12,439,982	12,532,831	\$92,849
Educational Assistants	19,157,948	19,966,567	19,777,850	(\$188,717)
Support Staff	13,213,584	13,635,901	13,122,259	(\$513,642)
Other Professionals	5,998,863	6,097,082	6,103,714	\$6,632
Substitutes	8,803,854	8,797,259	8,617,811	(\$179,448)
Total Salaries	\$144,510,640	\$149,193,101	\$147,603,329	(\$1,589,772)
Employee Benefits	\$35,786,415	\$39,661,749	\$38,889,293	(\$772,456)
Total Salaries and Benefits	\$180,297,055	\$188,854,850	\$186,492,622	(\$2,362,228)

BENEFITS

The budget for employee benefits is based on total salary costs and employer contribution rates for each benefit cost. Benefits include payroll taxes such as Canada Pension Plan, Employment Insurance, Employer Health Tax and WorksafeBC. The cost of benefits allocated to the Operating Fund is estimated at \$38.8 million. Although some employer contribution rates may have increased, there is an overall reduction of \$0.77 million.

Benefits Cost	2023/24 Actual	2024/25 Amended	2025/26 Preliminary	Change from Prior Year
	\$millions	\$millions	\$millions	\$millions
Canada Pension Plan (CPP)	\$6.720	\$7.440	\$7.290	(\$0.150)
Employment Insurance (EI)	2.35	2.604	2.552	(0.052)
Employer Health Tax (EHT)	2.67	2.955	2.896	(0.059)
Employer Provided Benefits	7.61	8.432	8.264	(0.168)
Pension Plan - Municipal	2.90	3.218	3.154	(0.064)
Pension Plan - Teachers	10.77	11.939	11.702	(0.237)
Support Staff Future Benefits	0.734	0.812	0.812	-
WorkSafeBC	2.03	2.249	2.205	(0.044)
Total	\$35.78	\$39.65	\$38.88	(\$0.77)

- Canada Pension Plan (CPP): As of January 1, 2025 the second tier for CPP contributions increased. The rate for employers is currently set at 5.95% for earnings up to \$ 71,301, and 4% on the balance up to a yearly maximum of \$81,200 (the second tier). The increase to the employer contribution rates is offset by lower budgeted earnings due to the reductions made to staffing.



**2025/26 PRELIMINARY ANNUAL BUDGET
Notes and Assumptions**

- Employment Insurance (EI): The employer premium is 1.4 of an employee’s rate of 1.64% up to a maximum annual contribution of \$1,508 per employee in calendar year 2025. The rates for 2026 have not been announced.
- Employer Health Tax: The contribution rate is 1.95% of total payroll excluding Trustee Stipends.
- Employer Provided Benefits: The employer paid benefits include dental, health benefits and life insurance. Premiums are reviewed annually and rates are adjusted based on usage and costs of services.
- Pension Plans: The employer contribution rates are 9.31% for the Municipal Pension Plan and 11.3% for the Teachers’ Pension Plan.
- Support Staff Future Benefits: The retirement allowances are paid to CUPE staff and the cost is calculated by an actuary every 3 years and provided to the school district by the Ministry. The next study started March 31, 2025 with results expected in 2026.
- WorkSafeBC: Rates are revised annually based on claims and on the industry rating for public school districts. The premium rate decreased from 1.53% to 1.51% based on the experience rating for the school district. The estimated cost is \$2.2 million.

SERVICES AND SUPPLIES

The estimated budget for Services and supplies is \$19.27 million.

	2023/24 Actual	2024/25 Amended	2025/26 Preliminary	Change from 24/25 (\$)
Services & Supplies				
Academies	652,613	628,580	628,580	-
Cheakamus Centre	\$2,608,474	\$2,736,178	\$2,856,489	\$120,311
Consulting	1,024,672	1,237,643	1,214,053	(\$23,590)
International Commissions & Medical	1,328,588	1,430,000	1,430,000	-
Legal and Audit	462,810	597,000	597,000	-
Licenses	1,339,200	1,368,999	1,411,368	\$42,369
Other Services	2,901,700	2,443,731	2,408,890	(\$34,841)
Subtotal for Services	\$10,318,057	\$10,442,131	\$10,546,380	\$104,249
Student Transportation	104,855	121,880	96,880	(\$25,000)
Professional Development and Travel	1,088,185	1,083,583	989,583	(\$94,000)
Rentals and Leases	43,797	41,765	41,765	-
Dues and Fees	64,505	58,000	58,000	-
Insurance	460,111	510,932	510,932	-
Supplies	3,660,014	3,802,703	3,735,326	(\$67,377)
Utilities	2,903,050	3,416,743	3,294,743	(\$122,000)
Total Services and Supplies	\$18,642,574	\$19,477,737	\$19,273,609	(\$204,128)



2025/26 PRELIMINARY ANNUAL BUDGET Notes and Assumptions

Highlights of expenditures and reductions of \$204,108 include:

- Registrations for Academies are estimated to be consistent with prior year. The cost of programs have offsetting revenues.
- A new agreement with the service provider at Cheakamus is currently being negotiated. Expenses and the offsetting revenues are expected to be higher as a result of a projected increase in revenues from wedding and corporate events. Included in the \$2.8 million is a management fee of \$254,000. Additional costs of \$608,000 associated with the facility include salaries, benefits, communications, utilities and insurance resulting in a net deficit or investment in the program of \$320,807.
- Consulting expenses of \$1.2 million includes various initiatives such as Inclusive Education community programming and music therapy, cyber security and privacy training, fire safety, climate action and occupational health and safety. Removal of one time costs from the prior year resulted in a \$23,000 reduction.
- Legal, audit and commission costs for international programs remain consistent with the prior year.
- The cost of software licences is increasing by \$42,369.
- Other services include expenses related to facilities, ground and school operations. A total decrease of \$34,841 is due to a more favourable lease rate on the new photocopier.
- Student transportation includes gas, bus repairs and maintenance. The costs are expected to decrease from savings in gas prices from removal of the carbon tax.
- Professional development and travel budgets have been reduced by \$94,000.
- Supplies have been adjusted for the removal of one time costs of \$14,000 and identified savings of \$53,000.
- Savings of \$122,000 is expected in the overall cost of utilities as a result of reductions in the price of natural gas and the carbon offsets.

