



ADMINISTRATIVE MEMORANDUM

Meeting Place:

Education Services Centre
2121 Lonsdale Avenue
Mountain View Room – Fifth Floor
North Vancouver, British Columbia

Format and Date:

PUBLIC BOARD MEETING
Tuesday, October 20, 2020, at
6:30 p.m.

		Estimated Completion Time
A.	Call to Order	
A.1.	Chair Sacré's opening remarks	6:30 pm
A.2.	Approval of Agenda (that the agenda, as recommended in the Administrative Memorandum, be adopted.)	6:30 pm
A.3.	Public Comment Period *	7:00 pm
A.4.	Stakeholder Comment Period	7:30 pm
A.5.	Approval of Minutes (that the minutes of the Public Meeting of September 22, 2020, be approved as circulated)	7:35 pm
B.	Action Items	
B.1.	Anti-Racism Steering Committee	7:50 pm
C.	Information and Proposals	
C.1.	Artists for Kids 2019/2020 Annual Report	8:05 pm
C.2.	Literacy Centres at Secondary Schools	8:10 pm
C.3.	Enrolment Update	8:20 pm

* Additional Community Presentations or Delegations are welcomed with advanced notice - see [Policy 104: Board of Education - Meetings](#) and its [Administrative Procedures](#).



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6:30 p.m.

		Estimated Completion Time
C.4.	Land Management Update	8:30 pm
C.5.	Tuesday, October 6, 2020, Standing Committee Meeting	8:35 pm
C.6.	Superintendent's Report	8:45 pm
C.7.	Report Out - BC School Trustees Association (BCSTA) and BC Public School Employers' Association (BCPSEA)	8:55 pm
C.8.	Trustees' Reports	9:05 pm
D.	Future Meetings	9:05 pm
E.	Public Question & Comment Period	9:25 pm
F.	Adjournment	9:25 pm

Note: The completion times on this agenda are estimates intended to assist the Board in its pacing.

Schedule A.3.....
of the
Administrative Memorandum

Meeting Date: October 20, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Public Comment Period**

Narration:

The Board of Education will provide a twenty (20) minute public comment period relevant to the Board's mandate. Speakers will be allocated a maximum of two (2) minutes each. An additional ten (10) minutes will be provided for Trustee questions of clarification at the end of the comment period.

Speakers are requested to place their name on a signup sheet in order to speak during the Public Comment Period. The signup sheet will be available in the Board Room from 6:20 – 6:30 p.m. prior to the meeting's commencement. The Chair will invite those wishing to speak in the order that their name appears on the signup sheet.

When appearing before the Board of Education, speakers are requested to state their name and address for the record.

During the Public Comment Period, as well as the Public Question and Comment Period at the end of the meeting, speakers may not speak disrespectfully of any Board member, staff member, or any other person and must not use offensive words or gestures.

Speakers may speak only once at the Public Comment Period.

For the purposes of October 20, 2020, Public Board Meeting, please follow these procedures:

NEW: COVID-19 Procedures for Public Board Meetings

To respect guidelines and orders around physical distancing and public gatherings provided by the Provincial Health Officer, upcoming Public Board Meetings will continue to be live-streamed and recorded. The public will not be able to attend meetings in person but will have the opportunity to provide input in advance of the meeting.

How you can provide input:

On the day of the Public Board Meeting, we ask that interested parties who wish to speak provide their full name, address, phone number, and topic of discussion to publiccomments@sd44.ca. Please do not provide a written submission.

For the Public Comment Period, we will accept requests to be placed on the speakers' list by email from 6:20 – 6:30 p.m. We will allow the first ten requests -- to a maximum of two minutes per speaker, for a total of 20 minutes -- the opportunity to speak. The Chair will phone the public speakers during the Public Comment Period in the order they have signed up.

Schedule A.4.....
of the
Administrative Memorandum

Meeting Date: October 20, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Stakeholder Comment Period**

Narration:

As per the motion passed on May 26, 2020, the Board of Education will provide a twenty (25) minute stakeholder comment period to allow stakeholders to speak to items on the Board of Education agenda (B and C items). Speakers will be allocated a maximum of five (5) minutes each. An additional five (5) minutes will be provided for Trustee questions of clarification at the end of the comment period.

Stakeholders will be invited to speak to the Board of Education in a rotating order each meeting. The Chair will invite those wishing to speak in the order that is determined prior to the meeting. For the October 20, 2020, Public Board Meeting, the following order will be observed:

- North Vancouver Teachers' Association (NVTA)
- Canadian Union of Public Employees (CUPE Local 389)
- District Student Leadership Council (DSLC)
- North Vancouver Administrators (NoVA)
- North Vancouver Parent Advisory Council (NVPAC)

When appearing before the Board of Education, speakers are requested to state their name for the record.

During the Stakeholder Comment Period, as well as the Public Question and Comment Period at the end of the meeting, speakers may not speak disrespectfully of any Board member, staff member, or any other person and must not use offensive words or gestures.

Speakers may speak only once at the Stakeholder Comment Period.

School District No. 44 (North Vancouver)

Minutes of the Public Meeting of the Board of Education, School District No. 44 (North Vancouver) held in the Mountain View Room of the Education Services Centre at 2121 Lonsdale Avenue in North Vancouver, British Columbia, on Tuesday, September 22, 2020.

PRESENT:	C. Sacré, Chair G. Tsiakos, Vice Chair D. Bruce C. Gerlach M. Higgins (teleconference) K. Mann M. Tasi Baker
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A. Call to Order

Board Chair Christie Sacré called the meeting to order at 6:30 p.m. and acknowledged the traditional territorial lands of the Squamish Nation and Tsleil-Waututh Nation. Chair Sacré thanked staff, parents and students for their continued effort and preparation leading up to the start of the school year.

Motion to Approve Trustees Participation by Teleconference

Moved by C. Sacré

that the Board approve the participation of Trustee Higgins at the September 22, 2020, Public Board Meeting by telephone.

Seconded by M. Tasi Baker

Carried

A.2. Approval of Agenda

Moved by K. Mann

that the agenda, as recommended in the Administrative Memorandum, be adopted.

Seconded by D. Bruce

Carried

A.3. Public Comment Period

There was no one wishing to speak.

A.4. Stakeholder Comment Period

As per the motion passed on May 26, 2020, the Board of Education provided a twenty minute stakeholder comment period to allow stakeholders to speak to items on the Board of Education Agenda.

Dean Yeo, Co-President of North Vancouver Administrators (NoVA), took the opportunity to acknowledge the hard work that all School District staff has done preparing for the school year. On behalf of NoVA, Mr. Yeo extended his appreciation and thanks.

Carolyn Pena, President of North Vancouver Teachers' Association (NVTA), spoke regarding the pandemic and the implication it is having on teachers. Ms. Pena shared three issues that the Board of Education could assist with to support teachers: write a letter calling for the Foundation Skills Assessments to be put on hold this year; continue working on a process for cleaning routines in schools; and, budget some of the anticipated federal funding on staffing.

