

ADMINISTRATIVE MEMORANDUM

Meeting Place:

Education Services Centre
2121 Lonsdale Avenue
Mountain View Room – Fifth Floor
North Vancouver, British Columbia

Format and Date:

PUBLIC BOARD MEETING
Tuesday, October 15, 2019 at
6:30 pm

			Estimated Completion Time
A.	Call to Order		
A.1.	Chair Sacré's opening remarks	(no schedule)	6:30 pm
A.2.	Approval of Agenda (that the agenda, as recommended in the Administrative Memorandum, be adopted.)	(no schedule)	6:30 pm
A.3.	Public Comment Period *		7:00 pm
A.4.	Approval of Minutes (that the minutes of the Public Meeting of September 24, 2019 be approved as circulated)	(no schedule)	7:05 pm
A.5.	Student Presentation – Westview Elementary School		7:20 pm
B.	Action Items		
B.1.	International Baccalaureate Primary Years Programme - Proposed Expansion		7:35 pm
B.2.	Policy 201: Learning Resources for Classroom Use		7:50 pm
B.3.	Strategic Plan Announcement		8:05 pm
B.4.	Trustee Stipend		8:20 pm
C.	Information and Proposals		
C.1.	Artists for Kids 2018/19 Annual Report		8:30 pm
C.2.	Human Resources Update		8:45 pm

* Additional Community Presentations or Delegations are welcomed with advanced notice - see [Policy 104: Board of Education - Meetings](#) and its [Administrative Procedures](#).



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PUBLIC BOARD MEETING
 Tuesday, October 15, 2019 at
 6:30 pm

		Estimated Completion Time
	(continued)	
C.3.	Land Management Update	8:50 pm
C.4.	Tuesday, October 8, 2019 Standing Committee Meeting	8:55 pm
C.5.	Out of Country Field Trips - Secondary	9:00 pm
C.6.	Superintendent's Report	9:05 pm
C.7.	Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA)	9:10 pm
C.8.	Trustees' Reports	9:15 pm
D.	Future Meetings	9:15 pm
E.	Public Question & Comment Period	9:30 pm
F.	Adjournment	(no schedule) 9:30 pm

Note: The completion times on this agenda are estimates intended to assist the Board in its pacing.

Schedule A.3
of the
Administrative Memorandum

Meeting Date: October 15, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **Public Comment Period**

Narration:

As per the motion passed on June 21, 2016 the Board will provide a twenty (20) minute public comment period relevant to the Board’s mandate on a trial basis. Speakers will be allocated a maximum of two (2) minutes each. An additional ten (10) minutes will be provided for Trustee questions of clarification.

Speakers are requested to place their name on a signup sheet in order to speak during the Public Comment Period. The signup sheet will be available in the Board Room from 6:20 – 6:30 pm prior to the meeting’s commencement. The Chair will invite those wishing to speak in the order that their name appears on the signup sheet.

When appearing before the Board, speakers are requested to state their name and address for the record.

During the Public Comment Period, as well as the Public Question and Comment Period at the end of the meeting, speakers may not speak disrespectfully of any Board Member, staff member, or any other person and must not use offensive words or gestures.

Speakers may speak only once at the Public Comment Period.

School District No. 44 (North Vancouver)

Minutes of the Public Meeting of the Board of Education, School District No. 44 (North Vancouver) held in the Mountain View Room of the Education Services Centre at 2121 Lonsdale Avenue in North Vancouver, British Columbia, on Tuesday, September 24, 2019.

PRESENT: C. Sacré, Chair
G. Tsiakos, Vice Chair
D. Bruce
C. Gerlach
M. Higgins
K. Mann
M. Tasi Baker

A. Call to Order

Chair Sacré called the meeting to order at 6:30 pm and welcomed those in attendance. The traditional territorial lands of the Squamish Nation and Tsleil-Waututh Nation were acknowledged. The Chair recognized Orange Shirt Day, World Teachers Day and World Mental Health Day.

A.2. Approval of Agenda

Moved by D. Bruce

that the agenda, as recommended in the Administrative Memorandum, be adopted.

Seconded by M. Tasi Baker

Carried

A.3. Public Comment Period

The twenty minute comment period is intended to be relevant to the Board's mandate. The Chair requested that those wishing to speak should sign on the Public Comment Sign-Up Sheet.

Amanda Nichol, Co-Chair of the North Vancouver Parent Advisory Council, offered comments related to the 2018-19 Accumulated Operating Surplus discussion occurring at a Trustee Seminar.

John Harvey, resident of North Vancouver, requested that consideration be made to increase the public comment period time to more than two minutes per person.

A.4. Approval of Minutes

Moved by K. Mann

that the minutes of the public meeting of June 18, 2019 be approved as circulated.

Seconded by D. Bruce

Carried

A.5. Student Presentation – Carson Graham Secondary School

During the first week of the school year, Grade 11 International Baccalaureate (IB) Diploma Programme (DP) students from Carson Graham Secondary attended an annual 3-day retreat at the Cheakamus Centre near Squamish.

The goal of the retreat was to focus on community-building while at the same time, focusing on the IB Learner Profile and Approaches to Learning. Strategies relating to subject-specific learning skills, effective time management and managing stress were also focal points for discussion.

Students Arvin Hosseini, Jazmine Kennedy, Oscar Ryan and Hannah Cook shared with the Board how much they enjoyed connecting with students from other schools and how this experience will help them prepare for the school year ahead through meditation and relaxing.

On behalf of the Board, Chair Sacré and Superintendent Mark Pearmain thanked the students.

B.1. 2018/19 Surplus Utilization

Secretary Treasurer Georgia Allison introduced this item sharing that the Audit Committee received and reviewed the recommendations for the year-end appropriations on September 12, 2019. All Trustees were briefed on the recommended appropriations at the September 17, 2019 Trustee Seminar.

The Executive Committee is recommending appropriations that fall within Policy 710 and that are in keeping with past practice, such as the appropriation of Surplus to balance the Preliminary Budget, provide for a Staffing Contingency, and fund the outstanding Purchase Orders as at June 30, 2019. Additional recommended appropriations reflect current needs related to school capital projects.

Responding to Trustees' questions, Secretary Treasurer Georgia Allison and Superintendent Mark Pearmain clarified how funds will be used for the Argyle Secondary School replacement project and the Cheakamus Centre.

Moved by K. Mann

that the Board approve the appropriation of \$6,773,289 Accumulated Surplus as identified in the attached Appendix A: Executive Committee Recommendation on Proposed Accumulated Surplus Utilization

Seconded by M. Tasi Baker

Carried

B.2. Audited Financial Statements for the Year Ended June 30, 2019

Kristen Watson, Director of Financial Services, introduced the 2018/2019 Audited Financial Statements and shared that the meeting of the North Vancouver School District's Audit Committee was held at the beginning of September. Following a review of the Audited Financial Statements, the Audit Committee recommended that the Board approve the statements. Ms. Watson introduced Lenora Lee, Audit Partner from KPMG LLP.

Ms. Watson noted that management staff produced a detailed Management Discussion and Analysis Report for the 2018/19 year which provides detailed information and explanation of variances from budget with regards to School District Revenues and Expenses.

The following highlights were noted: results of operations included \$156,543,033 in Operating Revenue with \$150,606,774 in Operating Expenses; \$7,156,519 worth of Tangible Capital Assets was acquired within Operating funds, resulting in an operating surplus of \$5,936,259 and Total Expenditures in the Special Purpose Fund amounted to \$25,466,652 in expenses and \$1,198,204 worth of Capital Assets.

The School District recorded \$6.1M in Deferred Capital Revenue, and recognized approximately \$10.0M in Amortization expense on its Tangible Capital Assets. Closing Accumulated Surplus Balance for the Fiscal Year is \$114,178,588, of which \$8,798,471 is represented by the Operating Surplus. The Board has placed internal restrictions totalling \$6,773,289 and \$2,025,182 is unrestricted.

In presenting the Auditor's report to the Board, Ms. Lee noted that the financial statements for the fiscal year ending June 30, 2019 have been completed and along with the auditor's report have been submitted with no qualifications to the Board for its approval. Ms. Lee noted that there were no adjustments to the audit, and thanked management and staff for their help during the audit process.

The Board thanked Ms. Lee for her report and extended thanks to Ms. Watson and staff for their work on the financial statements.

Moved by D. Bruce

that the Board approve the Audited Financial Statements and the Auditors' Report to the Board of Education of School District No.44 (North Vancouver) for the Year Ended June 30, 2019 as presented in Schedule B.1.

Seconded by M. Tasi Baker

Carried

At the will of the Board, a request was made to move to item C1.

C.1. 2019 Sustainability Update

Luke Smeaton, the Manager of Sustainability, Energy and Environmental Planning, spoke to this agenda item. Mr. Smeaton's presentation to the Board included an overview of North Vancouver School District's sustainability efforts and highlighted the progress we have made since the launch of our Sustainability Strategy in 2017.

Mr. Smeaton responded to Trustees' questions on our sustainability efforts and provided examples of sustainability initiatives currently underway.

On behalf of the Board, Chair Sacré thanked Mr. Smeaton for his presentation and acknowledged the many hours he has devoted to moving our organization forward in its energy and sustainability initiatives.

B.3. Notice of Motion – Climate Change

Trustee Gerlach introduced this item and shared that it was Climate Action Week and that climate strikes were taking place around the world. Trustee Gerlach highlighted that supporting and educating students, teachers and the community on the climate emergency, they will have a better understanding of the effects of the climate change.

Moved by C. Gerlach

that North Vancouver School District declare a climate emergency and support our students and teachers in their endeavours in educating our community on climate change and the impact it has on our environment and that the Board of Education direct the Superintendent to develop a measurable plan to reduce further our carbon footprint as a school district and that this plan be reviewed every calendar year; and that the Board of Education direct the Superintendent to reach out to both North Vancouver District and City of North Vancouver about developing a task force where we jointly can work together to reduce our carbon footprint

Seconded by G. Tsiakos

Carried

B.3. Notice of Motion – Climate Change (continued)

Trustee Tasi Baker put a second motion forward.

Moved by M. Tasi Baker

that staff be directed to explore opportunities to make the replacement school at Cloverley an eco-demonstration school and report their findings back to the Board of Education.