OPERATING EXPENSES – FUTURE YEARS

Operating expenses for 2026/27 and 2027/28 are based on the following assumptions:

- Student enrollment is expected to remain consistent with 2025/26.
- Provision for a wage increases of 2% for teachers and support staff assumed to be fully funded.
- No provision made for wage increases for Exempt and Administrators.
- Inflation at 1% assumed for services and supplies.
- 2026/27 and 2027/28 expenditures include incremental costs of \$0.7 million for opening of the new elementary school in the Cloverley neighbourhood including administration, custodian and support staff.
- Transfers to local capital include required contributions of a total of \$3.0 million towards the construction of the new elementary school (\$600,000 over 5 years).

Early projections for the next two years indicate a deficit position and the school district will need to carefully monitor and make the necessary adjustments to ensure that service levels to our students are maintained.



**2025/26 PRELIMINARY ANNUAL BUDGET
Notes and Assumptions**

	2025/26 Preliminary	2026/27 Projected	2027/28 Projected
Salaries and Benefits	\$186,492,622	\$190,200,115	\$193,375,934
Services and Supplies	19,273,609	19,466,345	19,661,009
Total Expense	\$ 205,766,231	\$ 209,666,460	\$ 213,036,943
Net Revenue (Expense)	\$596,000	\$44,042	(\$579,104)
Capital Purchases and Transfers	(596,000)	(621,000)	(646,000)
Transfer to Local Capital	-	(1,200,000)	
Surplus (Deficit)	-	(\$1,776,958)	(\$1,225,104)

ACCUMULATED OPERATING SURPLUS

School districts are required to submit a balanced budget which may require the use of accumulated operating surplus when expenses exceed revenues. The 2025/26 Preliminary Budget is balanced and does not require a contribution from accumulated operating surplus. The estimated closing balance at June 30, 2026 is \$1.58 million based on full utilization of the 2024/25 restriction. Actual results for 2024/25 are projected to improve which will reduce reliance on the Accumulated Operating Surplus based on the most recent 2024/25 forecast.

Accumulated Operating Surplus	
Opening Balance, July 1, 2024 (Note 14 of audited financial statements)	\$7,118,566
Less: Commitments to be discharged in 2024/25	(\$1,811,409)
Less: Required to balance 2024/25 budget	(2,072,467)
Projected ending balance June 30, 2025	\$3,234,690
Less: Internally restricted- Future capital projects	(1,650,000)
Estimated Closing Balance, June 30, 2026	\$1,584,690

As presented in Note 14 of the audited financial statements ended June 30, 2024, the Accumulated Operating Surplus was \$7.1 million. Approximately \$5.5 million was restricted by the Board for commitments and to balance the 2024/25 budget. The estimated unrestricted ending balance at June 30, 2026, remains unchanged from 2024/25 at \$1.58 million, representing 1% of the target balance per Policy 710.

Policy 710: Accumulated Operating Surplus, requires the target balance of the surplus to be between 2 – 4 percent of Operating Fund Expenses. This means that the balance should be between \$4.1 million to \$8.2 million. The school district will need to carefully steward financial resources to ensure that the balance increases to the target threshold.



**2025/26 PRELIMINARY ANNUAL BUDGET
Notes and Assumptions**

SPECIAL PURPOSE FUNDS

Special Purpose Funds are restricted grants that have been provided for a specific program or purpose and are time limited, requiring that funds generally be spent between 12 to 24 months. All revenues and expenses must be accounted for and reported separately from the Operating Fund.

The 2025/26 Preliminary Annual Budget includes approximately \$28.62 million in program funding from the Ministry and \$4.14 million from external sources.

Description	2023/24 Actual	2024/25 Grants Amended	2025/26 Grants Preliminary	Change from 2024/25 Amended
Provincial Funding				
Annual Facilities Grant	\$626,391	\$626,391	\$626,391	-
Carlile Youth Inpatient Unit	252,920	-	-	-
Careers - Early Learning dual credit	-	45,000	-	(45,000)
Health Career Experiential Learning Initiative	5,000	-	-	-
Careers - Technology Career development	-	125,000	-	(125,000)
Changing Results for Young Children (CR4YC)	6,750	6,750	6,750	-
Classroom Enhancement Fund - Overhead	6,677,376	6,959,186	6,959,186	-
Classroom Enhancement Fund - Remedy	1,328,037	1,675,458	-	(1,675,458)
Classroom Enhancement Fund - Staffing	12,442,387	13,366,952	13,366,952	-
CommunityLINK	1,270,786	1,304,811	1,304,811	-
Early Care & Learning	175,000	175,000	-	(175,000)
Feeding Futures Fund	1,734,379	1,749,845	1,749,845	-
First Nations Student Transportation	211,896	205,872	205,872	-
Learning Improvement Fund	629,145	635,946	635,946	-
Mental Health in Schools	51,000	51,000	51,000	-
Official Language Education Program (OLEP)	786,256	354,676	354,676	-
OLEP - French North Vancouver Online School	-	60,000	60,000	-
Ready, Set, Learn	61,250	61,250	61,250	-
Strong Start	224,000	224,000	224,000	-
Student & Family Affordability Fund	479,000	-	-	-
SEY2KT- Early Years to Kindergarten	19,000	19,000	19,000	-
TDHH-Outreach Program for the Deaf & Hard of Hearing	-	10,405	-	(10,405)
Provincial Schools Outreach	1,619,000	3,031,000	3,031,000	-
Sub-total	28,599,573	\$ 30,687,542	\$ 28,656,679	\$ (2,030,863)
External Sources				
North Shore Secondary Schools Athletic Association	354,709	128,119	128,119	-
School Generated Funds	7,190,853	4,000,000	4,000,000	-
Violence Prevention	20,000	20,000	20,000	-
Sub-total	7,644,607	4,148,119	4,148,119	-
Total Grants	\$36,244,180	\$34,835,661	\$ 32,804,798	\$ (2,030,863)
Prior Year Carryover (Unspent)	5,147,645	6,374,175	6,000,102	(374,073)
Total Funding available to spend	\$41,391,825	\$41,209,836	\$38,804,900	\$ (2,404,936)



**2025/26 PRELIMINARY ANNUAL BUDGET
Notes and Assumptions**

Highlighted changes and assumptions:

- Early Learning Dual Credit (\$45,000), Technology Career Development (\$125,000) and the Outreach program for the Deaf & Hard of Hearing (\$10,405) were one time grants provided in 2024/25 that are not expected to continue in 2025/26.
- Early Learning and Care funding was a three year commitment of \$175,000 per year that ends in 2024/25.