A.5. Approval of Minutes

Moved by D. Bruce

that the minutes of the public meeting of June 23, 2020, be approved as circulated.
Seconded by K. Mann Carried

B.1. Audited Financial Statements for the Year Ended June 30, 2020

Kristen Watson, Director of Financial Services, introduced the 2019/20 Audited Financial Statements and shared that the meeting of the North Vancouver School District's Audit Committee was held at the beginning of September. Following a review of the Audited Financial Statements, the Audit Committee recommended that the Board approve the statements.

Ms. Watson noted that a detailed Management Discussion and Analysis Report for the 2019/20 year was produced to provide detailed information and explanation of variances from budget with regards to School District Revenues and Expenses.

Highlights from the Audited Financial Statements were provided to the Board of Education by Ms. Watson. In 2019/20, total revenues from all sources were \$194.3M, and total expenses were \$189.5M, resulting in a surplus of \$4.8M. Operating fund revenues were \$161.7M and operating fund expenses were \$154.2M, resulting in an operating surplus of \$7.4M before transfers. After recognition of transfers, the accumulated operating surplus is \$11.1M.

In presenting the Auditor's report to the Board, Lenora Lee, Partner at KPMG, noted that the financial statements for the fiscal year ending June 30, 2020, have been completed and along with the auditor's report have been submitted with no qualifications to the Board for its approval. Ms. Lee noted that there were no adjustments to the audit, and thanked management and staff for their help during the off-site audit process.

The Board thanked Ms. Lee for her report and extended thanks to Ms. Watson and staff for their work on the financial statements.

Moved by D. Bruce

that the Board approve the Audited Financial Statements and the Auditors' Report to the Board of Education of School District No.44 (North Vancouver) for the Year Ended June 30, 2020, as presented in Schedule B.1.

Seconded by M. Tasi Baker

Carried

B.2. Canadian Revenue Agency – Resolution re: Officers

Chair Sacré noted that as a result of department changes, a resolution regarding delegation of authority to authorize representatives for the purposes of obtaining and communicating with the Canadian Revenue Agency regarding Business Account information was required.

Moved by C. Sacré

that the Canadian Revenue Agency Resolution: Authorized Representatives be approved.

Seconded by K. Mann

Carried

B.3. Trustee Stipend

Secretary Treasurer Jacqui Stewart introduced this agenda item, noting that Section 71 of the *School Act* states that "a board may authorize annually the payment of remuneration to the chair, vice chair and other trustees, and...a reasonable allowance for expenses necessarily incurred by the trustees in the discharge of their duties." The Board of Education's Policy 107 outlines that in keeping with the *School Act*, Trustees shall receive an annual stipend, the amount to be set by Board resolution. The annual stipend is to be adjusted annually, each July 1, in accordance with the increase in the Vancouver Consumer Price Index (CPI).

B.3. Trustee Stipend (continued)

The Board of Education considered two options for Trustee Stipends effective July 1, 2020. Option 1 provided an increase in Vancouver CPI of 2.3% in 2018 and 2.4% in 2019. Option 2 provided an increase in Vancouver CPI of 2.4% in 2019. Secretary Treasurer Stewart advised that the proposed options are within stipends for peer school districts and provided clarification regarding the motions.

Trustees discussed the stipend options at length and shared their concerns.

Moved by M. Tasi Baker

that the Board adopt Trustee stipend rates per annum of: Chair - \$30,413; Vice Chair - \$28,877; Trustee - \$28,058, effective July 1, 2020.

Seconded by K. Mann

Carried

The motion was adopted by a vote of five votes in favour of it and two vote against it.

Trustee Gerlach requested that her negative vote be entered in the minutes.

B.4. Notice of Motion – Anti-Racism Representative Working Group

Trustee Cyndi Gerlach spoke to the motion she put forward regarding an Anti-Racism Representative Working Group. Following major events and talking points in North America, racism and systemic racism is something that needs continued dialogue in order for change to be effective.

The North Vancouver School District, as a civic organizational leader of the community, is committed to continual improvement and reflective practices. It is incumbent upon the School District to reflect on its' practice to ensure all staff, students are having equal opportunity for success and to break down any barriers that may be affecting any Black, Indigenous, People of Color (also known as BIPOC) students or staff while also creating a space for dialogue and communication.

Moved by C. Gerlach

that the Board of Education direct the Superintendent to create a BIPOC inclusive Representative Working Group to explore the prevalence of explicit and implicit racism and micro-aggressions within the North Vancouver School District; and,

that the Superintendent report at the October Public Board of Education Meeting with a proposed plan that includes:

- Draft Budget;
- Draft Proposed facilitator(s) (preferably a member of the BIPOC community with experience in facilitating community engagement processes on Race and Inequality);
- Draft Terms of Reference for the Representative Working Group; and,
- Draft Tentative Engagement Plan- including various methods to engage students, staff and the larger community;

and, that the Representative Working Group create a set of recommendations for consideration that are presented to the Board of Education at the June 2021 Public Board meeting.

Seconded by M. Tasi Baker

Carried

A five minute break was observed.

C.1. Report out – Action Items Update

Superintendent Mark Pearmain provided an update on outstanding motions and requests that have been brought forward by the Board of Education:

C.1. Report out – Action Items Update (continued)

- Inclusive Education Attendance Data Tracking: has resumed for the 2020/21 school year after stopping between March - June 2020 due to COVID-19 suspension of in-person classes.
- Climate Change/Sustainability: NVSD Sustainability Manager has had exploratory discussions with the District of North Vancouver (Energy Manager) and the City of North Vancouver (Sustainability Manager) about opportunities for collaboration of climate action initiatives.
- Elite Hockey Academy Proposal: the NVSD will re-engage the consultation process in fall 2020 with the intent of holding a public meeting to share results of stakeholder engagement.
- City of North Vancouver Collaboration Committee: Staff from the CNV and the NVSD are continuing to meet with the first Collaboration Committee Meeting set.
- Sutherland Track: the NVSD continues to monitor for grant opportunities.
- Literacy Centres at Secondary Schools: an update will be provided at a subsequent meeting.
- Student Trustee Update: student Trustee work was paused due to COVID-19. Once guidance is provided by the District Student Leadership Council, staff will work to respond.

Moving forward, Superintendent Pearmain will update the Board of Education on motions and requests through the monthly Superintendent's Update.

C.2. Land Management Update

Superintendent Pearmain updated the Board of Education on the Argyle and Handsworth Secondary School Replacement Projects, as well as the Mountainside Secondary Seismic Upgrade. Additionally, the School District continues to develop the concept design requirements for Cloverley Elementary School.

C.3. Tuesday, September 15, 2020, Standing Committee Meeting

Trustee Gerlach reported on the meeting that focused on a review of the progress in different education portfolios during the 2019/20 school year and look ahead to the goals and planned activities for the 2020/21 school year.

C.4. Superintendent's Report

Superintendent Pearmain provided a detailed report and update on return to school.

Motion to Extend

Moved by unanimous consent
to extend the meeting past 9:30 p.m.

C.5. Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA)

Trustee Tasi Baker shared she would have an update following the BCSTA meeting that is scheduled for September 23, 2020. Trustee Gerlach had nothing to report for BCPSEA.