Seconded by K. Mann

Carried

B.4. Committee of the Whole

Trustee Gerlach provided an overview of the motion which encourages the five partner groups to have an opportunity to provide input on motions and give feed back to the Trustees to support their decisions made at the Public Board Meetings.

Moved by C. Gerlach

that the Board of Education direct the Superintendent to create a Committee of the Whole that would allow for partner group input into motions that are tabled for the Public Board Meeting. That the Committee of the Whole be open to representatives from partner groups. The proposed Committee of the Whole will be on the same day as the Public Board Meeting.

Seconded by D. Bruce

With the consensus of the Trustees, it was agreed that the motion be referred to the Committee dealing with the Standing Committee meetings for further review.

Moved by C. Sacré

that the Committee of the Whole motion be referred to the Committee dealing with the Standing Committee meetings and that the Chair report back to the Board.

Seconded by M. Higgins

Carried

C.2. Board of Education Support for CNV Traffic Pilot: Ridgeway Elementary

Introducing this agenda item, Chair Sacré shared that the North Vancouver School District and Board of Trustees were in support of the City of North Vancouver Traffic Pilot at Ridgeway Elementary School.

C.3. Land Management Update

Superintendent Mark Pearmain updated the Board on the Argyle and Handsworth Secondary School Replacement Projects and reported that Argyle Secondary School should be water tight by the end of January 2020 and that Handsworth Secondary School will be going to public tender in November with a completion date for 2021. Superintendent Pearmain highlighted that over the summer months Maintenance and Facilities have been very busy completing projects in various schools.

C.4. Tuesday, September 17, 2019 Standing Committee Meeting

Chair Sacré reported on the meeting that focused on the progress in 2018/19 and goals and activities planned for 2019/20.

C.5. Out of Country Field Trips – Secondary

Provided for their information, Trustees received in their agenda packages an overview of out of country field trips that are being planned for secondary students as follows:

- Carson Graham Secondary School – field trip to Seattle and Pullman, WA, USA occurred (September 6-8, 2019)
- Seycove Secondary School – field trip to Albuquerque, NM, USA (October 2-7, 2019)
- Seycove Secondary School – field trip to Seattle, WA, USA (October 16-18, 2019)
- Seycove Secondary School – field trip to the Oregon Coast, USA (October 19-25, 2019)
- Windsor Secondary School – Honolulu, HI, USA (December 29-January 6, 2020)

C.6. Superintendent’s Report

Superintendent Mark Pearmain shared highlights from his visits to Ridgeway and Lynnmour Elementary Schools. Superintendent Pearmain acknowledged staff for all the work that was done over the summer months.

C.7. Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers’ Association (BCPSEA)

Trustee Tasi Baker shared that the Provincial Council Meeting is on October 24 – 26, 2019 and the Trustee Academy is from November 28 – 30, 2019 and that the Trustees are welcome to attend.

There was no update on BCPSEA.

C.8. Trustees’ Reports

Trustees submitted their reports on their activities on behalf of the Board as follows:

1. Meetings attended by Trustees included:
 - Inclusive Education Meeting
 - Audit Committee Meeting
 - Policy Review Committee Meeting
 - Standing Committee Meeting
 - Integrated Transportation Committee Meeting
 - Presidents Council Meeting
 - AFK Committee Meeting
 - Children and Youth Safe and Active Travel Meeting
2. Events attended by Trustees included:
 - Mountainside Graduation
 - Squamish Nation Graduation
 - NVSD Indigenous Student Graduation
 - Mental Health Media Event at Mountainside
 - City of North Vancouver Studio in the City
 - Welcome Back Safety Blitz at Queen Mary
 - Parkgate Community Day
 - Cove Cliff Elementary Tour
 - Westview Elementary School visit
 - Eastview Elementary School visit
 - Queensbury Elementary School visit
 - Larson Elementary School visit
 - Norgate Elementary School Pow Wow Event

D. Future Meetings

Date and Time	Event	Location
Tuesday, October 8, 2019 at 7:00 pm	Standing Committee Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, October 15, 2019 at 6:30 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, November 5, 2019 at 7:00 pm	Standing Committee Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, November 19, 2019 at 6:30 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver

E. Public Question & Comment Period

The Chair called for questions and/or comments from the public noting that in accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.

Arieanna Schweber, Ridgeway Elementary Parent Advisory Council President, spoke regarding the opportunity for more parent dialogue with the School District.

Martin Stuible, North Vancouver Teacher Association Past President, thanked the Board for their support for the declared Climate Emergency.

F. Adjournment

The established agenda being completed, the Chair adjourned the meeting at 10:50 pm and thanked those who attended.

Certified Correct:

Georgia Allison
Secretary Treasurer

Christie Sacré
Chair, Board of Education

Date

Date

Schedule A.5
of the
Administrative Memorandum

Meeting Date: October 15, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **Student Presentation – Westview Elementary Orange Shirt Day**
Narration:

This September, students, staff and community came together to work on an Orange Shirt Project as part of Westview’s continued commitment to building community connections and developing an understanding of Truth and Reconciliation. Through reciprocal relationships with the North Vancouver School District Indigenous Education team and parent volunteers, the Westview community participated in a project that included designing and creating an Orange Shirt for Orange Shirt Day, and developing understandings of the meaning of the feather from a local Indigenous perspective.

All students and staff made an Orange Shirt with a design created by Gordon Dick. On September 30, 2019, Sempúyan shared his personal experiences of Indian Residential School and Day School. Westview student representatives presented Sempúyan with a Westview Orange T-Shirt to honour and thank him for sharing with the Westview Community. In addition, students shared a traditional land acknowledgment and Heather Myhre, Gordon Dick and students, drummed Sempúyan into the Assembly. After our assembly, Sempúyan was drummed out of the gym following process and protocol.

Schedule B.1.
of the
Administrative Memorandum

Meeting Date: October 15, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **IB Primary Years Programme – Proposed Expansion**

Narration:

The North Vancouver School District is committed to developing and offering innovative and sustainable programs and has established a broad expanse of options that afford NVSD students access to many varied learning experiences. Among these offerings is the International Baccalaureate (IB) Programme, a world-renowned system of teaching and instruction focused on international education and international-mindedness. The North Vancouver School District currently offers the full K-12 continuum of IB learning through three schools locations: Carson Graham Secondary School, and two of its elementary feeder schools – Capilano Elementary and Queen Mary Elementary.

The IB Programme was first established in the school district in 2007 with the introduction of a Middle Years Programme at the former Balmoral Junior Secondary School, closely followed by the optional Diploma Programme. Carson Graham Secondary School. With the consolidation of Balmoral into Carson Graham in 2012, the school offered the school-wide MYP programme to all grade 8-10 students and the DP option for senior students.

Introduction of the first PYP programme occurred in 2009 with Capilano Elementary School as the inaugural PYP location. A second PYP programme was introduced in 2013 at Queen Mary Elementary School. Interest and demand for IB at the elementary level has been consistently strong since the inception of the programme at both sites and, in fact, has not abated over time. Currently, Capilano Elementary is unable to accept out-of-catchment placement requests and Queen Mary has limited ability to accommodate students from outside its catchment.

District Principal Kathleen Barter, under the general supervision of Assistant Superintendent Chris Atkinson, has been tasked with the district-level oversight and coordination of IB Programmes in the North Vancouver School District. Within this role, Ms. Barter has developed an IB Strategic Plan and her ongoing review of the programme and development of the Plan has identified the need for further expansion of the programme at the PYP level. With continued interest in the programme and minimal capacity to include elementary students from outside of the Capilano and Queen Mary catchment areas, the need to consider potential expansion of the program to a third site has become increasingly more evident.

In response to this and consistent with the goals and objectives of both the NVSD's 10 Year Strategic and 3 Year Operating Plan, Superintendent of Schools Mark Pearmain asked Ms. Barter to examine further expansion of the programme and to provide recommendations to him regarding potential expansion plans.

Superintendent Pearmain received the International Baccalaureate Expansion Plans 2019-20: Recommendations to the Superintendent in late September. The report recommended that further PYP expansion be considered and selection of schools within the Carson Graham Family of Schools continued to provide the best opportunity for successful implementation, More specifically, the report identified Norgate Community Elementary School as the school site next recommended to introduce the Primary Years

Programme, with a two-phased approach that, following Norgate Community Elementary School, would later consider Larson Elementary School as an additional site for further PYP expansion.

Assistant Superintendent Chris Atkinson and Ms. Barter will present the September 2019 report to the Superintendent to the Board of Education and review the recommendations within the report regarding the proposed program expansion.

Attachments:

International Baccalaureate Expansion Plans 2019-2020 Recommendations to the Superintendent September 2019

RECOMMENDED MOTION:

that the Board of Education support the introduction of a third IB Primary Years Programme in the North Vancouver School District and that staff be directed to explore a two-phase expansion of the IB PYP Programme, first to Norgate Community Elementary School and later to Larson Elementary School, as outlined in the International Baccalaureate Expansion Plans 2019-2020 Recommendations to the Superintendent Report September 2019 report document;

and that staff undertake consultation with the Norgate Community Elementary School teaching and parent community and the Squamish Nation, and report back to the Board of Education in January 2020.



International Baccalaureate
Expansion Plans
2019-2020
Recommendations to the Superintendent

September 2019



The International Baccalaureate Organization is a long-standing global organization that focuses on international education.

The IB programmes provide a continuum of international education for students aged 3 to 19. Each of the IB programmes reflects a central desire to provide an education that enables students to make sense of the complexities of the world around them, as well as equipping them with the skills and dispositions needed for taking responsible action for the future. The programmes provide an education that crosses disciplinary, cultural, national and geographical boundaries, and that champions critical engagement, stimulating ideas and effective relationships.

What is an IB education, International Baccalaureate Organization (UK) Ltd, 2012

In British Columbia, the International Baccalaureate (IB) programmes allow students to meet the provincial graduation requirements while continuing to experience a broad and balanced curriculum that includes languages, humanities, science and technology, mathematics and the arts – all drawing on content from cultures across the world. The three IB programmes offered in the North Vancouver School District (*Primary Years Programme, Middle Years Programme and Diploma Programme*) place special emphasis on language acquisition and development and provide opportunities for engaging in transdisciplinary learning. All programmes also include a community service component that requires action and reflection, and, in the final year of each programme, all students complete a project that allows them to demonstrate their learning.