Classroom Enhancement Fund

The Classroom Enhancement Fund was established in 2017 to address the additional requirements for teacher and overhead costs because of the Supreme Court of Canada ruling in 2016 that changed the size and composition of classrooms and students. There are three components: Staffing, Overhead and Remedy.

Funding for staffing is initially provided based on estimates that are adjusted in the Fall. The final amount will be known in December 2025. The initial funding is \$13.36 million.

Overhead is fixed and does not keep pace with changes in enrolment. The school district uses this funding for additional staff supports required in the classroom. The \$6.95 million will fund salaries and benefits for 114 FTE Education Assistants.

No funding has been budgeted for Remedy. Remedies earned in the year are reported in July and funding is confirmed later in the year.

The FTEs and funding provided under the Classroom Enhancement Fund are summarized in the following table.

Category	2023/244 Actual	2024/25 Amended	2025/26 Preliminary	Change from Prior Year
FTEs				
Teachers	101.130	104.283	105.334	1.051
Education Assistants	112.136	115.677	114.788	(0.889)
Total FTE	213.266	219.960	220.122	0.162
Targeted Funding				
Teachers	\$12,442,387	\$13,366,952	\$13,366,952	-
Overhead (Education Assistants)	6,677,376	6,959,186	6,959,186	-
Remedy	1,328,037	1,675,458	-	(1,675,458)
Total Funding	\$20,447,800	\$22,001,596	\$20,326,138	(\$1,675,458)

CAPITAL FUND

Annual Facilities Grant

The Annual Facilities Grant is distributed to school districts in two components – the capital portion allocated via Bylaw to the Capital Fund and a special purpose grant for projects that maintain or extend the service life of buildings. The operating portion is allocated net of a fee for the maintenance of the capital assets management system (CAMS). Total funding approved is \$4.39 million with \$3.76 million allocated via Bylaw and the balance of \$0.62 million allocated as a special purpose grant. The CAMS fee is \$53,310 consistent with the amount in prior years.



**2025/26 PRELIMINARY ANNUAL BUDGET
Notes and Assumptions**

The table below summarizes the spending plan for the 2025/26 Annual Facilities Grant.

AFG Project Description	Budget 2024/25	Budget 2025/26
HVAC	\$951,829	\$760,006
Exterior Wall Systems	833,889	1,111,288
Site Upgrades	581,904	848,727
Accessibility Upgrades	567,357	165,629
Roofing	358,495	428,748
Interior Construction	299,017	368,996
Electrical	296,148	542,487
CAMS	53,310	53,310
Asbestos Abatement	8,313	62,897
Total	\$3,950,261	\$4,342,088

Major Capital Construction Projects

The following major capital construction projects are currently underway and the school district estimates approximately \$36.9 million to be completed in 2025/26.

BYLAW Projects	Budget \$ millions	Budget \$ millions
New Elementary School-Cloverley Neighbourhood	\$64.39	\$64.39
Lynn Valley Expansion	9.31	9.31
Windsor Building Envelope	3.00	-
Westview Elementary	-	6.00
Total	\$76.70	\$79.70

The Capital Fund includes amortization of deferred capital revenue, amortization of tangible capital assets purchased and capital assets estimated to be acquired or constructed from local capital, operating and special purpose funds.

Based on estimated expenditures, a provision for asset amortization expense of \$16.33 million and amortization of deferred capital contributions of \$10.83 million is included.

The Local Capital Fund accounts for district owned assets. \$33,550 in interest has been allocated for a projected balance of \$851,647 at June 30, 2026.



**2025/26 PRELIMINARY ANNUAL BUDGET
Notes and Assumptions**

Local Capital Fund	
Opening Balance, July 1, 2024 (Note 14 of audited financial statements)	\$1,957,097
Add: Interest Allocation 2024-25	61,000
Add: Transfer from restricted operating surplus	600,000
Deduct: Demolition cost for Lucas Centre	(1,800,000)
Estimated Closing Balance at June 30, 2025	\$818,097
Add: Interest Allocation 2025-26	33,550
Estimated Closing Balance at June 30, 2026	\$851,647

RISK MANAGEMENT

One of the guiding principles in budget development is the use of realistic and conservative assumptions wherever possible. This is purposely done to minimize risk in managing spending within the approved budget during the school year. Key to the entire budget development is ensuring that the materiality of any assumptions missed can be absorbed within the overall budget or addressed through access to the accumulated operating surplus.

Listed below are items that will be monitored closely during the fiscal year.

Enrolment Growth

The enrolment forecast submitted in February, drives the revenue and staffing assumptions for the following school year. As seen last year, the actual enrolment was very close to the forecast. Any change in results from the forecast could have a material impact on Operating Revenues.

Enrolments for English Language Learners (ELL) are influenced by federal immigration policy. The registration of ELL learners is not limited to registration at the start of the school year and can be unpredictable as seen in the last couple of years. The budget is based on forecasted enrolments which informs staffing levels as set out in the collective agreement. Enrolments above the forecasted levels may require additional staffing consistent with collective agreement requirements.

The school district has a diversified and strong international program, enrolment can be impacted from economics in the students’ home country and geopolitical instability. The school district monitors enrolments closely as international education supports the school district financially and brings a diverse and valued student body into our schools.

Revenues

The operating grant from the Ministry represents over 90% of the Operating Fund revenues. The foundation for the operating grant is the enrolment forecast submitted in February for the following school year. At this time, enrolments are forecasted consistent with the forecast submitted in February. Adjustments in the operating grant will be calculated in September based on actual enrolments.

International tuition revenue has been estimated at levels consistent with enrollments in the 2024/25 Amended Budget (or current year). Recent changes to federal immigration policy may impact the enrolment forecast for international students. As student enrolment increases across the school district, this may also influence the school district’s ability to accept international students in their preferred school of study.

Benefit Cost Increases

Canada Pension Plan contributions have increased dramatically with the introduction of second tier costs in 2024 and will escalate further in 2025. WorkSafe premiums have also increased substantially starting in 2023, while legislative changes provide five paid sick days for casual staff. Inflationary pressures continue to put



2025/26 PRELIMINARY ANNUAL BUDGET Notes and Assumptions

pressure on the cost of services and supplies. Many of these expenditures are not optional and will continue to create future budgetary pressures.

