

**ADMINISTRATIVE MEMORANDUM**

**Meeting Place:**

Virtual Meeting  
[Meeting Link](#)

**Format and Date:**

PUBLIC BOARD MEETING  
Tuesday, January 18, 2022, at  
6:30 p.m.

		Estimated Completion Time
<b>A.</b>	<b>Call to Order</b>	
A.1.	Chair Mann's opening remarks	6:30 pm
A.2.	Approval of Agenda (that the agenda, as recommended in the Administrative Memorandum, be adopted.)	6:30 pm
A.3.	Public Comment Period *	7:00 pm
A.4.	Stakeholder Comment Period	7:30 pm
A.5.	Approval of Minutes (that the minutes of the Public Meeting of December 7, 2021, be approved as circulated)	7:35 pm
<b>B.</b>	<b>Action Items</b>	
B.1.	Board Committees and Trustee Representational Assignments (2022)	7:40 pm
B.2.	Notice of Motion: BCSTA Motion	7:50 pm
B.3.	Approval of Business and Gaming Entrepreneurship Lab 2022/23	8:00 pm
B.4.	Notice of Motion: Mental Health/Illness Working Group	8:20 pm
<b>C.</b>	<b>Information and Proposals</b>	
C.1.	North Vancouver Teachers' Association Professional Development Report	8:35 pm
C.2.	North Vancouver Online Learning Update	8:50 pm
C.3.	Notice of Motion: Policy Alignment with United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP)	9:05 pm

\* Additional Community Presentations or Delegations are welcomed with advanced notice - see [Policy 104: Board of Education - Meetings](#) and its [Administrative Procedures](#).



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**Format and Date:**

PUBLIC BOARD MEETING  
Tuesday, January 18, 2022, at  
6:30 p.m.

	Estimated Completion Time
C.4. School Calendar 2022/23 Update	9:15 pm
C.5. Land Management Update	9:25 pm
C.6. Tuesday, January 11, 2022, Standing Committee Meeting	9:30 pm
C.7. Superintendent's Report (including COVID-19)	9:40 pm
C.8. Report Out - BC School Trustees Association (BCSTA) and BC Public School Employers' Association (BCPSEA)	9:45 pm
C.9. Trustees' Reports	9:55 pm
<b>D. Future Meetings</b>	9:55 pm
<b>E. Public Question &amp; Comment Period</b>	9:55 pm
<b>F. Adjournment</b>	9:55 pm

**Note:** The completion times on this agenda are estimates intended to assist the Board in its pacing.

**Schedule A.3**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** January 18, 2022                       **Board**                       **Board, in camera**

**Topic (as per the Memorandum):**                      **Public Comment Period**

**Narration:**

**NEW: COVID-19 Procedures for Public Board Meetings**

To respect guidelines and orders around physical distancing and public gatherings provided by the Provincial Health Officer, upcoming Public Board Meetings will continue to be live-streamed, recorded and posted to the website for viewing. The public will not be able to attend meetings in person but will have the opportunity to provide input in advance of the meeting.

How you can provide input:

On the day of the Public Board Meeting, we ask that interested parties who wish to ask a question or provide a comment email [publiccomments@sd44.ca](mailto:publiccomments@sd44.ca) with their full name, address, and written submission. *The first ten comments with the required contact information will be read out.* All other comments will be circulated by the Secretary Treasurer. In order to keep within the maximum of two minutes, please ensure that your comments have a maximum of 350 words. The Board Chair will read out the name, address and comment for the record during the Public Comment Period. Please provide comments by 6:00 p.m. on January 18, 2022.

The Board of Education will provide a twenty minute public comment period relevant to the Board's mandate. Speakers will be allocated a maximum of two minutes each.

**Schedule A.4**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** January 18, 2022                       **Board**                       **Board, in camera**

**Topic (as per the Memorandum):**                      **Stakeholder Comment Period**

**Narration:**

As per the motion passed on May 26, 2020, the Board of Education will provide a twenty (25) minute stakeholder comment period to allow stakeholders to speak to items on the Board of Education agenda (B and C items). Speakers will be allocated a maximum of five (5) minutes each. An additional five (5) minutes will be provided for Trustee questions of clarification at the end of the comment period.

Stakeholders will be invited to speak to the Board of Education in a rotating order each meeting. The Chair will invite those wishing to speak in the order that is determined prior to the meeting. For the January 18, 2022 Public Board Meeting, the following order will be observed:

- Canadian Union of Public Employees (CUPE Local 389)
- District Student Leadership Council (DSLCL)
- North Vancouver Administrators (NoVA)
- North Vancouver Parent Advisory Council (NVPAC)
- North Vancouver Teachers' Association (NVTAA)

When appearing before the Board of Education, speakers are requested to state their name for the record.

During the Stakeholder Comment Period, as well as the Public Question and Comment Period at the end of the meeting, speakers may not speak disrespectfully of any Board member, staff member, or any other person and must not use offensive words or gestures.

Speakers may speak only once at the Stakeholder Comment Period.

## School District No. 44 (North Vancouver)

Minutes of the Public Meeting of the Board of Education, School District No. 44 (North Vancouver) held virtually through Microsoft Teams in North Vancouver, British Columbia, on Tuesday, December 7, 2021.

**PRESENT:** K. Mann, Chair  
L. Munro, Vice Chair  
C. Gerlach  
M. Higgins  
C. Sacré  
M. Tasi Baker  
G. Tsiakos

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### A. Call to Order

Board Chair Kulvir Mann called the meeting to order at 6:30 p.m. and acknowledged the traditional territorial lands of the Squamish Nation and Tsleil-Waututh Nation.

#### Motion to Approve Trustees Participation by Microsoft Teams

Moved by K. Mann

WHEREAS Section 67 of the *School Act* permits Trustees to participate in or attend a meeting of the Board by telephone or other means of communication if all Trustees and other persons participating in or attending the meeting are able to communicate with each other;

the Board hereby approves the participation by the Trustees in the December 7, 2021, Public Board Meeting by Microsoft Teams.

Seconded by C. Sacré

Carried

### A.1. Chair Mann's opening remarks

Chair Mann began by sharing her appreciation for the best wishes received from the community on her appointment to Board Chair, recognized Vice Chair Linda Munro and thanked Trustee George Tsiakos for his work as Board Chair over the past year. Special thanks was provided to District Principal Tsonomot Brad Baker for his work in the North Vancouver School District.

Chair Mann acknowledged International Day of People with Disabilities, International Volunteer Day, National Day of Remembrance and Action on Violence against Women, Human Rights Day, all which are occurring in the month of December. Congratulations was shared with the Museum of North Vancouver which had its opening day on December 4, 2021.

### A.2. Approval of Agenda

Moved by C. Sacré

that the agenda, as recommended in the Administrative Memorandum, be adopted.

Seconded by M. Tasi Baker

Carried

### A.3. Public Comment Period

Due to the COVID-19 pandemic and moving the meeting to Microsoft Teams, the Board of Education requested that interested parties email in their submission to be read out by the Board Chair.

One written comment was received from Willy Commernaut, resident of North Vancouver, who commented on Proposed New Policy 810: Child Care Programs on Board Property.

**A.4. Stakeholder Comment Period**

As per the motion passed on May 26, 2020, the Board of Education provided a twenty minute stakeholder comment period to allow stakeholders to speak to items on the Board of Education Agenda.

Alexa Bennett Fox, Second Vice President of the North Vancouver Teachers' Association (NVTAs), addressed the following items: the hope to see child care programs expand to meet the needs of families; continued complexity of the composition of classrooms; support of a mental health group; and, fees of secondary school and specialty programs.

Moe Zhang, executive member of the District Student Leadership Council (DSLCC), provided an update on behalf of the DSLCC. Moe shared the importance of discussing education and, student perspective and voice to help improve school environments. Thanks was provided to the Board of Education for meeting with the executive team on November 23, 2021.