C.6. Trustees' Reports

Trustees submitted their reports on their activities on behalf of the Board as follows:

1. Meetings attended by Trustees included:
 - Public Board Meeting

C.6. Trustees' Reports (continued)

- Public Standing Committee Meeting
 - Trustee Seminar Meetings
 - Audit Committee Meeting
 - Artists for Kids Management Committee Meeting
 - Back to School Meetings
 - Meeting with MLA Bowinn Ma & City of North Vancouver Councillors Tina Hu and Angela Girard
 - BCSTA Meeting
 - North Vancouver Museum and Archives School Programs Working Group Meeting
 - Physical Literacy for Communities North Vancouver Committee Meeting
 - North Shore Outdoor Safety Meeting
2. Events attended by Trustees included:
- Secondary School Graduation Events
 - Virtual Town Hall with Dr. Mark Lysyshyn
 - Flip the Script with Lorie Barton
 - Cops for Cancer Fundraiser

D. Future Meetings

Date and Time	Event	Location
Tuesday, October 6, 2020, at 7:00 p.m.	Standing Committee Meeting Finance and Facilities	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, October 20, 2020, at 6:30 p.m.	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, November 3, 2020, at 7:00 p.m.	Standing Committee Meeting Education and Programs	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, November 17, 2020, at 6:30 p.m.	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver

E. Public Question & Comment Period

There was no one wishing to speak.

F. Adjournment

The established agenda being completed, the Chair adjourned the meeting at 9:53 p.m. and thanked those who attended.

Certified Correct:

Jacqui Stewart
Secretary Treasurer

Christie Sacré
Chair, Board of Education

Date

Date

Schedule B.1.....
of the
Administrative Memorandum

Meeting Date: October 20, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): Anti-Racism Steering Committee

Narration:

At the September 22, 2020, Public Board Meeting, the Board of Education passed the following motion:

that the Board of Education direct the Superintendent to create a BIPOC inclusive Representative Working Group to explore the prevalence of explicit and implicit racism and micro-aggressions within the North Vancouver School District; and,

that the Superintendent report at the October Public Board of Education Meeting with a proposed plan that includes:

- Draft Budget;
- Draft Framework for a BIPOC inclusive Representative Working Group;
- Draft Proposed facilitator(s) (preferably a member of the BIPOC community with experience in facilitating community engagement processes on Race and Inequality);
- Draft Terms of Reference for the Representative Working Group; and,
- Draft Tentative Engagement Plan- including various methods to engage students, staff and the larger community;

and,

that the Representative Working Group create a set of recommendations for consideration that are presented to the Board of Education at the June 2021 Public Board meeting.

Superintendent Mark Pearmain will report back to the Board of Education with a DRAFT set of Terms of Reference, Budget, Steering Committee Membership and Engagement Plan.

Attachments:

Draft Terms of Reference
Draft Budget
Draft Engagement Plan
Draft Steering Committee Membership

RECOMMENDED MOTION:

that the Board of Education accept the Terms of Reference, Budget, Engagement Plan and Steering Committee Membership; and,

that the Superintendent host the inaugural meeting of the Anti-Racism Steering Committee no later than November 30, 2020.



Terms of Reference
for
Anti-Racism Steering Committee

Background:

At the September 22, 2020, Public Board of Education Meeting, the Board of Education unanimously passed the following motion:

that the Board of Education direct the Superintendent to create a Representative Working Group to explore the prevalence of explicit and implicit racism and micro-aggressions within the North Vancouver School District; and,

that the Superintendent report at the October Public Board of Education Meeting with a proposed plan that includes:

- *Draft Budget;*
- *Draft Framework for a BIPOC inclusive Representative Working Group;*
- *Draft Proposed facilitator(s) (preferably a member of the BIPOC community with experience in facilitating community engagement processes on Race and Inequality);*
- *Draft Terms of Reference for the Representative Working Group; and,*
- *Draft Tentative Engagement Plan- including various methods to engage students, staff and the larger community;*

and,

that the Representative Working Group create a set of recommendations for consideration that are presented to the Board of Education at the June 2021 Public Board meeting.

Values:

The North Vancouver Board of Education's shared values set the tone for how we relate to one another in pursuing common goals. In the North Vancouver School District, we relate to each other with care and appreciation. We honour diversity and recognize the exceptional in everyone. All students, parents/guardians, employees and the community at large should be treated with respect. Schools should be safe and welcoming places to learn and work.

The North Vancouver School District continually strives to improve its operations and outcomes for students. Further, the School District is guided by core values of Trust, Respect, Responsibility and Collaboration which set the "tone for how we relate to one another in pursuing common goals." The Board of Education will support programs which foster recognition of, and respect for, basic human rights and fundamental freedoms for all, regardless of race, language or religion. In light of the global discussion on race and race relations, both in the United States and Canada, it is



imperative for public institutions to review their practices and systems to ensure that all staff and students have equal access to opportunity and success.

The North Vancouver School District, as a civic organizational leader of our community, is committed to continual improvement and reflective practice. It is incumbent upon the School District to reflect on its' practice to ensure all students and staff have equal opportunity for success and break down any barriers that may be affecting any Black, Indigenous, Person of Colour (also known as BIPOC) students or staff while also creating a space for dialogue and communication.

Purpose:

To establish an Anti-Racism Steering Committee consisting of the Superintendent or designate, the District Principal of Safe & Caring Schools, one representative from each of the School District employee groups (NVTA, NOVA, CUPE) as well as two parent representatives (minimum one BIPOC) from the NVPAC, two student (minimum one BIPOC) representatives from the Student Leadership Council and one representative each from the Sḵwxwú7mesh and Tsleil-Waututh Nations. Other persons with specialized skills may be appointed to the Committee from time to time and/or for specific purposes. The Superintendent or designate will be the chairperson [or co-chair].

Objectives:

- To explore the prevalence of explicit and implicit racism and micro-aggressions within the North Vancouver School District;
- To create a safe and open space for dialogue regarding systemic or other forms of racism for students, staff and community;
- To develop and implement an engagement plan for students, staff and community members to provide insight and feedback to the North Vancouver School District on racism/systemic racism; and,
- To draft recommendations to the Board of Education for consideration to promote anti-racism within the North Vancouver School District.

The Superintendent, or designate, shall schedule meetings of the Anti-Racism Steering Committee no fewer than four times during the school year.