Costs of Sick Leave

The annual cost of replacement costs for sick leave have increased from \$3.0 million before COVID to \$6.0 million in 2021/22 to current costs estimated at \$9.0 million. Work is underway on the review and analysis of statistics, to understand the landscape and equip administrators and supervisor to have the necessary conversations and offer genuine care and support.

Managing Staffing Requirements

Based on enrolment projections and changes in student needs, this may add require additional staffing to meet collective agreement requirements or highlight shortcomings in the planning assumptions. Staff salaries and benefits for all employee groups are based on average costs. If the actual costs differ materially from the planning assumptions, this could pose a material impact on the overall budget. Historically been very accurate on the planning assumptions, a lot of care and attention in best estimates.

Cyber Security

A number of school districts have recently experienced cyber attacks and paid ransoms to restore operations. These attacks disrupt the organization, place the school district at risk and create significant financial burden. The school district has an active Cyber Security plan and must remain vigilant to minimize risks.

Tariff Impact on Services and Supplies

The unpredictability of the current tariff 'wars' have an uncertain impact on British Columbia. The school district will continue to monitor impacts and will be mindful of how this may impact provincial funding and support to public schools.

Deferred Maintenance

Although the Ministry provides an Annual Facilities Grant to maintain buildings and components of buildings through their economic life, this funding is not sufficient to address all needs. Based on the review of buildings, the estimated cost of deferred maintenance is \$97 million as of May 1, 2023. This means that deferred maintenance continues to increase and the overall condition of buildings continues to decline. In addition, the school district is not eligible for funding for buildings such as the Education Services Centre and the maintenance facility. Major failures would need to be covered from the Accumulated Operating Surplus. To manage this risk, the Facilities and Planning Department reviews and prioritizes projects for the best use and highest value on an on-going basis.

Contributions for Major Capital Construction

As required by the Ministry, the school district must contribute \$3 million towards the construction of the new elementary school in the Cloverley neighbourhood. Only \$1.2 million has been currently set aside, leaving the balance needed by September 2026 when construction is completed.

Target Balance of Operating Surplus

Board Policy 710: Accumulated Operating Surplus requires the school district to maintain between 2% -4% of operating expenses for emergent needs. The current balance is below the target threshold and must be rebuild to potential unforeseen events. An example of such an event is the recent collapse of a portion of the roof at the Lucas Centre in June 2024.

Contingency

The operating budget does not contain any contingency for unforeseen or unbudgeted costs that may arise through the year. The Board's only emergency fund is the accumulated operating surplus, which reinforces the importance of maintaining the target balance of 2 to 4 percent for the Accumulated Operating Surplus.

Schedule .B.2..
of the
Administrative Memorandum

Meeting Date: May 20, 2025 **Board** **Board, in camera**

Topic (as per the Memorandum): **Trustee Stipends**

Narration:

Section 71 of the *School Act* states that “a board may authorize annually the payment of remuneration to the chair, vice chair and other trustees, and...a reasonable allowance for expenses necessarily incurred by the trustees in the discharge of their duties.”

In March 2013, the Board of Education adopted [Policy 107: Board of Education – Trustee Stipend, Resources, and Expenses](#). This policy and related [Administrative Procedures](#) addressed the method by which the annual stipend would be adjusted annually, each July 1, in accordance with the increase in the Vancouver Consumer Price Index (CPI). The Board of Education must pass a resolution each year to authorize any change in remuneration.

The last change to Trustee Stipends was approved at the May 21, 2024 Public Board meeting which reflected a 4.3% increase, consistent with the annual change in the Vancouver CPI.

The Board of Education is being asked to consider two options for Trustee Stipends effective July 1, 2025. The Vancouver CPI rates is based on the calendar year for the 12 months ending December, which is consistent with previous increases for stipends.

Option 1 provides for the annual increase in CPI of 2.6% in 2024; based on the most recent calendar year. The annual budget increase would be \$5,718.

Position	Current Annual Rate	Proposed Annual Rate	Proposed Annual Increase	Proposed Annual Percent Increase
Chair	\$33,506	\$34,377	\$871	2.6%
Vice Chair	\$31,815	\$32,642	\$827	2.6%
Trustee	\$30,911	\$31,715	\$804	2.6%

When comparing stipends of the North Vancouver School District to other metro comparable school districts, the proposed stipends are between 5 – 7% less than the average rates. The comparator school districts are considered Burnaby (SD42), Delta (SD37), Maple Ridge-Pitt Meadows (SD42), Richmond (SD38) and Vancouver (SD39) and West Vancouver (SD45).



Option 2 provides for the annual increase in CPI of 2.6% in 2024 plus 2.7% in 2021, for a total of 5.3%. This option would include the proposed increase not adopted at the May 2022 Public Board Meeting.

Position	Current Annual Rate	Proposed Annual Rate	Proposed Annual Increase	Proposed Annual Percent Increase
Chair	\$33,506	\$35,282	\$1,776	5.3%
Vice Chair	\$31,815	\$33,501	\$1,686	5.3%
Trustee	\$30,911	\$32,549	\$1,638	5.3%

Under this option, the proposed stipends still remain lower, although the gap between the average rates for comparable school district lessens to 2 to 3.4% lower.

RECOMMENDED MOTION:

Option 1

that the Board adopt Trustee Stipends for the Chair at \$34,377; the Vice Chair at \$32,642; and Trustee at \$31,715 effective July 1, 2025.

or

Option 2

that the Board adopt Trustee Stipends for the Chair at \$35,282; the Vice Chair at \$33,501; and Trustee at \$32,549 effective July 1, 2025.



Schedule .C.1..
of the
Administrative Memorandum

Meeting Date: May 20, 2025 **Board** **Board, in camera**

Topic (as per the Memorandum): **School Fees for 2025/26**

Narration:

Elementary School Fees

In accordance with the *School Act* s. 82 (3), Boards of Education may charge supplementary fees to students and parents for goods and services provided by the board. The North Vancouver School District Board of Education has developed Policy 706: School Fees, incorporating the requirements and provisions of the legislation and detailing administrative procedures for establishing and communicating school fees. The policy is reviewed on an ongoing basis to ensure consistency with changes in legislation, to reduce ambiguity in interpretation, and to support appropriate implementation.

Policy 706 requires that each North Vancouver elementary school annually establish a schedule of fees. Elementary school fees are developed and reviewed each spring, in order to provide to the school communities in advance of the following school year.