History of the International Baccalaureate in the North Vancouver School District

The International Baccalaureate programme was first explored in the North Vancouver School District in 2006, when the Board of Education received the [IB Review of Feasibility Report](#) from the NVSD International Baccalaureate Steering Committee recommending the implementation of IB Programmes in a limited number of North Vancouver schools. The Board adopted the proposal and the school district began a phased implementation of the following International Baccalaureate programmes:

- *Primary Years Programme* for students age 3 to 12
- *Middle Years Programme* for students age 11 to 16
- *Diploma Programme* for students age 16 to 19

All programmes were located at schools within the Carson Graham Family of Schools.



The first IB programme to launch in the North Vancouver School District, in 2007, was the Middle Years Programme (MYP) at Balmoral Junior Secondary. This programme received official authorization from the International Baccalaureate Organization (IBO) in 2009. Shortly after the successful implementation of the Middle Years Programme, the Diploma Programme (DP) started in 2008 at Carson Graham Secondary and was authorized in 2009. In 2012, Balmoral Junior Secondary and Carson Graham Secondary schools, and their respective IB programmes, amalgamated at the Carson Graham Secondary School site.

The Primary Years Programme (PYP) was introduced at Capilano Elementary in 2009 and authorized in 2011, and the second Primary Years Programme was introduced at Queen Mary Elementary in 2013, and authorized in 2015. With the three programs firmly established, the North Vancouver School District began to develop the 'IB continuum' for students, becoming the first public school district in Canada to offer the IB continuum experience for K-12 students.

To assist with the implementation of the programmes and the establishment of an IB continuum, a district IB administration position was created in the fall of 2013. This district position was designed to:

- shape and support the IB continuum in North Vancouver School District
- provide continuity between the programmes
- liaise with IB administrators and support them with their programmes
- meet with IB administrators, coordinators and their pedagogical teams to collaborate in designing goals and action plans for the schools and the district
- assist in the establishment, evaluation and validation processes of the programmes
- liaise and assist with the school IB budgeting process
- create a succession plan for IB administrators and IB coordinators
- examine options for expansion of IB programmes
- create and align professional development sessions for IB teachers
- act as a conduit of information from the Ministry of Education and IBO to our schools and our community at large

All IB programmes in the North Vancouver School District are designed to ensure students are challenged to think critically, to develop research skills, and to examine issues in a globally connected way.

The goals and objectives for the International Baccalaureate Programme are closely aligned to the 3 Year Operating Plan goals of the North Vancouver School District.

Specifically, both the International Baccalaureate Organization's and North Vancouver School District's IB goals align with the following:



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- Ensure best instructional practices are provided to each student through skilled staff and ongoing professional growth
 - Improve student engagement and support all learners through the development and integration of enhanced curriculum and assessment methods
 - Build connections and partnerships with other educational organizations to support and strengthen our own instructional practices and to stay current with educational research
 - Provide increased and unique opportunities for personalized learning
 - Enhance collaboration among all students, parents, partners, and educators to create relevant learning opportunities
 - Attract, recruit and retain exceptional staff
 - Promote greater awareness of the specialty program opportunities and delivery methods available to students
 - Provide seamless transitions for all students at each stage of their growth and development
 - Support the ongoing development of all employees
 - Increase access to existing and future specialty programs

Benefits of the International Baccalaureate programmes in the North Vancouver School District

The transformative nature of the International Baccalaureate programmes in North Vancouver has been immense. The overarching belief and values of the International Baccalaureate Programmes are foundational to, and incorporated in, the district's IB strategic plan. This long-term plan allows for a consistent and cohesive vision of teaching and learning in the IB schools. The district's IB strategic plan provides guidance for the IB leadership team in enriching the learning of students through the IB continuum. This experience is enhanced through robust professional learning, curriculum, assessment and reporting practices and the ongoing development of both community and global engagement.

The investment of a substantial amount of time and energy on professional learning, a foundational aspect of the IB, has a significant impact on the students' learning. The teachers' cohesion and commitment to the mandated curriculum enhances the quality of learning and connects educators to current research and practice. This is one of many benefits of a school program that is shaped by a shared vision. The positive impact on staff development, department action plans, and ongoing individual professional development has led to a complete transformation for all the schools involved. All staff at IB schools collaborate in their grade teams, school teams, and with staff from the other IB schools, both locally and globally. The power of a common language and understanding has led to a robust program of inquiry where students make sense of their world by asking questions and seeking knowledge to



make meaning. The structure for true collaboration, not mere collegiality, has created a new environment for teaching and learning.

The NVSD IB schools have embraced the notion of collaboration; the teachers are highly committed to the programs and incredibly devoted to enriching both their learning and the learning of their students. The consistent school-wide framework and adherence to the IB philosophy has resulted in the establishment of a very strong alignment of the curriculum, establishing a community of learners at all levels, both staff and students. The transdisciplinary teaching and learning has provided experiences for students that allows them to be academically successful with conceptual transfer, while seamlessly integrating the skills needed in the modern world. The student program is based on inquiry with a strong emphasis placed on students constructing their own understandings. Concepts are explored in order to both deepen disciplinary understanding and to help students make connections and transfer learning to new contexts. Teachers use real-life scenarios and examples, and students are encouraged to process new information by connecting it to their own experiences and to the world around them.

In each of the three IB schools in the North Vancouver School District, the implementation of the program has enabled the transformation of the school community on many levels.

While not all the schools within the Carson Graham Family of Schools are IB schools, the ideology and the pedagogy have extended into the other schools, therein transforming their instructional and assessment practices as well. The collaboration of the IB schools around assessment and instruction has become a model for the rest of the school district.

Throughout the Carson Graham Family of Schools, the desirability and caché of attending an IB school has been tremendous, so much so that we cannot accommodate all of the student enrolment requests. All of our IB schools are operating beyond capacity and have been for many years, signalling a massive shift in the CGSS Family of Schools since the implementation of the programmes. The implementation of the IB programmes has brought students who had previously left the North Vancouver School District back to our schools. The programmes have also allowed us to retain existing students and to attract new students to our community.

Expansion of the International Baccalaureate Programmes in the North Vancouver School District

The North Vancouver School District has a rich history of providing programs of choice for students, starting with French Immersion in the 1980s and continuing with the introduction of a number of specialty academies and enhanced programs, added over time, including the IB.



The International Baccalaureate Programmes have played a key role in these rich offerings of programs that are predicated on student interest/desire.

The North Vancouver School District's IB goals align solidly with the district's goals of providing increased and unique opportunities for personalized learning, and increasing access to existing and future specialty programs which enables the district to attract, recruit and retain exceptional staff.

Over the last number of years, the requests for enrolment in the IB schools has soared and waitlists are common. For the last few years, we have not been able to accept any out-of-catchment students into either of our PYP programme locations. Currently, only students residing within the schools' respective regular geographic catchment areas have been able to attend our IB elementary schools.

It is unlikely that this demand for entry into the PYP Programme will diminish. Adding to the capacity challenge for our current IB elementary schools is the planned development and increased housing in the lower Capilano "Lions Gate Village" area. This area falls within the current school catchment boundaries for Capilano Elementary, which is already experiencing enrolment pressures. In the fall of 2020, the NVSD will be adjusting the catchment boundary for a portion of the current Capilano Elementary catchment area to address the potential influx of additional students from the new "Lions Gate Village" development. These changes will shift many of the new residents into the Norgate Community Elementary catchment.

It is anticipated that a significant portion of the population increase in this area may be seeking IB opportunities. The closest elementary school to the "Lions Gate Village" area is a French Immersion IB school in West Vancouver, which may be attractive to families. An additional NVSD IB offering in this south-west area of North Vancouver will create an attractive opportunity for students and families to attend an IB school and to remain in the North Vancouver School District.

Hence, it is prudent and timely to examine the expansion of the PYP schools within the Carson Graham Family of Schools, both to meet the existing unmet demand for the IB PYP programme, as well as to meet the needs of the expected population increases within elementary schools that feed into Carson Graham Secondary. When expanding, a thoughtful and thorough implementation is required; it takes time and resources to ensure that the program is solidly established. It is an investment that should take into consideration, in part, where the demand and population will offer the best opportunity for the program's success. Given these factors, it would be in the North Vancouver School District's interest to implement a multi-stage implementation of additional Primary Years Programmes into the Carson Graham Family of Schools.



The two schools to consider for PYP implementation, therefore, should be Norgate Community Elementary and Larson Elementary, both feeder schools to Carson Graham Secondary. Norgate Community Elementary is an ideal school to be in the first phase of further IB PYP implementation given its proximity to the new housing development, the current enrolment numbers (seats available) and the ability to absorb an increased population, as well as the community's level of engagement in the school – all key factors for a successful implementation. The intercultural awareness of the IB programme connects beautifully with the Squamish Nation, engaging students with the opportunity to continue on the path to reconciliation.

Larson Elementary should be considered for a second phase of PYP implementation. Larson presents an outstanding opportunity for the North Vancouver School District to enhance the IB continuum through dual track French Immersion. This would provide NVSD families with a French IB continuum experience – unique to BC.

Being within the Carson Graham Family of Schools, both school communities would provide the opportunity for students to experience the benefits of the full K-12 IB continuum as they move from elementary school to their catchment secondary school.