**A.5. Approval of Minutes**

Moved by G. Tsiakos

that the minutes of the public meeting of November 16, 2021, be approved as circulated.

Seconded by M. Higgins

Carried

**B.1. Proposed New Policy 810: Child Care Programs on Board Property**

Assistant Superintendent Chris Atkinson introduced this agenda item noting that in March 2020, the Ministry of Education introduced new provisions in the *School Act* that enables boards of education to offer before and after school care rather than through licensed child care providers. Through a Ministerial Order introduced in August 2020, the Minister established prescriptive and extensive requirements for policy to be adopted by boards of education.

Staff have developed a policy and administrative procedures that support child care programs in the North Vancouver School District. Consistent with the School District approach to policy development, the policy is written broadly, to provide the framework for child care programs on Board property, while the administrative procedures contains the details and specifics for implementation of the policy. The policy and administrative procedures have been updated to include a process for consultation with community education partners, including First Nations and Métis Nation BC. Highlights and clarification were provided on the policy and administrative procedures.

Moved by C. Sacré

that the Board of Education approve Proposed New Policy 810: Child Care Programs on Board Property, as attached to this Administrative Memorandum of December 7, 2021.

Seconded by M. Tasi Baker

Carried

**B.2. Proposed Revised Policy 710: Accumulated Operating Surplus**

Director of Finance Kristen Watson presented the proposed revised Policy 710: Accumulated Operating Surplus and Administrative Procedures. The policy and administrative procedures have been updated to include a process for consultation with community education partners, including First Nations and Métis Nation BC. The revised policy strengthens the Board of Education's commitment to financial accountability by requiring that a separate motion be passed for all utilization of Accumulated Operating Surplus. The revisions to the policy have been developed with the input of the School District Audit Committee.

Moved by G. Tsiakos

that the Board of Education approve Proposed Revised Policy 710: Accumulated Operating Surplus, as attached to this Administrative Memorandum of December 7, 2021.

Seconded by L. Munro

Carried

**B.3. Proposed New Policy 711: Financial Planning and Reporting**

Director of Finance Kristen Watson presented the proposed new Policy 711: Financial Planning and Reporting and Administrative Procedures. The Proposed New Policy 711: Financial Planning and Reporting has been developed in response to the Ministry of Education directive that boards of education develop a consultation process that includes community education partners and First Nations and Métis Nation BC. Further, the Ministry directive requires boards of education to develop a three year budget, and report back each year to the community and the rightsholders on progress measures made towards the achievement of Board strategic priorities.

Proposed New Policy 711: Financial Planning and Reporting replaces Policy 701: Budgets, which was last reviewed in September 2001. Proposed New Policy 711: Financial Planning and Reporting modernizes the language and includes the Board of Education's commitment to consultation and transparent reporting.

Moved by G. Tsiakos

that the Board of Education approve Proposed New Policy 711: Financial Planning and Reporting, as attached to this Administrative Memorandum of December 7, 2021; and,

that the Board of Education repeal Policy 701: Budgets.

Seconded by C. Gerlach

Carried

**B.4. Board/Authority Authorized Courses 2022/23**

District Principal Greg Hockley shared that boards of education must authorize each Board Authority Authorized (BAA) Course and ensure it meets the Ministry of Education's BAA Course requirements. Once the courses receive board approval, they will be submitted to the Ministry for approval.

Mr. Hockley offered an overview of the course History of Rock Music 11. Mr. Hockley responded to Trustees' questions, clarifying that the course would include different topics and genres to accommodate the needs of students in the North Vancouver School District.

Moved by C. Sacré

that the Board of Education, according to its power and capacity set out in Section 85(2)(i) of the School Act and in harmony with the course standards established by the Ministry of Education, hereby approves the Board/Authority Authorized (BAA) course, History of Rock Music 11, effective 2022/23 for submission to the Ministry of Education.

Seconded by M. Tasi Baker

Carried

**B.5. Notice of Motion: Motions and Notice of Motions**

Trustee Tsiakos introduced this agenda item noting that the Notice of Motion: Motions and Notice of Motions was first discussed at the November 16, 2021 Public Board Meeting. As part of the proposed motion, the item is now being brought forward as an action item for a formal vote by the Board of Education. Allowing Trustees to see the motion in advance will allow for a thoughtful conversation and for consideration of the decision making process.

Moved by G. Tsiakos

that the Board of Education adopt the recommended changes to Policy 104: Board of Education – Meetings Administrative Procedures, as outlined in Appendix A, and direct the Superintendent to update Policy 104: Board of Education – Meetings Administrative Procedures and related procedural considerations to reflect these changes.

Seconded by C. Sacré

Carried

**B.5. Notice of Motion: Motions and Notice of Motions (continued)**

Recommended changes to Policy 104: Board of Education – Meetings Administrative Procedures

- Trustee motions that are presented at a Public Board Meeting and that are subject to a vote, should normally be introduced for discussion purposes at least one meeting prior to the meeting at which they are voted upon; and,
- The Board of Education may suspend the application of the above noted procedural requirement upon a motion approved by a two-thirds vote of Trustees present and entitled to vote on the motion at issue.

A short break was observed.

**C.1. Organization of Classes Report 2021/22**

Mark James, District Principal, introduced this agenda item and provided an update regarding the School District's enrolment for the 2021/22 school year and highlighted comparisons between the projected and actual enrolments for September 2021.

The report provided detailed information on student enrolment, supplemental enrolment, class size limits/composition requirements and comparison on class size average and combined classes.

**C.2. Update on Rowing Academy for 2022/23**

Assistant Superintendent Atkinson updated the Board of Education on the Rowing Academy that was first approved in June 2019. Since the approval, the sponsor teacher left the School District, leaving the Rowing Academy on hold. Staff, along with the Depp Cove Rowing Club, are able to offer the academy at Seycove Secondary for the 2022/23 school year.

**C.3. Notice of Motion: BCSTA Motion**

Trustee Mary Tasi Baker introduced this agenda item regarding a substantive motion to put forward to the BC School Trustees Association (BCSTA) Annual General Meeting in April 2022. Following BCSTA's procedures, in order to put forward a motion to the BCSTA AGM, boards of education must pass the final wording of the motion by a majority vote of the Board.

Information was shared on the motion to review and refresh the "Attributes of a BC Graduate." The current mandate for public schooling was written in 1989 and the Attributes of a BC Graduate stem from consultation at that time. The proposed refresh should incorporate a process for review, assessment, reflection and amendment. Any further discussion will be held during the BCSTA Annual General Meeting.

The motion regarding BCSTA Motion will be on a future agenda in the action items for a formal vote from all Trustees.

**C.4. Notice of Motion: Mental Health/Illness Working Group**

Trustee Cyndi Gerlach introduced the recommendation to establish a Mental Health/Illness Working Group. Highlighting the motion, Trustee Gerlach noted that people with mental health conditions are often plagued by stigma as well as discrimination. The reality for many people with a mental illness is they report that how others judging them is one of the barriers to getting the help they need.

The motion regarding a proposed Mental Health/Illness Working Groups will be on a future agenda in the action items for a formal vote from all Trustees.

### **C.5. Secondary School and Specialty Academy Fees 2022/23**

Assistant Superintendent Atkinson introduced this agenda item and advised that boards of education may charge fees to students and parents for goods and services provided by the Board in accordance with the *School Act* [s. 82]. Board [Policy 706: Board of Education – School Fees](#) requires that each North Vancouver school and specialty academy annually establish a schedule of fees. Fees for the 2022/23 school year are determined prior to the end of 2021 to allow fee schedules to be included in the secondary school course guidebooks that are published in January 2022.