Updated: October 2, 2020



Anti-Racism Steering Committee

PROPOSED Budget

The proposed operational budget for the Anti-Racism Steering Committee for the 2020/21 year is \$32,500 which includes:

- Facilitator costs
- Survey costs
- Resource acquisition, and
- Incidentals

Updated: October 15, 2020



Anti-Racism Steering Committee

DRAFT Engagement Plan

Students:

Survey
DSLC
BIPOC-focused student forum

Staff:

Survey

Community:

Survey
Community Forum/Live Event Town Hall (virtual)
ThoughtExchange

Updated: October 15, 2020



Anti-Racism Steering Committee

Membership

Position	Notes	Number	Position
Superintendent or Designate		1	Co-Chair
OTHER		1	Co-Chair
District Principal, Safe & Caring Schools		1	Member
NVTA Representative		1	Member
NOVA Representative		1	Member
CUPE Representative		1	Member
NVPAC Representatives	Min. 1 BIPOC	2	Members
DSLC Representatives	Min. 1 BIPOC	2	Members
<i>Skwxwú7mesh</i> Representative		1	Member
<i>Tsleil-Waututh</i> Representative		1	Member
Others			

Updated: October 2, 2020

Schedule C.1.....
of the
Administrative Memorandum

Meeting Date: October 20, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Artists for Kids 2019/20 Annual Report**

Narration:

In accordance with reporting requirements set out in [Policy 105: Artists for Kids](#), the Management Committee is required to submit its Annual Report to the Board of Education in the fall of each year.

The *Artists for Kids 2019/20 Annual Report* covers the preceding financial year (July 1, 2019, to June 30, 2020) and includes:

1. Summary of programs and services provided to students and the community 2019/20
2. Statement of Financial Position as of June 30, 2020
3. Statement of Operations for the year ended June 30, 2020
4. Curatorial activities; acquisitions and editions published
5. Sales, marketing and promotion activities

Allison Kerr, Director of the Artists for Kids and District Principal of Fine Arts, will introduce and summarize the *Annual Report* and respond to questions from Trustees.

Attachment:
Artists for Kids 2019/20 Annual Report



2019 ~ 2020

ANNUAL
REPORT

September 2020





2019 ~ 2020 Annual Report Contents

Introduction	Allison Kerr
Section one	Program Statistics
Section two	Budget Summary
Section three	Statement of Operations
Section four	Curatorial Activities
Section five	Sales, Marketing and Promotion Activities
Section six	2019 ~ 2020 Development Activities

Appendix 'A': Audited Financials



I am proud to begin this report by sharing with you how the strength of our community at Artists for Kids, after thirty years, continues to foster a strong sense of belonging and community, by continuing to place positive and supportive relationships as the priority in all that we do. Our team could not be prouder or more grateful, of the people who have brought us here, from the smallest of our little ones to the founders of AFK.

Our relationships have taught us that learning is personal. Within the Arts, we use Big Ideas that invite us to wonder and inquire. Through these, we see interdisciplinary thinking supported, and deeper levels of student understanding encouraged within all subjects. Truly, learning *is* personal in our classrooms, in our gallery, and in our community. We place students at the heart of their own learning, through inquiry and by encouraging agency in each child's understanding of their world and of themselves.

With this philosophy, our AFK Team's continued advocacy and targeted professional development for all educators, strives to ensure that the Arts in the North Vancouver School District are supported. This is done by providing intentional and universal support to staff and students within our district to create an exceptional learning environment for our community to grow and learn. There is no doubt that our educators in the North Vancouver School District continue to act as mentors in implementing British Columbia's redesigned curriculum.

This past year was exceptional. Who would have imagined the shift in our lives when we realized that our world had changed with the onset of COVID-19 in the winter of 2020. At home and at school, we were tasked to look at our lives differently. The merging of school and home brought us to a place that allowed us to look at our lives in a way we had never considered. At Artists for Kids, we were honoured to create virtual experiences through *AFK from Home*, that not only helped to bring our Arts Education curricula to life, but supported intentional social and emotional learning via BC's Core Competencies. With this, the feedback from local, national and even international viewers was overwhelming.

Artists for Kids continues to shine but without the support of our Board of Education, our donors, our outstanding volunteers and the commitment of the Gordon and Marion Smith Foundation and its staff to work with us, we could not succeed. Truly, the work that I have shared could not have been completed without the engaged commitment and support of our community. On behalf of Artists for Kids, we are incredibly grateful to our community, for their trust and support of our program.

Allison Kerr, Director

1. Programs Statistics and Budget Summary

26th Annual Paradise Valley Summer School of Visual Art

July 2019

- Artists Vanessa Lam and Tiko Kerr inspired a sold-out camp of 119 participants with their contributions
- Instruction involved elementary and secondary teacher teams from North Vancouver
- 12 bursaries and 9 scholarships were awarded



Day Camps

July 2019

- We continued to provide our day camps for primary aged students
- 3 summer classes offered at AFK enrolled 55 students
- 1 Pro-D day camp enrolled 15 students
- Spring Break day camps were cancelled due to COVID-19

AFK Academy

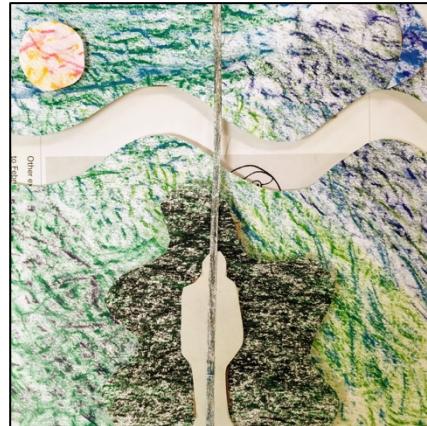
September 2019 ~ June 2020

- 24 Grade 10, 11 & 12 qualified students from North Vancouver secondary schools and one West Vancouver secondary school were enrolled in the AFK Studio Art Academy course. The course is housed at Carson Graham Secondary and taught by Daylen Luchsinger
- Field trips to art galleries and artist studios, master classes with local artists were value added components of the program

AFK Teaching Collection Gallery Program: *Dwelling: People and Place*

October 2019 ~ April 2020

- 55 intermediate elementary classes of North and West Vancouver public and private schools, participated in the Grade 5 full day programs (1,375 students). Students participated in collage and mixed- media workshops
- 4 Secondary schools participated in full day Gallery Programs built to encourage our secondary art specialist teachers to use the gallery as an extension of their classroom
- Pilot project – Interdisciplinary Program with Carson Graham’s IB TOK (Theory of Knowledge) program to support inquiry-based learning
- Capsule Sonore Francophone - collaboration with secondary French Immersion teachers and students (Windsor/Handsworth/Argyle) to support the build of our Gordon Smith Gallery APP in French, culminating in a celebration with families/students and teachers
- Multiple self-guided tours were booked, allowing unique tours and workshops to support Gifted, French Immersion, Adult and ELL groups reaching over 600 additional guests
- Mentoring art education curriculum, peer to peer, for 58 teachers in this unique hands-on gallery experience



Summer and Spring Exhibit Program

July & August 2019 / April ~ June 2020

- During the Summer of 2019, curator, Meredith Preuss, mounted the exhibition, *Reframed, Painting and Collages* by Tiko Kerr. This exhibition was enjoyed by the general public through to the end of August and was frequented by the students in the summer day camp programs. The Gallery also hosted a series of workshops to diverse groups and included a panel discussion on empathy in and through the visual arts
- In March 2020 the Gallery was closed to the public due to the COVID-19 pandemic. At this time, it was decided to postpone the exhibit *Untangled* to Spring 2021
- AFK Spring Gallery Programming was cancelled