Proposed Community Consultative Process

Date	Action item	Budget
Sept 24, 2019	IB Expansion Plan Recommendations to the Superintendent (Kathleen Barter, Chris Atkinson)	\$0
Oct 1, 2019	Present proposal to Board at Trustee Seminar (District Principal Kathleen Barter and Assistant Superintendent Chris Atkinson)	\$0
Oct 15, 2019	Presentation of recommendation to explore PYP expansion to Board of Education at Public Board Meeting	\$0
Oct 17, 2019 6 p.m. – 8 p.m.	Parent Info Night at the school (Kathleen Barter, Chris Atkinson, school principal, Deneka Michaud) <ul style="list-style-type: none"> • PPT, display boards, Q&A, feedback forms 	\$100 for snacks
Oct 18, 2019 6 p.m. – 8 p.m.	Parent Info Night at Squamish Nation (Kathleen Barter, Chris Atkinson, school principal, Deneka Michaud, Brad Baker) <ul style="list-style-type: none"> • PPT, display boards, Q&A, feedback forms 	\$100 for snacks
Oct. 19, 2019	IB Expansion website section (NVSD public website) goes live (Deneka Michaud)	\$0
Late Oct/early Nov 2019	Second Norgate Staff meeting to update staff (Kathleen Barter, Chris Atkinson, school principal)	\$0
Oct 23, 2019	Mention the IB expansion review at the K Orientation Night (Kathleen Barter)	\$0
Oct 24, – Nov 7, 2019	Promotion of community open house (Deneka Michaud) <ul style="list-style-type: none"> • North Shore News ads (2) • Email invite to school staff/parents (from school principal) • Email invite to all staff and all parents in NVSD in a Superintendent’s Report 	NSN - \$1100 Mail-out - \$1000 Social media ads - \$50



Proposed Community Consultative Process

Date	Action item	Budget
	<ul style="list-style-type: none"> • Printed letter mailed to all homes in the catchment area • Social media promotion Also accepting email feedback until Nov 30, 2019 (include this in the promo above)	
Nov 7, 2019 6 – 8 p.m.	Community open house hosted at Norgate (Deneka Michaud, Kathleen Barter, Chris Atkinson, Norgate administration team)	\$200 for snacks
Until Nov 30, 2019	Promo of email feedback still being accepted until Nov 30 th <ul style="list-style-type: none"> • Email to all staff/parents • Social media • Website 	\$0
Dec 2019	Summarize public consultation feedback (Deneka Michaud and Kathleen Barter) <ul style="list-style-type: none"> • Present to Board (Kathleen Barter, Chris Atkinson) • Post to website (Deneka Michaud) • Share via: (Deneka Michaud) <ul style="list-style-type: none"> ○ Email invite to school staff/parents (from school principal) ○ Email invite to all staff and all parents in NVSD in a Superintendent’s Report ○ Printed letter mailed to all homes in the catchment area ○ Social media 	Mail-out - \$1000
Jan 2020	Board makes decision regarding PYP expansion to Norgate Community Elementary School Communicate the decision	



Recommendations:

It is recommended to the Superintendent that:

1. the Board of Education consider the recommendations of staff, as provided to the Superintendent in the September 2019 International Baccalaureate Expansion Plans 2019-2020 Report, to explore a two-phase expansion of the IB PYP Programme at Norgate Community Elementary School and Larson Elementary School.
2. public consultation regarding expansion of the IB PYP Programme at Norgate Community Elementary School be undertaken in the Fall of 2019
3. following the public consultation process, the Superintendent recommend to the Board:

THAT the Board of Education approve the expansion of the International Baccalaureate Primary Years Programme to Norgate Community Elementary School
4. Norgate Community School begin the PYP implementation process in January 2020
5. an IB Coordinator be established and the school administration team be trained in January 2020
6. the Candidacy Application be submitted to the International Baccalaureate Organization by December 2020
7. further expansion of the IB PYP Programme be examined in 2021



Timeline

2019 Events	Date	Responsible/Notes
Investigate		
INTERNATIONAL BACCALAUREATE ORGANIZATION		
Submission of interest to IBO	July 2019	District Principal Kathleen Barter – done (Bob Poole and Remy Lamon are our IBO contacts)
NORTH VANCOUVER SCHOOL DISTRICT		
Board of Education Seminar	October 1, 2019	Kathleen Barter and Assistant Superintendent Chris Atkinson present expansion proposal
Communication with Norgate Community	Fall 2019	
Communication with the Squamish Nation Community	Fall 2019	
K Parent Info Night	October 23, 2019	Announce NVSD exploration of IB PYP programme expansion
Board of Education Seminar	Fall 2019	Kathleen Barter and Chris Atkinson present update on expansion
Public Engagement	Fall 2019	Process needs to be established as well as a firm timeline
Examine Norgate Community Elementary School's mission, vision, values		
IBO PYP Indigenous Workshop at UBC (Vancouver)	December 5, 2019	



Timeline – (If Board of Education Approves IB PYP Expansion)

2020 Events	Date	Responsible/Notes
Candidacy		
INTERNATIONAL BACCALAUREATE ORGANIZATION		
Norgate Head of School (Principal) attends IBO Workshop in Vancouver	Jan 31- Feb 2, 2020	Registration to be undertaken
Submission of Application for Candidacy	December 2020	School Principal and IB Coordinator Candidacy is for one year (once accepted) Once received Candidacy Authorization received. works starts on candidacy implementation Need one full year of implemetation prior to Authorization
Feasibility Study – IBO Practices and Polices alignment	December 2020	To be done with Application as per Kathleen Barter discussion with IBO's Bob Poole
Payment of Candidacy Fee	December 2020	
IBO training for Norgate teachers	2020/2021	



Timeline – (If Board of Education Approves IB PYP Expansion)

Timeline

2020 Events	Date	Responsible/Notes
Candidacy		
NORTH VANCOUVER SCHOOL DISTRICT		
Appoint an IB Coordinator to school	Spring 2020	
Undertake in-house training for Norgate teachers		
Create IB Collab Times built into weekly schedule	Spring 2020	
Analysis of the IB Programme Standards and Practices		
Create essential elements		
Investigate the Learner Profile		
Decide on planner for school		
Work with IB Consultant		
Begin Year One of trial teaching	IBO requirement	
Examine Assessment Practices		
Revisit Reporting		



Timeline – (If Board of Education Approves IB PYP Expansion)

School website updated to reflect Vision statement		
Submission of Application for Authorization		
Professional Development on planning, inquiry, unit development and developing a whole school Programme of Inquiry		
K Parent Info Night	October 2020	
Teachers review of policies at school		

Timeline

2021 Events	Date	Responsible/Notes
Authorization		
INTERNATIONAL BACCALAUREATE ORGANIZATION		
NORTH VANCOUVER SCHOOL DISTRICT		
Authorization Visit		



Implementation Budget – PYP Programme

	2019 – 2020	2020-2021	2021-2022
Admin training YVR – Jan 31-Feb 2, 2020 “Leading the Learning”	\$ 1,200.00	\$ 4,000.00	--
Full grade classrooms (1 extra division/teacher)	--	\$ 100,000.00	\$ 100,000.00
Teacher Professional development	in -house	\$ 20,000.00	\$ 10,000.00
Extra teachers (Second Language/Art)	--	--	\$ 100,000.00
IBO Application for Candidacy Fee	--	\$ 5,500.00	--
IBO Candidacy and Consultation Services Fee	--	\$ 13,000.00	--
IBO Annual PYP Programme Fee	--	--	\$ 12,000.00
Managebac Fees	--	\$ 5,000.00	\$ 5,000.00
Curriculum Support	--	\$ 7,000.00	\$ 7,000.00
TOTALS	\$ 1,200.00	\$ 204,500.00	\$ 264,000.00

Amounts above have been rounded
US Exchange calculated as of Sept 16, 2018 = \$1.358

Schedule ...B.2...
of the
Administrative Memorandum

Meeting Date: October 15, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **Proposed Revised Policy 201: Learning Resources for Classroom Use**

Narration:

On July 1, 2017 the Ministry of Education new Learning Resources policy came into effect. This policy explains how learning resources are chosen and approved in British Columbia school districts. It clarifies the roles and responsibilities of the Ministry of Education and boards of education with respect to the evaluation and selection of learning resources.

In 2017-18, Mark Pearmain, Superintendent of Schools, established the Policy 201 Sub-Committee chaired by Kathleen Barter, District Principal, Curriculum and Assessment. The Sub-Committee included Directors of Instruction Joanne Robertson and Adam Baumann, and Director of Information and Communication Technology Ian Larsson.

Kathleen Barter, District Principal, Curriculum and Assessment, presented draft changes to Policy 201: Learning Resources for Classroom Use to the North Vancouver School District Policy Review Committee in 2017-18 and 2018-19. A final review took place at the Policy Review Committee meeting of September 23, 2019. The Policy Review Committee included Trustees Christie Sacré and George Tsiakos, representatives from the secondary and elementary school administrators (NOVA), the North Vancouver Teachers' Association (NVTAs), the North Vancouver Parent Advisory Council (NVPAC) and the District Student Leadership Council (DSLCC). The Canadian Union of Public Employees (CUPE Local 389) representatives sent their regrets.

Kathleen Barter, District Principal, Curriculum and Assessment, will introduce *Proposed Revised Policy 201: Learning Resources for Classroom Use*, as attached to this Administrative Memorandum of October 15, 2019.

Attachments:

Proposed Revised Policy 201: Learning Resources for Classroom Use
Proposed Revised Policy 201: Learning Resources for Classroom Use – Administrative Procedures (for information only)

RECOMMENDED MOTION:

that the Board of Education approve *Proposed Revised Policy 201: Learning Resources for Classroom Use*, as attached to this Administrative Memorandum of October 15, 2019.

Revised: September 25, 2001
Proposed Revised: October 15, 2019

Policy

The Board of Education promotes the development of a resource-rich learning environment in its schools by providing a wide variety of learning materials to meet student needs.

For purposes of this Policy and the Administrative Procedures, “learning resources” will refer to print and non-print materials that are curriculum-related, age-appropriate and accommodating to a wide range of learning abilities and interests.

The Board of Education will provide a variety of learning resources, which shall be fair, objective and free from bias, propaganda, discrimination and gender stereotyping, except where the use of such materials promotes critical thinking about these issues.

The selection of learning resources in the North Vancouver School District shall be in accordance with the following criteria:

- Specified in a previous Ministry of Education provincial curriculum program guide or
- Recommended by the Ministry of Education or
- Approved by *Focused Education Resources* (formerly ERAC) or
- Identified as authentic First Peoples Resources from the First Nations Education Steering Committee (FNESC) or
- Developed by the North Vancouver School District or
- Approved by the North Vancouver School District.

A parent/guardian of a North Vancouver School District student or a local resident may formally challenge the use of a learning resource in the North Vancouver School District through the procedures outlined in the Administrative Procedures.