Both the 2022/23 Secondary Schedule of School Fees and the Schedule of Specialty Academy Fees 2022/23 have been brought forward to the Board of Education for information.

### **C.6. Land Management Update**

Superintendent Pearmain updated the Board of Education on the Argyle Secondary and Handsworth Secondary School Replacement Projects and the Mountainside Secondary Seismic Upgrade. Updates on the Cheakamus Centre's Environmental Learning Centre, Lynn Valley Elementary addition and the status of the new Cloverley Elementary School were provided.

### **Motion to Extend**

Moved unanimously  
to extend the meeting past 9:30 p.m.

### **C.7. Superintendent's Report (including COVID-19)**

Superintendent Pearmain started by providing an update on COVID-19 noting that the vaccination campaign for 5-11 year olds has commenced. The North Vancouver School District continues to think of the numerous school districts still struggling with severe weather.

Superintendent Pearmain thanked the community, staff and students for continuing to support each other during this time. A special message to enjoy the winter break was shared.

### **C.8. Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA)**

Trustee Tasi Baker and Trustee Tsiakos provided highlights from the recent BCSTA Academy.

Trustee Sacré shared that local bargaining would be starting soon.

### **C.9. Trustees' Reports**

Trustees submitted their reports on their activities on behalf of the Board as follows:

- Meetings attended by Trustees included:
  - Public Board Meeting
  - In Camera Meetings
  - Trustee Seminar Meetings
  - Indigenous Education Council Meeting
  - Inclusion Committee Meeting
  - District Student Leadership and Board of Education Meeting
  - District Student Leadership Council Meeting
  - Safe and Caring Schools Meeting
  - Calendar Committee Meeting
  - Integrated Transportation Committee Meeting
  - Policy Review Committee
  - NVPAC General Meeting

**C.9. Trustees’ Reports (continued)**

- Children and Youth Safe and Active Transportation Meeting
  - BCSTA Board Chairs Meeting
  - CNV4ME Action Team Meeting
  - BCSTA Board Chairs Meeting – Update from Minister Whiteside and PHO
  - BCSTA Metro Meeting
  - Physical Literacy for Communities North Vancouver Committee Meeting
- Events attended by Trustees included:
    - Various School Visits
    - Vancouver Coastal Health – Dr. Choi Presentation to NVSD and WVSD Board Trustees
    - BCSTA Academy
    - NVPAC Treasurer 101 Presentation
    - District of North Vancouver Council Workshop – Active Transportation and Slow Streets

During the Trustees’ Reports, Trustee Tsiakos provided a notice of motion which will be included on a future agenda as an information item.

**D. Future Meetings**

<b>Date and Time</b>	<b>Event</b>	<b>Location</b>
Tuesday, January 9, 2022 at 7:00 p.m.	Standing Committee Meeting	Virtual
Tuesday, January 18, 2022 at 6:30 p.m.	Public Board Meeting	Potentially Hybrid/In-Person
Tuesday, February 8, 2022 at 7:00 p.m.	Standing Committee Meeting	Virtual
Tuesday, February 15, 2022 at 6:30 p.m.	Public Board Meeting	Potentially Hybrid/In-Person

**E. Public Question & Comment Period**

Due to COVID-19 and moving the meeting to a virtual platform, the Board of Education did not take questions or comments in real time. Members of the public were asked to email their submission in to [publiccomments@sd44.ca](mailto:publiccomments@sd44.ca).

**F. Adjournment**

The established agenda being completed, the Chair adjourned the meeting at 9:43 p.m. and thanked those who attended.

Certified Correct:

\_\_\_\_\_  
Jacqui Stewart  
Secretary Treasurer

\_\_\_\_\_  
Kulvir Mann  
Chair, Board of Education

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Schedule ...B.1....**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** January 18, 2022  **Board**  **Board, in camera**

**Topic (as per the Memorandum):** **Board Committee and Trustee Representational Assignments (2022)**

**Narration:**

In accordance with [Policy 102: Board of Education - Committees and Representation](#), and subject to approval of the Board of Education, the Chair may, for a calendar year, appoint Trustees to represent the perspective of the Board of Education to external organizations or agencies in those instances where the maintenance of external relationships is considered essential to Board's effectiveness or where representation is required by legislation or contract.

The list of assignments and appointments, as attached, are presented to the Board for approval at this evening's meeting.

**Attachment:**

*Trustee Representational Assignments and Liaison Areas – January 2022*

**RECOMMENDED MOTION:**

that the Board approve the Chair's appointments of Trustees as attached to this Administrative Memorandum and make the appointments effective January 19, 2022.

<b>PROVINCIAL</b>	<b>2022 Assignments</b>
British Columbia Public School Employers' Association (1+alt) (Elected)	Christie Sacre / Megan Higgins (alt)
British Columbia School Trustees Association Provincial Council (1+alt) (Elected)	Mary Tasi Baker / George Tsiakos (alt)
<b>MUNICIPAL / LOCAL</b>	<b>2022 Assignments</b>
City of North Vancouver Advisory Planning Commission (1)	Mary Tasi Baker
City of North Vancouver Integrated Transportation Committee (1)	Christie Sacre
Children, Youth, Safe and Active Transportation (City) (1)	Christie Sacre
Collaboration Committee (DNV) (Board Chair) (1)	Kulvir Mann
North Shore Substance Abuse Committee (1)	George Tsiakos
North Vancouver Recreation & Culture Commission (1)	Linda Munro
North Shore Table Matters Network (2)	Kulvir Mann / Christie Sacre
<b>SCHOOL DISTRICT / INTERNAL</b>	<b>2022 Assignments</b>
Board Chair (Elected)	Kulvir Mann
Board Vice Chair (Elected)	Linda Munro
Chair, Standing Committee (monthly responsibility)	see separate list
Audit Committee (3)	Kulvir Mann / Christie Sacre / Mary Tasi Baker
Arts Education Advisory Committee	Kulvir Mann
Artists for Kids Management Committee (1)	Kulvir Mann
Capital Planning Committee (1)	Mary Tasi Baker
Education Week Planning Committee "Class Acts" (2)	Christie Sacre / George Tsiakos
French Immersion Advisory Committee (1)	Linda Munro
Inclusion Committee (2)	Kulvir Mann / Christie Sacre
Indigenous Education Council (1)	Kulvir Mann
North Vancouver Parent Advisory Council Liaison Trustee (1)	Linda Munro
North Vancouver School District Communications Committee (1)	Christie Sacre
North Vancouver School District Policy Review Committee (2)	Kulvir Mann / Christie Sacre
Presidents' Council (Board Chair) (1)	Kulvir Mann
Safe and Caring Schools Committee (1)	Christie Sacre
School Calendar Committee (2)	Megan Higgins / George Tsiakos
Screening and Selection of Assistant Superintendent & Directors (Board Chair)	Kulvir Mann
Screening and Selection of Principals (1+alt)	Kulvir Mann / George Tsiakos (alt)
Screening and Selection of Vice Principals (1+alt)	Christie Sacre / George Tsiakos (alt)
Student Leadership Council Liaison Trustee (2)	Kulvir Mann / Christie Sacre
Sustainability Leadership Team (1)	Kulvir Mann
<b>TRUSTEE LIAISON ASSIGNMENTS</b>	<b>2021/22 Assignments</b>
Argyle (Boundary, Lynn Valley, Ross Road, Upper Lynn) & Sutherland	Kulvir Mann
Carson Graham (Larson, Queen Mary, Westview) & Eastview	Mary Tasi Baker
Handsworth (Canyon Heights, Cleveland, Highlands, Montroyal) & Brooksbank	Linda Munro
Mountainside Secondary, NV Distributed Learning (Braemar, Capilano, Carisbrooke, Norgate) & Queensbury	George Tsiakos
Seycove (Cove Cliff, Dorothy Lynas, Sherwood Park)	Megan Higgins
Windsor (Blueridge, Lynnmour, Seymour Heights) & Ridgeway	Christie Sacre

**Schedule ...B.2...**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** January 18, 2022  **Board**  **Board, in camera**

**Topic (as per the Memorandum):** **Motion for BC School Trustees Association (BCSTA) Annual General Meeting**

**Narration:**

Following BCSTA's procedures, in order to put forward a motion to the BCSTA AGM, boards of education must pass the final wording of the motion by a majority vote of the Board. This year's AGM is taking place on April 21-24, 2022 and the deadline for submitting motions is February 20, 2022.