Outreach Programs

October 2019 ~ March 2020

- 18 classes participated in our Outreach Program, bringing art and teacher mentorship into schools. These two-hour hands on workshops offered students and teachers unique opportunities to explore materials and techniques
- Students learned about the work of Inuit artist Kenojuak Ashevak and explored cross-curricular concepts including predator/prey relationships and balance within ecosystems. Students created watercolour paintings and explored colour theory as well as the elements and principles of design including line, shape, and pattern
- Our AFK art teachers bring learning to the classroom and share the lesson with staff at lunch-time so that all teachers can benefit from the program
- This program consistently has a substantial waitlist



StART Strong Program

September 2019 ~ February 2020

- This program has been created for our youngest artists. *StART Strong*, a program for toddlers and their caregivers, is supported through the Ready Set Learn funding. Two sessions ran throughout the year, the third session was cancelled due to COVID-19 pandemic
- Held in the AFK Studio, classes were consistently at capacity with a total enrollment in the year of 50

Inclusion Works

October 2019 ~ March 2020

- Weekly workshops were provided to a group of 6 young adults from *Inclusion Works B.C.*

Young Artist of the Week

July 2019 ~ March 2020

- 26 students from North Shore public and private schools were profiled in the popular North Shore News feature, which illuminates the students' wonderful skills and abilities

After School Art

October 2019 ~ March 2020

- 26 courses operated in North Vancouver schools and the Artists for Kids Studio's
- Provided *Teaching Assistant* work experience for a team of over 15 secondary students
- 8 bursaries were awarded to students from families in need of financial support
- Each student's work was exhibited in one of two celebrations in the AFK Gallery
- Total enrolment: 333 students
- The spring term was cancelled due to COVID-19



Specialty Enrichment

November 2019 ~ May 2020

- During the month of November, 43 Grade 7 students spent three days working with artist, Vanessa Brown, in collaboration with School District art teachers
- In February 2020, 18 secondary students explored drawing, painting, and ethnobotany with artist and ethnobotanist T'uy't'anat-Cease Wyss, artist Mehran Modarres-Sadeghi, and a team of AFK teachers. Students visited Squamish Nation's Harmony Garden, located on the Capilano reserve in West Vancouver. Students learned about the botanical and cultural significance of plants in the garden, sketched, and took plant cuttings that they pressed. Back in the classroom students developed stunning botanical works of art.



- In January and February 2020, 14 senior art students took part in Photography Enrichment workshops led by artist Birthe Piontek as well as School District art teachers
- In April and May 2020, the planned grade 3 enrichment workshops with North Vancouver-based artist Janet Wang were re-envisioned to be offered as series of 4 videos that were shared with students across the North Vancouver School District and beyond. As a School District Artist-in-Residence, Wang shared Visual Arts projects inspired by elements of her drawing and painting-based practice. Wang's thoughtful and fun projects helped inspire creativity at home throughout the Lower Mainland during the COVID-19 pandemic. The video series culminated in a large-scale drawing that was created by Wang using submissions of drawings from students. The work was printed on vinyl and is displayed in the window of the AFK studio, facing onto Lonsdale
- Enrichment work was exhibited in two celebrations in the AFK Gallery



Teacher Professional Learning

October 2019 ~ March 2020

- AFK program facilitator Daylen Luchsinger worked with many teachers to provide model lessons and instruction in their classrooms to assist teachers in offering quality art education to their students. Resources such as tools and materials were provided to teachers at multiple sites to support their classroom programming. Three workshops covering topics from print making to painting, were offered to teachers which engaged 60 North Vancouver School District staff
- 18 teachers received direct support and hundreds of teachers were provided with indirect support through AFK Outreach
- 58 teachers were provided direct support through the gallery program visits or self-guided gallery orientations
- In October 2019, AFK teacher Amelia Epp led a workshop at the BC Art Teachers' annual conference for 20 art teachers from across the Lower Mainland. She provided an overview of AFK curriculum documents developed for the primary, intermediate, and secondary levels inspired by the artwork of George Littlechild. Participants took part in a hands-on art making activity and created mixed media collages
- In February 2020, Amelia Epp led a similar professional development workshop at the Smith Gallery for 20 North Vancouver School District teachers

Direct Classroom Support

September 2019 ~ June 2020

- New curriculum resources were created and made accessible to all through the AFK Resource pages on the website
- AFK continued to develop our resources for teachers, growing a collection of over 30 comprehensive lesson plans designed for all grade levels. The lesson plans are available on the AFK website and are cross-curricular, linked to BC curriculum, and framed by inquiry questions. They link to artworks by Canadian artists and feature detailed images of art materials and step-by-step instructions. These PDF resources are organized by grade: Primary, Intermediate, Secondary. They are also grouped by unit concepts such as Art and Ecology, Art and Identity, and Art and Indigenous Ways of Knowing. These concepts transcend the perspectives and limits of any specific subject-area and are identified to assist teachers in planning units of inquiry that incorporate the visual arts
- For 12 weeks from April to June 2020, AFK shared a series of weekly AFK from Home videos, providing virtual resources for students and teachers of the North Vancouver School District. Each week, these videos featured works by Canadian artists from the AFK teaching collection as well as engaging art activities guided by inquiry questions including the following:
 - How do our own journeys connect to those of others?
 - How do we create balance?
 - How do we preserve stories? Which stories do we choose to preserve?

The Twin Sisters: Landscape Paintings Inspired by Roy Henry Vickers

CREATED WITH COLLABORATION BY: Che Doherty, Amanda Bell, and Ben Haynes

TOPIC: Watercolor painting; Pattern; Transfer; Layering; Depicting a landscape

SUBJECT: Visual Arts GRADES: 4-7

UNIT DURATION: 4 lessons

OVERVIEW & CULMINATING TASK: Roy Henry Vickers is a world renowned printmaker, painter, carver, author born in 1946 in Greenville, BC. His father was a First Nations man and his mother was a teacher of British heritage. In 1973 Roy began studying traditional Native art at the Gitnonmax School of Native Art in Alert Bay, BC. Roy's unique combination of British heritage and First Nations culture influenced him to develop a unique artistic style, which is immediately recognizable. Roy's artwork depicts the natural beauty of the rugged West Coast of Canada. Roy's artwork often features natural themes drawn from the rugged beauty of BC's West Coast.

The Twin Sisters depicts a moody blend of landscape with ghosts of Northwest coast First Nations imagery emanating wuču from the sky. Roy's artwork is a reflection of a Canadian legend. Roy's artwork is a reflection of the values of peace among nations and has long been a favourite of First Nations people. Roy's artwork is a reflection of the legend of the "Lions", whose mountainous ridges rise above Capilano Lake in North Vancouver.

In this four-lesson sequence students will explore how to create a monochromatic landscape using watercolour and ink. Students will experiment with a variety of techniques including watercolour washes, ink outlines, and collage. Students will learn how to use perspective, composition, space, and texture to create a landscape in perspective, and use composition to tell their story.