POLICY 201: LEARNING RESOURCES FOR CLASSROOM USE

ADMINISTRATIVE PROCEDURES

Proposed
Revised

Responsibility for the selection and acquisition of learning resources:

- The Ministry of Education no longer conducts evaluation processes to recommend learning resources. This responsibility now rests with the Board of Education. The Ministry of Education revised the Provincial Learning Resource Policy in July 2017: <https://www2.gov.bc.ca/gov/content/education-training/administration/legislation-policy/public-schools/learning-resources>
- The Board of Education delegates the responsibility for the selection and acquisition of learning resources to staff employed by the North Vancouver School District;
- The Superintendent and/or designate will ensure that Principals and Vice Principals are aware of the relevant sections of the School Act, Regulations and Ministerial Orders, and Board of Education policy regarding learning resources;
- Principals and Vice Principals are responsible for learning resources, at their schools, in accordance with this policy;
- Principals will annually review [Policy 201: Learning Resources for Classroom Use](#) and the administrative procedures with their staff.

Procedure for evaluating new learning resources:

Prior to using a **new** resource as a 'primary resource for instruction' in the classroom, teachers must ensure that the learning resource meets the criteria listed under Policy 201:

- Specified in a previous Ministry of Education provincial curriculum program guide or
- Recommended by the Ministry of Education or
- Approved by *Focused Education Resources* (formerly ERAC) or
- Identified as authentic First Peoples Resources from the First Nations Education Steering Committee (FNESC) or
- Developed by the North Vancouver School District or
- Approved by the North Vancouver School District.

If the resource will be used as a primary resource for instruction in the classroom but is NOT on the previously authorized resource lists, prior to use in the classroom, teachers must:

- Complete the *Teaching Resource Evaluation Request* form available on the District Staff Portal
- Submit the completed form to the school Principal for review

Upon completion of the school resources allocation/review process, the Principal will inform the teacher of the decision. If approved, the resource will be added to the approved NVSD list as per Policy 201 and will be deemed acceptable for classroom use. If a resource is not approved, written reasons for the decision will be provided to the teacher.

Criteria for evaluating new learning resources:

Learning resources will be evaluated for suitability, taking into account community, societal values and standards, including approaches to multiculturalism, Indigenous learning, sexual orientation and gender identity;

New learning resources under review will be evaluated in accordance with the following criteria:

- Supports the learning standards of the curriculum;
- Assists students in making connections between what they learn in school and real life applications;
- Is developmentally and age appropriate;
- Reflects diverse ability levels and learning styles;
- Reflects evidence based, effective instructional and technical design;
- Meets the requirements set by copyright and privacy legislation (FIPPA);
- Is suitable based on social considerations;
- Reflects an awareness of our pluralistic society, and an understanding of the contribution made by women, minority groups and ethnic groups to our society.

Appealing the decision:

If the teacher wishes to appeal the decision, a written appeal must be submitted to the school resources allocation/review team. If the concern is not resolved, the matter can be referred, by the teacher, to the Reconsideration Committee for review.

Reconsideration Committee:

The purpose of the Reconsideration Committee is to review a challenged learning resource. The Reconsideration Committee is convened by the Superintendent. The Reconsideration Committee shall determine if the learning resource meets the criteria listed above. In its review, the Reconsideration Committee shall confer with the Complainant and may consult with other resource persons as deemed appropriate.

The Reconsideration Committee shall consist of the following, depending on the particular concern:

- Superintendent and/or designate with supervisory role for instruction (e.g. Assistant Superintendent, Director of Instruction, District Principal)
- Teacher appointed by the North Vancouver Teachers' Association (NVTAs)
- School-based Principal/Vice Principal chosen in consultation with the North Vancouver Administrators Association (NOVA).

CHALLENGING THE USE OF A LEARNING RESOURCE

The Board of Education acknowledges the right of a parent/guardian of a North Vancouver School District student or a local resident to formally challenge the use of a learning resource that is not on the approved list, based on appropriateness.

Procedure for Challenge of a learning resources by a parent/guardian at the school:

In the event that a learning resource is not on the approved list and is challenged by a parent/guardian of the school based on appropriateness, the following procedures shall apply:

1. Complainant meets with the teacher to express concern.
2. If the concern is not resolved, Complainant meets with the school Principal to express concern.
3. If the concern is not resolved, the Complainant contacts the Director of Instruction (DOI) to request a meeting.
4. The DOI shall provide the Complainant with the *Request for Reconsideration of a Learning Resource* form, to be completed and returned to the DOI.
5. The DOI reviews the completed *Request for Reconsideration of a Learning Resource* form with the Principal and provides a decision to the Complainant.
6. If the concern is not resolved, the Complainant, should, in writing, contact the Assistant Superintendent to request a meeting.
7. If the concern is not resolved, the Complainant should, in writing, contact the Superintendent to request a meeting.
8. The Superintendent shall convene a Reconsideration Committee to review the challenged learning resource and determine if it meets the criteria for the selection of learning resources set out in the *Criteria for evaluating new learning resources* listed above.
9. The Committee's findings shall be conveyed, in writing, to the Complainant by Superintendent and will be shared with the school Principal.
10. The Board of Education recognizes that employee decisions that do not significantly affect the education, health or safety of a student are within the final authority of the Superintendent as the Board of Education's Chief Executive Officer.

This procedure will be conducted within a reasonable time frame.

Procedure for Challenge of a learning resources by a local resident (not a parent/guardian at the school):

In the event that a learning resource is not on the approved list and is challenged by a local resident on the grounds that it is inappropriate, the following procedures shall apply:

1. Complainant meets with the District Principal responsible for Curriculum to express concern.
2. If the concern is not resolved, the Complainant contacts the Director of Instruction (DOI) to request a meeting.
3. The DOI shall provide the Complainant with the *Request for Reconsideration of a Learning Resource* form, to be completed and returned to the DOI.
4. The DOI reviews the completed *Request for Reconsideration of a Learning Resource* form with the Principal and provides a decision to the Complainant.
5. If the concern is not resolved the Complainant, should, in writing, contact the Assistant Superintendent to request a meeting.
6. If the concern is not resolved, the Complainant, should, in writing, contact the Superintendent to request a meeting.
7. The Superintendent shall convene a Reconsideration Committee to review the challenged learning resource and determine if it meets the criteria for the selection of learning resources set out in the *Criteria for evaluating new learning resources* listed above.
8. The Committee's findings shall be conveyed, in writing, to the Complainant by Superintendent and will be shared with the school Principal.
9. The Board of Education recognizes that employee decisions that do not significantly affect the education, health or safety of a student are within the final authority of the Superintendent as the Board of Education's Chief Executive Officer.

This procedure will be conducted within a reasonable time frame.

Schedule ...B.3...
of the
Administrative Memorandum

Meeting Date: October 15, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **Strategic Plan Announcement**

Narration:

The North Vancouver School District's current 10-year strategic plan ends in 2021. This plan was created throughout the 2010/11 school year. It was a highly consultative process involving all stakeholders. The 2011-2021 Strategic Plan has formed the backbone for the North Vancouver School District's operations. With the plan coming to an end in just over a year, it is time to reflect on what we have achieved and determine where we need to place focus next.

The North Vancouver School District wants to ensure participation from all stakeholders in the creation of a new strategic plan that will guide the school district from 2021 onward. It is important for the entire school district community to take part in the strategic planning process, so that the collective goals are reflective of all stakeholder needs. The strategic planning process has been designed to offer a wide variety of opportunities for the community to provide input. Online engagement will be paired with in-person strategic planning sessions.

Deneka Michaud, Communications Manager, will present an overview of the strategic planning process.

Attachment:
Strategic Planning Engagement Opportunities

Strategic Planning Engagement Opportunities:

Date	Engagement opportunity
Nov 13, 2019	In-person, facilitated consultation at Carson Graham Secondary School. This large, three-hour strategic planning session will bring roughly 360 people together from all schools in the North Vancouver School District. Students, parents/guardians, employees, and educational partner groups from every school and school district department will take part.
Nov 27, 2019	The North Vancouver Parent Advisory Council will host a one-hour, facilitated strategic planning session. All parents are invited to attend. 7 p.m. at the Education Services Centre (2121 Lonsdale Ave, 5 th floor).
(exact date TBD)	The District Student Leadership Council will host a one-hour, facilitated strategic planning session.
Jan 9 to Feb 7, 2020	The entire community is invited to provide input, and engage with input provided by others, through the online engage tool Thoughtexchange.
Jan 18, 2020	The entire community is invited to a public open house to provide their input and to engage with the input already provided by others. 10 a.m. – 2 p.m. Drop-in format. Education Services Centre (2121 Lonsdale Ave, 5 th floor).
March 3, 2020	In-person, facilitated consultation at Carson Graham Secondary School. This large, four-hour strategic planning session will bring back together the 360 people who attended the November 13, 2019 event. This session will focus on reviewing the feedback provided to date, grouping the feedback into key themes and identifying where there is shared understanding.
Oct 2-23, 2020	The online engagement tool Thoughtexchange will be used to present back to the community the collated feedback received through the consultative process. The community will be asked to reflect on if anything needs to be adjusted or added.
Dec 2020	The North Vancouver School District will report back to the community on the 2011-21 Strategic Plan.
June 2021	The new strategic plan will be presented to the community.

Schedule B.4
of the
Administrative Memorandum

Meeting Date: October 15, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **Trustee Stipend**

Narration:

Section 71 of the *School Act* states that “a board may authorize annually the payment of remuneration to the chair, vice chair and other trustees, and...a reasonable allowance for expenses necessarily incurred by the trustees in the discharge of their duties.”

In March 2013, the Board of Education adopted [Policy 107: Board of Education – Trustee Stipend, Resources, and Expenses](#). This policy and related [Administrative Procedures](#) addressed the method by which the annual stipend would be adjusted annually, each July 1, in accordance with the increase in the Vancouver Consumer Price Index (CPI). The Board of Education must pass a resolution each year to authorize any change in remuneration.

The Board of Education is being asked to consider a proposed increase of 2.2% for the period of July 1, 2019 through June 30, 2020, based upon the annual change in the Vancouver CPI. The proposed changes to the Trustee Stipend are noted in the following table.

Total Trustee Stipend

Position	Current	Proposed	Change
Chair	29,700	30,327	627
Vice Chair	28,200	28,794	594
Trustee	27,400	27,976	576

When comparing the North Vancouver School District Stipends to other School District Stipends, the current and proposed Stipends fall within the ranges. Comparator School Districts include: Delta (SD37), Richmond (SD38), Burnaby (SD41), West Vancouver (SD45), and Vancouver (SD39). Please note that the comparator rates are those identified in May 2019.