The North Vancouver Board of Education wishes to put forward one substantive motions to the BCSTA AGM. The motion is attached to this memorandum.

**Attachment:**

Attributes of a BC Graduate Review Process

**RECCOMENDED MOTION:**

that the North Vancouver Board of Education approve the substantive motion as attached to this memorandum of January 18, 2022.



## Attributes of a BC Graduate Review Process

### Category: Boards of Education

<b>Motion #:</b>		<b>Sponsor:</b>	SD 44 (North Vancouver)
<b>Meeting:</b>	AGM 2022	<b>Action:</b>	
<b>Category:</b>		<b>Outcome:</b>	

#### Motion as Presented:

#### BE IT RESOLVED:

That BCSTA request that the Ministry of Education establish a process to review and refresh the ‘Attributes of a BC Graduate’ and, that the review process be commenced in the 2022/2023 school year.

#### Rationale:

Given the social, cultural, technological, and environmental challenges facing our province, country, and the world, we request the Ministry of Education engage in a consultation process to review and refresh the ‘Attributes of a BC Graduate’.

Since 1989, we have seen extreme changes in the world impacting how we live together locally and globally. As such, students of today face local and global challenges that were not of consideration at the time the ‘Attributes of a Graduate’ was written. Issues of truth, healing and reconciliation, urbanization, climate change, equity, inclusion, as well as the ethical use of technology and social media are challenges that were not in the minds of our community in 1989. The Graduate of today needs to be a ‘Citizen of Humanity’ with insight and dispositions that consider our shared needs as much as the individual needs. The ‘Attributes of a BC Graduate’ (The Educated Citizen) situates the Individual’s achievement at the core with little expectation into care for the environment, Indigenous rights, equity and inclusion.

The current [Mandate for Public Schooling](#) was written in 1989, and the [Attributes of a BC Graduate](#) stem from a province-wide consultation related to the Mandate. Like any consultation process, the results reflected the concerns and needs of that particular time. In 1989, the process was rooted in three key goals of public schooling: Intellectual, Human and Social, and Career development. The context and meaning provided to each of these goal areas is a reflection of the values of BC citizens in 1989.

If our job is to create thoughtful world citizens who can reason ethically, and embrace collaboration and interdependence, we ask for a timely review and refreshing of ‘Attributes of a BC Graduate’, and related consideration for the [Mandate for Public Schooling](#) published in 1989.



This review could help inform the Enhancing Student Learning Reporting Order 302/20 which was put in place in August 2020 and took effect on September 1, 2020. The Policy outlines requirements for both the ministry of education and boards of education.

Any successful implementation of a policy or plan should incorporate a process for review, assessment, reflection and amendment. Both parties should have an opportunity to reflect on the goals of the framework and review to see if the mandated report and other requirements meet that goal. The review will enable boards to share feedback with the ministry regarding improvements that could be made to the reporting requirements in the Framework for Enhancing Student Learning.

**Reference(s):**

- [Memorandum of Understanding between the Ministry of Education and BCSTA](#)
- [Enhancing Student Learning Reporting Order](#)
- [Ministry of Education Policy: Framework for Enhancing Student Learning](#)

**This is a Substantive Motion and does not change or contradict any existing Foundational or Policy Statement. This motion relates to Foundational Statement 2.1FS (Co-Governance).**

**Schedule B.3**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** January 18, 2022                       **Board**                       **Board, in camera**

**Topic (as per the Memorandum):**                      **Approval of Business and Gaming Entrepreneurship Lab 2022/23**

**Narration:**

An overview of the proposed Business and Gaming Entrepreneurship Lab Academy was presented at the November 16, 2021 Board Public Meeting. Information provided included an overview of the objective and delivery of the specialty academy.

Assistant Superintendent Chris Atkinson will provide the Board of Education with an update on the application process and further respond to questions posed by Trustees at the November 16, 2021 Board Meeting.

**RECOMMENDED MOTION:**

that the Board of Education approve, in principle, the implementation of a Business and Gaming Entrepreneurship Lab Academy as outlined in the proposal presented at the November 16, 2021 Public Board Meeting, and that the academy be offered beginning September 2022 subject to sufficient student enrollment.

**Schedule ...B.4...**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** January 18, 2022                       **Board**                       **Board, in camera**

**Topic (as per the Memorandum):**                      **Mental Health/Illness Working Group**

**Narration:**

About one in five people—over six and a half million Canadians—experience a mental illness or substance use problem in their lifetime. Unfortunately, many people don't ask for help because they feel ashamed or scared. People may judge them and treat them negatively based on a mental health or substance use problem. Others have trouble finding a place to live, finding a job, maintaining relationships and other important parts of life. In fact, most people living with a mental illness say that stigma is worse than the symptoms they feel.

Stigma originally meant a physical mark of shame. Now, it's an invisible mark that sets you apart from others. The problem with the word 'stigma' is that it puts the focus on the person's difference instead of on the people who are setting them apart. Using the word stigma makes it seem different than racism, homophobia or sexism. It isn't. So it's time to talk about stigma for what it really is: prejudice and discrimination. Prejudice is holding negative attitudes or beliefs about people who are viewed as different. Discrimination is acting on these ideas or beliefs.

October is Healthy Workplace Month, October 3-9 is Mental Illness Awareness Week and October 10, is World Mental Health Day.

**RECOMMENDED MOTION:**

that the Board of Education direct the Superintendent to create an annual Standing Committee on Mental Health/Illness during the month of October, Mental Health Awareness Month; and,

that this annual standing committee bring together District Principal of Social Emotional Learning, Assistant Superintendent, Executive Director of Human Resources (or their designates), and individuals with lived experience to speak to the initiatives that the North Vancouver School District is undertaking; and how NVSD supports students, staff and the community in breaking down the stigmas surrounding mental health and/or illnesses.

**Schedule ...C.1....**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** January 18, 2022  **Board**  **Board, in camera**

**Topic (as per the Memorandum):** **North Vancouver Teachers' Association Professional Development Report**

**Narration:**

Katrina Russell, President of the North Vancouver Teachers' Association (NVTA) and Tammy Daley, the Association's Professional Development Chair, will present to the Board of Education the NVTA's Professional Development Report 2020/21.

The Board of Education provides an annual grant of \$94,500 to the Association for the purpose of providing programs, services, and courses that promote and foster the professional development of teachers in the School District. The Professional Development Fund is administered and controlled by the North Vancouver Teachers' Association. The NVTA submits to the Board an annual financial report.

**Attachment:**

North Vancouver Teachers' Association Professional Development Report to the Board 2020/21



**North Vancouver  
Teachers' Association**

# **Professional Development**

## **Report to the Board**

**2020-2021**

*Tammy Daley*  
Professional Development Chairperson  
*Katrina Russell*  
President

# NVTA Professional Development 2020-2021 Report to the Board

## 1. Introduction

The North Vancouver Teachers' Association is pleased to present its annual Report to the Board on Professional Development for the 2020-2021 school year.

The NVTA appreciates the support of the Board of Education in providing funding for teachers to undertake Professional Development activities. The NVTA also contributes substantial time and resources in support of its members' ongoing Professional Development.