The process for developing school fees requires school administrators to consult with appropriate staff, students and parents (through the parent advisory council), and to establish supplementary fees at the minimum level necessary to recover the cost of the activity/material. The Superintendent of Schools annually reviews the schedules of school fees for consistency across the school district.

Each spring, the schedule of fees for the following school year is provided to Trustees for information. Accordingly, the *Schedule of Supplementary Elementary School Fees 2025/26* for the North Vancouver School District is attached.

Academy Fees

In December 2024, the Board of Education reviewed the Secondary School and Academy Fees for informational purposes. Attached are the updated fees for the Hockey Skills Academy. The Robotics and AFK Academies will not be offered in the 2025/26 school year.

Attachment:

School District No. 44 (North Vancouver) Schedule of Supplementary Elementary School Fees 2025/26 and Academy Fee Change 2025/26



SCHOOL DISTRICT NO. 44 (NORTH VANCOUVER) SCHEDULE OF SUPPLEMENTARY ELEMENTARY SCHOOL FEES 2025/26 AND ACADEMY FEE CHANGES 2025/26

Policy 706: School Fees requires the Superintendent of Schools to review annually the schedule of school fees for all schools and to provide this schedule to Trustees for their information. Listed below is an overview of the Supplementary Elementary School Fees established for the 2025/26 school year.

A. ELEMENTARY SCHOOLS SUPPLEMENTARY FEES

Supplementary Elementary School Fees have been developed at each individual school through a consultative process that involves the school principal, staff, and parents of the school community, and includes a presentation of proposed fees at a Parent Advisory Council (PAC) meeting. The following identifies the fee categories and, where supplementary fees are charged, the range of fee amounts that have been established at elementary schools across the school district for the 2025/26 school year.

	<u>Range:</u>
Materials used in special projects <i>(intended for student to take home for personal use or as a gift)</i>	\$ 11.00 - \$ 31.35
Student Planners	\$ 5.95 - \$ 11.00
Enrichment Learning Activities <i>(e.g., gymnastics, tennis, dance, etc.)</i>	\$ 13.00 - \$ 43.90
Field Trips	Cost recovery on trip-by-trip basis

"School Supplies" Some elementary schools offer or facilitate the purchase of a "School Supplies" package. This is offered to families as an optional, convenience service, on a cost-recovery basis. Where this occurs, families may alternately choose to purchase school supplies on their own and a supplies list will be provided.

Each NVSD school will post their supplementary school fees for 2025/26 on their individual school website or will publish the fees in their school newsletter. Fees are charged **only** for materials or activities that are supplemental to what is required to sufficiently meet the Province's general requirements for graduation.

B. ELEMENTARY DISTRICT PROGRAM FEES

Band and Strings Program:

Registration - from January 13 - February 28, 2025	Registration Fee: \$ 550.00
Late Registration - from March 14 - September 29, 2025	Registration Fee: \$ 625.00

Cheakamus Centre Programs:

Gr 3 Longhouse - Skw'une-was Indigenous Cultural Program – 1 Day	\$ 91.00
Gr 3 Longhouse - Skw'une-was Indigenous Cultural Program – 2 Day	\$ 161.00
Gr 4 Outdoor School Program – 3 Day	\$ 260.00
Gr 6 Outdoor School Program – 4 Day	\$ 345.00

Supplementary fees for NVSD Elementary District Programs are posted on the respective Program pages on the North Vancouver School District's website www.sd44.ca

C. ACADEMY FEE CHANGES 2025/26

Hockey Skills Academy (Windsor Secondary)	\$ 2,387.00
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**Schedule ..C.2..
of the
Administrative Memorandum**

Meeting Date: May 20, 2025 **Board** **Board, in camera**

Topic (as per the Memorandum): **Indigenous Education Council Update – Written Update**

Narration:

Updates on the Board of Education’s Indigenous Education Council will be provided in writing at each of the monthly Public Board Meetings for information purposes only.

Attachment:

Indigenous Education Council Update – May 2025

Indigenous Education Council Update – May 2025

On May 6, 2025, the Indigenous Education Council (IEC) convened for the annual budget consultation meeting, with a focus on targeted Indigenous Education funding for the 2025/26 school year. The projected supplemental funding is estimated at \$1,038,000, based on the three-year projected enrolment of 580 Indigenous students and a per-student allocation of \$1,790.

During the meeting, members reviewed a high-level summary of current spending and staffing, as well as proposed adjustments for the upcoming year. The IEC endorsed the district's recommendation to adjust staffing levels in alignment with enrolment trends. This includes maintaining four FTE teachers and six Indigenous Support Workers (a decrease from nine), acknowledging the slight decline in student numbers.

A key recommendation from the IEC was a strong endorsement to invest in the professional growth of staff members from local Nations, with a focus on building leadership capacity and advancing internal succession opportunities.

Additionally, each Nation is completing its portion of the BC Tripartite Education Agreement (BCTEA) First Nations Student Transportation Revenue and Spending Report. Representatives from both the Squamish Nation and the Tsleil-Waututh Nation opted for a status quo submission for the 2025/26 Joint Transportation Plan. These submissions are expected to return to the school district by May 13, 2025 for signature and submission to the Ministry for the May 16, 2025 deadline.

For reference, total approved BCTEA transportation funding for 2024/25 was:

- To/From School: \$133,279
- Special Supports: \$48,672
- Extracurricular Transportation: \$23,921

The meeting reflected strong collaboration and consensus, with shared priorities around stability, cultural responsiveness, and continued partnership.

The next meeting is scheduled on June 9, 2025.

Schedule .C.3..
of the
Administrative Memorandum

Meeting Date: May 20, 2025 **Board** **Board, in camera**

Topic (as per the Memorandum): **Tuesday, May 6, 2025 Standing Committee Report**

Narration:

The Board of Education will find attached the meeting summary from the May 6, 2025 Standing Committee Meeting.

Trustee Lailani Tumaneng will report on highlights of the meeting.

Attachment:

Meeting Summary – Board of Education Standing Committee, May 6, 2025

BOARD OF EDUCATION STANDING COMMITTEE

NORTH VANCOUVER SCHOOL DISTRICT

Meeting Summary of May 6, 2025

Meeting Summary of the Board of Education's Standing Committee Meeting held at the Education Services Centre, 2121 Lonsdale Avenue, North Vancouver, British Columbia, on Tuesday, May 6, 2025.