SKILLS STUDENTS WILL USE:

- Exploring works of art exposure to diverse values, knowledge, and perspectives. (Arts Education 4)
- Experimenting in a variety of ways to discover new possibilities. (Arts Education 4)

CONCEPTS & CONTENT (WHAT STUDENTS WILL KNOW):

- Image development; proportion;
- Expressive visual art elements;
- Interactively select artistic elements, processes, materials, technologies, and environments to express meaning in their work;

ESSENTIAL QUESTIONS (WHAT STUDENTS WILL LEARN CONSIDERING):

- What painting techniques can be used to convey depth and space in a landscape?

FIRST PEOPLES PRINCIPLES OF LEARNING:

Learning is embedded in memory, history and story.

AFK
Arts for Kids



Scholarships

June 2020

- Three of the School District's finest Visual and Performing Arts graduates were honored with a \$1,000 scholarship to post-secondary institutions
- A private donation offered \$2500 in scholarships to young recipients for our Paradise Valley Summer School of Visual Arts
- Six partial scholarships were awarded to talented young artists to support their participation in *Paradise Valley Summer School of Visual Arts*. Scholarships were provided by the Beech Foundation, the Quan Family, Heller Memorial Fund and Idea Partners, and CUPE #389

Art From 44 School District Student Art Exhibition

April 2020

- 27 schools (405 students) were scheduled to participated in the annual Art From 44 School District Student Art Exhibit at the Gordon Smith Gallery. This show provides a colourful window into classroom practice for the community at large. Moving the show to the Education Services Centre was considered by all to be a wonderful decision to allow student work to be displayed alongside those of our gallery patron artists. Unfortunately, this exhibit was cancelled due to COVID-19. All matted work was returned back to the schools in May to be displayed at the school site in June, which was the partial return of students
- AFK also invited schools to display outstanding work in the Education Services Centre lobby, September 2019 to April 2020. 14 schools shared their work throughout the year, making our lobby an extension of the Gordon Smith Gallery

Reid Cultural Grant

May 2019 and 2020

- Awarded to Canyon Heights Elementary School, led by principal Kevin Ward with a completion date of June 2020. This grant provides schools an opportunity to enhance Indigenous education at their site

Volunteers

September 2019 ~ March 2020

- Artists for Kids depends on our volunteers for so many of the little tasks that create pressure points at various times of the year. From gather data, following up with donors, preparing mailouts, supporting the set-up, take down and hosting of exhibitions and special events and being extra hands during inventory time, we couldn't do it without them
- Hundreds of hours of volunteer time are logged by a vibrant group of dedicated individuals each year

2. Budget Summary

Audited Financials Appendix 'A'

3. Financial Statements

Artists for Kids, as a program, falls within the North Vancouver School District's responsibility and therefore the financials are reported as part of the School District's operating budget and financial reports.

4. The Collection

Acquisitions

No acquisitions were purchased in the 2019/2020 fiscal year

Donations

Leonard Epp ceramic works

Limited Edition Print Publications

Elizabeth McIntosh, Diamonds, edition of nine

5. Curatorial Activities

Transformation - May ~ August 2019

Dwelling: People and Place, September 2019 ~ April 2020

Untangeled - April ~ August 2020 (Postponed)

6. Sales, Marketing and Promotion Activities

September 2019 – The Smith Gallery played host to a number of events for Culture Days

November 2019 – Print launch of the Elizabeth McIntosh, *Diamonds*

September 2019 ~ June 2020 – the gallery hosted a number of rental groups, extending our audience

Gross Print Sales: \$10,376.34

Sponsorships

- Smith Foundation
- Art Starts In Schools
- Christopher Foundation
- Edith Lando Foundation
- TD Bank
- Beech Foundation
- Summerhill Management
- Polygon Homes
- The City of North Vancouver
- RBC Foundation
- CUPE Local 389
- The District of North Vancouver
- North Shore Community Foundation
- The Paul & Edwina Heller Memorial Fund held at the Vancouver Foundation

Partnerships

- West Vancouver School District
- Coho Society
- North Shore News
- Opus Framing and Art
- Griffon Part Projects
- Vancouver Art Gallery
- Emily Carr University of Art and Design
- City of North Vancouver
- Cheakamus Centre

Media Support

- North Shore News
- Vancouver Sun
- The Province
- The Outlook
- Preview Magazine

7. 2020 - 2021 Forward Vision

Honours and Celebrations

- Continue scholarship awards for *Paradise Valley Summer School of Visual Arts*
- Continue to highlight North Shore students as *Young Artists of the Week*
- Continue the scholarship program for graduating North Vancouver School District students
- Continue with the *Bill Reid First Nations Cultural Grant* of \$1000
- Continue student exhibitions each term
- Continue to provide space and curatorial support to showcase school art programs

Programs

- Develop intentful art-based virtual and outdoor learning supports for SD44 schools and online learning community, including the launch of AFK ArtReach video series, primary, intermediate & secondary gallery program offerings and virtual Artists in Residence series
- Develop digitally accessible curriculum resources & profile artists in residence in SD44 schools
- Secondary Gallery Program continue to build and support secondary educators and classes access to the Gordon Smith Gallery

- Enhance the Studio Art Academy with added opportunities to engage with the local art community
- Support elementary and secondary students with enrichment opportunities
- Reinstate *K-12 After School Art* course offerings on the North Shore when health guidelines and capacity allow for this
- Continue an outreach program to bring our collection to schools and reach more students
- Pilot interdisciplinary program which includes multiple gallery visits per class at the secondary level
- Increase professional development activities for teachers

Marketing & Communication

- Develop communication plan in consultation with the North Vancouver School District communications team
- Promote the sale of prints in school communities and to the community at large including establishing fresh approach to school-based marketing and collaboration with commercial galleries
- Website rebuild – bring website within North Vancouver School District domain to allow for ICT support
- Enhance features for the web site to profile more regular news of events and activities including a concerted direct media plan on multiple social media platforms
- Increase media presence for the program regionally, provincially and nationally
- Increase on site programming when health guidelines and capacity allow

Revenue

- Review the existing print production model
- Develop a business plan to determine relative benefits of print sales versus program revenue
- Continue to provide leadership and support to the Gordon and Marion Smith Foundation
- Pursue grants and donations from new corporate and community partners independent of the Smith Foundation and through collaboration with Smith Foundation Director of Development
- Seek new high-profile artist patrons to support the program
- Actively seek new donors and enhance contribution of current donors

Art Gallery Development

- Continue to profile the Permanent Collection as a community resource and source of pride
- Work with Smith Foundation to develop collaborative programming for the gallery
- Continue to enhance communication for the Gallery through social media

Recent Print Publications

Released	Graham Gilmore	Etching, Op or Tunist, 2018
Released	Arnold Shives	Relief Print, Luminous Fjord, 2019
Released	Elizabeth McIntosh	Serigraph, Diamonds, 2019
Pre-production	Damian Moppet	Reestablish conversation in 2020-2021

Appendix 'A'

SCHOOL DISTRICT NO. 44 (NORTH VANCOUVER) - ARTISTS FOR KIDS PROGRAM

Statement of Financial Position

June 30, 2020, with comparative information for 2019
(unaudited)