We believe it is part of a teacher's professional responsibility to be a self-directed, reflective practitioner, committed to ongoing, career-long Professional Development.

*Professional Development is a process of ongoing growth, through involvement in programs, services and activities designed to enable teachers, both individually and collectively, to enhance professional practice. The BCTF and the NVTA advocate for individual ownership and professional autonomy by professional teachers.*

### NVTA Professional Development Policy and Guidelines

## 2. Professional Development Funding

Each year, the North Vancouver School District and the North Vancouver Teachers' Association contribute resources toward Professional Development for the district's teachers. Through the auspices of the Collective Agreement, the Board of Education contributes a grant of \$94,500 annually to the NVTA Professional Development Fund. The current amount was negotiated in 1996 and has not changed since then.

<b>School Board:</b>	Professional Development Fund	\$	94,500
<b>NVTA PD Budget:</b>		\$	53,257.00
	✓ 0.4 FTE PD Chairperson		
	✓ PD Committee Release, Training and Expenses		
	✓ Targeted New Teacher Funding		
	✓ Additional funding for the Conference		
<b>Total PD Spending</b>		\$	147,757.00

The \$94,500 provided to the NVTA funds teachers' Professional Development. All teachers were eligible to apply for up to \$250 in reimbursement, however, with over 1500 members clearly not everyone is able to receive reimbursement each year. All eligible teachers received up to \$250 in reimbursement while funds remained. Full time teachers, part time teachers, and Teachers Teaching On Call all had equal access to the funds. Any spending over the initial reimbursement amount was eligible for top up in June from the remaining funds.

This school year continued to bring its' own set of unique challenges as we dealt with the ongoing ramifications of the global COVID-19 pandemic. Although teachers were back in classrooms teaching in person some were required to teach a highbred model while others taught transition students. Teachers professional development moved entirely online with teachers accessing new and varied opportunities. Travel was not a barrier meaning that teachers were able to access opportunities they would have not otherwise been able to participate in.

To provide opportunities for teachers to participate in larger, more expensive Professional Development activities, \$6,000 was allocated to fund several Special Grants. These Special Grants allowed teachers to apply for funds for activities that were particularly costly, require TTOC coverage and often involved travelling to conferences. Nine teachers were able to access this grant which supported over \$6,500 of teacher PD.

A further \$2,000 was allocated to Local Specialists Associations and other local PD events.

Many PD activities cost more than the amount reimbursed by the PD fund, even with top up. Teachers in North Vancouver spent \$14758.39 more than they received reimbursement for during the 2020-2021 school year. In reality, there was even more spending by NVTA members on PD as not all costs are submitted to the NVTA for a variety of reasons.

The BCTF held an annual New Teachers' Conference that provided an excellent opportunity for new teachers, including Teachers Teaching on Call (TTOCs), to attend workshops geared to their specific needs. Whether it is workshops in a specific subject area or classroom management techniques for TTOCs, the information that new teachers need can be different from experienced teachers. The NVTA budgeted \$3,000 to support new teachers. This funding could be used to release contract teachers to leave their classroom to attend the conference which costs significantly more than the conference fee.

The NVTA provided the funds to support the salary and benefits of the Professional Development Chairperson in a 0.4 FTE position, as well as funding for supplies, equipment, and committee and meeting expenses.

### **3. Professional Development Activities**

Having five professional development days during the school year allows teachers the time to work both on areas of interest and the demands relating to their classrooms. As teaching is an increasingly complex job in an increasingly complex system, teachers are constantly meeting the changing needs of students and society by participating in an assortment of professional development activities that go far beyond these five allocated days.

In the following section, we will explore the various topics of professional development activities attended by North Vancouver teachers during the 2020-2021 school year. Although this section is extremely varied and comprehensive, please note that it only represents a fraction of the activities undertaken by North Vancouver teachers. We have loosely grouped activities into three categories: Individual Activities, School-wide Activities, and Provincial Conferences.

#### **Individual Activities**

Individual Activities are activities that teachers have worked on or attended individually. There may have been more than one teacher from a school present at an activity or even a small group from one school. Additionally, many of these activities were attended by teachers from more than one school.

An important way for teachers to maintain the relevance of lessons is to explore the latest information from those working in the field. Some of the intriguing topics teachers explored this year were for story workshop, history of indigenous sport, and physical literacy. Technology continued to be a keen area of professional development as teachers navigated communication and online learning platforms. These types of professional development opportunities allow teachers to bring current thinking and practice from today's workplace into the classroom.

Teacher-Librarians hosted a presenter from iDream Library who shared ways in which they could make their libraries more inclusive and diverse. Physical Education Teacher's spent time learning how to best support students mental performance and injury prevention training through a workshop called Headstart Pro. Two elementary schools spent a day with a math consultant who increased their capacity in mathematics.

North Vancouver teachers continued to use Professional Development to deepen their personal understanding of the history and culture of Indigenous peoples across Canada and especially in our local community. With the change in the new curriculum that embeds the First People's Ways of Knowing and aboriginal knowledge into all subject areas, teachers continue to embrace many opportunities to deepen their own understanding and knowledge, in order, to incorporate these new learnings into their work with students. Across the district, many teachers from many different schools attended workshops on a variety of topics, including: Infusing Aboriginal Content into the curriculum, learning about Indigenous music, and learning how to teach weaving in the classroom.

Teachers support students well beyond simply delivering the curriculum. Enhancing their understanding of mental health issues continues to be a major focus of Professional Development activities. Trauma informed practice, self regulation strategies, anxiety and mental health issues, mindfulness, executive functioning, and social-emotional learning workshops are just a few of the topics that teachers chose to participate in on PD days.

It is also important to recognize that in many cases, when North Vancouver teachers go to workshops on these many varied topics, other teacher and administrator colleagues are presenting the information in their areas of expertise. These common Professional Development days allow an important opportunity for colleagues to share their expertise with each other.

As these examples show, teachers across North Vancouver are choosing Professional Learning opportunities to address a wide variety of student needs to help students develop the wide range of skills, attitudes and knowledge they will need to become productive members of society.

### **School-Wide Activities**

School based professional days provide teachers and staff with the opportunity to learn together. A school based professional development day may be a single workshop that is offered for everyone to attend an opportunity for grade groups/teams to focus on a number of areas pertinent to their group or individual goals for Professional Development. Though a school may be focused on one workshop it is not always possible for all teachers to attend. Teachers may choose not to attend for a number of reasons that include: it might not be an area that pertains to their work; may be an area they are already familiar with; may be another opportunity that is an area of personal growth for the teacher. For the purpose of organizing activities in this report, these are activities that a majority of teachers participated in during a Professional Development day at a school. The topics chosen by teachers for school-wide workshops mirror the areas of importance that we saw in the individual activities.

Common topics for school-wide activities included:

- Anti-Racist and Anti-Bias
- Assessment
- Core Competencies
- Curriculum
- Executive Functioning and Self Regulation
- Indigenous Ways of Knowing, culture, and history
- Inquiry Based Learning
- Literacy
- Nature Based Learning and Outdoor Education
- Numeracy
- Physical Literacy

- Social Emotional Learning
- SOGI
- Teaching Practices
- Technology
- Trauma Informed Practice

## **Provincial Conferences**

The BCTF supports Provincial Specialist Associations (PSA) which provide a unique opportunity for teachers across the province to share ideas with colleagues in a specific area of interest. Each October, one Friday is designated by the BCTF as a PSA day and many PSAs hold conferences on this day. Most Districts across the province have a Professional Day on this day, including the North Vancouver School District. It is especially important to the NVTAs that this Professional Day be maintained as it provides members with the opportunity to attend PSA conferences without the added cost of a TTOC, which was an average of \$415.30 for a day for a teacher at this time.