Call to Order:

Trustee Lailani Tumaneng called the Standing Committee meeting to order at 7:00 pm, thanking those in attendance for participating and providing the traditional land acknowledgement. A brief moment of silence was observed for the tragedy at Lapu-Lapu Day festival.

Artificial Intelligence in Education: What Kind of Education for What Kind of World?

Assistant Superintendent Adam Baumann provided the context for the topic of Artificial Intelligence in Education: What Kind of Education for What Kind of World? Staff presented and facilitated discussion on the following topics:

- how schools are guiding students to build healthy, ethical relationships with modern technology;
- the role of families, educators, and policy in supporting student well-being and intellectual development, and,
- how the North Vancouver School District is responding through personal digital device guidelines and instructional supports.

The attendees participated in table discussions on two case studies.

The presentation can be found online: [2024/25 Public Meetings](#)

Next Meeting:

September 2025

Schedule .C.A..
of the
Administrative Memorandum

Meeting Date: May 20, 2025 **Board** **Board, in camera**

Topic (as per the Memorandum): **Notice of Motion - Policy 104: Board of Education - Meetings - Administrative Procedures – Submitted by Trustee Gerlach**

Narration:

To make informed decisions that reflect the needs of our school community, Trustees must hear directly from students, families, staff, and the public through clear, accessible channels that reduce barriers and supports open and democratic participation.

Attachment:

Revised Policy 104: Board of Education – Meetings – Administrative Procedures

RECOMMENDED MOTION:

that the Board request the Superintendent and Secretary Treasurer to reinstate public input opportunities at Board meetings—whether in person, online, or in writing—and to include standing agenda items such as 'Business Arising' and 'Communications to the Board' to promote transparency and meaningful engagement.

POLICY 104: BOARD OF EDUCATION – MEETINGS

ADMINISTRATIVE PROCEDURES

General Operating Procedures for Board Meetings

Notice of Meeting

Notice of all meetings shall be posted on the School District website. Except for meetings called with less than 24 hours' notice, the notice shall be posted at least 24 hours in advance of the meeting.

Time and Place of Meetings

Regular meetings of the Board of Education shall be held in the Board Room and shall begin at 6:30 p.m., unless otherwise decided by the Board of Education. No regular or special meeting, nor combination thereof, shall remain in session longer than three (3) hours, except by resolution of the Board of Education.

Meeting Agendas

The Secretary Treasurer in consultation with the Board Chair and Vice Chair and the Superintendent of Schools shall prepare an agenda for each Board of Education meeting. The Secretary Treasurer shall endeavour to provide the agenda and supporting materials to each Trustee 120 hours (Thursday) in advance of the meeting and no later than 24 hours prior to each regular meeting. Delivery of an agenda shall constitute notice of meeting. The agenda package shall be made available to the public on the School District website once the package has been delivered to Trustees.

Trustees who wish to have items included on the Public Board agenda may make a Notice of Motion at the Public Board meeting or may request the addition of the item to the Board Chair or Secretary Treasurer at least one (1) week in advance of the meeting.

Trustee motions that are presented at a Public Board Meeting and that are subject to a vote, should normally be introduced for discussion purposes at least one meeting prior to the meeting at which they are voted upon. The Board of Education may suspend the application of the above noted procedural requirement upon a motion approved by a two-thirds vote of Trustees present and entitled to vote on the motion at issue.

Order of Business for Regular Meetings

The order in which the Board of Education transacts its business at regular meetings shall be substantially as follows:

- Call to Order
- Adoption of Agenda
- Approval of Minutes
- ~~Public Questions/Comment Periods~~
- **Public Comment Period**
- Educational Presentation
- Delegations
- **Business Arising**
- Action Items
- Information and Proposals
- **Correspondence to the Board**
- Committee Reports
- Superintendent's Report

- Trustees' Reports/Highlights
- Future Meetings
- Public Question & Comment Period
- Adjournment.

A change to the order of business may be proposed by any Trustee and shall require consent of those present without debate.

Quorum

A quorum for all Public, Special and In Camera Board meetings shall be a majority of Trustees holding office at that time. At the appointed time for commencement of a meeting, the Chair shall ascertain that a quorum is present before proceeding to the business of the meeting. No business of the Board of Education shall be conducted unless a quorum is present.

Rules of Order at Regular Meetings

It is the intention of the Board of Education that its meetings be conducted in a dignified and efficient manner. Rules of order will be applied as a means of assisting the conduct of Board of Education business without providing undue formality or hindering useful discussion.

Except where otherwise provided in the *School Act* or in Board of Education policy, the procedures included in Robert's Rules of Order (Newly Revised) shall govern the conduct of meetings. The Secretary Treasurer will serve as parliamentarian, providing procedural advice to the Board.

Time Limits on Speech

Trustees speaking at a Board meeting shall adhere to the following rules:

- A Trustee may ask questions of clarification about the matter under consideration. Questions of clarification will not be counted in the time allotted for speaking to the question;
- A Trustee may speak to a question, or may speak in reply, for a maximum of three (3) minutes;
- After all other Trustees have had an opportunity to speak, Trustees may speak to a question, or may speak in reply for a second time for a further three (3) minutes;
- Trustees may only speak for a third time with the permission of the Chair of the meeting.

Attendance

~~Trustees are expected to attend all scheduled meetings of the Board of Education. Meeting attendance for Public Board Meetings and Standing Committee Meetings will be taken and made public by September of each year. Attendance will be recorded as:~~

- ~~• Present~~
- ~~• Absent~~
- ~~• Absent – Illness Absent – Personal~~
- ~~• Absent – Leave of the Board of Education~~

Telephone and Electronic Participation

In accordance with Section 67 (6) of the School Act, the Board of Education shall allow Trustees to participate in or attend a meeting of the Board of Education by telephone or other means of communication if all Trustees and other persons participating in or attending the meeting are able to clearly communicate with each other. The Board of Education believes that Trustees must be publicly accessible and accountable to the electorate. Therefore, this form of participation should be used sparingly and only under extenuating circumstances including, but not limited to, illness, family emergency, unavoidable travel, and extreme

weather conditions. A Trustee participating in this way will be counted for the purposes of establishing a quorum.