	2020	2019
Assets		
Current assets:		
Accounts receivable (note 3)	\$ 6,449	\$ 20,374
Prepaid expenses	2,296	2,296
Print inventory for resale	<u>312,540</u>	<u>308,117</u>
	321,285	330,787
Accounts receivable (note 3)	2,709	5,753
Permanent collection of artwork	2,045,028	2,044,434
	<u>\$ 2,369,022</u>	<u>\$ 2,380,974</u>
Liabilities and Fund Balances		
Current liabilities:		
Deferred revenue	\$ 36,735	\$ 93,388
Due to North Vancouver School District (note 4)	<u>203,941</u>	<u>157,224</u>
	240,676	250,612
Fund balances:		
Permanent Collection of Artwork	2,045,028	2,044,434
Legacy Fund	102,500	102,500
Unrestricted	<u>(19,182)</u>	<u>(16,572)</u>
	2,128,346	2,130,362
COVID-19 (note 7)	<u>\$ 2,369,022</u>	<u>\$ 2,380,974</u>

SCHOOL DISTRICT NO. 44 (NORTH VANCOUVER)
- ARTISTS FOR KIDS PROGRAM

Statement of Operations - Unrestricted

Year ended June 30, 2020, with comparative information for 2019
 (unaudited)

	2020 Budget	2020 Actual	2019 Actual
(note 5)			
Revenue:			
Sale of prints	\$ 60,500	\$ 17,711	\$ 58,736
Less:			
Sales discounts	10,000	150	8,989
Sales commissions	10,000	1,295	220
	<u>40,500</u>	<u>16,266</u>	<u>49,527</u>
Cost of sales	12,500	2,220	18,387
	28,000	14,046	31,180
Donations	137,300	165,823	139,447
After school program fees	70,000	55,930	72,177
Summer program fees	78,972	78,973	68,600
Gallery program fees	39,500	33,078	28,368
Gallery rentals	2,000	600	2,103
Miscellaneous	12,000	15,102	13,482
	<u>367,772</u>	<u>363,552</u>	<u>355,337</u>
Expenses:			
Salaries and benefits	146,311	149,360	99,832
After school program	61,148	51,088	66,842
Enrichment program:			
Pullout	10,000	10,483	7,875
Exhibition	2,500	682	-
Gallery program	2,500	10,462	6,613
Day Camp	14,197	613	14,851
Art Academy	8,000	10,248	9,338
Studio in the City	-	-	3,598
Summer program	72,196	73,387	73,807
Outreach	500	68	140
Scholarships	5,000	3,000	4,000
Professional fees	9,500	9,635	23,070
Promotion	15,600	2,488	5,641
Insurance	10,500	10,756	10,587
Credit card fees	5,000	5,835	6,403
Travel	3,900	2,927	3,887
Furniture and equipment	2,000	280	-
Supplies	4,000	3,759	6,354
Wild New Territories Discovery Day	-	18,092	13,340
North Shore Stream Keepers (NSSK) Discovery	-	-	17,134
Miscellaneous	3,000	2,405	36
	<u>375,852</u>	<u>365,568</u>	<u>373,324</u>
Deficiency of revenue over expenses	\$ (8,080)	\$ (2,016)	\$ (17,987)

**SCHOOL DISTRICT NO. 44 (NORTH VANCOUVER)
- ARTISTS FOR KIDS PROGRAM**

Statement of Changes in Fund Balances

Year ended June 30, 2020, with comparative information for 2019
(unaudited)

	Permanent Collection of Artwork	Legacy Fund	Unrestricted	Total
Balance, June 30, 2018	\$ 2,046,037	\$ 102,500	\$ (188)	\$ 2,148,349
Deficiency of revenue over expenses	-	-	(17,987)	(17,987)
Invested in artwork:				
Purchases	697	-	(697)	-
Sales	(8,400)	-	8,400	-
Donations	6,100	-	(6,100)	-
Balance, June 30, 2019	2,044,434	102,500	(16,572)	2,130,362
Deficiency of revenue over expenses	-	-	(2,016)	(2,016)
Invested in artwork:				
Purchases	594	-	(594)	-
Sales	-	-	-	-
Donations	-	-	-	-
Balance, June 30, 2020	\$ 2,045,028	\$ 102,500	\$ (19,182)	\$ 2,128,346

Submitted to the North Vancouver Board of Education
October 20, 2020
On behalf of the Artists for Kids Management Committee

Chair

Mark Pearmain

Director

Allison Kerr

Secretary

Jacqui Stewart

Management Committee Members

Angelee Bulsara

Matt Burnett

Rick Chan

Cailyn Kim

Daylen Luchsinger

Kulvir Mann

Nancy Roberts

Ian Wallace

Deb Wanner

Schedule C.2.....
of the
Administrative Memorandum

Meeting Date: October 20, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Literacy Centres at Secondary Schools**

Narration:

Assistant Superintendent Chris Atkinson will provide an update on structures in place to support secondary school students in the area of literacy in the North Vancouver School District.

**Schedule C,3...
of the
Administrative Memorandum**

Meeting Date: October 20, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Enrolment Update**

Narration:

Mark Pearmain, Superintendent of Schools, will provide the Board of Education with an enrolment update for 2020/21. This report is based on enrolment figures of September 29, 2020, provided to the Ministry that will require verification before being finalized.

Enrolment projections are prepared each spring to assist with the preparation of the Ministry's Estimated Operating Grant, the development of the School District's operating budget, and to establish staffing levels for the subsequent school year. The projected enrolment for September 2020 for the base grant funding purpose is 15,273.00 full time equivalent (FTE) students. This projection was based on historical trends, local knowledge, and expected Kindergarten registration at all schools.

Actual enrolment is determined each year through the submission of the 1701 Report to the Ministry of Education, providing detailed information related to student enrolment, course registration for Grades 10, 11 and 12, Distributed Learning course completion, and unique student categories that qualify for supplemental funding. The 1701 reports are submitted four times per year: September 30 (or shortly thereafter), February, May and July.

The presentation to the Board provides comparisons between the projected and actual enrolments for September 2020, as well as comparisons to prior years. The Enrolment Update, based on September 29, 2020, information, reports total actual enrolment at 15,333.0625. The actual School Aged Student enrolment of 15,333.0625 is above the projected enrolment of 15,273.00 by 60.0625 FTE.

The information in the Enrolment Update for October 20, 2020, contains figures as of September 29, 2020. The Board will receive a Report on Class Organization and Enrolment at its public meeting on November 17, 2020.

Schedule C.4.....
of the
Administrative Memorandum

Meeting Date: October 20, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Land Management**

Narration:

Updates on the Board of Education's Land Management have been provided at each of the monthly Public Board Meetings.

Mark Pearmain, Superintendent of Schools, will present the attached *Land Management Update* (October 2020).

Attachment:
Land Management Update – October 2020

Land Management Update

Argyle Secondary School: Replacement Update

The transition to the new school will commence in mid-November. Classrooms are currently being staged with new furniture and equipment. The gym will be the final part of the building “turned over” to the school, anticipated in mid-December.

Handsworth Secondary School: Replacement Update

The majority of foundation work and excavation for the new building is now complete. The west site of the buildings’ steel structure, elevator core, and sheer wall is now secure with steel decking, exterior framing and services being installed. The east side of the superstructure will continue to be installed over the fall.