These PSA conferences provide a unique opportunity for teachers from North Vancouver to attend workshops lead by colleagues from around the province on the leading edge of development in their subject area. These high quality workshops on topics specific to teachers in BC allow our teachers to learn from and with teachers from across the province.

During the 2020-2021 school year, teachers attended a variety of PSA conferences including:

- ABCDE - Association of BC Drama Educators
- APPIPC - Association provinciale des professeurs d'immersion et du programme francophone
- BCAMT - British Columbia Association of Mathematics Teachers
- BCMEA - BC Music Educators' Association
- BCPTA - British Columbia Primary Teachers' Association
- BCSSTA - BC Social Studies Teachers' Association
- BCTEA - BC Technology Education Association
- BCTESOL - British Columbia Teachers of English to Speakers of Other Languages
- BCTLA - BC Teacher-Librarians' Association
- CUEBC - Computer-Using Educators of BC
- LATA - Learning Assistance Teachers' Association
- MYPITA - Provincial Intermediate and Middle Years Teachers' Association

As well as these additional conferences:

- Anti-Oppressive Educator's Collective
- BC Inclusive Educator's Conference

## District-Wide Activities

In February 2021, the NVTa hosted a district-wide *Virtual Not Distant* On-line Conference. This was the first of its kind with participants able to participate from any location. A highlight from the conference was the engaging, knowledgeable, and relevant keynote address by Myrna McCallum who shared her experiences as a Trauma Informed Lawyer and spoke about how teachers can view their students and families through a trauma informed lens. Her breakout sessions provided even more opportunities to explore trauma informed practice, as well as, practicing cultural humility as it relates to indigenous intergenerational trauma. Additionally, participants had over 30 other workshops to partake in. These workshops ranged from sexual health education to Radicalizing Storytime: An Anti-Racist Approach to Critical Literacy. Other well attended workshops included:

- Braveheart Writers
- Everyone Can Draw
- Hands On Science and Math in the Outdoors
- Infusing Aboriginal Content
- Puberty 101: You Can Teach This!
- Social Emotional Learning 101
- Staying Well at Teaching
- Understanding Your Pension
- Universal Design for Learning and Project Based Learning

Much like at our last conference, *Serious Play: Expanding Your Social Emotional Toolkit* and *The Beauty of Coping* were very well attended and received by our participants.

Many of our workshops were hosted by our own teachers who took time out of their lives to plan and share their knowledge as workshop presenters. They stepped out of their comfort zones, learned new skills, and attended training, in order to enhance their own development.

To summarize, teachers in North Vancouver participated in an extremely wide variety of Professional Development activities during the 2020-2021 school year which will continue to allow them to meet the diverse learning and social needs of students while continuing to grow both individually and collectively in their work in the classroom and beyond. Teachers choose Professional Learning opportunities based on a range of factors including:

- the needs of their students;
- recommendations and advice from colleagues;
- areas they want to grow or improve in;
- new areas of development in education; and
- in response to societal changes.

As you can see from the examples provided in this report, teachers in North Vancouver strive for life long learning through the opportunities provided by Professional Days and the funding from by the District.

#### **4. Professional Development in the NVTA**

The Professional Development program of the NVTA is organized through key people in district-wide and school-based roles as follows.

**NVTA PD Chairperson** – This position is elected annually at the NVTA Annual General Meeting of the membership. This role is charged with overseeing all aspects of Professional Development. The Chairperson is responsible for a myriad of tasks to:

- support Professional Development activities at schools;
- oversee, manage and disperse PD funds for members in accordance with the NVTA PD Policy; and
- connect with PD information and support provided through the BCTF.

**NVTA PD Steering Committee** – These positions are elected annually by the PD Contacts from each school. This committee has three key roles:

- make recommendations concerning policy;
- help implement the NVTA PD policy; and
- approve Special Grant requests.

**PD School Contacts** - Each school's Staff Committee elects a Professional Development contact person each year. These volunteer teachers play an important role in:

- communicating PD opportunities to their colleagues;
- helping teachers access PD funding; and
- presenting Professional Development plans to Staff Committee for approval.

**School PD Committees** - School-based Professional Development Committees usually consist of a school administrator and several volunteer teachers, including the PD Contact. This committee:

- obtains feedback from teachers on their Professional Development needs;
- liaises with the NVTA PD Chairperson when necessary to obtain ideas for presenters and for funding support; and
- organizes Professional Development days at the school level.

## **5. Summary**

In conclusion, thank you very much for your continued financial support of the NVTAs Professional Development program. The strength and success of the program lies in the expertise, dedication and hard work of teachers across the whole district. By examining and strengthening our professional practice, we can better meet the needs of our students, and we can maintain the high quality of education that we are proud to offer in our North Vancouver public schools.

**Schedule C.2**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** January 18, 2022  **Board**  **Board, in camera**

**Topic (as per the Memorandum):** **North Vancouver Online Learning Update**

**Narration:**

North Vancouver Online Learning (NVOL) is both a virtual and a physical secondary school that operates out of Mountainside Secondary. NVOL holds an *Online Learning Agreement* with the Ministry of Education, which allows the school to operate as a public Online Learning School. Students choose NVOL for flexible, personalized pathways to earning the BC Dogwood or Adult Dogwood Graduation Diploma or to upgrade in preparation for post-secondary school.

North Vancouver Online Learning offers a variety of courses to youth and adult learners within the North Vancouver School District and around the province of British Columbia. The school offers 56 courses from grades 8 through 12 in English and French including French Immersion. Students can choose from the four core academics at the grade 8-9 level and 48 courses at the grade 10-12 level, all of which align with the BC Curriculum. Currently NVOL enrolls 1250 students who are actively participating in their learning under the guidance of 17 teachers, for a full-time equivalent of approximately 9. A counsellor/academic advisor supports students' academic and social emotional needs.

NVOL is continuous entry – students can enroll at any time during the school year and have one calendar year to complete a course. This 'anywhere, anytime' asynchronous instructional model allows students to combine online courses with in-person courses, thus providing flexibility for students to take additional courses or design their schedules to meet the demands of athletic and arts programs and work schedules. Students in grade 10-12 may choose to enroll with NVOL for some or all their courses. Students taking courses at the grades 8 and 9 level may take only some of their courses through NVOL; this includes elementary aged students who choose NVOL to work above grade level as a pathway for enrichment and advanced placement.

NVOL provides engaging, and interactive learning experiences for students in a blended model of online and in-person learning with the option for students to study entirely remotely online. All instruction is delivered through the Moodle Learning Management System platform, which is accessible via the internet. Local students have the option of visiting the NVOL Centre at Mountainside Secondary School or one of the Online Learning Centres located in other secondary schools within the North Vancouver School District. NVOL offers students access to in-person opportunities to engage in support from our network of NVOL teachers; however, students are not required to attend an NVOL Centre in person for any part of their learning. Everything teachers offer in-person at our Centres is also offered online through Microsoft Teams. Teachers use Microsoft Teams to engage in video conferencing with students during which time teachers provide learning and technological support, invigilate tests, and conduct live one-on-one dynamic assessments with students.

NVOL prides itself on our tradition of being flexible and creative in our approaches to supporting learners and meeting learners where they are. Teachers intentionally weave relationship and community building opportunities into courses through teacher-student engagement requirements. While the content, as it is

presented through the Learning Management System, is static, NVOL teachers are intentional in getting to know students and can easily tailor content, instruction, and assessment to meet individual needs.

The Ministry of Education embarked on a process of reviewing Distributed Learning Schools in 2018. The “Online Learning Working Group” was formed in 2019 to provide recommendations for online learning in British Columbia. This process brought the creation of Provincial Online Learning Schools which will be in place starting in the 2022/23 school year. The North Vancouver School District has expressed interest in becoming a Provincial Online Learning School for French Immersion. Should the application be successful, NVOL will continue to deliver programming options to students across the province in French Immersion but will reserve our English and Core French courses for North Vancouver School District students.