Schedule B.4. (continued)

Narration (continued):

Annual Trustee Stipend Comparisons

Position	NVSD 44		Comparator SD	
	Current	Proposed	Low	High
Chair	29,700	30,327	26,989	31,128
Vice Chair	28,200	28,794	24,992	29,170
Trustee	27,400	27,976	24,326	28,341

Should the Board of Education wish to review the annual stipend amounts paid to the Chair, Vice Chair, and Trustees, and not simply the proposed 2.2% increase noted above, the Board may wish to contemplate different methodologies used by other School Districts to set annual stipends, future increases, and frequency of the increases in keeping with the *School Act*. Contemplating different methodologies will take research and time and has therefore not been contemplated in the proposed motion.

RECOMMENDED MOTION:

that the Board adopt Trustee remuneration rates per annum of: Chair - \$30,327; Vice Chair - \$28,794; Trustee - \$27,976, effective July 1, 2019.

Schedule C.1
of the
Administrative Memorandum

Meeting Date: October 15, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **Artists for Kids 2018/19 Annual Report**

Narration:

In accordance with reporting requirements set out in [Policy 105: Artists for Kids](#), the Management Committee is required to submit its Annual Report to the Board of Education in the fall of each year.

The *Artists for Kids 2018/19 Annual Report* covers the preceding financial year (July 1, 2018 to June 30, 2019) and includes:

1. Summary of programs and services provided to students and the community 2018/19
2. Statement of Financial Position as of June 30, 2019
3. Statement of Operations for the year ended June 30, 2019
4. Curatorial activities; acquisitions and editions published
5. Sales, marketing and promotion activities
6. 2019/20 Forward Vision

Yolande Martinello, Director of the Artists for Kids and District Principal of Fine Arts, will introduce and summarize the *Annual Report* and respond to questions from Trustees.

Attachment:

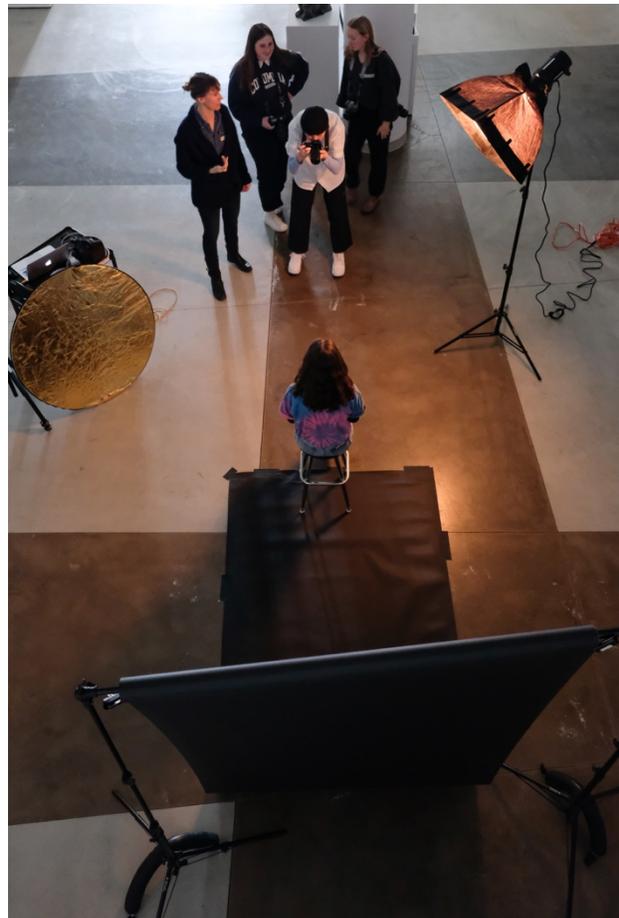
Artists for Kids 2018/19 Annual Report



2018 ~ 2019

ANNUAL
REPORT

October 2019





2018 ~ 2019 Annual Report Contents

Introduction	Yolande Martinello
Section one	Program Statistics
Section two	Budget Summary
Section three	Statement of Operations
Section four	Curatorial Activities
Section five	Sales, Marketing and Promotion Activities
Section six	2019 ~ 2020 Development Activities

Appendix 'A': Audited Financials

Bringing Art to Life

AFK continues to thrive and we couldn't be prouder or more grateful of the people who have brought us here and of the teachers and support staff that continue to advocate and work with us.

As I retire, it is my pleasure to introduce you to Allison Kerr the newest member of the Artists for Kids family. I know I am leaving AFK in good hands with Ms. Kerr's strong background in art education and Administration and look forward to watching the continued growth of the organization with her leadership.

Artists for Kids is a unique, self-sustaining art education venture operated by the North Vancouver School District in British Columbia. Our innovative partnership with more than 50 of Canada's most prominent artists, art educators and the community at large, provides inspiring, highly relevant educational experiences for thousands of young people annually. We have enhanced art education in schools, encouraged students to pursue their own artistic abilities, and helped more people discover great Canadian art. As a visual arts catalyst in the community, we contribute to the development of a rich cultural aesthetic.

The continued growth and development of our acclaimed program in North Vancouver provides substantial documentation that quality art education in schools taught by art specialist educators, can significantly transform young lives, shape programs in schools and ultimately shape a community in ways once thought unimaginable. It also clearly shows what can be accomplished in public education with commitment, understanding and engaged community support.

Artists for Kids continues to shine but without the support of our Board of Education, our donors, our outstanding volunteers and the commitment of the Gordon and Marion Smith Foundation and its staff to work with us, we could not succeed. Our deepest thanks go out to them and all of our advocates and supporters.

Yolande Martinello
Director



1. Programs Statistics

25th Annual Paradise Valley Summer School of Visual Art

July 2018

- artists M.E. Sparks and Justin Ogilvie, inspired a sold-out camp of 104 participants with their contributions
- instruction involved elementary and secondary teacher teams from North Vancouver
- 7 bursaries and 8 scholarships were awarded

Day Camps

July 2018 / March 2019

We continued to provide our Spring Break and Summer Day camps for primary aged students.

- 5 classes offered at AFK enrolled 64 students



AfK Academy

September 2018~ June 2019

- 23 Grade 10, 11 & 12 qualified students from all North Vancouver secondary schools and one private school were enrolled in the AfK Studio Art Academy course. The course is housed at Carson Graham Secondary and taught by Daylen Luchsinger
- field trips to art galleries and artist studios, master classes with local artists and a year-end exhibition in the Gordon Smith Gallery were value added components of the program

Windows to Canadian Art ~ Gallery Program: Transformation

October 2018 ~ April 2019

- 44 groups of North Vancouver, 7 West Vancouver public and private schools, participated in the Grade 5 full day programs (1,300 students)
- Students participated in collage and mixed- media workshops
- Additionally, 12 classes enjoyed self-guided tours and another 9 unique tours and workshops were provided to gifted, adult and ELL groups reaching over almost 600 additional guests
- mentoring was provided to 72 teachers in this unique hands-on gallery experience

Summer and Spring Exhibit Program

July, August 2018 and May, June 2019

- During the summer of 2018, curator, Kimberley Phillips, mounted the exhibition, *13 Ways to Summon Ghosts*. With a multi-media component, guests considered the work of thirteen artists for whom *haunting* can be considered an artistic strategy. Workshops and public events took place throughout the summer months
- In May, the gallery was host to, *Reframed, Painting and Collages* by Tiko Kerr, an exhibit curated by Meredith Preuss. Twenty-seven classes, 945 students and their teachers, participated in tours and workshops with many more joining in self-guided tours. This exhibition was enjoyed by the general public through to the end of August and was frequented by the students in the summer day camp programs. The Gallery also hosted a series of workshops to diverse groups and included a panel discussion on empathy in and through the visual arts

StART Strong Program

September 2018 ~ May 2019

- This program has been created for our youngest artists. *StART Strong*, a program for toddlers and their caregivers, is supported through the Ready Set Learn funding. Six sessions ran throughout the year
- Held in the AfK Studio, classes were consistently at capacity with a total enrollment in the year of 62 tots plus their guardians

Outreach Programs

October 2018 ~ March 2019

- 18 classes participated in our Outreach Program, bringing art and teacher mentorship into schools. These two-hour hands on workshops offered students and teachers unique opportunities to explore materials and techniques
- Our AfK art teachers bring learning to the classroom and share the lesson with staff at lunch-time so that all teachers can benefit from the program
- This program consistently has a substantial waitlist

Young Artist of the Week

July 2018 ~ June 2019

- 31 students from North Shore public and private schools were profiled in the popular North Shore News feature, which illuminates the students' wonderful skills and abilities



After • School • Art

October 2018~ June 2019

- 32 courses operated in North Vancouver schools and the Artists for Kids Studio's
- provided *Teaching Assistant* work experience for a team of over 32 secondary students
- 9 bursaries were awarded to students from families in need of financial support
- each student's work was exhibited in one of three celebrations in the AfK Gallery
- total enrolment: 410 students which represents a registration rate of over 90%

Specialty Enrichment

November 2018~ May 2019

- In November, 46 Grade 7 students had an opportunity to work with Artist, Tomoyo Ihaya
- In January and February, 36 secondary students explored painting and photography with Fiona Ackerman, Birthe Piontek and a team of AfK teachers.
- Throughout April, 48 Grade 3 students enjoyed learning with Maria Tratt
- Enrichment work was exhibited in two celebrations in the AFK Gallery
- Weekly workshops were provided to a group of 6 young adults from *Inclusion Works B.C.*
- Through a grant from *Coast Capital*, 45 students at Mountainside were able to work directly with artist, Kate Arkiletian and *The Idea Partner* on unique enrichment workshops related to their planned trip to Guatemala
- Total enrolment: 181 students

Teacher Professional Learning

October 2018 ~ May 2019

- 5 workshops covering topics from print making to painting, were offered to teachers which engaged 67 North Vancouver School District staff
- A team of 10 Artists for Kids teachers attended a retreat to the *Audain Gallery* in Whistler to improve gallery practice and work through goals and team planning for the *Windows on Canadian Art* exhibition tours and workshops
- 18 teachers received direct support and hundreds of teachers were provided with indirect support through AfK Outreach
- 72 teachers were provided direct support through the gallery program visits or self-guided gallery orientations



Collaboration with Coho Society, North Shore Stream Keepers & Ron den Daas

November 2018 ~ June 2019

- Artists for Kids helped facilitate the *Discovery Days* workshops, 2018-2019
- Hundreds of North Shore elementary school students participated in a collaborative community art project that resulted in the production of exciting banners celebrating the Annual Coho Festival and a mural project
- Total enrolment: 673 students

Direct Classroom Support

September 2018 ~ June 2019

- AFK program facilitator Daylen Luchsinger worked with many teachers to provide model lessons and instruction in their classrooms to assist teachers in offering quality art education to their students
- Resources such as tools and materials were provided to teachers at multiple sites to support their classroom programming
- New curriculum resources were created and made accessible to all through the AfK Resource pages on the website; [https://www3.gordonsmithgallery.ca/Artists4Kids/afk-resources/Pages/default.aspx#/ =](https://www3.gordonsmithgallery.ca/Artists4Kids/afk-resources/Pages/default.aspx#/=)

Scholarships

June 2019

- Three of the School District's finest Visual and Performing Arts graduates were honoured with a \$1,000 scholarship to post-secondary institutions.
- A private funder offered two \$400 scholarships to young recipients for our Paradise Valley Summer School of Visual Arts.
- Six partial scholarships were awarded to talented young artists to support their participation in *Paradise Valley Summer School of Visual Arts*. Scholarships were provided by the Beech Foundation, the Quan Family, Heller Memorial Fund and Idea Partners, and CUPE #389.