Public Question/Comment Periods

~~While the Board of Education believes that communication with the public is important, the regular Board of Education meeting is the formally designated means of transacting Board of Education business and is not the appropriate setting for general discussion. Please view the Public Participation Framework that is designed to assist any public participation process. The Board of Education will provide two periods during the Public Board Meeting to hear questions and comments.~~

- ~~1. Public Questions/Comments prior to Public Board Meetings: Prior to the Public Board Meeting, members of the public can provide comments on items related to the agenda by emailing publiccomments@sd44.ca or calling 604-998-5100 and leaving a voice mail by no later than 1 p.m. on the day of the meeting. All input received by the specified time will be shared with Trustees electronically. The Chair will read out comments during the Public Questions/Comments at the beginning of the meeting; however, this agenda item has a time limit of 10 minutes.~~
- ~~2. The Board of Education will not respond to comments made during the Public Questions/Comments but may direct questions to staff. Members of the public wishing to discuss their concerns with Trustees or staff may contact them before and/or after the meeting, by telephone or e-mail.~~
- ~~3. Public Question & Comment Period following Public Board Meetings: At the end of the Public Board Meeting, members of the public attending the meeting have an opportunity to obtain clarification concerning the meeting's proceedings. Those who are attending virtually can email publiccomments@sd44.ca or call 604-998-5100 and leave a voice mail. Questions and comments will be accepted until one hour after the adjournment of the meeting. Questions and comments that submitted by email or phone will be circulated to the Board of Education.~~

~~The Board of Education can respond to comments, or ask staff to respond to comments, made during the Public Question & Comment Period.~~

Public Comment Period

After approval of the minutes, the Board of Education will provide a twenty (20) minute public comment period restricted to items on the Board of Education agenda. Speakers will be allocated a maximum of two (2) minutes each. Each speaker is to provide their name, address and topic in writing on a form provided. Ten (10) spaces will be available on a first come first served basis. A waitlist will be created should there be more than ten (10) members of the public who wish to speak. In the circumstance where multiple members of the public have spoken on the same issue and if there are more members of the public who wish to speak on a different issue, the Chair, with approval of the Board of Education, may add ten (10) minutes for members of the public who wish to speak on a different topic(s). The same procedure will apply. The Board of Education will not respond to comments made during the Public Comment Period but may direct questions to staff related to the public comments. Members of the public wishing to discuss their concerns with Trustees should contact them before and/or after the meeting, by telephone or e-mail.

Delegations at Meetings

As a vehicle for affirming its policy of open Board-community relations and the rights of citizens to make their views known to the Board of Education, delegations can express such views at regular Board of Education meetings or a Standing Committee meeting. Since issues can be considered and deliberated in more detail at the Committee level, whenever possible, the delegation may be requested to present at a Standing Committee meeting that relates to the topic.

Requests for delegations at a regular Board of Education meeting should be made in writing at least two (2) weeks in advance to either the Board Chair or the Secretary Treasurer. Requests to Standing Committees should be sent to the attention of the Secretary Treasurer at least two (2) weeks in advance.

A written statement outlining the issues should be presented at the time of the request for an appointment. Each delegation will be requested to name a spokesperson that will present the information to the Board of Education or Standing Committee and act as a contact person to whom the Board of Education may direct a reply at a later date. The delegation will be expected to limit any presentation to ten (10) minutes, followed by questions and comments. The Board of Education will ordinarily take the presentation under advisement and may act after due deliberation, usually at a subsequent meeting. If circumstances warrant, the Board of Education may receive such delegation "in camera".

If a delegation has already presented its brief at a Board of Education and/or Standing Committee meeting, its request to appear again before the Board of Education and or Standing Committee may be denied unless the delegation has new information that is significantly different from the information already presented. Such information must be provided in writing to the Secretary Treasurer.

Minutes of Board Meetings

The Secretary Treasurer shall record proceedings of all Board of Education meetings and keep on file the official copy of the minutes as well as necessary associated background materials. The minutes will contain a record of official actions taken and the general nature of the discussions for background purposes only but will not contain an account of comments or opinions expressed by individual Trustees. Wherever reasonable, Board of Education resolutions should include a complete record of recommendations acted upon or actions intended. A draft summary of motions will be posted on the School District website within three (3) days of the Board of Education meeting, whenever possible. Minutes of regular meetings will be available on the School District's website after they have been approved by the Board of Education (after the next Board of Education meeting). Copies may be obtained for an appropriate fee, in compliance with the School Act.

Audiovisual Recording of Regular and Special Meetings

- a) Public meetings of the Board of Education may be recorded by any member of the public, provided that notice is given by the Board of Education in advance of the meeting. This notice must be included as a notation to the Board of Education agenda and announced at the beginning of the meeting.
- b) Audiovisual recording (including live streaming) is strictly limited to the Board of Education's proceedings.
- c) The filming of minors is not permitted unless prior consent, in accordance with the School District's procedures for student image release permissions and the protection of student personal information, has been secured.
- d) Personal recordings of board meetings are not the property or responsibility of the Board of Education. Any resulting audiovisual recording is not considered an official record of the meeting, and the Board of Education is under no obligation to accept personal recordings as such.
- e) At no time may recording disrupt the view or hearing of attendees.
- f) At no time may recording disrupt the proceedings of the meeting.

- g) Requests made by an individual member of the public, who is not a Trustee, not to be recorded should be directed to the Chair in advance of the meeting. The Chair will communicate to the gallery accordingly. Where an advance request is not possible, the Chair will accommodate the request with appropriate direction as necessary.
- h) Staff of the North Vancouver School District who are invited to speak or present at a meeting do so with the understanding that they may be recorded.
- i) There shall be no recording of tablet screens or digital resources used at the Board of Education table, excluding public presentation materials.
- j) The Board of Education reserves the right to request that any recording that disrupts its proceedings or contravenes this, or any other Board of Education policy, be stopped immediately. The minutes of the meeting will record that such direction was given.
- k) Where a concern arises involving inappropriate recording or sharing of personally recorded audiovisual material, the Board of Education will review the use and may take action to request that the recording be deleted/destroyed.
- l) Any violations of these procedures are the sole responsibility of the individuals who make and distribute the recording, and the Board of Education accepts no responsibility for the quality, completeness misuse, distortion, distribution, maintenance, access, preservation or destruction of such recordings.

Schedule .C.5..
of the
Administrative Memorandum

Meeting Date: May 20, 2025 **Board** **Board, in camera**

Topic (as per the Memorandum): **Committee Reports - Written Update**

Narration:

Updates on the Board of Education's Committees will be provided in writing at each of the monthly Public Board Meetings for information.