At North Vancouver Online Learning, the staff is committed to making students’ online learning experiences personalized, engaging, and successful. NVOL’s mission is to work in partnership with mainstream schools to provide students with flexible, innovative, and personalized pathways to graduation through interactive and engaging online experiences. We do this by supporting student goals, priorities, and definitions of success, and by providing opportunities for students to take control of their education and learning. NVOL offers anywhere, anytime learning to support individual differences in ways that foster academic success and a sense of belonging.

**Schedule C.3**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** January 18, 2022  **Board**  **Board, in camera**

**Topic (as per the Memorandum):** **Notice of Motion: Policy Alignment with United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP)**

**Narration:**

On September 13, 2007, the [United Nations General Assembly adopted the United Nations Declaration on the Rights of Indigenous Peoples](#) (UNDRIP) which is the most comprehensive international document addressing the rights of Indigenous Peoples. Comprised of 46 Articles, UNDRIP provides a universal framework of “minimum standards for the survival, dignity and well-being of the indigenous peoples of the world” (Article 43). This framework recognizes a broad range of basic human rights of Indigenous Peoples including:

- education
- identity
- culture
- language
- religion
- health

On November 28, 2019, the provincial government enacted the [Declaration on the Rights of Indigenous Peoples Act](#) (DRIPA) into law. In essence, DRIPA provides the Province’s framework for reconciliation as called for in the Truth and Reconciliation Commission’s Calls to Action (Action # 43). Under DRIPA, the provincial government must ensure that the laws of British Columbia are consistent and in harmony with UNDRIP. In addition, DRIPA requires the implementation of a provincial action plan in consultation and co-operation with Indigenous Peoples to achieve UNDRIP’s stated objectives.

On June 11, 2021, the Province released a [draft action plan](#), and requested feedback from Indigenous peoples. The online engagement period for feedback has now ended. The input provided will be used to finalize the action plan which is expected to be released in 2022. More recently, the provincial government amended the *Interpretation Act*, requiring that BC laws be interpreted in a manner that is consistent with UNDRIP. This amendment came into force on November 25, 2021.

The Province’s adoption of DRIPA and the development and implementation of an action plan will undoubtedly have implications for public education throughout BC, in particular, for Indigenous Peoples. However, the process of updating and changing laws, and moving forward with concrete actions will likely take some time to come to fruition.

In light of this, the North Vancouver Board of Education has an opportunity to engage in its own process of harmonization with UNDRIP while the provincial government works on its action plan and harmonization of legislation. This opportunity is also in alignment with the Board's current Strategic Plan goal of Truth, Healing and Reconciliation. Therefore, the following motion is proposed for the Board's consideration.

**RECOMMENDED MOTION:**

that the Board of Education direct the Superintendent to develop an action plan to bring all existing and future School District policies that are under the Board of Education's jurisdiction and authority in alignment with UNDRIP;

that the Superintendent be empowered to engage outside counsel to facilitate this process, including consultation and collaboration with Host Nations; and,

that the Superintendent shall provide the Board with a progress report as soon as practicable and no later than the October 2022 Public Board Meeting.

**Schedule C.4**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** January 18, 2022  **Board**  **Board, in camera**

**Topic (as per the Memorandum):** **School Calendar 2022/23 - Update**

**Narration:**

BC school districts are required by the *School Act* to individually design and establish school calendars for their respective districts. Specific criteria and requirements are defined within the School Calendar Regulation 314/12, including the minimum number of instructional hours to be provided to students, and the timelines and processes for the development and submission of school calendars.

Each school district is required to submit their school calendars to the Minister of Education no later than March 31<sup>st</sup> of the year prior to the calendar implementation. Calendars may be provided on an annual basis, or school districts submit calendars for up to 3 consecutive school calendar years.

The North Vancouver School District Board of Education has established a School Calendar Committee to develop its school calendar proposals. The Committee is chaired by Assistant Superintendent Chris Atkinson and includes representatives of the Board of Education, the North Vancouver Teachers' Association (NVTAs), Canadian Union of Public Employees Local 389 (CUPE), the North Vancouver Administrators' Association (NoVA), the North Vancouver District Parents' Advisory Council (NVPAC), and the Student Leadership Council (DSLCC). District staff, including the District Principal for Human Resources, provide advice and support to the Committee as needed.

Each year, the School Calendar Committee establishes a Proposed School Calendar which is made available for public comment and feedback prior to the Board's final approval. The *School Act* requires that school calendars be available for public comment for at least one month before the date the school calendar is submitted to the Minister of Education.

Accordingly, the School Calendar Committee has developed a Proposed 2022/23 School Calendar with following key dates:

- the first day of school to fall on September 6, 2023, the first day following Labour Day
- a two-week Winter Break from December 19, 2022 to January 2, 2023, inclusive, that is aligned with known break dates for other Metro Vancouver area school districts
- a two-week Spring Break from March 13, 2023 to March 24, 2023, inclusive, that is aligned with known break dates for other Metro Vancouver area school districts
- four (4) Staff Collaboration Dates on which students will attend for a shortened day.
- the last day of attendance for students to be Thursday, June 29, 2023

To provide for public and staff comment, the Proposed 2022/23 School Calendar will be published to the NVSD public website and on internal staff intranet. Parents and staff will be informed by email of the public comment opportunity which will begin Tuesday, February 1, 2022 and continue until Monday, February 28, 2022. Comments and feedback will be collected using an online submission form (MS Forms).

A summary of the comments and feedback received will be shared with the Board of Education in March and the Board of Education will consider final approval of a 2022/23 School Calendar at the March 8, 2022 Public Board Meeting.

Assistant Superintendent Chris Atkinson will provide the Board of Education with an update on the Committee's discussions and a review of the timelines and steps required to complete and approve a school calendar for the 2022/23 school year.

Attachment:

Proposed 2022/23 School Calendar for Public Comment

# PROPOSED 2022/23 SCHOOL CALENDAR FOR PUBLIC COMMENT

179 Instructional Days for Students

AUGUST 2022						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6*	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JANUARY 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY 2023						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE 2023						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29★	30	

- 6\* 1ST DAY OF SCHOOL (PARTIAL DAY)
- STAT/WINTER/SPRING HOLIDAY
- NVSD CURRIC IMPL DAY (1)
- SCHOOL-BASED PRO D DAY (2) <sup>1</sup>
- DISTRICT (NVTA) PRO D DAY (3) <sup>2</sup>
- STAFF COLLABORATION (4)  
shortened day for students
- ADMINISTRATIVE DAY
- 29★ LAST DAY FOR STUDENTS IS JUNE 29

211207

<sup>1</sup> Yellow highlighted dates are **EXAMPLE** dates only. Each school will select their own 2 school-based Pro D dates and will confirm and publish by May 31, 2022. **Please check with your school.**

<sup>2</sup> Orange highlighted dates are **EXAMPLE** dates only. Actual dates to be selected by the NVTA and confirmed by May 2022. District calendars will be updated at that time.

**Schedule C.5**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** January 18, 2022       **Board**       **Board, in camera**

**Topic (as per the Memorandum):**      **Land Management**

**Narration:**

Updates on the Board of Education’s Land Management will be provided at each of the monthly Public Board Meetings.

Mark Pearmain, Superintendent of Schools, will present the attached *Land Management Update* (January 2022).