Art from 44 Student Art Exhibition

May 2019

- 25 schools (375 students) participated in the annual School District Art Show at the Gordon Smith Gallery. This show provides a colourful window into classroom practice for the community at large. Moving the show to the Education Services Centre Lobby was considered by all to be a wonderful decision. Students and their work were displayed alongside those of our gallery patron artists.
- AfK also invited schools to display outstanding work in the ESC lobby. Fourteen schools shared their work throughout the year, making our lobby an extension of the Gordon Smith Gallery.

Reid Cultural Grant

May 2019

- Awarded to Canyon Heights Elementary School, led by Principal Kevin Ward with a completion date of June 2020. This grant provides schools an opportunity to enhance Indigenous education at their site.

Volunteers

September 2018 ~ June 2019

- Artists for Kids depends on our volunteers for so many of the little tasks that create pressure points at various times of the year. From gather data, following up with donors, preparing mailouts, supporting the set-up, take down and hosting of exhibitions and special events and being extra hands during inventory time, we couldn't do it without them.
- Hundreds of hours of volunteer time are logged by a vibrant group of dedicated individuals each year.

2. Budget Summary

Audited Financials Appendix 'A'

3. Financial Statements

Artists for Kids, as a program, falls within the North Vancouver School District's responsibility and therefore the financials are reported as part of the School District's operating budget and financial reports.

4. Curatorial Activities

Acquisitions for the Gordon Smith Teaching Collection of Canadian Art Editions Published

Arnold Shives, Luminous Fjord edition of 40

Additions to the Permanent Collection

Leonard Epp ceramic works

Sylvia Tait works on paper

5. Sales, Marketing and Promotion Activities

September - The Smith Gallery played host to a number of events for Culture Days

February - Print launch of the Arnold Shives, *Luminous Fjord*

March - Education Week provided an opportunity to showcase the gallery

May - entered into a collaboration with Lattimer Galleries to market prints through their location

September to June - the gallery hosted a number of rental groups, extending our audience

Gross Print Sales: \$ 58,736

Sponsorships

- Smith Foundation
- Christopher Foundation
- TD Bank
- Summerhill Management
- The City of North Vancouver
- CUPE Local 389
- The District of North Vancouver
- North Shore Community Foundation
- The Paul & Edwina Heller Memorial Fund held at the Vancouver Foundation
- Art Starts In Schools
- Edith Lando Foundation
- Beech Foundation
- Polygon Homes
- RBC Foundation

Partnerships

- West Vancouver School District
- North Shore News
- City of North Vancouver
- The Idea Partner Marketing Firm
- Coho Society
- Opus Framing and Art
- Wild New Territories
- Cheakamus Centre

Media Support

- North Shore News
- The Province
- The Outlook
- Vancouver Sun
- Preview Magazine

6. 2019 - 2020 Forward Vision

Honours and Celebrations

- continue scholarship awards for *Paradise Valley Summer School of Visual Arts*
- continue to highlight North Shore students as *Young Artists of the Week*
- continue the scholarship program for graduating North Vancouver School District students
- continue with the *Bill Reid First Nations Cultural Grant* of \$1,000
- continue student exhibitions each term
- continue to provide space and curatorial support to showcase school art programs

Programs

- develop a sustainability plan for AfK programs
- continue to develop a Secondary Gallery/Outreach program to connect with the secondary art curriculum
- enhance the Studio Art Academy program at Carson Graham Secondary School with added opportunities to engage with the local art community
- increase professional development activities for teachers, explore opportunities to align AfK/Art Education with other District programs as per District plans
- support talented elementary and secondary students with enrichment opportunities
- increase *K-12 After School Art* course offerings on the North Shore including contracting services to private schools
- develop digitally accessible curriculum resources to raise the profile of artist patrons in North Vancouver schools
- investigate extending the day-camp offerings through summer.
- continue an outreach program to bring our collection to schools and reach more students
- continue to partner with Early Learning teachers to provide preschool programming
- pilot an interdisciplinary program which includes multiple gallery visits per class at the secondary level

Marketing

- increase on site programming
- develop curated AfK exhibitions for potential loan and travel throughout BC in collaboration with the Smith Foundation
- aggressively promote the sale of prints in school communities and to the community at large including establishing fresh approach to school-based marketing and collaboration with commercial galleries
- enhance features for the web site to profile more regular news of events and activities including a concerted direct media plan on multiple social media platforms
- increase media presence for the program regionally, provincially and nationally

Revenue

- review the existing print production model
- develop a business plan to determine relative benefits of print sales versus program revenue
- continue to provide leadership and support to the Gordon and Marion Smith Foundation
- pursue grants and donations from new corporate and community partners independent of the Smith Foundation and through collaboration with Smith Foundation Director of Development
- seek new high-profile artist patrons to support the program
- actively seek new donors and enhance contribution of current donors

Art Gallery Development

- develop collateral materials related to the teaching collection
- continue to profile the Permanent Collection as a community resource and source of pride
- work with Smith Foundation to develop collaborative programming for the gallery
- continue to enhance communication for the Gallery through social media

Recent Print Publications

New Release	Graham Gilmore	Etching, Op or Tunist, Winter Release 2018
New Release	Arnold Shives	Block Print, Luminous Fjord Spring 2019
New Release	Elizabeth McIntosh	Serigraph, November 2 nd Release 2019
Pre-Production	Damian Moppet	Engage the artist in conversation in 2020

Appendix 'A'

**SCHOOL DISTRICT NO. 44 (NORTH VANCOUVER)
- ARTISTS FOR KIDS PROGRAM**

Statement of Financial Position

June 30, 2019, with comparative information for 2018

	2019	2018
Assets		
Current assets:		
Accounts receivable (note 3)	\$ 20,374	\$ 35,344
Prepaid expenses	2,296	3,196
Print inventory for resale	308,117	310,753
	<u>330,787</u>	<u>349,293</u>
Accounts receivable (note 3)	5,753	13,026
Permanent collection of artwork	2,044,434	2,046,037
	<u>\$ 2,380,974</u>	<u>\$ 2,408,356</u>
Liabilities and Fund Balances		
Current liabilities:		
Deferred revenue	\$ 93,388	\$ 80,239
Due to North Vancouver School District (note 4)	157,224	179,768
	<u>250,612</u>	<u>260,007</u>
Fund balances:		
Permanent Collection of Artwork	2,044,434	2,046,037
Legacy Fund	102,500	102,500
Unrestricted	(16,572)	(188)
	<u>2,130,362</u>	<u>2,148,349</u>
	<u>\$ 2,380,974</u>	<u>\$ 2,408,356</u>

Submitted to the North Vancouver Board of Education October 2019
On behalf of the Artists for Kids Management Committee

SCHOOL DISTRICT NO. 44 (NORTH VANCOUVER)

- ARTISTS FOR KIDS PROGRAM

Statement of Operations - Unrestricted

Year ended June 30, 2019, with comparative information for 2018

	2019 Budget (note 5)	2019 Actual	2018 Actual
Revenue:			
Sale of prints	\$ 60,500	\$ 58,736	\$ 81,411
Less:			
Sales discounts	-	8,989	753
Sales commissions	(20,000)	220	3,121
	40,500	49,527	77,537
Cost of sales	500	18,367	29,749
	40,000	31,160	47,788
Donations	140,000	139,447	244,243
After school program fees	70,000	72,177	71,592
Summer program fees	68,000	68,600	47,813
Gallery program fees	24,000	28,368	27,750
Gallery rentals	2,000	2,103	1,763
Miscellaneous	10,800	13,482	16,435
	354,800	355,337	457,384
Expenses:			
Salaries and benefits	88,413	99,832	98,429
After school program	62,200	66,842	68,372
Enrichment program:			
Pullout	10,000	7,875	16,593
Exhibition	2,500	-	4,110
Gallery program	4,000	6,613	33,440
Day Camp	14,284	14,851	13,458
Art Academy	8,000	9,336	7,659
Studio in the City	-	3,596	2,928
Summer program	63,380	73,807	56,308
Outreach	800	140	4,998
Scholarships	4,000	4,000	5,000
Professional fees	9,500	23,070	19,164
Promotion	24,000	5,641	30,676
Insurance	9,500	10,587	9,562
Credit card fees	3,500	6,403	5,770
Travel	4,100	3,867	13,228
Furniture and equipment	4,000	-	628
Supplies	4,000	6,354	6,376
Wild New Territories Discovery Day	1,000	13,340	29,013
North Shore Stream Keepers (NSSK) Discovery	-	17,134	-
Miscellaneous	-	36	4,496
	317,177	373,324	430,208
Excess of revenue over expenses (expenses over revenue)	\$ 37,623	\$ (17,987)	\$ 27,176