Attachment:

Audit Committee

Audit Committee – May 8, 2025

The North Vancouver School District Audit Committee was first introduced in 2016 to assist the Board of Education in fulfilling its oversight responsibilities for the financial reporting process, the system of internal control, the audit process, the Board of Education's process for monitoring compliance with laws and regulations and the codes of conduct, and the budget process.

In the 2024/25 fiscal year, the Audit Committee has four scheduled meetings on September 12, 2024, November 14, 2024, February 13, 2025 and May 8, 2025.

Committee members in attendance included:

- Committee Chair, Daniel Anderson, Representative for North Vancouver Board of Education
- Kulvir Mann, Representative for North Vancouver Board of Education
- Antje Wilson, Representative for North Vancouver Board of Education
- Jodi Rustad, Independent Financial Expert
- Roy Uyeno, Independent Financial Expert

The meeting was chaired by Trustee Daniel Anderson. Staff in attendance were Pius Ryan, Superintendent, Jacqui Stewart, Secretary Treasurer, Helena Drury, Director of Financial Services, and Rain Hou, Manager, Budgets & Forecasting.

The primary purpose of the May meeting is to review the draft budget for the upcoming fiscal year. Other agenda items at this meeting included discussion and review of:

- 2025/26 Audit Plan as presented by Lenora Lee, Audit Partner with KPMG;
- Forecast to June 30, 2025, year end; and
- Capital Fund Update

Following the presentation of the 2025/26 preliminary annual budget, the Audit Committee recommended approval of the budget as prepared for tonight's meeting.

The Committee members also met in camera with the Auditor, without staff.

The next Committee meeting will be scheduled for the fall of 2025.

**Schedule .C.6..
of the
Administrative Memorandum**

Meeting Date: May 20, 2025 **Board** **Board, in camera**

Topic (as per the Memorandum): **Land Management - Written Update**

Narration:

Updates on the Board of Education's Land Management will be provided in writing at each of the monthly Public Board Meetings for information.

Attachment:

Land Management Update – May 2025

Land Management Update – May 2025

Cheakamus Centre’s Environmental Learning Centre – Envelope Rehabilitation

- Roof deficiency – leak being addressed under new roof warranty.

New Elementary School in the Cloverley Neighborhood

- City of North Vancouver (CNV) issued a conditional building permit on November 28, 2024. Conditions include finalizing a Development Services Agreement and finalizing the City’s engineering requirements for off-site civil infrastructure, landscaping and lighting.
- CNV comments on off-site requirements were received on February 3, 2025 followed by various stakeholder meetings to address requirements. Final comments are expected in order to finalize civil offsite works.
- Approximately 35% of the total project concrete has been poured. Foundation excavation, forming, reinforcement installation and concrete pours are progressing as per schedule.
- The first shipment of structural steel arrived to site on May 2, 2025. The first mass timber delivery is scheduled for May 12, 2025.

Handsworth Secondary School – Artificial Turf Field

- The District of North Vancouver (DNV) is working to complete the project tender documentation for the new artificial turf field. DNV is targeting the end of June to tender the project.

Lucas Centre Partial Demolition

- The demolition contractor has demobilized from the site and the project is substantially complete.
- Permanent fencing is being installed across the former courtyard.
- Construction fencing will be removed from the site by the end of May.

Lynn Valley Elementary School - Expansion Project

- Construction of the addition is in progress, with completion anticipated in the spring of 2026.

Westview Elementary School – Modular Classroom Addition

- The Construction Document Phase is 95% complete and an application for a Building Permit has been submitted to the City of North Vancouver.
- The Construction Manager is currently tendering the work to sub-trades, and mobilized to site on May 5, 2025

School Enhancement Projects - Windsor Secondary School – Envelope Project

- The window and wall cladding replacement work to select areas of the school is nearing completion, and the current phase is anticipated to be complete within the next week.
- Additional funding has been obtained for Phase 3 to complete the remaining areas of the building, at the west side of the school. Phase 3 will extend the duration of the project into the summer months.

**Schedule ..C.7..
of the
Administrative Memorandum**

Meeting Date: May 20, 2025 **Board** **Board, in camera**

Topic (as per the Memorandum): **Superintendent's Report**

Narration:

The Superintendent will provide an oral report on items of interest or concern to the Board of Education not otherwise covered in the agenda.

**Schedule ..C.8..
of the
Administrative Memorandum**

Meeting Date: May 20, 2025 **Board** **Board, in camera**

Topic (as per the Memorandum): **Report Out – British Columbia School Trustees Association and BC Public School Employers’ Association**

Narration:

Trustees will provide an update on information related to British Columbia School Trustees Association and BC Public School Employers’ Association.

Schedule .C.9..
of the
Administrative Memorandum

Meeting Date: May 20, 2025 **Board** **Board, in camera**

Topic (as per the Memorandum): **Trustees' Reports/Highlights**

Narration:

The Board Chair will call for highlights from Trustees on their activities on behalf of the Board of Education.

Schedule D...
of the
Administrative Memorandum

Meeting Date: May 20, 2025 **Board** **Board, in camera**

Topic (as per the Memorandum): **Future Meetings**

Narration:

Date and Time	Event	Location
Tuesday, June 17, 2025 at 6:30 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Avenue North Vancouver, BC

All meetings will take place on the 5th floor in the Mountain View Room, unless otherwise noted.

Pedestrian Access: Main West Entrance at 2121 Lonsdale Avenue, proceed by elevator to 5th Floor.

Vehicle Access: Parkade Entrance off West 21st Street and Lonsdale Avenue, park on Level P1 and proceed by elevator to 5th floor.

Schedule E.
of the
Administrative Memorandum

Meeting Date: May 20, 2025 **Board** **Board, in camera**

Topic (as per the Memorandum): **Public Question & Comment Period**

Narration:

At the end of the Public Board Meeting, members of the public attending the meeting have an opportunity to obtain clarification concerning the meeting's proceedings. Those who are attending virtually can email publiccomments@sd44.ca or call 604-998-5100 and leave a voice mail. Questions and comments will be accepted until one hour after the adjournment of the meeting. Questions and comments submitted by email or phone will be circulated to the Board of Education.

The Board of Education can respond to comments, or ask staff to respond to comments made during the Public Question & Comment Period.

In accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.

During the Public Question and Comment Period at the end of the meeting, speakers may not speak disrespectfully of any Board Member, staff member or any other person and must not use offensive words or gestures.