Mountainside Secondary School: Seismic Upgrade

Construction is progressing and on schedule for the seismic mitigation project with the remaining Block 1A scheduled for completion in November 2020.

The focus moving forward: completing interior concrete walls, completing windows within an occupied area, and proceeding with cladding installation.

Lucas Centre: Status

There has been no change in the status of the Lucas site.

Cloverley: Status

The School District continues to work towards the submission of the Ministry required concept design requirements. It is anticipated this work will be completed by mid-fall.

Schedule C.5.....
of the
Administrative Memorandum

Meeting Date: October 20, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Tuesday, October 6, 2020, Standing Committee Meeting**

Narration:

The Board of Education will find attached the meeting summary from the October 6, 2020, Finance and Facilities Standing Committee Meeting.

Trustee Mary Tasi Baker will report on highlights of the meeting.

Attachment:

Meeting Summary – Board of Education Standing Committee, October 6, 2020

**BOARD OF EDUCATION STANDING COMMITTEE
Finance and Facilities**

NORTH VANCOUVER SCHOOL DISTRICT

Meeting Summary of October 6, 2020

Meeting Summary of the Board of Education's Finance and Facilities Standing Committee meeting held virtually on Microsoft Teams on Tuesday, October 6, 2020.

Call to Order:

Standing Committee Chair Mary Tasi Baker called the Finance and Facilities Standing Committee meeting to order at 7:00 p.m., thanking those in attendance for participating with the School District. It was noted that this virtual meeting was being recorded and would be posted to the School District website following the meeting. The traditional territorial lands of the Squamish Nation and Tsleil-Waututh Nation were acknowledged.

Argyle Secondary School Replacement Project

Mark Thomson, Capital Project Manager, provided an update on the Argyle Secondary School Replacement Project. Three phases were discussed in length:

- Phase 1 – New School
 - Interior fit out and commissions - September/October 2020
 - Occupancy, furnishings and equipment - November/December 2020
 - Gym completion and phase 1 closeout - November/December 2020
- Phase 2 – Demolition of Existing School
 - Site property (tree barriers/sediment control) - December 2020
 - Hazardous materials abatement of existing school - January 2021
 - Demolition - March 2021
- Phase 3 – Site Improvements
 - Commence construction of new field
 - Commence daylighting of Kilmer Creek

Handsworth Secondary School Replacement Project

Mark Thomson, Capital Project Manager, provided an update on the Handsworth Secondary School Replacement Project. Three phases were discussed in length:

- Phase 1 – New School
 - Commence construction of new school - February 2020
 - Substantial completion of new school - July 2022
 - Occupancy and move-in to new school - August 2022
- Phase 2 – Demolition
 - Commence demolition of existing school - September 2022
 - Completion of demolition of existing school - March 2023
- Phase 3 – Site Improvements
 - Commence construction of new field - April 2023
 - Riparian improvements at ravine - May 2023
 - Project final completion - July 2023

Mountainside Secondary School Seismic Upgrade

Jim Mackenzie, Director of Facilities and Planning, provided an update on the Mountainside Secondary School Seismic Upgrade Project. The project schedule was discussed with a completion date of September 2021. Mr. Mackenzie shared highlights and asked Tanja Kalamar, Capital Project Manager, to explain in more detail certain features and benefits.

Cloverley Concept Plan

Mr. Mackenzie shared the history of Cloverley Elementary School site and spoke to the approval process and potential schedule for a new school. The Ministry of Education has requested that the School District proceed with the preparation of a concept plan by December 1, 2020. Work is underway and numerus consultants have been engaged to achieve approval.

Dorothy Lynas Building Envelope Project

Assistant Director of Facilities and Planning Mike Chapman provided an update of the progress at Dorothy Lynas Elementary School. The North Vancouver School District is taking on a proactive renewal of aging building envelop details. The project largely focuses on the exterior perimeter face of the building and select fire walls exposed to weather elements.

Annual Facilities Grant Projects

Mr. Chapman provided an overview on the Annual Facilities Grant (AFG). The purpose of the grant is to increase the economic life of facility assets through proactive lifecycle replacement of base building components.

The presentation and video recording can be found online: [Meetings & Minutes 2020/21](#)

Next Meeting:

November 3, 2020

Virtual Microsoft Teams Meeting

Schedule C.6.....
of the
Administrative Memorandum

Meeting Date: October 20, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Superintendent's Report**

Narration:

The Superintendent will provide an oral report on items of interest or concern to the Board not otherwise covered in the agenda.

Schedule C.7.....
of the
Administrative Memorandum

Meeting Date: October 20, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): Report Out - BC School Trustees Association (BCSTA) and BC Public School Employers' Association (BCPSEA)

Narration:

Trustees will provide an update on information related to BC School Trustees Association and BC Public School Employers' Association.

**Schedule C.8.....
of the
Administrative Memorandum**

Meeting Date: October 20, 2020 **Board** **Board, in camera**

**Topic (as per the
Memorandum):** **Trustees' Reports**

Narration:

The Chair will call for reports from Trustees on their activities on behalf of the Board of Education.

ScheduleD.....
of the
Administrative Memorandum

Meeting Date: October 20, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): Future Meetings

Narration:

Date and Time	Event	Location
Tuesday, November 3, 2020, at 7:00 p.m.	Standing Committee Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, November 17, 2020, at 6:30 p.m.	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, December 8, 2020, at 6:30 p.m.	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, January 12, 2021, at 7:00 p.m.	Standing Committee Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver

All meetings will take place on the 5th floor in the Mountain View Room, unless otherwise noted.

Pedestrian Access: Main West Entrance at 2121 Lonsdale Avenue, proceed by elevator to 5th Floor.

Vehicle Access: Parkade Entrance off West 21st Street and Lonsdale Avenue, park on Level P1 and proceed by elevator to 5th floor.

ScheduleE.....
of the
Administrative Memorandum

Meeting Date: October 20, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Public Question & Comment Period**

Narration:

In accordance with Board Policy 104: Board of Education – Meetings; twenty (20) minutes will be provided at the end of a regular Board meeting during which attendees may provide comments or ask questions of the Board on business conducted during that meeting or on any matter pertaining to the School District. The Chair may defer a response if a question cannot be answered at that time.

In accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.

For the purposes of October 20, 2020, Public Board Meeting, please follow these procedures:

NEW: COVID-19 Procedures for Public Board Meetings

To respect guidelines and orders around physical distancing and public gatherings provided by the Provincial Health Officer, upcoming Public Board Meetings will continue to be live-streamed and recorded. The public will not be able to attend meetings in person but will have the opportunity to provide input in advance of the meeting.

How you can provide input:

On the day of the Public Board Meeting, we ask that interested parties who wish to speak provide their full name, address, phone number, and topic of discussion to publiccomments@sd44.ca. Please do not provide a written submission.

For the Public Question & Comment Period, we will accept requests to be placed on the speakers' list by email from 7:15 p.m. until the start of the Public Question & Comment Period agenda item. The Chair will phone the public speakers during this 20 minute Public Question & Comment Period in the order they have signed up.