SCHOOL DISTRICT NO. 44 (NORTH VANCOUVER) - ARTISTS FOR KIDS PROGRAM

Statement of Changes in Fund Balances

Year ended June 30, 2019, with comparative information for 2018

	Permanent Collection of Artwork	Legacy Fund	Unrestricted	Total
Balance, June 30, 2017	\$ 1,979,818	\$ 102,500	\$ 38,855	\$ 2,121,173
Excess of revenue over expenses	-	-	27,176	27,176
Invested in artwork:				
Purchases	584	-	(584)	-
Sales	(7,165)	-	7,165	-
Donations	72,800	-	(72,800)	-
Balance, June 30, 2018	2,046,037	102,500	(188)	2,148,349
Excess of revenue over expenses (expenses over revenue)	-	-	(17,987)	(17,987)
Invested in artwork:				
Purchases	697	-	(697)	-
Sales	(8,400)	-	8,400	-
Donations	6,100	-	(6,100)	-
Balance, June 30, 2019	\$ 2,044,434	\$ 102,500	\$ (16,572)	\$ 2,130,362

SCHOOL DISTRICT NO. 44 (NORTH VANCOUVER)

- ARTISTS FOR KIDS PROGRAM

Statement of Cash Flows

Year ended June 30, 2019, with comparative information for 2018

	2019	2018
Cash provided by (used for):		
Operations:		
Excess of revenue over expenses:		
Unrestricted	\$ (17,987)	\$ 27,176
Legacy Fund	-	-
Permanent Collection of Artwork	-	-
Donations to Permanent Collection, an item not involving cash	(6,100)	(72,800)
Net changes in non-cash operating working capital:		
Accounts receivable	22,243	3,698
Prepaid expenses	900	11,735
Print inventory for resale	2,636	(9,651)
Deferred revenue	13,149	7,859
Due to North Vancouver School District	(22,544)	25,402
	(7,703)	(6,581)
Investing:		
Sales from Permanent Collection	8,400	7,165
Additions to Permanent Collection	(697)	(584)
	7,703	6,581
Change in cash	-	-
Cash, beginning of year	-	-
Cash, end of year	\$ -	\$ -

Submitted to the North Vancouver Board of Education October 15, 2019
On behalf of the Artists for Kids Management Committee

Chair

Mark Pearmain

Director

Yolande Martinello / Allison Kerr

Secretary

Georgia Allison

Management Committee Members

Kulvir Mann

Daylen Luchsinger

Ian Wallace

Nancy Roberts

Matt Burnett

Rick Chan

Cailyn Kim

Angelee Bulsara

Deb Wanner

Schedule ...C.2...
of the
Administrative Memorandum

Meeting Date: October 15, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **Human Resources Update**

Narration:

A high level update on HR efforts and initiatives related to departmental responsibilities and recruitment and retention challenges.

Schedule ...C.3....
of the
Administrative Memorandum

Meeting Date: October 15, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **Land Management**

Narration:

Argyle Secondary School: Replacement Update

Construction continues on the new replacement school with a completion date of September 2020. Concrete pouring of the second floor of the East Wing has commenced and installation of the Glulam beams is in process.

Handsworth Secondary School: Replacement Update

At this point, 95% costing for the project is complete. The next major milestone is the public tender phase (November 2019-January 2020). Then, construction should commence in January 2020. Target occupancy of the new building is September 2021, with demolition of the existing school and construction of the new field in late 2021/early 2022.

Mountainside Secondary School: Seismic Upgrade

Seismic mitigation work commenced in July 2019 with demolition in Phase 1 of the project complete. We are currently beginning soil work in preparation for the external support structures to be constructed.

Lucas Centre: Status

There has been no change in the status of the Lucas site.

Cloverley: Status

There has been no change in the status of the Cloverley site nor the replacement proposal that has been submitted to the Ministry of Education.

Schedule ...C.4....
of the
Administrative Memorandum

Meeting Date: October 15, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **Tuesday, October 8, 2018 Standing Committee Meeting**

Narration:

The Board will find attached a copy of the meeting summary from the October 8, 2019 Standing Committee Meeting.

Trustee George Tsiakos will report on highlights of the meeting.

Attachment:

Meeting Summary – Board of Education Standing Committee, October 8, 2019

BOARD OF EDUCATION STANDING COMMITTEE

NORTH VANCOUVER SCHOOL DISTRICT

Meeting Summary of October 8, 2019

Meeting Summary of the Board of Education's Standing Committee Meeting held at the Education Services Centre, 2121 Lonsdale Avenue, North Vancouver, British Columbia, on Tuesday, October 8, 2019.

Meeting Attendance:

Trustees Tsiakos, Sacré, Mann and Bruce were all in attendance.

Call to Order:

Standing Committee Chair George Tsiakos called the Standing Committee Meeting to order at 7:00 pm, thanking those in attendance for coming to engage with the School District. The traditional territorial lands of the Squamish Nation and Tsleil-Waututh Nation were acknowledged.

Artificial Intelligence:

Assistant Superintendent Atkinson reviewed the mandate for, and the goals of, public education in BC, as well as the technological advancements that have occurred in society since 2007 that have led to the emergence of artificial intelligence (AI). Mr. Atkinson addressed the effect of rapid change on human systems and reviewed examples of AI in the world today. Attendees were encouraged to share their thoughts throughout the presentation.

Trustee Tsiakos and Assistant Superintendent Atkinson facilitated small, group discussions amongst attendees as well as a large, general group discussion on the influence these new technologies have had and may have in the future, on the education system. In particular, the discussion focused on the three goals of public education in BC: intellectual development, human and social development, and career development. Designated note-takers at each table group captured the group's responses; these comments will be collated and reviewed by NVSD staff to provide future direction to the school district.

Next Meeting:

November 5, 2019
Mountain View Room

Schedule C.5.....
of the
Administrative Memorandum

Meeting Date: October 15, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **Out-of-Country Field Trips - Secondary**

Narration:

In accordance with District Policy 207: Field Trips requirements for advance notification to the Board, Trustees were advised by email, on September 5, 2019, of the below field trip to Washington State, USA

Carson Graham – a field trip to Anaheim, CA, USA has been scheduled for March 11-15, 2020. The trip involves 60 Grade 9-12 band and choir students, accompanied by three teacher supervisors and two additional Board employee supervisors.

Travel to Anaheim will be by air and students will travel by motor coach to and from the airport. Students will be accommodated in hotels. The student cost for the trip was \$2,300 per student.

The purpose of this extracurricular trip is to provide an opportunity for experiential learning that will include both real-life musical performance as well as participation in a recording workshop at the Disneyland music facilities, as well as a performance workshop at UCLA with members of the UCLA faculty. Students will also visit local tourist sites.

Handsworth – a field trip to Italy has been scheduled for March 12-20, 2020. The trip involves 30 Grade 11 Social Studies students, accompanied by two teacher supervisors and one other adult supervisor.

Travel to Italy will be by air and students will travel by bus while there. Students will also take a boat day-trip. Accommodation will be in hotels. The cost per student is \$4,250, which will be paid by students.

The purpose of this extracurricular trip is to supplement the educational program through visits to cultural and historical sites, including the Colosseum in Rome, the Vatican and St. Peter's Basilica. Stays in Florence and Venice are also planned.

Schedule C.5. (continued)

Narration (continued)

Argyle/Handsworth/Windsor – a field trip to France has been scheduled for March 11-21, 2020. The trip involves approximately 30 French Immersion students in Grade 11, accompanied by two teacher supervisors.

Students will travel by air to France and by motor coach while they are there. They will be accommodated in hotels and will be billeted with French families while in Orléans. The trip cost is approximately \$3,500 per student, which will be paid by the students.

The purpose of this extracurricular trip is for students to experience the French language, culture, food, and music in an authentic setting. In addition to visiting historical and cultural sites in Normandy, Paris and Orléans, students will also take part in French classes at a French school where they will additionally have the opportunity to connect directly with French students.

Seycove – a field trip to the Dominican Republic has been scheduled for March 11-23, 2020. The trip involves approximately 50 Grade 11-12 students in Social Justice 12/Cultural Tourism 12, accompanied by three teacher supervisors and one additional employee of the Board.

Students will travel by air to the Dominican Republic and travel by bus while there. They may also take part in a short boat excursion. They will be accommodated in a hotel and the trip cost is approximately \$4,300 per student, which will be paid by the students.

The purpose of this extracurricular trip is to supplement the educational program in Social Justice/Cultural Tourism through humanitarian work in an impoverished area. Students will conduct service work in local villages, assisting with community building projects and participate in “A Day in the Life” work experience with local residents. They will also have the opportunity to visit local tourist sites.

Schedule ...C.6....
of the
Administrative Memorandum

Meeting Date: October 15, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **Superintendent's Report**

Narration:

The Superintendent will provide an oral report on items of interest or concern to the Board not otherwise covered in the agenda.

Schedule C.7
of the
Administrative Memorandum

Meeting Date: October 15, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA)**

Narration:

Trustees will provide an update on information related to BC School Trustees Association and BC Public Schools Employers' Association.

Schedule C.8
of the
Administrative Memorandum

Meeting Date: October 15, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **Trustees' Reports**

Narration:

The Chair will call for reports from Trustees on their activities on behalf of the Board.

**ScheduleD.....
of the
Administrative Memorandum**

Meeting Date: October 15, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **Future Meetings**

Narration:

Date and Time	Event	Location
Tuesday, November 5, 2019 at 7:00 pm	Standing Committee Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, November 19, 2019 at 6:30 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, December 10, 2019 at 6:30 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, January 14, 2020 at 7:00 pm	Standing Committee Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, January 21, 2020 at 6:30 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver

All meetings will take place on the 5th floor in the Mountain View Room, unless otherwise noted.
 Pedestrian Access: Main West Entrance at 2121 Lonsdale Avenue, proceed by elevator to 5th Floor.
 Vehicle Access: Parkade Entrance off West 21st Street and Lonsdale Avenue, park on Level P1 and proceed by elevator to 5th floor.

**ScheduleE.....
of the
Administrative Memorandum**

Meeting Date: October 15, 2019 **Board** **Board, in camera**

**Topic (as per the
Memorandum):** **Public Question & Comment Period**

Narration:

In accordance with Board Policy 104: Board of Education – Meetings; twenty (20) minutes will be provided at the end of a regular Board meeting during which attendees may provide comments or ask questions of the Board on business conducted during that meeting or on any matter pertaining to the School District. The Chair may defer a response if a question cannot be answered at that time.

In accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.