**Attachment:**

Land Management Update – January 2022

## **Land Management Update**

### **Argyle Secondary School – Seismic Replacement**

- All work related to the new school project is complete, with exception of the following:
  - Final planting (to be completed in the spring)
  - Installation of guardrails at amphitheatre
  - Resolution of remaining outstanding deficiencies.
- Other projects yet to be completed:
  - New artificial turf field project (by DNV)
  - New outdoor sports court project (by DNV)
  - New outdoor basketball practice area (by Argyle).

### **Handsworth Secondary School – Seismic Replacement**

- Contractor nearing completion of all Phase 1 work (new school).
- Municipal inspection for Occupancy approval is scheduled for January 18.
- Delivery of new furnishings in progress.
- Move of existing school possessions into the new school to commence January 17.
- Student instruction scheduled to commence in new school on February 7.
- Existing school scheduled to be turned over to the contractor to commence Phase 2 (demolition) on February 18.
- Phase 3 work (final site improvements) will follow completion of Phase 2.

### **Lynn Valley Expansion Project**

- Project Definition Report forwarded to Ministry of Education for review.

### **Mountainside Secondary School – Seismic Upgrade**

- Block 1A - finalizing incomplete work at ground level and resolving deficiencies. Overall estimated progress – 99%.
- Block 1B - major construction activities. Demolition is completed and new work is progressing well. Overall estimated progress – 80%.
- Block 2 - balance of siding, structural steel and electrical installations nearing completion. Overall estimated progress - 97%.
- Block 3 - construction is progressing on the ground level and in parallel to work in Block 1B. Overall estimated progress – 75%.
- Substantial completion anticipated for 1<sup>st</sup> quarter of 2022.

### **Cloverley Elementary School – New School**

- Draft PDR reviewed and commented by Ministry of Education.
- Architect addressed all comments; awaiting for cost estimate update from cost consultant to finalize edits.

### **Cheakamus Centre's Environmental Learning Centre – Envelope Rehabilitation**

- Demolition to expose building rot complete.
- Structural beam replacement beginning January 2022.

### **Lucas**

- No change in the status of the Lucas site.

**Schedule ...C.6....**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** January 18, 2022                       **Board**                       **Board, in camera**

**Topic (as per the Memorandum):**                      **Tuesday, January 11, 2022, Standing Committee Meeting**

**Narration:**

The Board of Education will find attached the meeting summary from the January 11, 2022, Education and Programs Standing Committee Meeting.

Board Chair Kulvir Mann will report on highlights of the meeting.

**Attachment:**

Meeting Summary – Board of Education Standing Committee, January 11, 2022

**BOARD OF EDUCATION STANDING COMMITTEE**  
**Education and Programs**

**Meeting Summary of January 11, 2022**

Meeting Summary of the Board of Education's Education and Programs Standing Committee meeting held virtually on Microsoft Teams on Tuesday, January 11, 2022.

**Call to Order:**

Standing Committee Chair Kulvir Mann called the Education and Programs Standing Committee meeting to order at 7:00 p.m., thanking those in attendance for participating. It was noted that this virtual meeting was being recorded and would be posted to the school district website following the meeting. The traditional territorial lands of the Sk̓wx̓wú7mesh (Squamish) Nation and sə̓lilwətaʔt (Tseil-Waututh) Nation were acknowledged.

**Learning Communities:**

The School District's Strategic Vision guides Enhancing Student Learning Framework, School Planning Process, Collaborative Inquiry Projects, and School Rounds. Following these aspirational goals and district priorities allow staff to have a measured approach to transform to be the best vibrant learning community possible. Directors of Instruction highlighted key areas of work that grow the North Vancouver School District's Learning Communities and enhance educational practice.

Director of Instruction Arlene Martin provided a high level overview of the presentation, noting how important engaging community, teachers and students is to create a culture that allows the system to improve and grow stronger. One of the ways to build capacity is through collaborative inquiry: by planning a shared vision and developing inquiry question, by acting to research and implement strategies, by observing and formulating next steps for student and professional learning, and by reflecting on results and team learning.

Continuing the presentation, Principals Suzette Dohm and Jennifer Wilson shared experiences and examples of how Carson Graham Secondary and Queen Mary Elementary are using Collaborative Inquiry Grants. Throughout these collaborative inquiry projects, there was increased participation, greater sustained focus, increased trust and the gradual extension to other staff members. These all lead to a positive, respectful and professional culture of learning.

Director of Instruction Adam Baumann and Principal of Sherwood Park Elementary Megan Wheatley provided highlights on learning rounds. Learning rounds provide a vehicle for capacity building by reflecting on instructional practice, focusing on strength and appreciation for school development, developing a shared vision, fostering a collaborative culture and cultivate teacher efficacy and leadership. School-to-School Learning Rounds is a process of pairing up two schools for a school-to-school appreciative inquiry process designed to build team, focus learning, and highlight practice.

Dr. Vince White, Director of Instruction highlighted key components of school planning and goal setting. Vice Principal Jillian Gordon, Ridgeway Elementary and Vice Principal Julie Bertrand, Windsor Secondary shared experiences of school planning and goal setting through the lens of identified values and goals.

Concluding the presentation, Dr. White provided a summary of the framework including the importance of celebrating and sharing authentic information. Special recognition was provided to school-based administrators for the passion and continued work through a challenging time. Despite this, aspirational goals and district priorities are still being met to transform schools to be the best vibrant learning community they can be.

The presentations and video recording can be found online: [Meetings & Minutes 2021/22](#)

**Next Meeting:**

February 8, 2022

Virtual Microsoft Teams Meeting

**Schedule C.7**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** January 18, 2022       **Board**       **Board, in camera**

**Topic (as per the Memorandum):**      **Superintendent's Report (including COVID-19)**

**Narration:**

The Superintendent will provide an oral report on items of interest or concern to the Board not otherwise covered in the agenda.

**Schedule C.8**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** January 18, 2022       **Board**       **Board, in camera**

**Topic (as per the Memorandum):**      **Report Out - BC School Trustees Association (BCSTA) and BC Public School Employers' Association (BCPSEA)**

**Narration:**

Trustees will provide an update on information related to BC School Trustees Association and BC Public School Employers' Association.

**Schedule C.9**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** January 18, 2022       **Board**       **Board, in camera**

**Topic (as per the Memorandum):**      **Trustees' Reports**

**Narration:**

The Chair will call for reports from Trustees on their activities on behalf of the Board of Education.

**Schedule .....D.....  
of the  
Administrative Memorandum**

**Meeting Date:** January 18, 2022                       **Board**                       **Board, in camera**

**Topic (as per the Memorandum):**                      **Future Meetings**

**Narration:**

<b>Date and Time</b>	<b>Event</b>	<b>Location</b>
Tuesday, February 8, 2022 at 7:00 p.m.	Standing Committee Meeting	Virtual
Tuesday, February 15, 2022 at 6:30 p.m.	Public Board Meeting	Virtual
Tuesday, March 8, 2022 at 6:30 p.m.	Public Board Meeting	Virtual
Tuesday, April 5, 2022 at 7:00 p.m.	Standing Committee Meeting	Virtual

**Schedule ...E.....  
of the  
Administrative Memorandum**

**Meeting Date:** January 18, 2022                       **Board**                       **Board, in camera**

**Topic (as per the Memorandum):**                      **Public Question & Comment Period**

**Narration:**

**NEW: COVID-19 Procedures for Public Board Meetings**

To respect guidelines and orders around physical distancing and public gatherings provided by the Provincial Health Officer, upcoming Public Board Meetings will continue to be live-streamed and recorded.

How you can provide input:

The Board of Education will not be taking questions or comments from members of the public in real time. On the day of the Public Board Meeting, we ask that interested parties who wish to provide feedback, email [publiccomments@sd44.ca](mailto:publiccomments@sd44.ca) with their full name, address, phone number, and written submission. Questions and comments will be accepted until one hour after the adjournment of the meeting. The Secretary Treasurer will ensure that your email is circulated.